


SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, & 30				1. REQUISITION NUMBER	PAGE 1 OF 237	
2. CONTRACT NO.	3. AWARD/EFFECTIVE DATE	4. ORDER NUMBER	5. SOLICITATION NUMBER	6. SOLICITATION ISSUE DATE		
			SPM300-07-R-0004	12/30/08		
7. FOR SOLICITATION INFORMATION CALL: 			a. NAME	b. TELEPHONE NUMBER (No collect calls)	8. OFFER DUE DATE/ LOCAL TIME	
			Teresa Jimenez, DSCP-FTAD	(215) 737-3629	3/2/09 - 3:00 pm	
9. ISSUED BY			10. THIS ACQUISITION IS			
DEFENSE SUPPLY CENTER PHILADELPHIA (DSCP) Directorate of Subsistence, Bldg. #6 700 Robbins Avenue Philadelphia, PA 19111-5092			<input checked="" type="checkbox"/> UNRESTRICTED OR <input type="checkbox"/> SET ASIDE: % FOR: <input type="checkbox"/> SMALL BUSINESS <input type="checkbox"/> EMERGING SMALL BUSINESS <input type="checkbox"/> HUBZONE SMALL BUSINESS <input type="checkbox"/> SERVICE-DISABLED VETERAN-OWNED SMALL BUSINESS <input type="checkbox"/> 8(A) NAICS: _____ SIZE STANDARD: _____			
11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED		12. DISCOUNT TERMS		13. RATING		
<input checked="" type="checkbox"/> SEE SCHEDULE				N/A		
15. DELIVER TO			16. ADMINISTERED BY			
SEE SCHEDULE			SAME AS BLOCK #9			
17a. CONTRACTOR/OFFEROR			18a. PAYMENT WILL BE MADE BY			
TELEPHONE NO.			18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a UNLESS BLOCK BELOW IS CHECKED			
<input type="checkbox"/>			<input type="checkbox"/> SEE ADDENDUM			
19. ITEM NO.	20. SCHEDULE OF SUPPLIES/SERVICES		21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
	Acquisition for Full Line Food and Non-Food distribution for authorized customers in Northern Europe, Southern Europe and Central Asia as defined herein.					
<i>(Use Reverse and/or Attach Additional Sheets as Necessary)</i>						
25. ACCOUNTING AND APPROPRIATION DATA					26. TOTAL AWARD AMOUNT (For Govt. Use Only)	
					Est. \$273,691,615.16	
27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1, 52.212-4. FAR 52.212-3 AND 52.212-5 ARE ATTACHED. ADDENDA			27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4. FAR 52.212-5 IS ATTACHED. ADDENDA			
<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/>			
<input type="checkbox"/>			<input type="checkbox"/>			
28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN 1 COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED			29. AWARD OF CONTRACT: REF. _____ OFFER DATED _____ . YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS:			
30a. SIGNATURE OF OFFEROR/CONTRACTOR			31a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER)			
30b. NAME AND TITLE OF SIGNER (Type or print)		30c. DATE SIGNED	31b. NAME OF CONTRACTING OFFICER (Type or print)		31c. DATE SIGNED	
			TINA M. FREDERICO			

CAUTION NOTICE

NOTICE TO DLA SUPPLIERS

The Government reserves the right to cancel this solicitation. If this should occur, the Government will not be liable for any solicitation preparation costs that vendors may incur.

The Schedule of Items will be provided by DSCP upon request (e-mail request is preferred). Please contact Contract Specialist Teresa Jimenez or Contracting Officer Tina Frederico in order to receive an electronic copy of this document. Business (Cost/Price) Proposals are required to be submitted using Attachment 1, which is in Microsoft Excel Spreadsheet format. Offerors are required to submit the spreadsheet on CD as well as a printed hard copy. Any proposal which does not include a printed hard copy as well as a copy on CD may result in the rejection of the entire proposal.

Contract Specialist

Teresa Jimenez
215-737-3629
teresa.jimenez@dla.mil

Contracting Officer

Tina Frederico
215-737-4545
tina.frederico@dla.mil



Remember To

Number		Check
1	Fill in and sign SF1449 as required (one copy must have original signatures)	
2	Sign and return any/all amendments	
3	Return one (1) completed copy of the solicitation	
4	Prepare and return 6 copies of the written portion of the Technical Proposal and 2 copies of the Business (Cost/Price) Proposal	
5	Submit copies of technical descriptions for every item listed in the Schedule of Items for each of the (____) being offered on	
6	Submit manufacturer's invoices for every item listed in the Schedule of Items? <i>*Note:</i> A manufacturer's quote is acceptable but an invoice is preferable. The invoice or supplier's quote that you submit must be dated within two weeks of submission of your proposal. * Refer to solicitation for actual requirements	
7	Submit the Business (Cost/Price) Proposal on a spreadsheet in accordance with the instructions in the solicitation and submit hard copies as well as a copy on CD	
8	Submit a list of warehouse locations that will directly support the proposed customers? Warehouses functioning as backups should be designated as such	
9	Mark your calendar with the date scheduled for the Pre-proposal Conference	
10	Check your math for accuracy on your Business (Cost/Price) Proposal	
11	Submit your best offer	
12	Submit a Subcontracting Plan if your firm is a large business	

CONTINUATION OF SF 1449

Block 8 (continued):

Offer Due Date/Local Time:

March 2, 2009, 3:00 PM Local Philadelphia Time

Block 9 (continued):

- All offers/modifications/withdrawals must be plainly marked on the outermost envelope with the solicitation number, closing date and time set for the receipt of offers.
- Send **Mailed Offers** to:
Defense Logistics Agency
Defense Supply Center Philadelphia
Post Office Box 56667
Philadelphia PA 19111-6667
- Deliver **Hand-carried Offers**, including delivery by commercial carrier to:
Defense Supply Center Philadelphia
Business Opportunities Office, DSCP-BCPD
Bldg. 36, Second Floor
700 Robbins Avenue
Philadelphia PA 19111-5092

All hand-carried offers are to be delivered to the Business Opportunities Office between 8:00 AM and 5:00 PM, Philadelphia time, Monday through Friday, except for legal federal holidays as set forth in 5 USC 6103.

Offerors that respond to this solicitation using a commercial carrier service must ensure that the commercial carrier service "hand-carries" the offer/modification/withdrawal to the Business Opportunities Office prior to the scheduled opening/closing time.

- Transmit facsimile revisions of offers to 215-737-9300, 9301, 9302, or 9303. **NOTE: Facsimile offers are not acceptable for this solicitation.**
- Email is not an acceptable form of transmission for the submission of initial proposals. However, DSCP intends to utilize email, as well as other commercially practicable forms of communication if discussions/negotiations are held. If required, final proposal revisions must be submitted to the DSCP Business Opportunity Office in a manner otherwise authorized by the solicitation (i.e., email is not authorized for final proposal revisions). Offerors must address, in their final proposal revisions, all matters raised during negotiations that would effectuate a change from offeror's initial proposals. A failure to address these matters in final proposal revisions, in a timely and authorized manner, by the time final proposal revisions are due, may adversely affect consideration of the offer, including removal of the offer from consideration for award.

Block 17A. (continued)

Offerors: Specify CAGE Code: _____
DUNS Number: _____
Fax Number(s): _____
E-Mail Address: _____

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Northern Europe, Southern Europe and Central Asia

Company POC: _____

Phone Number: _____

Location for Site Visit: _____

Block 17B (continued)

Remittance will be made to the address that the vendor has listed in the Central Contract Register (CCR). See DFARS 252.204-7004.

- **Authorized Negotiators** (fill-in below).

The offeror represents that the following persons are authorized to negotiate on its behalf with the Government in connection with this request for proposal. Please list names, titles, telephone numbers and facsimile (FAX) numbers for each authorized negotiator.

Blocks 19-24 (continued)

See Attachments 1 through 4.

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CONTRACT CLAUSES

FAR 52.212-4 CONTRACT TERMS AND CONDITIONS – COMMERCIAL ITEMS (OCT 2008)

Note: 52.212-4, *Contract Terms and Conditions—Commercial Items (OCT 2008)* is incorporated in this solicitation by reference. Its full text may be accessed electronically at <http://www.dla.mil/j-3/j-336/icps.htm>.

ADDENDUM TO FAR 52.212-4 CONTRACT TERMS AND CONDITIONS – COMMERCIAL ITEMS (OCT 2008)

The following paragraph(s) of 52.212-4 are amended as indicated below:

1. Paragraph (a), *Inspection/Acceptance*, is revised to add the following:

“Inspection and acceptance of products will be performed at destination. The authorized receiving official for each customer is responsible for signing for and accepting products when they are delivered. The final disposition decision rests with the food service officer and/or the authorized receiving official.

2. Paragraph (c), *Changes*, is deleted in its entirety and replaced with the following:

(c) Changes.

- (1) The Contracting Officer, at his/her discretion, may unilaterally invoke any of the contingency options set forth in this contract.
- (2) The Contracting Officer may at anytime, by unilateral written order, make changes within the general scope of this contract in any one or more of the following:
 - (i) method of shipment or packing;
 - (ii) place, manner, or time of delivery.
- (3) If such change causes an increase or decrease in the cost of, or time required for, performance for any part of the work under this contract, the Contracting Officer shall make equitable adjustment in the contract price, the delivery schedule, or both, and shall modify the contract.
- (4) The Contractor must assert its right to an adjustment under this clause within thirty (30) days from the date of receipt of the written order. However, if the Contracting Officer decides that the facts justify it, the Contracting Officer may receive and act upon a proposal submitted before final payment of the contract.

3. Paragraph (m), *Termination for Cause*.

Delete paragraph (m) in its entirety and substitute the following:

(m) Termination for Cause. The Government may terminate this contract, or any part hereof, for cause in the event of any default by the Contractor, or if the Contractor fails to comply with any contract terms and conditions, or fails to provide the Government upon request, with adequate assurances of future performance. In the event of termination for cause, the Government shall not be liable to the Contractor for any amount for supplies or services not accepted, and the Contractor shall be liable to the Government for any and all rights and remedies provided by law. If this contract is terminated in whole or in part for cause, and the supplies or services covered by the contract so terminated are repurchased by the Government, the Government will incur administrative costs in such repurchases. The Contractor and the Government expressly agree that, in addition to any excess costs of repurchase, or any other damages resulting from such default, the Contractor shall pay, and the Government shall accept, the sum of \$1,155.00 as payment in full for the administrative costs of such repurchase. This assessment of damages for administrative costs shall apply for any termination for cause following which the Government repurchases the terminated supplies or services together with any incidental or consequential damages incurred because

of the termination. If it is determined that the Government improperly terminated this contract for default, such termination shall be deemed a termination for convenience.

4. Paragraph (o), *Warranty*, is revised to add the following:

"In the event that a product recall is initiated by the Prime Vendor (PV), supplier or manufacturer, the PV should follow the procedures as outlined below:

- (1) Immediately notify the following personnel:
 - (i) Customers that have received the recalled product
 - (ii) DSCP Contracting Officer, Tina Frederico at 215-737-4545
 - (iii) DSCP Account Managers, Eleanor Gillard (215) at 737-8217, Bernadette Poserina at 215-737-7543, and Woody Cooper at 215-737-9198
 - (iv) DSCP Consumer Safety Officer at 215-737-3845
- (2) Provide the following information to the DSCP Consumer Safety Officer:
 - (i) Reason for recall
 - (ii) Level of recall, i.e. Type I, II or III
 - (iii) Description of product, including specific manufacturer's lot numbers
 - (iv) Amount of product
 - (v) List of customers that have received product
 - (vi) Name and phone number of responsible person (Recall Coordinator)
- (3) The PV should provide a Final Status Report of Recall, when completed, to the DSCP Consumer Safety Officer."

5. Paragraph (t), *Central Contractor Registration(CCR)*.

Add the following paragraph:

(5) Definitions.

"Central Contractor Registration (CCR) Database" means the primary Government repository for contractor information required for the conduct of business with the Government.

"Commercial and Government Entity (CAGE) Code" means—

(a) A code assigned by the Defense Logistics Information Service (DLIS) to identify a commercial or Government entity; or

(b) A code assigned by a member of the North Atlantic Treaty Organization that DLIS records and maintains in the CAGE master file. This type of code is known as an "NCAGE code".

"Data Universal Number System (DUNS) Number" means the 9-digit number assigned by Dun and Bradstreet, Inc. (D&B) to identify unique business entities.

"Data Universal Numbering System +4 (DUNS+4) Number" means the DUNS number assigned by D&B plus a 4-character suffix that may be assigned by a business concern. (D&B has no affiliation with this 4-character suffix.) This 4-character suffix may be assigned at the discretion of the business concern to establish additional CCR records for identifying alternative Electronic Funds Transfer (EFT) accounts (see Subpart 32.11 of the Federal Acquisition Regulation) for the same parent concern.

"Registered in the CCR Database" means that—

(a) The Contractor has entered all mandatory information, including the DUNS number or the DUNS+4 number, into the CCR database;

(b) The Contractor's CAGE code is in the CCR database; and

(c) The Government has validated all mandatory data fields and has marked the records "Active".

FAR 52.212-5 CONTRACT TERMS AND CONDITIONS REQUIRED TO IMPLEMENT STATUTES OR EXECUTIVE ORDERS—COMMERCIAL ITEMS (DEC 2008)
--

(a) The Contractor shall comply with the following Federal Acquisition Regulation (FAR) clauses, which are incorporated in this contract by reference, to implement provisions of law or Executive orders applicable to acquisitions of commercial items:

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- (1) 52.233-3, Protest After Award (AUG 1996) (31 U.S.C. 3553).
- (2) 52.233-4, Applicable Law for Breach of Contract Claim (OCT 2004) (Pub. L. 108-77, 108-78).

(b) The Contractor shall comply with the FAR clauses in this paragraph (b) that the contracting officer has indicated as being incorporated in this contract by reference to implement provisions of law or Executive orders applicable to acquisitions of commercial items:

- (1) 52.203-6, Restrictions on Subcontractor Sales to the Government (Sep 2006), with Alternate I (Oct 1995)(41 U.S.C. 253g and 10 U.S.C. 2402).
- (2) 52.203-13, Contractor Code of Business Ethics and Conduct (Dec 2008) (Pub. L. 110-252, Title VI, Chapter 1 (41 U.S.C. 251 note)).
- (3) 52.219-3, Notice of Total HUBZone Set-Aside (Jan 1999)(15 U.S.C. 657a).
- (4) 52.219-4, Notice of Price Evaluation Preference for HUBZone Small Business Concerns (Jul 2005) (if the offeror elects to waive the preference, it shall so indicate in its offer)(15 U.S.C. 657a).
- (5) [Reserved]
- (6) (i) 52.219-6, Notice of Total Small Business Aside (June 2003) (15 U.S.C. 644).
 - (ii) Alternate I (Oct 1995) of 52.219-6.
 - (iii) Alternate II (Mar 2004) of 52.219-6.
- (7) (i) 52.219-7, Notice of Partial Small Business Set-Aside (June 2003)(15 U.S.C. 644).
 - (ii) Alternate I (Oct 1995) of 52.219-7.
 - (iii) Alternate II (Mar 2004) of 52.219-7.
- (8) 52.219-8, Utilization of Small Business Concerns (May 2004) (15 U.S.C. 637(d)(2) and (3)).
- (9) (i) 52.219-9, Small Business Subcontracting Plan (Apr 2008)(15 U.S.C. 637 (d)(4).)
 - (ii) Alternate I (Oct 2001) of 52.219-9.
 - (iii) Alternate II (Oct 2001) of 52.219-9.
- (10) 52.219-14, Limitations on Subcontracting (Dec 1996)(15 U.S.C. 637(a)(14)).
- (11) 52.219-16, Liquidated Damages—Subcontracting Plan (Jan 1999)(15 U.S.C. 637(d)(4)(F)(i)).
- (12) (i) 52.219-23, Notice of Price Evaluation Adjustment for Small Disadvantaged Business Concerns (Oct 2008)(10 U.S.C. 2323) (if the offeror elects to waive the adjustment, it shall so indicate in its offer).
 - (ii) Alternate I (June 2003) of 52.219-23.
- (13) 52.219-25, Small Disadvantaged Business Participation Program—Disadvantaged Status and Reporting (Apr 2008)(Pub. L. 103-355, section 7102, and 10 U.S.C. 2323).
- (14) 52.219-26, Small Disadvantaged Business Participation Program—Incentive Subcontracting (Oct 2000)(Pub. L. 103-355, section 7102, and 10 U.S.C. 2323).
- (15) 52.219-27, Notice of Total Service-Disabled Veteran-Owned Small Business Set-Aside (May 2004) (15 U.S.C. 657 f).
- (16) 52.219-28, Post Award Small Business Program Re-representation (June 2007) (15 U.S.C. 632(a)(2)).
- (17) 52.222-3, Convict Labor (June 2003)(E.O. 11755).
- (18) 52.222-19, Child Labor—Cooperation with Authorities and Remedies (Feb 2008) (E.O. 13126).
- (19) 52.222-21, Prohibition of Segregated Facilities (Feb 1999).
- (20) 52.222-26, Equal Opportunity (Mar 2007)(E.O. 11246).
- (21) 52.222-35, Equal Opportunity for Special Disabled Veterans, Veterans of the Vietnam Era, and Other Eligible Veterans (Sep 2006)(38 U.S.C. 4212).

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Northern Europe, Southern Europe and Central Asia

- ___ (22) 52.222-36, Affirmative Action for Workers with Disabilities (Jun 1998)(29 U.S.C. 793).
- ___ (23) 52.222-37, Employment Reports on Special Disabled Veterans, Veterans of the Vietnam Era, and Other Eligible Veterans (Sep 2006)(38 U.S.C. 4212).
- ___ (24) 52.222-39, Notification of Employee Rights Concerning Payment of Union Dues or Fees (Dec 2004) (E.O. 13201).
- X (25) (i) 52.222-50, Combating Trafficking in Persons (Aug 2007) (Applies to all contracts).
- ___ (ii) Alternate I (Aug 2007) of 52.222-50.
- ___ (26) (i) 52.223-9, Estimate of Percentage of Recovered Material Content for EPA-Designated Items (May 2008)(42 U.S.C. 6962(c)(3)(A)(ii)).
- ___ (ii) Alternate I (May 2008) of 52.223-9 (42 U.S.C. 6962(i)(2)(C)).
- ___ (27) 52.223-15, Energy Efficiency in Energy-Consuming Products (Dec 2007) (42 U.S.C. 8259b).
- ___ (28) (i) 52.223-16, IEEE 1680 Standard for the Environmental Assessment of Personal Computer Products (Dec 2007) (E.O. 13423).
- ___ (ii) Alternate I (Dec 2007) of 52.223-16.
- ___ (29) 52.225-1, Buy American Act--Supplies (June 2003)(41 U.S.C. 10a-10d).
- ___ (30) (i) 52.225-3, Buy American Act --Free Trade Agreements -- Israeli Trade Act (Aug 2007) (41 U.S.C. 10a-10d, 19 U.S.C. 3301 note, 19 U.S.C. 2112 note, Pub. L. 108-77, 108-78, 108-286, and 109-169).
- ___ (ii) Alternate I (Jan 2004) of 52.225-3.
- ___ (iii) Alternate II (Jan 2004) of 52.225-3.
- X (31) 52.225-5, Trade Agreements (Nov 2007) (19 U.S.C. 2501, *et seq.*, 19 U.S.C. 3301 note).
- ___ (32) 52.225-13, Restrictions on Certain Foreign Purchases (Jun 2008) (E.O.'s, proclamations, and statutes administered by the Office of Foreign Assets Control of the Department of the Treasury).
- ___ (33) 52.226-4, Notice of Disaster or Emergency Area Set-Aside (Nov 2007) (42 U.S.C. 5150).
- ___ (34) 52.226-5, Restrictions on Subcontracting Outside Disaster or Emergency Area (Nov 2007) (42 U.S.C. 5150).
- ___ (35) 52.232-29, Terms for Financing of Purchases of Commercial Items (Feb 2002) (41 U.S.C. 255(f), 10 U.S.C. 2307(f)).
- ___ (36) 52.232.30, Installment Payments for Commercial Items (Oct 1995)(41 U.S.C. 255(f), 10 U.S.C. 2307(f)).
- ___ (37) 52.232-33, Payment by Electronic Funds Transfer--Central Contractor Registration (Oct. 2003)(31 U.S.C. 3332).
- ___ (38) 52.232-34, Payment by Electronic Funds Transfer--Other Than Central Contractor Registration (May 1999)(31 U.S.C. 3332).
- ___ (39) 52.232-36, Payment by Third Party (May 1999)(31 U.S.C. 3332).
- ___ (40) 52.239-1, Privacy or Security Safeguards (Aug 1996)(5 U.S.C. 552a).
- ___ (41) (i) 52.247-64, Preference for Privately Owned U.S.-Flag Commercial Vessels (Feb 2006)(46 U.S.C. Appx 1241(b) and 10 U.S.C. 2631).
- ___ (ii) Alternate I (Apr 2003) of 52.247-64.

(c) The Contractor shall comply with the FAR clauses in this paragraph (c), applicable to commercial services, that the Contracting Officer has indicated as being incorporated in this contract by reference to implement provisions of law or executive orders applicable to acquisitions of commercial items:

- ___ (1) 52.222-41, Service Contract Act of 1965 (Nov 2007)(41 U.S.C. 351, *et seq.*).
- ___ (2) 52.222-42, Statement of Equivalent Rates for Federal Hires (May 1989)(29 U.S.C. 206 and 41 U.S.C. 351, *et seq.*).

- ___ (3) 52.222-43, Fair Labor Standards Act and Service Contract Act -- Price Adjustment (Multiple Year and Option Contracts) (Nov 2006)(29 U.S.C.206 and 41 U.S.C. 351, *et seq.*).
- ___ (4) 52.222-44, Fair Labor Standards Act and Service Contract Act -- Price Adjustment (Feb 2002)(29 U.S.C. 206 and 41 U.S.C. 351, *et seq.*).
- ___ (5) 52.222-51, Exemption from Application of the Service Contract Act to Contracts for Maintenance, Calibration, or Repair of Certain Equipment--Requirements (Nov 2007) (41 U.S.C. 351, *et seq.*).
- ___ (6) 52.222-53, Exemption from Application of the Service Contract Act to Contracts for Certain Services--Requirements (Nov 2007) (41 U.S.C. 351, *et seq.*).
- ___ (7) 52.237-11, Accepting and Dispensing of \$1 Coin (Sep 2008)(31 U.S.C. 5112(p)(1)).

(d) *Comptroller General Examination of Record.* The Contractor shall comply with the provisions of this paragraph (d) if this contract was awarded using other than sealed bid, is in excess of the simplified acquisition threshold, and does not contain the clause at 52.215-2, Audit and Records -- Negotiation.

(1) The Comptroller General of the United States, or an authorized representative of the Comptroller General, shall have access to and right to examine any of the Contractor's directly pertinent records involving transactions related to this contract.

(2) The Contractor shall make available at its offices at all reasonable times the records, materials, and other evidence for examination, audit, or reproduction, until 3 years after final payment under this contract or for any shorter period specified in FAR Subpart 4.7, Contractor Records Retention, of the other clauses of this contract. If this contract is completely or partially terminated, the records relating to the work terminated shall be made available for 3 years after any resulting final termination settlement. Records relating to appeals under the disputes clause or to litigation or the settlement of claims arising under or relating to this contract shall be made available until such appeals, litigation, or claims are finally resolved.

(3) As used in this clause, records include books, documents, accounting procedures and practices, and other data, regardless of type and regardless of form. This does not require the Contractor to create or maintain any record that the Contractor does not maintain in the ordinary course of business or pursuant to a provision of law.

(e) (1) Notwithstanding the requirements of the clauses in paragraphs (a), (b), (c) and (d) of this clause, the Contractor is not required to flow down any FAR clause, other than those in paragraphs (e)(1)(i) through (xi) of this paragraph in a subcontract for commercial items. Unless otherwise indicated below, the extent of the flow down shall be as required by the clause--

(i) 52.203-13, Contractor Code of Business Ethics and Conduct (Dec 2008) (Pub. L. 110-252, Title VI, Chapter 1 (41 U.S.C. 251 note)).

(ii) 52.219-8, Utilization of Small Business Concerns (May 2004)(15 U.S.C. 637(d)(2) and (3)), in all subcontracts that offer further subcontracting opportunities. If the subcontract (except subcontracts to small business concerns) exceeds \$550,000 (\$1,000,000 for construction of any public facility), the subcontractor must include 52.219-8 in lower tier subcontracts that offer subcontracting opportunities.

(iii) 52.222-26, Equal Opportunity (Mar 2007)(E.O. 11246).

(iv) 52.222-35, Equal Opportunity for Special Disabled Veterans, Veterans of the Vietnam Era, and Other Eligible Veterans (Sep 2006)(38 U.S.C. 4212).

(v) 52.222-36, Affirmative Action for Workers with Disabilities (June 1998)(29 U.S.C. 793).

(vi) 52.222-39, Notification of Employee rights Concerning Payment of Union Dues or Fees (Dec 2004) (E.O. 13201).

(vii) 52.222-41, Service Contract Act of 1965, (Nov 2007), flow down required for all subcontracts subject to the Service Contract Act of 1965 (41 U.S.C. 351, *et seq.*)

(viii) 52.222-50, Combating Trafficking in Persons (Aug 2007) (22 U.S.C. 7104(g)). Flow down required in accordance with paragraph (f) of FAR clause 52.222-50.

(ix) 52.222-51, Exemption from Application of the Service Contract Act to Contracts for Maintenance, Calibration, or Repair of Certain Equipment--Requirements (Nov 2007) (41 U.S.C. 351, et seq.)

(x) 52.222-53, Exemption from Application of the Service Contract Act to Contracts for Certain Services--Requirements (Nov 2007) (41 U.S.C. 351, et seq.)

(xi) 52.247-64, Preference for Privately-Owned U.S. Flag Commercial Vessels (Feb 2006) (46 U.S.C. Appx 1241(b) and 10 U.S.C. 2631). Flow down required in accordance with paragraph (d) of FAR clause 52.247-64.

252.212-7001 CONTRACT TERMS AND CONDITIONS REQUIRED TO IMPLEMENT STATUTES OR EXECUTIVE ORDERS APPLICABLE TO DEFENSE ACQUISITIONS OF COMMERCIAL ITEMS (NOV 2008) DFARS
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(a) The Contractor agrees to comply with the following Federal Acquisition Regulation (FAR) clause which, if checked, is included in this contract by reference to implement a provision of law applicable to acquisitions of commercial items or components.

_____ 52.203-3, Gratuities (APR 1984) (10 U.S.C. 2207).

(b) The Contractor agrees to comply with any clause that is checked on the following list of Defense FAR Supplement clauses which, if checked, is included in this contract by reference to implement provisions of law or Executive orders applicable to acquisitions of commercial items or components.

- (1) _____ 252.205-7000, Provision of Information to Cooperative Agreement Holders (DEC 1991) (10 U.S.C. 2416).
- (2) _____ 252.219-7003, Small Business Subcontracting Plan (DoD Contracts) (APR 2007) (15 U.S.C. 637).
- (3) _____ 252.219-7004, Small Business Subcontracting Plan (Test Program) (AUG 2008) (15 U.S.C. 637 note).
- (4) _____ 252.225-7001, Buy American Act and Balance of Payments Program (JUN 2005) (41 U.S.C. 10a-10d, E.O. 10582).
- (5) _____ 252.225-7012, Preference for Certain Domestic Commodities (MAR 2008) (10 U.S.C. 2533a).
- (6) _____ 252.225-7014, Preference for Domestic Specialty Metals (JUN 2005) (10 U.S.C. 2533a).
- (7) _____ 252.225-7015, Restriction on Acquisition of Hand or Measuring Tools (JUN 2005) (10 U.S.C. 2533a).
- (8) _____ 252.225-7016, Restriction on Acquisition of Ball and Roller Bearings (MAR 2006) (Section 8065 of Public Law 107-117 and the same restriction in subsequent DoD appropriations acts).
- (9) _____ 252.225-7021, Trade Agreements (NOV 2008) (19 U.S.C. 2501-2518 and 19 U.S.C. 3301 note).
- (10) _____ 252.225-7027, Restriction on Contingent Fees for Foreign Military Sales (APR 2003) (22 U.S.C. 2779).
- (11) _____ 252.225-7028, Exclusionary Policies and Practices of Foreign Governments (APR 2003) (22 U.S.C. 2755).

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- (12) (i) ____ 252.225-7036, Buy American Act--Free Trade Agreements--Balance of Payments Program (MAR 2007) (41 U.S.C. 10a-10d and 19 U.S.C. 3301 note).
- (12) (ii) ____ Alternate I (OCT 2006) of 252.225-7036.
- (13) ____ 252.225-7038, Restriction on Acquisition of Air Circuit Breakers (JUN 2005) (10 U.S.C. 2534(a)(3)).
- (14) ____ 252.226-7001, Utilization of Indian Organizations, Indian-Owned Economic Enterprises, and Native Hawaiian Small Business Concerns (SEP 2004) (Section 8021 of Public Law 107-248 and similar sections in subsequent DoD appropriations acts).
- (15) ____ 252.227-7015, Technical Data--Commercial Items (NOV 1995) (10 U.S.C. 2320).
- (16) ____ 252.227-7037, Validation of Restrictive Markings on Technical Data (SEP 1999) (10 U.S.C. 2321).
- (17) ____ 252.232-7003, Electronic Submission of Payment Requests and Receiving Reports (MAR 2008) (10 U.S.C. 2227).
- (18) ____ 252.237-7019, Training for Contractor Personnel Interacting with Detainees (SEP 2006) (Section 1092 of Public Law 108-375).
- (19) ____ 252.243-7002, Requests for Equitable Adjustment (MAR 1998) (10 U.S.C. 2410).
- (20) (i) ____ 252.247-7023, Transportation of Supplies by Sea (MAY 2002) (10 U.S.C. 2631).
- (20) (ii) ____ Alternate I (MAR 2000) of 252.247-7023.
- (20) (iii) ____ Alternate II (MAR 2000) of 252.247-7023.
- (20) (iv) ____ Alternate III (MAY 2002) of 252.247-7023.
- (21) ____ 252.247-7024, Notification of Transportation of Supplies by Sea (MAR 2000) (10 U.S.C. 2631).

(c) In addition to the clauses listed in paragraph (e) of the Contract Terms and Conditions Required to Implement Statutes or Executive Orders--Commercial Items clause of this contract (FAR 52.212-5), the Contractor shall include the terms of the following clauses, if applicable, in subcontracts for commercial items or commercial components, awarded at any tier under this contract:

- (1) 252.225-7014 ALT I DEV Preference for Domestic Specialty Metals (Jun 2005) (Deviation 2007-O0011) Alternate 1 (Apr 2003) (Deviation 2008-O0002) DFARS.
- (2) 252.237-7019, Training for Contractor Personnel Interacting with Detainees (SEP 2006) (Section 1092 of Public Law 108-375).
- (3) 252.247-7023, Transportation of Supplies by Sea (MAY 2002) (10 U.S.C. 2631).
- (4) 252.247-7024, Notification of Transportation of Supplies by Sea (MAR 2000) (10 U.S.C. 2631).

FAR 52.208-9 CONTRACTOR USE OF MANDATORY SOURCES OF SUPPLY OR SERVICES (OCT 2008)

(a) Certain supplies or services to be provided under this contract for use by the Government are required by law to be obtained from nonprofit agencies participating in the program operated by the Committee for Purchase from People Who Are Blind or Severely Disabled (the Committee) under the Javits-Wagner-O'Day Act (41 U.S.C. 48). Additionally, certain of these supplies are available from the Defense Logistics Agency (DLA), the General Services Administration (GSA), or the Department of Veterans Affairs (VA). The Contractor

shall obtain mandatory supplies or services to be provided for Government use under this contract from the specific sources indicated in the contract schedule.

(b) The Contractor shall immediately notify the Contracting Officer if a mandatory source is unable to provide the supplies or services by the time required, or if the quality of supplies or services provided by the mandatory source is unsatisfactory. The Contractor shall not purchase the supplies or services from other sources until the Contracting Officer has notified the Contractor that the Committee or an AbilityOne central nonprofit agency has authorized purchase from other sources.

(c) Price and delivery information for the mandatory supplies is available from the Contracting Officer for the supplies obtained through the DLA/GSA/VA distribution facilities. For mandatory supplies or services that are not available from DLA/GSA/VA, price and delivery information is available from the appropriate central nonprofit agency. Payments shall be made directly to the source making delivery. Points of contact for AbilityOne central nonprofit agencies are:

- (1) National Industries for the Blind (NIB)
1310 Braddock Place,
Alexandria, VA 22314-1691
(703) 310-0500; and.
- (2) NISH
8401 Old Courthouse Road,
Vienna, VA 22182
(571) 226-4660.

FAR 52.216-18 ORDERING (OCT 1995)
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(a) Any supplies and services to be furnished under this contract shall be ordered by issuance of delivery orders or task orders by the individuals or activities designated in the Schedule. Such orders may be issued from the term of the base contract which is the date of award through 24 or 28 months (28 months to include 120-day contract implementation period for a new PV), and the term of both options which is the date of award through 18 months.

(b) All delivery orders or task orders are subject to the terms and conditions of this contract. In the event of conflict between a delivery order or task order and this contract, the contract shall control.

(c) If mailed, a delivery order or task order is considered "issued" when the Government deposits the order in the mail. Orders may be issued orally, by facsimile, or by electronic commerce methods only if authorized in the Schedule.

FAR 52.216-19 – ORDER LIMITATIONS (OCT 1995)

(a) *Minimum order.* When the Government requires supplies or services covered by this contract in an amount of less than \$250.00, the Government is not obligated to purchase, nor is the Contractor obligated to furnish, those supplies or services under the contract.

(b) *Maximum order.* The Contractor is not obligated to honor --

- (1) Any order for a single item in excess of NONE;
- (2) Any order for a combination of items in excess of NONE or
- (3) A series of orders from the same ordering office within NONE days that together call for quantities exceeding the limitation in subparagraph (b)(1) or (2) of this section.

(c) If this is a requirements contract (*i.e.*, includes the Requirements clause at subsection 52.216-21 of the Federal Acquisition Regulation (FAR)), the Government is not required to

order a part of any one requirement from the Contractor if that requirement exceeds the maximum-order limitations in paragraph (b) of this section.

(d) Notwithstanding paragraphs (b) and (c) of this section, the Contractor shall honor any order exceeding the maximum order limitations in paragraph (b), unless that order (or orders) is returned to the ordering office within 7-10 days after issuance, with written notice stating the Contractor's intent not to ship the item (or items) called for and the reasons. Upon receiving this notice, the Government may acquire the supplies or services from another source.

FAR 52.216-22 INDEFINITE QUANTITY (OCT 1995)

(a) This is an indefinite-quantity contract for the supplies or services specified, and effective for the period stated, in the Schedule. The quantities of supplies and services specified in the Schedule are estimates only and are not purchased by this contract.

(b) Delivery or performance shall be made only as authorized by orders issued in accordance with the Ordering clause. The Contractor shall furnish to the Government, when and if ordered, the supplies or services specified in the Schedule up to and including the quantity designated in the Schedule as the "maximum". The Government shall order at least the quantity of supplies or services designated in the Schedule as the "minimum."

(c) Except for any limitations on quantities in the Order Limitations clause or in the Schedule, there is no limit on the number of orders that may be issued. The Government may issue orders requiring delivery to multiple destinations or performance at multiple locations.

(d) Any order issued during the effective period of this contract and not completed within that period shall be completed by the Contractor within the time specified in the order. The contract shall govern the Contractor's and Government's rights and obligations with respect to that order to the same extent as if the order were completed during the contract's effective period; provided, that the Contractor shall not be required to make any deliveries under this contract after 180 days.

FAR 52.219-9 SMALL BUSINESS SUBCONTRACTING PLAN (APR 2008)

(a) This clause does not apply to small business concerns.

(b) *Definitions.* As used in this clause—

"Alaska Native Corporation (ANC)" means any Regional Corporation, Village Corporation, Urban Corporation, or Group Corporation organized under the laws of the State of Alaska in accordance with the Alaska Native Claims Settlement Act, as amended ([43 U.S.C. 1601](#), *et seq.*) and which is considered a minority and economically disadvantaged concern under the criteria at [43 U.S.C. 1626\(e\)\(1\)](#). This definition also includes ANC direct and indirect subsidiary corporations, joint ventures, and partnerships that meet the requirements of [43 U.S.C. 1626\(e\)\(2\)](#).

"Commercial item" means a product or service that satisfies the definition of commercial item in section [2.101](#) of the Federal Acquisition Regulation.

"Commercial plan" means a subcontracting plan (including goals) that covers the offeror's fiscal year and that applies to the entire production of commercial items sold by either the entire company or a portion thereof (*e.g.*, division, plant, or product line).

"Electronic Subcontracting Reporting System (eSRS)" means the Governmentwide, electronic, web-based system for small business subcontracting program reporting. The eSRS is located at <http://www.esrs.gov>.

"Indian tribe" means any Indian tribe, band, group, pueblo, or community, including native villages and native groups (including corporations organized by Kenai, Juneau, Sitka, and Kodiak) as defined in the Alaska Native Claims Settlement Act ([43 U.S.C.A. 1601](#) *et seq.*), that is recognized by the Federal Government as eligible for services from the Bureau

of Indian Affairs in accordance with [25 U.S.C. 1452\(c\)](#). This definition also includes Indian-owned economic enterprises that meet the requirements of [25 U.S.C. 1452\(e\)](#).

“Individual contract plan” means a subcontracting plan that covers the entire contract period (including option periods), applies to a specific contract, and has goals that are based on the offeror’s planned subcontracting in support of the specific contract, except that indirect costs incurred for common or joint purposes may be allocated on a prorated basis to the contract.

“Master plan” means a subcontracting plan that contains all the required elements of an individual contract plan, except goals, and may be incorporated into individual contract plans, provided the master plan has been approved.

“Subcontract” means any agreement (other than one involving an employer-employee relationship) entered into by a Federal Government prime Contractor or subcontractor calling for supplies or services required for performance of the contract or subcontract.

(c) The offeror, upon request by the Contracting Officer, shall submit and negotiate a subcontracting plan, where applicable, that separately addresses subcontracting with small business, veteran-owned small business, service-disabled veteran-owned small business, HUBZone small business concerns, small disadvantaged business, and women-owned small business concerns. If the offeror is submitting an individual contract plan, the plan must separately address subcontracting with small business, veteran-owned small business, service-disabled veteran-owned small business, HUBZone small business, small disadvantaged business, and women-owned small business concerns, with a separate part for the basic contract and separate parts for each option (if any). The plan shall be included in and made a part of the resultant contract. The subcontracting plan shall be negotiated within the time specified by the Contracting Officer. Failure to submit and negotiate the subcontracting plan shall make the offeror ineligible for award of a contract.

(d) The offeror’s subcontracting plan shall include the following:

(1) Goals, expressed in terms of percentages of total planned subcontracting dollars, for the use of small business, veteran-owned small business, service-disabled veteran-owned small business, HUBZone small business, small disadvantaged business, and women-owned small business concerns as subcontractors. The offeror shall include all sub-contracts that contribute to contract performance, and may include a proportionate share of products and services that are normally allocated as indirect costs. In accordance with [43 U.S.C. 1626](#):

(i) Subcontracts awarded to an ANC or Indian tribe shall be counted towards the subcontracting goals for small business and small disadvantaged business (SDB) concerns, regardless of the size or Small Business Administration certification status of the ANC or Indian tribe.

(ii) Where one or more subcontractors are in the subcontract tier between the prime contractor and the ANC or Indian tribe, the ANC or Indian tribe shall designate the appropriate contractor(s) to count the subcontract towards its small business and small disadvantaged business subcontracting goals.

(A) In most cases, the appropriate Contractor is the Contractor that awarded the subcontract to the ANC or Indian tribe.

(B) If the ANC or Indian tribe designates more than one Contractor to count the subcontract toward its goals, the ANC or Indian tribe shall designate only a portion of the total subcontract award to each Contractor. The sum of the amounts designated to various Contractors cannot exceed the total value of the subcontract.

(C) The ANC or Indian tribe shall give a copy of the written designation to the Contracting Officer, the prime Contractor, and the subcontractors in between the prime Contractor and the ANC or Indian tribe within 30 days of the date of the subcontract award.

(D) If the Contracting Officer does not receive a copy of the ANC’s or the Indian tribe’s written designation within 30 days of the subcontract award, the Contractor that awarded the subcontract to the ANC or Indian tribe will be considered the designated Contractor.

(2) A statement of—

(i) Total dollars planned to be subcontracted for an individual contract plan; or the offeror's total projected sales, expressed in dollars, and the total value of projected subcontracts to support the sales for a commercial plan;

(ii) Total dollars planned to be subcontracted to small business concerns (including ANC and Indian tribes);

(iii) Total dollars planned to be subcontracted to veteran-owned small business concerns;

(iv) Total dollars planned to be subcontracted to service-disabled veteran-owned small business;

(v) Total dollars planned to be subcontracted to HUBZone small business concerns;

(vi) Total dollars planned to be subcontracted to small disadvantaged business concerns (including ANCs and Indian tribes); and

(vii) Total dollars planned to be subcontracted to women-owned small business concerns.

(3) A description of the principal types of supplies and services to be subcontracted, and an identification of the types planned for subcontracting to—

(i) Small business concerns;

(ii) Veteran-owned small business concerns;

(iii) Service-disabled veteran-owned small business concerns;

(iv) HUBZone small business concerns;

(v) Small disadvantaged business concerns; and

(vi) Women-owned small business concerns.

(4) A description of the method used to develop the subcontracting goals in paragraph (d)(1) of this clause.

(5) A description of the method used to identify potential sources for solicitation purposes (*e.g.*, existing company source lists, the Central Contractor Registration database (CCR), veterans service organizations, the National Minority Purchasing Council Vendor Information Service, the Research and Information Division of the Minority Business Development Agency in the Department of Commerce, or small, HUBZone, small disadvantaged, and women-owned small business trade associations). A firm may rely on the information contained in CCR as an accurate representation of a concern's size and ownership characteristics for the purposes of maintaining a small, veteran-owned small, service-disabled veteran-owned small, HUBZone small, small disadvantaged, and women-owned small business source list. Use of CCR as its source list does not relieve a firm of its responsibilities (*e.g.*, outreach, assistance, counseling, or publicizing subcontracting opportunities) in this clause.

(6) A statement as to whether or not the offeror included indirect costs in establishing subcontracting goals, and a description of the method used to determine the proportionate share of indirect costs to be incurred with—

(i) Small business concerns (including ANC and Indian tribes);

(ii) Veteran-owned small business concerns;

(iii) Service-disabled veteran-owned small business concerns;

(iv) HUBZone small business concerns;

(v) Small disadvantaged business concerns (including ANC and Indian tribes); and

(vi) Women-owned small business concerns.

(7) The name of the individual employed by the offeror who will administer the offeror's subcontracting program, and a description of the duties of the individual.

(8) A description of the efforts the offeror will make to assure that small business, veteran-owned small business, service-disabled veteran-owned small business, HUBZone small business, small disadvantaged business, and women-owned small business concerns have an equitable opportunity to compete for subcontracts.

(9) Assurances that the offeror will include the clause of this contract entitled "Utilization of Small Business Concerns" in all subcontracts that offer further subcontracting opportunities, and that the offeror will require all subcontractors (except small business

concerns) that receive subcontracts in excess of \$550,000 (\$1,000,000 for construction of any public facility) with further subcontracting possibilities to adopt a subcontracting plan that complies with the requirements of this clause.

(10) Assurances that the offeror will—

(i) Cooperate in any studies or surveys as may be required;

(ii) Submit periodic reports so that the Government can determine the extent of compliance by the offeror with the subcontracting plan;

(iii) Submit the Individual Subcontract Report (ISR) and/or the Summary Subcontract Report (SSR), in accordance with paragraph (I) of this clause using the Electronic Subcontracting Reporting System (eSRS) at <http://www.esrs.gov>. The reports shall provide information on subcontract awards to small business concerns, veteran-owned small business concerns, service-disabled veteran-owned small business concerns, HUBZone small business concerns, small disadvantaged business concerns, women-owned small business concerns, and Historically Black Colleges and Universities and Minority Institutions. Reporting shall be in accordance with this clause, or as provided in agency regulations;

(iv) Ensure that its subcontractors with subcontracting plans agree to submit the ISR and/or the SSR using eSRS;

(v) Provide its prime contract number, its DUNS number, and the e-mail address of the Government or Contractor official responsible for acknowledging or rejecting the reports, to all first-tier subcontractors with subcontracting plans so they can enter this information into the eSRS when submitting their reports; and

(vi) Require that each subcontractor with a subcontracting plan provide the prime contract number, its own DUNS number, and the e-mail address of the Government or Contractor official responsible for acknowledging or rejecting the reports, to its subcontractors with subcontracting plans.

(11) A description of the types of records that will be maintained concerning procedures that have been adopted to comply with the requirements and goals in the plan, including establishing source lists; and a description of the offeror's efforts to locate small business, veteran-owned small business, service-disabled veteran-owned small business, HUBZone small business, small disadvantaged business, and women-owned small business concerns and award subcontracts to them. The records shall include at least the following (on a plant-wide or company-wide basis, unless otherwise indicated):

(i) Source lists (*e.g.*, CCR), guides, and other data that identify small business, veteran-owned small business, service-disabled veteran-owned small business, HUBZone small business, small disadvantaged business, and women-owned small business concerns.

(ii) Organizations contacted in an attempt to locate sources that are small business, veteran-owned small business, service-disabled veteran-owned small business, HUBZone small business, small disadvantaged business, or women-owned small business concerns.

(iii) Records on each subcontract solicitation resulting in an award of more than \$100,000, indicating—

(A) Whether small business concerns were solicited and, if not, why not;

(B) Whether veteran-owned small business concerns were solicited and, if not, why not;

(C) Whether service-disabled veteran-owned small business concerns were solicited and, if not, why not;

(D) Whether HUBZone small business concerns were solicited and, if not, why not;

(E) Whether small disadvantaged business concerns were solicited and, if not, why not;

(F) Whether women-owned small business concerns were solicited and, if not, why not; and

(G) If applicable, the reason award was not made to a small business concern.

(iv) Records of any outreach efforts to contact—

(A) Trade associations;

(B) Business development organizations;

(C) Conferences and trade fairs to locate small, HUBZone small, small disadvantaged, and women-owned small business sources; and

(D) Veterans service organizations.

(v) Records of internal guidance and encouragement provided to buyers through—

(A) Workshops, seminars, training, etc.; and

(B) Monitoring performance to evaluate compliance with the program's requirements.

(vi) On a contract-by-contract basis, records to support award data submitted by the offeror to the Government, including the name, address, and business size of each subcontractor. Contractors having commercial plans need not comply with this requirement.

(e) In order to effectively implement this plan to the extent consistent with efficient contract performance, the Contractor shall perform the following functions:

(1) Assist small business, veteran-owned small business, service-disabled veteran-owned small business, HUBZone small business, small disadvantaged business, and women-owned small business concerns by arranging solicitations, time for the preparation of bids, quantities, specifications, and delivery schedules so as to facilitate the participation by such concerns. Where the Contractor's lists of potential small business, veteran-owned small business, service-disabled veteran-owned small business, HUBZone small business, small disadvantaged business, and women-owned small business subcontractors are excessively long, reasonable effort shall be made to give all such small business concerns an opportunity to compete over a period of time.

(2) Provide adequate and timely consideration of the potentialities of small business, veteran-owned small business, service-disabled veteran-owned small business, HUBZone small business, small disadvantaged business, and women-owned small business concerns in all "make-or-buy" decisions.

(3) Counsel and discuss subcontracting opportunities with representatives of small business, veteran-owned small business, service-disabled veteran-owned small business, HUBZone small business, small disadvantaged business, and women-owned small business firms.

(4) Confirm that a subcontractor representing itself as a HUBZone small business concern is identified as a certified HUBZone small business concern by accessing the Central Contractor Registration (CCR) database or by contacting SBA.

(5) Provide notice to subcontractors concerning penalties and remedies for misrepresentations of business status as small, veteran-owned small business, HUBZone small, small disadvantaged, or women-owned small business for the purpose of obtaining a subcontract that is to be included as part or all of a goal contained in the Contractor's subcontracting plan.

(f) A master plan on a plant or division-wide basis that contains all the elements required by paragraph (d) of this clause, except goals, may be incorporated by reference as a part of the subcontracting plan required of the offeror by this clause; provided—

(1) The master plan has been approved;

(2) The offeror ensures that the master plan is updated as necessary and provides copies of the approved master plan, including evidence of its approval, to the Contracting Officer; and

(3) Goals and any deviations from the master plan deemed necessary by the Contracting Officer to satisfy the requirements of this contract are set forth in the individual subcontracting plan.

(g) A commercial plan is the preferred type of subcontracting plan for contractors furnishing commercial items. The commercial plan shall relate to the offeror's planned subcontracting generally, for both commercial and Government business, rather than solely to the Government contract. Once the Contractor's commercial plan has been approved, the Government will not require another subcontracting plan from the same Contractor while the plan remains in effect, as long as the product or service being provided by the

Contractor continues to meet the definition of a commercial item. A Contractor with a commercial plan shall comply with the reporting requirements stated in paragraph (d)(10) of this clause by submitting one SSR in eSRS for all contracts covered by its commercial plan. This report shall be acknowledged or rejected in eSRS by the Contracting Officer who approved the plan. This report shall be submitted within 30 days after the end of the Government's fiscal year.

(h) Prior compliance of the offeror with other such subcontracting plans under previous contracts will be considered by the Contracting Officer in determining the responsibility of the offeror for award of the contract.

(i) A contract may have no more than one plan. When a modification meets the criteria in [19.702](#) for a plan, or an option is exercised, the goals associated with the modification or option shall be added to those in the existing subcontract plan.

(j) Subcontracting plans are not required from subcontractors when the prime contract contains the clause at [52.212-5](#), Contract Terms and Conditions Required to Implement Statutes or Executive Orders—Commercial Items, or when the subcontractor provides a commercial item subject to the clause at [52.244-6](#), Subcontracts for Commercial Items, under a prime contract.

(k) The failure of the Contractor or subcontractor to comply in good faith with—

- (1) The clause of this contract entitled "Utilization Of Small Business Concerns;" or
- (2) An approved plan required by this clause, shall be a material breach of the contract.

(l) The Contractor shall submit ISRs and SSRs using the web-based eSRS at <http://www.esrs.gov>. Purchases from a corporation, company, or subdivision that is an affiliate of the prime Contractor or subcontractor are not included in these reports. Subcontract award data reported by prime Contractors and subcontractors shall be limited to awards made to their immediate next-tier subcontractors. Credit cannot be taken for awards made to lower tier subcontractors, unless the Contractor or subcontractor has been designated to receive a small business or small disadvantaged business credit from an ANC or Indian tribe.

(1) *ISR*. This report is not required for commercial plans. The report is required for each contract containing an individual subcontract plan and shall be submitted to the Administrative Contracting Officer (ACO) or Contracting Officer, if no ACO is assigned.

(i) The report shall be submitted semi-annually during contract performance for the periods ending March 31 and September 30. A report is also required for each contract within 30 days of contract completion. Reports are due 30 days after the close of each reporting period, unless otherwise directed by the Contracting Officer. Reports are required when due, regardless of whether there has been any subcontracting activity since the inception of the contract or the previous reporting period.

(ii) When a subcontracting plan contains separate goals for the basic contract and each option, as prescribed by FAR [19.704\(c\)](#), the dollar goal inserted on this report shall be the sum of the base period through the current option; for example, for a report submitted after the second option is exercised, the dollar goal would be the sum of the goals for the basic contract, the first option, and the second option.

(iii) The authority to acknowledge receipt or reject the ISR resides—

- (A) In the case of the prime Contractor, with the Contracting Officer; and
- (B) In the case of a subcontract with a subcontracting plan, with the entity that awarded the subcontract.

(2) *SSR*.

(i) Reports submitted under individual contract plans—

- (A) This report encompasses all subcontracting under prime contracts and subcontracts with the awarding agency, regardless of the dollar value of the subcontracts.

(B) The report may be submitted on a corporate, company or subdivision (*e.g.* plant or division operating as a separate profit center) basis, unless otherwise directed by the agency.

(C) If a prime Contractor and/or subcontractor is performing work for more than one executive agency, a separate report shall be submitted to each executive agency covering only that agency's contracts, provided at least one of that agency's contracts is over \$550,000 (over \$1,000,000 for construction of a public facility) and contains a subcontracting plan. For DoD, a consolidated report shall be submitted for all contracts awarded by military departments/agencies and/or subcontracts awarded by DoD prime Contractors. However, for construction and related maintenance and repair, a separate report shall be submitted for each DoD component.

(D) For DoD and NASA, the report shall be submitted semi-annually for the six months ending March 31 and the twelve months ending September 30. For civilian agencies, except NASA, it shall be submitted annually for the twelve month period ending September 30. Reports are due 30 days after the close of each reporting period.

(E) Subcontract awards that are related to work for more than one executive agency shall be appropriately allocated.

(F) The authority to acknowledge or reject SSRs in eSRS, including SSRs submitted by subcontractors with subcontracting plans, resides with the Government agency awarding the prime contracts.

(ii) Reports submitted under a commercial plan—

(A) The report shall include all subcontract awards under the commercial plan in effect during the Government's fiscal year.

(B) The report shall be submitted annually, within thirty days after the end of the Government's fiscal year.

(C) If a Contractor has a commercial plan and is performing work for more than one executive agency, the Contractor shall specify the percentage of dollars attributable to each agency from which contracts for commercial items were received.

(D) The authority to acknowledge or reject SSRs for commercial plans resides with the Contracting Officer who approved the commercial plan.

(iii) All reports submitted at the close of each fiscal year (both individual and commercial plans) shall include a Year-End Supplementary Report for Small Disadvantaged Businesses. The report shall include subcontract awards, in whole dollars, to small disadvantaged business concerns by North American Industry Classification System (NAICS) Industry Subsector. If the data are not available when the year-end SSR is submitted, the prime Contractor and/or subcontractor shall submit the Year-End Supplementary Report for Small Disadvantaged Businesses within 90 days of submitting the year-end SSR. For a commercial plan, the Contractor may obtain from each of its subcontractors a predominant NAICS Industry Subsector and report all awards to that subcontractor under its predominant NAICS Industry Subsector.

FAR 52.245-1 GOVERNMENT PROPERTY (JUN 2007)
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(a) *Definitions.* As used in this clause—

"Acquisition cost" means the cost to acquire a tangible capital asset including the purchase price of the asset and costs necessary to prepare the asset for use. Costs necessary to prepare the asset for use include the cost of placing the asset in location and bringing the asset to a condition necessary for normal or expected use.

"Cannibalize" means to remove serviceable parts from one item of equipment in order to install them on another item of equipment.

"Contractor-acquired property" means property acquired, fabricated, or otherwise provided by the Contractor for performing a contract, and to which the Government has title.

"Contractor inventory" means—

(1) Any property acquired by and in the possession of a Contractor or subcontractor under a contract for which title is vested in the Government and which exceeds the amounts needed to complete full performance under the entire contract;

(2) Any property that the Government is obligated or has the option to take over under any type of contract, *e.g.*, as a result either of any changes in the specifications or plans thereunder or of the termination of the contract (or subcontract thereunder), before completion of the work, for the convenience or at the option of the Government; and

(3) Government-furnished property that exceeds the amounts needed to complete full performance under the entire contract.

(4) "Contractor's managerial personnel" means the Contractor's directors, officers, managers, superintendents, or equivalent representatives who have supervision or direction of—

(1) All or substantially all of the Contractor's business;

(2) All or substantially all of the Contractor's operation at any one plant or separate location; or

(3) A separate and complete major industrial operation.

"Demilitarization" means rendering a product unusable for and not restorable to, the purpose for which it was designed or is customarily used.

"Discrepancies incident to shipment" means any differences (*e.g.*, count or condition) between the items documented to have been shipped and items actually received.

"Equipment" means a tangible asset that is functionally complete for its intended purpose, durable, nonexpendable, and needed for the performance of a contract. Equipment is not intended for sale, and does not ordinarily lose its identity or become a component part of another article when put into use.

"Government-furnished property" means property in the possession of, or directly acquired by, the Government and subsequently furnished to the Contractor for performance of a contract.

"Government property" means all property owned or leased by the Government. Government property includes both Government-furnished and Contractor-acquired property.

"Material" means property that may be consumed or expended during the performance of a contract, component parts of a higher assembly, or items that lose their individual identity through incorporation into an end-item. Material does not include equipment, special tooling and special test equipment.

"Nonseverable" means property that cannot be removed after construction or installation without substantial loss of value or damage to the installed property or to the premises where installed.

"Plant equipment" as used in this part, means personal property of a capital nature (including equipment, machine tools, test equipment, furniture, vehicles, and accessory and auxiliary items) for use in manufacturing supplies, in performing services, or for any administrative or general plant purpose. It does not include special tooling or special test equipment.

"Precious metals" means silver, gold, platinum, palladium, iridium, osmium, rhodium, and ruthenium.

"Property" means all tangible property, both real and personal.

"Property Administrator" means an authorized representative of the Contracting Officer appointed in accordance with agency procedures, responsible for administering the contract requirements and obligations relating to Government property in the possession of a Contractor.

"Provide" means to furnish, as in Government-furnished property, or to acquire, as in contractor-acquired property.

"Real property" means land and rights in land, ground improvements, utility distribution systems, and buildings and other structures. It does not include foundations and other work necessary for installing special tooling, special test equipment, or plant equipment.

"Sensitive property" means property potentially dangerous to the public safety or security if stolen, lost, or misplaced, or that shall be subject to exceptional physical security, protection, control, and accountability. Examples include weapons, ammunition, explosives, controlled substances, radioactive materials, hazardous materials or wastes, or precious metals.

"Surplus property" means excess personal property not required by any Federal agency as determined by the Administrator of the General Services Administration (GSA).

(b) *Property management.*

(1) The Contractor shall have a system to manage (control, use, preserve, protect, repair and maintain) Government property in its possession. The system shall be adequate to satisfy the requirements of this clause. In doing so, the Contractor shall initiate and maintain the processes, systems, procedures, records, and methodologies necessary for effective control of Government property, consistent with voluntary consensus standards and/or industry-leading practices and standards for Government property management except where inconsistent with law or regulation. During the period of performance, the Contractor shall disclose any significant changes to their property management system to the Property Administrator prior to implementation.

(2) The Contractor's responsibility extends from the initial acquisition and receipt of property, through stewardship, custody, and use until formally relieved of responsibility by authorized means, including delivery, consumption, expending, disposition, or via a completed investigation, evaluation, and final determination for lost, damaged, destroyed, or stolen property. This requirement applies to all Government property under the Contractor's accountability, stewardship, possession or control, including its vendors or subcontractors (see paragraph (f)(1)(v) of this clause).

(3) The Contractor shall include the requirements of this clause in all subcontracts under which Government property is acquired or furnished for subcontract performance.

(c) *Use of Government property.* The Contractor shall use Government property, either furnished or acquired under this contract, only for performing this contract, unless otherwise provided for in this contract or approved by the Contracting Officer. The Contractor shall not modify, cannibalize, or make alterations to Government property unless this contract specifically identifies the modifications, alterations or improvements as work to be performed.

(d) *Government-furnished property.*

(1) The Government shall deliver to the Contractor the Government-furnished property described in this contract. The Government shall furnish related data and information needed for the intended use of the property. The warranties of suitability of use and timely delivery of Government-furnished property do not apply to property acquired or fabricated by the Contractor as contractor-acquired property and subsequently transferred to another contract with this Contractor.

(2) The delivery and/or performance dates specified in this contract are based upon the expectation that the Government-furnished property will be suitable for contract performance and will be delivered to the Contractor by the dates stated in the contract.

(i) If the property is not delivered to the Contractor by the dates stated in the contract, the Contracting Officer shall, upon the Contractor's timely written request, consider an equitable adjustment to the contract.

(ii) In the event property is received by the Contractor, or for Government-furnished property after receipt and installation, in a condition not suitable for its intended use, the Contracting Officer shall, upon the Contractor's timely written request, advise the Contractor on a course of action to remedy the problem. Such action may include repairing, replacing, modifying, returning, or otherwise disposing of the property at the Government's expense. Upon completion of the required action(s), the Contracting Officer shall consider an equitable adjustment to the contract (see also paragraph (f)(1)(ii)(A) of this clause).

(iii) The Government may, at its option, furnish property in an "as-is" condition. The Contractor will be given the opportunity to inspect such property prior to the property being provided. In such cases, the Government makes no warranty with respect to the serviceability and/or suitability of the property for contract performance. Any repairs, replacement, and/or refurbishment shall be at the Contractor's expense.

(3)

(i) The Contracting Officer may by written notice, at any time—

(A) Increase or decrease the amount of Government-furnished property under this contract;

(B) Substitute other Government-furnished property for the property previously furnished, to be furnished, or to be acquired by the Contractor for the Government under this contract; or

(C) Withdraw authority to use property.

(ii) Upon completion of any action(s) under paragraph (d)(3)(i) of this clause, and the Contractor's timely written request, the Contracting Officer shall consider an equitable adjustment to the contract.

(e) *Title to Government property.*

(1) The Government shall retain title to all Government-furnished property. Title to Government property shall not be affected by its incorporation into or attachment to any property not owned by the Government, nor shall Government property become a fixture or lose its identity as personal property by being attached to any real property.

(2) *Fixed-price contracts.*

(i) All Government-furnished property and all property acquired by the Contractor, title to which vests in the Government under this paragraph (collectively referred to as "Government property"), are subject to the provisions of this clause.

(ii) Title to each item of equipment, special test equipment and special tooling acquired by the Contractor for the Government under this contract shall pass to and vest in the Government when its use in performing this contract commences or when the Government has paid for it, whichever is earlier, whether or not title previously vested in the Government.

(iii) If this contract contains a provision directing the Contractor to purchase material for which the Government will reimburse the Contractor as a direct item of cost under this contract—

(A) Title to material purchased from a vendor shall pass to and vest in the Government upon the vendor's delivery of such material; and

(B) Title to all other material shall pass to and vest in the Government upon—

(1) Issuance of the material for use in contract performance;

(2) Commencement of processing of the material or its use in contract performance; or

(3) Reimbursement of the cost of the material by the Government, whichever occurs first.

(3) *Title under Cost-Reimbursement or Time-and-Material Contracts or Cost-Reimbursable contract line items under Fixed-Price contracts.*

(i) Title to all property purchased by the Contractor for which the Contractor is entitled to be reimbursed as a direct item of cost under this contract shall pass to and vest in the Government upon the vendor's delivery of such property.

(ii) Title to all other property, the cost of which is reimbursable to the Contractor, shall pass to and vest in the Government upon—

(A) Issuance of the property for use in contract performance;

(B) Commencement of processing of the property for use in contract performance;

or

(C) Reimbursement of the cost of the property by the Government, whichever occurs first.

(iii) All Government-furnished property and all property acquired by the Contractor, title to which vests in the Government under this paragraph (e)(3)(iii) (collectively referred to as "Government property"), are subject to the provisions of this clause.

(f) *Contractor plans and systems.*

(1) Contractors shall establish and implement property management plans, systems, and procedures at the contract, program, site or entity level to enable the following outcomes:

(i) *Acquisition of Property.* The Contractor shall document that all property was acquired consistent with its engineering, production planning, and material control operations.

(ii) *Receipt of Government Property.* The Contractor shall receive Government property (document the receipt), record the information necessary to meet the record requirements of paragraph (f)(1)(iii)(A)(1) through (5) of this clause, identify as Government owned in a manner appropriate to the type of property (*e.g.*, stamp, tag, mark, or other identification), and manage any discrepancies incident to shipment.

(A) *Government-furnished property.* The Contractor shall furnish a written statement to the Property Administrator containing all relevant facts, such as cause or condition and a recommended course(s) of action, if overages, shortages, or damages and/or other discrepancies are discovered upon receipt of Government-furnished property.

(B) *Contractor-acquired property.* The Contractor shall take all actions necessary to adjust for overages, shortages, damage and/or other discrepancies discovered upon receipt, in shipment of Contractor-acquired property from a vendor or supplier, so as to ensure the proper allocability and allowability of associated costs.

(iii) *Records of Government property.* The Contractor shall create and maintain records of all Government property accountable to the contract, including Government-furnished and Contractor-acquired property.

(A) Property records shall enable a complete, current, auditable record of all transactions and shall, unless otherwise approved by the Property Administrator, contain the following:

(1) The name, part number and description, manufacturer, model number, and National Stock Number (if needed for additional item identification tracking and/or disposition).

(2) Quantity received (or fabricated), issued, and balance-on-hand.

(3) Unit acquisition cost.

(4) Unique-item identifier or equivalent (if available and necessary for individual item tracking).

(5) Unit of measure.

(6) Accountable contract number or equivalent code designation.

(7) Location.

(8) Disposition.

(9) Posting reference and date of transaction.

(10) Date placed in service.

(B) *Use of a Receipt and Issue System for Government Material.* When approved by the Property Administrator, the Contractor may maintain, in lieu of formal property records, a file of appropriately cross-referenced documents evidencing receipt, issue, and use of material that is issued for immediate consumption.

(iv) *Physical inventory.* The Contractor shall periodically perform, record, and disclose physical inventory results. A final physical inventory shall be performed upon contract completion or termination. The Property Administrator may waive this final inventory requirement, depending on the circumstances (*e.g.*, overall reliability of the Contractor's system or the property is to be transferred to a follow-on contract).

(v) *Subcontractor control.*

(A) The Contractor shall award subcontracts that clearly identify assets to be provided and shall ensure appropriate flow down of contract terms and conditions (*e.g.*, extent of liability for loss, damage, destruction or theft of Government property).

(B) The Contractor shall assure its subcontracts are properly administered and reviews are periodically performed to determine the adequacy of the subcontractor's property management system.

(vi) *Reports.* The Contractor shall have a process to create and provide reports of discrepancies; loss, damage, destruction, or theft; physical inventory results; audits and self-assessments; corrective actions; and other property related reports as directed by the Contracting Officer.

(A) Loss, damage, destruction, or theft. Unless otherwise directed by the Property Administrator, the Contractor shall investigate and promptly furnish a written narrative of all incidents of loss, damage, destruction, or theft to the property administrator as soon as the facts become known or when requested by the Government.

(B) Such reports shall, at a minimum, contain the following information:

(1) Date of incident (if known).

(2) The name, commercial description, manufacturer, model number, and National Stock Number (if applicable).

(3) Quantity.

(4) Unique Item Identifier (if available).

(5) Accountable Contract number.

(6) A statement indicating current or future need.

(7) Acquisition cost, or if applicable, estimated scrap proceeds, estimated repair or replacement costs.

(8) All known interests in commingled property of which the Government property is a part.

(9) Cause and corrective action taken or to be taken to prevent recurrence.

(10) A statement that the Government will receive any reimbursement covering the loss, damage, destruction, or theft, in the event the Contractor was or will be reimbursed or compensated.

(11) Copies of all supporting documentation.

(12) Last known location.

(13) A statement that the property did or did not contain sensitive or hazardous material, and if so, that the appropriate agencies were notified.

(vii) *Relief of stewardship responsibility.* Unless the contract provides otherwise, the Contractor shall be relieved of stewardship responsibility for Government property when such property is—

(A) Consumed or expended, reasonably and properly, or otherwise accounted for, in the performance of the contract, including reasonable inventory adjustments of material as determined by the Property Administrator; or a Property Administrator granted relief of responsibility for loss, damage, destruction or theft of Government property;

(B) Delivered or shipped from the Contractor's plant, under Government instructions, except when shipment is to a subcontractor or other location of the Contractor; or

(C) Disposed of in accordance with paragraphs (j) and (k) of this clause.

(viii) *Utilizing Government property.*

(A) The Contractor shall utilize, consume, move, and store Government Property only as authorized under this contract. The Contractor shall promptly disclose and report Government property in its possession that is excess to contract performance.

(B) Unless otherwise authorized in this contract or by the Property Administrator the Contractor shall not commingle Government property with property not owned by the Government.

(ix) *Maintenance.* The Contractor shall properly maintain Government property. The Contractor's maintenance program shall enable the identification, disclosure, and performance of normal and routine preventative maintenance and repair. The Contractor

shall disclose and report to the Property Administrator the need for replacement and/or capital rehabilitation.

(x) *Property closeout.* The Contractor shall promptly perform and report to the Property Administrator contract property closeout, to include reporting, investigating and securing closure of all loss, damage, destruction, or theft cases; physically inventorying all property upon termination or completion of this contract; and disposing of items at the time they are determined to be excess to contractual needs.

(2) The Contractor shall establish and maintain Government accounting source data, as may be required by this contract, particularly in the areas of recognition of acquisitions and dispositions of material and equipment.

(3) The Contractor shall establish and maintain procedures necessary to assess its property management system effectiveness, and shall perform periodic internal reviews and audits. Significant findings and/or results of such reviews and audits pertaining to Government property shall be made available to the Property Administrator.

(g) *Systems analysis.*

(1) The Government shall have access to the contractor's premises and all Government property, at reasonable times, for the purposes of reviewing, inspecting and evaluating the Contractor's property management plan, systems, procedures, records, and supporting documentation that pertains to Government property.

(2) Records of Government property shall be readily available to authorized Government personnel and shall be safeguarded from tampering or destruction.

(3) Should it be determined by the Government that the Contractor's property management practices are inadequate or not acceptable for the effective management and/or control of Government property under this contract, and/or present an undue risk to the Government, the Contractor shall immediately take all necessary corrective actions as directed by the Property Administrator.

(4) The Contractor shall ensure Government access to subcontractor premises, and all Government property located at subcontractor premises, for the purposes of reviewing, inspecting and evaluating the subcontractor's property management plan, systems, procedures, records, and supporting documentation that pertains to Government property.

(h) *Contractor Liability for Government Property.*

(1) Unless otherwise provided for in the contract, the Contractor shall not be liable for loss, damage, destruction, or theft to the Government property furnished or acquired under this contract, except when any one of the following applies—

(i) The risk is covered by insurance or the Contractor is otherwise reimbursed (to the extent of such insurance or reimbursement). The allowability of insurance costs shall be determined in accordance with 31.205-19.

(ii) The loss, damage, destruction, or theft is the result of willful misconduct or lack of good faith on the part of the Contractor's managerial personnel. Contractor's managerial personnel, in this clause, means the Contractor's directors, officers, managers, superintendents, or equivalent representatives who have supervision or direction of all or substantially all of the Contractor's business; all or substantially all of the Contractor's operation at any one plant or separate location; or a separate and complete major industrial operation.

(iii) The Contracting Officer has, in writing, revoked the Government's assumption of risk for loss, damage, destruction, or theft, due to a determination under paragraph (g) of this clause that the Contractor's property management practices are inadequate, and/or present an undue risk to the Government, and the Contractor failed to take timely corrective action. If the Contractor can establish by clear and convincing evidence that the loss, damage, destruction, or theft of Government property occurred while the Contractor had adequate property management practices or the loss, damage, destruction, or theft of Government property did not result from the Contractor's failure to maintain adequate property management practices, the Contractor shall not be held liable.

(2) The Contractor shall take all reasonable actions necessary to protect the Government property from further loss, damage, destruction, or theft. The Contractor shall separate the damaged and undamaged Government property, place all the affected Government property in the best possible order, and take such other action as the Property Administrator directs.

(3) The Contractor shall do nothing to prejudice the Government's rights to recover against third parties for any loss, damage, destruction, or theft of Government property.

(4) Upon the request of the Contracting Officer, the Contractor shall, at the Government's expense, furnish to the Government all reasonable assistance and cooperation, including the prosecution of suit and the execution of instruments of assignment in favor of the Government in obtaining recovery.

(i) *Equitable adjustment.* Equitable adjustments under this clause shall be made in accordance with the procedures of the Changes clause. The right to an equitable adjustment shall be the Contractor's exclusive remedy and the Government shall not be liable to suit for breach of contract for the following:

(1) Any delay in delivery of Government-furnished property.

(2) Delivery of Government-furnished property in a condition not suitable for its intended use.

(3) An increase, decrease, or substitution of Government-furnished property.

(4) Failure to repair or replace Government property for which the Government is responsible.

(j) *Contractor inventory disposal.* Except as otherwise provided for in this contract, the Contractor shall not dispose of Contractor inventory until authorized to do so by the Plant Clearance Officer.

(1) *Scrap to which the Government has obtained title under paragraph (e) of this clause.*

(i) *Contractor with an approved scrap procedure.*

(A) The Contractor may dispose of scrap resulting from production or testing under this contract without Government approval. However, if the scrap requires demilitarization or is sensitive property, the Contractor shall submit the scrap on an inventory disposal schedule.

(B) For scrap from other than production or testing the Contractor may prepare scrap lists in lieu of inventory disposal schedules (provided such lists are consistent with the approved scrap procedures), except that inventory disposal schedules shall be submitted for scrap aircraft or aircraft parts and scrap that—

(1) Requires demilitarization;

(2) Is a classified item;

(3) Is generated from classified items;

(4) Contains hazardous materials or hazardous wastes;

(5) Contains precious metals; or

(6) Is dangerous to the public health, safety, or welfare.

(ii) *Contractor without an approved scrap procedure.* The Contractor shall submit an inventory disposal schedule for all scrap. The Contractor may not dispose of scrap resulting from production or testing under this contract without Government approval.

(2) *Predisposal requirements.*

(i) Once the Contractor determines that Contractor-acquired property is no longer needed for contract performance, the Contractor in the following order of priority—

(A) May contact the Contracting Officer if use of the property in the performance of other Government contracts is practical;

(B) May purchase the property at the acquisition cost; or

(C) Shall make reasonable efforts to return unused property to the appropriate supplier at fair market value (less, if applicable, a reasonable restocking fee that is consistent with the supplier's customary practices).

(ii) The Contractor shall list, on Standard Form 1428, Inventory Disposal Schedule, property that was not used in the performance of other Government contracts under paragraph (j)(2)(i)(A) of this clause, property that was not purchased under paragraph (j)(2)(i)(B) of this clause, and property that could not be returned to a supplier under paragraph (j)(2)(i)(C) of the clause.

(3) *Inventory disposal schedules.*

(i) The Contractor shall use Standard Form 1428, Inventory Disposal Schedule, to identify—

(A) Government-furnished property that is no longer required for performance of this contract, provided the terms of another Government contract do not require the Government to furnish that property for performance of this contract;

(B) Contractor-acquired property, to which the Government has obtained title under paragraph (e) of this clause, which is no longer required for performance of that contract; and

(C) Termination inventory.

(ii) The Contractor may annotate inventory disposal schedules to identify property the Contractor wishes to purchase from the Government.

(iii) Unless the Plant Clearance Officer has agreed otherwise, or the contract requires electronic submission of inventory disposal schedules, the Contractor shall prepare separate inventory disposal schedules for—

(A) Special test equipment with commercial components;

(B) Special test equipment without commercial components;

(C) Printing equipment;

(D) Information technology (*e.g.*, computers, computer components, peripheral equipment, and related equipment);

(E) Precious metals;

(F) Nonnuclear hazardous materials or hazardous wastes; or

(G) Nuclear materials or nuclear wastes.

(iv) The Contractor shall describe the property in sufficient detail to permit an understanding of its intended use. Property with the same description, condition code, and reporting location may be grouped in a single line item.

(4) *Submission requirements.* The Contractor shall submit inventory disposal schedules to the Plant Clearance Officer no later than—

(i) 30-days following the Contractor's determination that a Government property item is no longer required for performance of this contract;

(ii) 60 days, or such longer period as may be approved by the Plant Clearance Officer, following completion of contract deliveries or performance; or

(iii) 120 days, or such longer period as may be approved by the Termination Contracting Officer following contract termination in whole or in part.

(5) *Corrections.* The Plant Clearance Officer may—

(i) Reject a schedule for cause (*e.g.*, contains errors, determined to be inaccurate); and

(ii) Require the Contractor to correct an inventory disposal schedule.

(6) *Postsubmission adjustments.* The Contractor shall notify the Plant Clearance Officer at least 10 working days in advance of its intent to remove an item from an approved inventory disposal schedule. Upon approval of the Plant Clearance Officer, or upon expiration of the notice period, the Contractor may make the necessary adjustments to the inventory schedule.

(7) *Storage.*

(i) The Contractor shall store the property identified on an inventory disposal schedule pending receipt of disposal instructions. The Government's failure to furnish disposal instructions within 120 days following acceptance of an inventory disposal schedule may entitle the Contractor to an equitable adjustment for costs incurred to store such property on or after the 121st day.

(ii) The Contractor shall obtain the Plant Clearance Officer's approval to remove Government property from the premises where the property is currently located prior to receipt of final disposition instructions. If approval is granted, any costs incurred by the Contractor to transport or store the property shall not increase the price or fee of any Government contract. The storage facility shall be appropriate for assuring the property's physical safety and suitability for use. Approval does not relieve the Contractor of any liability for such property under this contract.

(8) Disposition instructions.

(i) If the Government does not furnish disposition instructions to the Contractor within 45 days following acceptance of a scrap list, the Contractor may dispose of the listed scrap in accordance with the Contractor's approved scrap procedures.

(ii) The Contractor shall prepare for shipment, deliver f.o.b. origin, or dispose of Contractor inventory as directed by the Plant Clearance Officer. If not returned to the Government, the Contractor shall remove and destroy any markings identifying the property as U.S. Government-owned property prior to its disposal.

(iii) The Contracting Officer may require the Contractor to demilitarize the property prior to shipment or disposal. In such cases, the Contractor may be entitled to an equitable adjustment under paragraph (i) of this clause.

(9) *Disposal proceeds.* As directed by the Contracting Officer, the Contractor shall credit the net proceeds from the disposal of Contractor inventory to the contract, or to the Treasury of the United States as miscellaneous receipts.

(10) *Subcontractor inventory disposal schedules.* The Contractor shall require its Subcontractors to submit inventory disposal schedules to the Contractor in accordance with the requirements of paragraph (j)(4) of this clause.

(k) *Abandonment of Government property.*

(1) The Government shall not abandon sensitive Government property or termination inventory without the Contractor's written consent.

(2) The Government, upon notice to the Contractor, may abandon any nonsensitive Government property in place, at which time all obligations of the Government regarding such property shall cease.

(3) The Government has no obligation to restore or rehabilitate the Contractor's premises under any circumstances; however, if Government-furnished property is withdrawn or is unsuitable for the intended use, or if other Government property is substituted, then the equitable adjustment under paragraph (i) of this clause may properly include restoration or rehabilitation costs.

(l) *Communication.* All communications under this clause shall be in writing.

(m) *Contracts outside the United States.* If this contract is to be performed outside of the United States and its outlying areas, the words "Government" and "Government-furnished" (wherever they appear in this clause) shall be construed as "United States Government" and "United States Government-furnished," respectively.

FAR 52.247-34 F.O.B. DESTINATION (NOV 1991)
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(a) The term "f.o.b. destination," as used in this clause, means –

(1) Free of expense to the Government, on board the carrier's conveyance, at a specified delivery point where the consignee's facility (plant, warehouse, store, lot, or other location to which shipment can be made) is located; and

(2) Supplies shall be delivered to the destination consignee's wharf (if destination is a port city and supplies are for export), warehouse unloading platform, or receiving dock, at the expense of the Contractor. The Government shall not be liable for any delivery, storage, demurrage, accessorial, or other charges involved before the actual delivery (or "constructive placement" as defined in carrier tariffs) of the supplies to the destination, unless such charges are caused

by an act or order of the Government acting in its contractual capacity. If rail carrier is used, supplies shall be delivered to the specified unloading platform of the consignee. If motor carrier (including "piggyback") is used, supplies shall be delivered to truck tailgate at the unloading platform of the consignee, except when the supplies delivered meet the requirements of Item 568 of the National Motor Freight Classification for "heavy or bulky freight." When supplies meeting the requirements of the referenced Item 568 are delivered, unloading (including movement to the tailgate) shall be performed by the consignee, with assistance from the truck driver, if requested. If the contractor uses rail carrier or freight forwarded for less than carload shipments, the contractor shall ensure that the carrier will furnish tailgate delivery, when required, if transfer to truck is required to complete delivery to consignee.

(b) The Contractor shall --

- (1)
 - (i) Pack and mark the shipment to comply with contract specifications; or
 - (ii) In the absence of specifications, prepare the shipment in conformance with carrier requirements;
- (2) Prepare and distribute commercial bills of lading;
- (3) Deliver the shipment in good order and condition to the point of delivery specified in the contract;
- (4) Be responsible for any loss of and/or damage to the goods occurring before receipt of the shipment by the consignee at the delivery point specified in the contract;
- (5) Furnish a delivery schedule and designate the mode of delivering carrier; and
- (6) Pay and bear all charges to the specified point of delivery.

DFARS 252.225-7040 CONTRACTOR PERSONNEL AUTHORIZED TO ACCOMPANY U.S. ARMED FORCES DEPLOYED OUTSIDE THE UNITED STATES (MAR 2008)
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(a) *Definitions.* As used in this clause—

"Combatant Commander" means the commander of a unified or specified combatant command established in accordance with 10 U.S.C. 161.

"Designated operational area" means a geographic area designated by the combatant commander or subordinate joint force commander for the conduct or support of specified military operations.

"Subordinate joint force commander" means a sub-unified commander or joint task force commander.

(b) *General.*

(1) This clause applies when Contractor personnel are authorized to accompany U.S. Armed Forces deployed outside the United States in—

- (i) Contingency operations;
- (ii) Humanitarian or peacekeeping operations; or
- (iii) Other military operations or military exercises, when designated by the Combatant Commander.

(2) Contract performance in support of U.S. Armed Forces deployed outside the United States may require work in dangerous or austere conditions. Except as otherwise provided in the contract, the Contractor accepts the risks associated with required contract performance in such operations.

(3) Contractor personnel are civilians accompanying the U.S. Armed Forces.

(i) Except as provided in paragraph (b)(3)(ii) of this clause, Contractor personnel are only authorized to use deadly force in self-defense.

(ii) Contractor personnel performing security functions are also authorized to use deadly force when such force reasonably appears necessary to execute their security mission to protect assets/persons, consistent with the terms and conditions contained in their contract or with their job description and terms of employment.

(iii) Unless immune from host nation jurisdiction by virtue of an international agreement or international law, inappropriate use of force by contractor personnel authorized to accompany the U.S. Armed Forces can subject such personnel to United States or host nation prosecution and civil liability (see paragraphs (d) and (j)(3) of this clause).

(4) Service performed by Contractor personnel subject to this clause is not active duty or service under 38 U.S.C. 106 note.

(c) *Support.*

(1)(i) The Combatant Commander will develop a security plan for protection of Contractor personnel in locations where there is not sufficient or legitimate civil authority, when the Combatant Commander decides it is in the interests of the Government to provide security because—

- (A) The Contractor cannot obtain effective security services;
- (B) Effective security services are unavailable at a reasonable cost; or
- (C) Threat conditions necessitate security through military means.

(ii) The Contracting Officer shall include in the contract the level of protection to be provided to Contractor personnel.

(iii) In appropriate cases, the Combatant Commander may provide security through military means, commensurate with the level of security provided DoD civilians.

(2)(i) Generally, all Contractor personnel authorized to accompany the U.S. Armed Forces in the designated operational area are authorized to receive resuscitative care, stabilization, hospitalization at level III military treatment facilities, and assistance with patient movement in emergencies where loss of life, limb, or eyesight could occur. Hospitalization will be limited to stabilization and short-term medical treatment with an emphasis on return to duty or placement in the patient movement system.

(ii) When the Government provides medical treatment or transportation of Contractor personnel to a selected civilian facility, the Contractor shall ensure that the Government is reimbursed for any costs associated with such treatment or transportation.

(iii) Medical or dental care beyond this standard is not authorized unless specified elsewhere in this contract.

(3) Unless specified elsewhere in this contract, the Contractor is responsible for all other support required for its personnel engaged in the designated operational area under this contract.

(4) Contractor personnel must have a letter of authorization issued by the Contracting Officer in order to process through a deployment center or to travel to, from, or within the designated operational area. The letter of authorization also will identify any additional authorizations, privileges, or Government support that Contractor personnel are entitled to under this contract.

(d) *Compliance with laws and regulations.* The Contractor shall comply with, and shall ensure that its personnel authorized to accompany U.S. Armed Forces deployed outside the United States as specified in paragraph (b)(1) of this clause are familiar with and comply with, all applicable—

- (1) United States, host country, and third country national laws;

- (2) Treaties and international agreements;
- (3) United States regulations, directives, instructions, policies, and procedures; and
- (4) Orders, directives, and instructions issued by the Combatant Commander, including those relating to force protection, security, health, safety, or relations and interaction with local nationals. However, only the Contracting Officer is authorized to modify the terms and conditions of the contract.

(e) *Pre-deployment requirements.*

(1) The Contractor shall ensure that the following requirements are met prior to deploying personnel in support of U.S. Armed Forces. Specific requirements for each category may be specified in the statement of work or elsewhere in the contract.

(i) All required security and background checks are complete and acceptable.

(ii) All deploying personnel meet the minimum medical screening requirements and have received all required immunizations as specified in the contract. The Government will provide, at no cost to the Contractor, any theater-specific immunizations and/or medications not available to the general public.

(iii) Deploying personnel have all necessary passports, visas, and other documents required to enter and exit a designated operational area and have a Geneva Conventions identification card, or other appropriate DoD identity credential, from the deployment center. Any Common Access Card issued to deploying personnel shall contain the access permissions allowed by the letter of authorization issued in accordance with paragraph (c)(4) of this clause.

(iv) Special area, country, and theater clearance is obtained for personnel. Clearance requirements are in DoD Directive 4500.54, Official Temporary Duty Abroad, and DoD 4500.54-G, DoD Foreign Clearance Guide. Contractor personnel are considered non-DoD personnel traveling under DoD sponsorship.

(v) All personnel have received personal security training. At a minimum, the training shall—

(A) Cover safety and security issues facing employees overseas;

(B) Identify safety and security contingency planning activities; and

(C) Identify ways to utilize safety and security personnel and other resources appropriately.

(vi) All personnel have received isolated personnel training, if specified in the contract, in accordance with DoD Instruction 1300.23, Isolated Personnel Training for DoD Civilian and Contractors.

(2) The Contractor shall notify all personnel who are not a host country national, or who are not ordinarily resident in the host country, that—

(i) Such employees, and dependents residing with such employees, who engage in conduct outside the United States that would constitute an offense punishable by imprisonment for more than one year if the conduct had been engaged in within the special maritime and territorial jurisdiction of the United States, may potentially be subject to the criminal jurisdiction of the United States in accordance with the Military Extraterritorial Jurisdiction Act of 2000 (18 U.S.C. 3621, *et seq.*);

(ii) Pursuant to the War Crimes Act (18 U.S.C. 2441), Federal criminal jurisdiction also extends to conduct that is determined to constitute a war crime when committed by a civilian national of the United States;

(iii) Other laws may provide for prosecution of U.S. nationals who commit offenses on the premises of U.S. diplomatic, consular, military or other U.S. Government missions outside the United States (18 U.S.C. 7(9)); and

(iv) In time of declared war or a contingency operation, Contractor personnel authorized to accompany U.S. Armed Forces in the field are subject to the jurisdiction of the Uniform Code of Military Justice under 10 U.S.C. 802(a)(10).

(f) *Processing and departure points.* Deployed Contractor personnel shall—

(1) Process through the deployment center designated in the contract, or as otherwise directed by the Contracting Officer, prior to deploying. The deployment center will conduct deployment processing to ensure visibility and accountability of Contractor personnel and to ensure that all deployment requirements are met, including the requirements specified in paragraph (e)(1) of this clause;

(2) Use the point of departure and transportation mode directed by the Contracting Officer; and

(3) Process through a Joint Reception Center (JRC) upon arrival at the deployed location. The JRC will validate personnel accountability, ensure that specific designated operational area entrance requirements are met, and brief Contractor personnel on theater-specific policies and procedures.

(g) *Personnel data.*

(1) The Contractor shall enter before deployment and maintain data for all Contractor personnel that are authorized to accompany U.S. Armed Forces deployed outside the United States as specified in paragraph (b)(1) of this clause. The Contractor shall use the Synchronized Predeployment and Operational Tracker (SPOT) web-based system, at <http://www.dod.mil/bta/products/spot.html>, to enter and maintain the data.

(2) The Contractor shall ensure that all employees in the database have a current DD Form 93, Record of Emergency Data Card, on file with both the Contractor and the designated Government official. The Contracting Officer will inform the Contractor of the Government official designated to receive this data card.

(h) *Contractor personnel.*

(1) The Contracting Officer may direct the Contractor, at its own expense, to remove and replace any Contractor personnel who jeopardize or interfere with mission accomplishment or who fail to comply with or violate applicable requirements of this contract. Such action may be taken at the Government's discretion without prejudice to its rights under any other provision of this contract, including the Termination for Default clause.

(2) The Contractor shall have a plan on file showing how the Contractor would replace employees who are unavailable for deployment or who need to be replaced during deployment. The Contractor shall keep this plan current and shall provide a copy to the Contracting Officer upon request. The plan shall—

- (i) Identify all personnel who are subject to military mobilization;
- (ii) Detail how the position would be filled if the individual were mobilized; and
- (iii) Identify all personnel who occupy a position that the Contracting Officer has designated as mission essential.

(i) *Military clothing and protective equipment.*

(1) Contractor personnel are prohibited from wearing military clothing unless specifically authorized in writing by the Combatant Commander. If authorized to wear military clothing, Contractor personnel must—

- (i) Wear distinctive patches, arm bands, nametags, or headgear, in order to be distinguishable from military personnel, consistent with force protection measures; and
- (ii) Carry the written authorization with them at all times.

(2) Contractor personnel may wear military-unique organizational clothing and individual equipment (OCIE) required for safety and security, such as ballistic, nuclear, biological, or chemical protective equipment.

(3) The deployment center, or the Combatant Commander, shall issue OCIE and shall provide training, if necessary, to ensure the safety and security of Contractor personnel.

(4) The Contractor shall ensure that all issued OCIE is returned to the point of issue, unless otherwise directed by the Contracting Officer.

(j) *Weapons.*

(1) If the Contractor requests that its personnel performing in the designated operational area be authorized to carry weapons, the request shall be made through the Contracting Officer to the Combatant Commander, in accordance with DoD Instruction 3020.41, paragraph 6.3.4.1 or, if the contract is for security services, paragraph 6.3.5.3. The Combatant Commander will determine whether to authorize in-theater Contractor personnel to carry weapons and what weapons and ammunition will be allowed.

(2) If the Contracting Officer, subject to the approval of the Combatant Commander, authorizes the carrying of weapons—

(i) The Contracting Officer may authorize the Contractor to issue Contractor-owned weapons and ammunition to specified employees; or

(ii) The _____TBD_____ [Contracting Officer to specify the appropriate individual, e.g., Contracting Officer's Representative, Regional Security Officer] may issue Government-furnished weapons and ammunition to the Contractor for issuance to specified Contractor employees.

(3) The Contractor shall ensure that its personnel who are authorized to carry weapons—

(i) Are adequately trained to carry and use them—

(A) Safely;

(B) With full understanding of, and adherence to, the rules of the use of force issued by the Combatant Commander; and

(C) In compliance with applicable agency policies, agreements, rules, regulations, and other applicable law;

(ii) Are not barred from possession of a firearm by 18 U.S.C. 922; and

(iii) Adhere to all guidance and orders issued by the Combatant Commander regarding possession, use, safety, and accountability of weapons and ammunition.

(4) Whether or not weapons are Government-furnished, all liability for the use of any weapon by Contractor personnel rests solely with the Contractor and the Contractor employee using such weapon.

(5) Upon redeployment or revocation by the Combatant Commander of the Contractor's authorization to issue firearms, the Contractor shall ensure that all Government-issued weapons and unexpended ammunition are returned as directed by the Contracting Officer.

(k) *Vehicle or equipment licenses.* Contractor personnel shall possess the required licenses to operate all vehicles or equipment necessary to perform the contract in the designated operational area.

(l) *Purchase of scarce goods and services.* If the Combatant Commander has established an organization for the designated operational area whose function is to determine that certain items are scarce goods or services, the Contractor shall coordinate with that organization local purchases of goods and services designated as scarce, in accordance with instructions provided by the Contracting Officer.

(m) *Evacuation.*

(1) If the Combatant Commander orders a mandatory evacuation of some or all personnel, the Government will provide assistance, to the extent available, to United States and third country national Contractor personnel.

(2) In the event of a non-mandatory evacuation order, unless authorized in writing by the Contracting Officer, the Contractor shall maintain personnel on location sufficient to meet obligations under this contract.

(n) *Next of kin notification and personnel recovery.*

(1) The Contractor shall be responsible for notification of the employee-designated next of kin in the event an employee dies, requires evacuation due to an injury, or is isolated, missing, detained, captured, or abducted.

(2) In the case of isolated, missing, detained, captured, or abducted Contractor personnel, the Government will assist in personnel recovery actions in accordance with DoD Directive 2310.2, Personnel Recovery.

(o) *Mortuary affairs.* Mortuary affairs for Contractor personnel who die while accompanying the U.S. Armed Forces will be handled in accordance with DoD Directive 1300.22, Mortuary Affairs Policy.

(p) *Changes.* In addition to the changes otherwise authorized by the Changes clause of this contract, the Contracting Officer may, at any time, by written order identified as a change order, make changes in the place of performance or Government-furnished facilities, equipment, material, services, or site. Any change order issued in accordance with this paragraph (p) shall be subject to the provisions of the Changes clause of this contract.

(q) *Subcontracts.* The Contractor shall incorporate the substance of this clause, including this paragraph (q), in all subcontracts when subcontractor personnel are authorized to accompany U.S. Armed Forces deployed outside the United States in—

- (1) Contingency operations;
- (2) Humanitarian or peacekeeping operations; or
- (3) Other military operations or military exercises, when designated by the Combatant Commander.

CONTRACTOR PERSONNEL IN THE UNITED STATES CENTRAL COMMAND AREA OF RESPONSIBILITY (DEVIATION 2007-00010)
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(a) Definitions. As used in this clause—
“Chief of mission” means the principal officer in charge of a diplomatic mission of the United States or of a United States office abroad which is designated by the Secretary of State as diplomatic in nature, including any individual assigned under section 502(c) of the Foreign Service Act of 1980 (Public Law 96-465) to be temporarily in charge of such a mission or office.

“Combatant commander” means the commander of a unified or specified combatant command established in accordance with 10 U.S.C. 161.

(b) General.

(1) **This clause applies when contractor personnel are required to perform in the United States Central Command (USCENTCOM) Area of Responsibility (AOR), and are not covered by the clause at DFARS 252.225-7040, Contractor Personnel Authorized to Accompany the U.S. Armed Forces Deployed Outside the United States.**

(2) Contract performance may require work in dangerous or austere conditions. Except as otherwise provided in the contract, the Contractor accepts the risks associated with required contract performance in such operations.

(3) Contractor personnel are civilians.

(i) Except as provided in paragraph (b)(3)(ii) of this clause, and in accordance with paragraph (i)(3) of this clause, contractor personnel are only authorized to use deadly force in self defense.

(ii) Contractor personnel performing security functions are also authorized to use deadly force when use of such force reasonably appears necessary to execute their security mission to protect assets/persons, consistent with the terms and conditions contained in the contract or with job description and terms of employment.

(4) Service performed by contractor personnel subject to this clause is not active duty or service under 38 U.S.C. 106 note.

(c) Support. Unless specified elsewhere in the contract, the Contractor is responsible for all logistical and security support required for contractor personnel engaged in this contract.

(d) Compliance with laws and regulations. The Contractor shall comply with, and shall ensure that its personnel in the USCENTCOM AOR are familiar with and comply with, all applicable—

(1) United States, host country, and third country national laws;

(2) Treaties and international agreements;

(3) United States regulations, directives, instructions, policies, and procedures; and

(4) Force protection, security, health, or safety orders, directives, and instructions issued by the Combatant Commander; however, only the Contracting Officer is authorized to modify the terms and conditions of the contract.

(e) Preliminary personnel requirements.

(1) Specific requirements for paragraphs (e)(2)(i) through (e)(2)(vi) of this clause will be set forth in the statement of work, or elsewhere in the contract.

(2) Before contractor personnel depart from the United States or a third country, and before contractor personnel residing in the host country begin contract performance in the USCENTCOM AOR, the Contractor shall ensure the following:

(i) All required security and background checks are complete and acceptable.

(ii) All personnel are medically and physically fit and have received all required vaccinations.

(iii) All personnel have all necessary passports, visas, entry permits, and other documents required for contractor personnel to enter and exit the foreign country, including those required for in-transit countries.

(iv) All personnel have received theater clearance, if required by the Combatant Commander.

(v) All personnel have received personal security training. The training must at a minimum--

(A) Cover safety and security issues facing employees overseas;

(B) Identify safety and security contingency planning activities; and

(C) Identify ways to utilize safety and security personnel and other resources appropriately.

(vi) All personnel have received isolated personnel training, if specified in the contract. Isolated personnel are military or civilian personnel separated from their unit or organization in an environment requiring them to survive, evade, or escape while awaiting rescue or recovery.

(vii) All personnel who are U.S. citizens are registered with the U.S. Embassy or Consulate with jurisdiction over the area of operation on-line at <http://www.travel.state.gov>.

(3) The Contractor shall notify all personnel who are not a local national or ordinary resident in the host country that—

(i) Such employees, and dependents residing with such employees, who engage in conduct outside the United States that would constitute an offense punishable by imprisonment for more than one year if the conduct had been engaged in within the special maritime and territorial jurisdiction of the United States, may potentially be subject to the criminal jurisdiction of the United States (see the Military Extraterritorial Jurisdiction Act of 2000 (18 U.S.C. 3261 et seq.);

(ii) Pursuant to the War Crimes Act, 18 U.S.C. 2441, Federal criminal jurisdiction also extends to conduct that is determined to constitute a violation of the law of war when committed by a civilian national of the United States;

(iii) Other laws may provide for prosecution of U.S. nationals who commit offenses on the premises of United States diplomatic, consular, military or other Government missions outside the United States (18 U.S.C. 7(9)).

(f) Processing and departure points. The Contractor shall require its personnel who are arriving from outside the area of performance to perform in the USCENTCOM AOR to—

(1) Process through the departure center designated in the contract or complete other process as directed by the Contracting Officer;

(2) Use a specific point of departure and transportation mode as directed by the Contracting Officer; and

(3) Process through a reception center as designated by the Contracting Officer upon arrival at the place of performance.

(g) Personnel data.

(1) The Contractor shall enter, before deployment, or if already in the USCENTCOM AOR, enter upon becoming an employee under this contract, and maintain current data, including departure date, for all contractor personnel, including U.S. citizens, U.S. legal aliens, third country nationals, and local national contractor personnel, who are performing this contract in the USCENTCOM AOR. This requirement excludes—

- Personnel hired under contracts for which the period of performance is less than 30 days; and
- Embarked contractor personnel, while afloat, that are tracked by the Diary Message Reporting System.

(2) The automated web-based system to use for this effort is the Synchronized Predeployment and Operational Tracker (SPOT). Follow these steps to register in and use SPOT:

(i) SPOT registration can be accomplished by either a Common Access Card or through an Army Knowledge Online (AKO) account.

(ii) In order to obtain an AKO account, the Contractor shall--

- (A) Request the Contracting Officer or other Government point of contract to sponsor its AKO guest account;
- (B) Go to <http://www.us.army.mil>;
- (C) Enter the AKO sponsor username; and
- (D) After AKO registration, contact the sponsor to confirm registration.

(iii) Registration in SPOT.

- (A) Register for a SPOT account at <http://www.defenselink.mil/bta/products/spot.html>.
- (B) The customer support team must validate user need. This process may take 2 business days. Company supervisors will be contacted to determine the appropriate level of user access.

(iv) Access to SPOT. Upon approval, all users will access SPOT at <https://spot.altess.army.mil/>.

(v) SPOT Questions. Refer SPOT application assistance questions to the Customer Support Team at 717-506-1358 or SPOT@technisource.com.

(3) The Contractor shall ensure that all employees in the database have a current DD Form 93, Record of Emergency Data Card, on file with both the Contractor and the designated Government official. The Contracting Officer will inform the Contractor of the Government official designated to receive the data card.

(h) Contractor personnel. The Contracting Officer may direct the Contractor, at its own expense, to remove and replace any Contractor personnel who fail to comply with or violate applicable requirements of this contract. Such action may be taken at the Government's discretion without prejudice to its rights under any other provision of this contract, including the Termination for Default clause.

(i) Weapons.

(1) If the Contracting Officer, subject to the approval of the Combatant Commander, authorizes the carrying of weapons—

(i) The Contracting Officer may authorize an approved Contractor to issue Contractor-owned weapons and ammunition to specified employees; or

(ii) The ___TBD___ [Contracting Officer to specify the appropriate individual, e.g., Contracting Officer's Representative, Regional Security Officer] may issue Government-furnished weapons and ammunition to the Contractor for issuance to specified Contractor employees.

(2) The Contractor shall provide to the Contracting Officer a specific list of personnel for whom authorization to carry a weapon is requested.

(3) The Contractor shall ensure that its personnel who are authorized to carry weapons—

(i) Are adequately trained to carry and use them—

(A) Safely;

(B) With full understanding of, and adherence to, the rules of the use of force issued by the Combatant Commander; and

(C) In compliance with applicable Department of Defense and agency policies, agreements, rules, regulations, and other applicable law;

(ii) Are not barred from possession of a firearm by 18 U.S.C. 922; and

(iii) Adhere to all guidance and orders issued by the Combatant Commander regarding possession, use, safety, and accountability of weapons and ammunition.

(4) Upon revocation by the Contracting Officer of the Contractor's authorization to possess weapons, the Contractor shall ensure that all Government-furnished weapons and unexpended ammunition are returned as directed by the Contracting Officer.

(5) Whether or not weapons are Government-furnished, all liability for the use of any weapon by Contractor personnel rests solely with the Contractor and the Contractor employee using such weapon.

(j) Vehicle or equipment licenses. Contractor personnel shall possess the required licenses to operate all vehicles or equipment necessary to perform the contract in the area of performance.

(k) Military clothing and protective equipment.

(1) Contractor personnel are prohibited from wearing military clothing unless specifically authorized by the Combatant Commander. If authorized to wear military clothing, Contractor personnel must wear distinctive patches, arm bands, nametags, or headgear, in order to be distinguishable from military personnel, consistent with force protection measure.

(2) Contractor personnel may wear specific items required for safety and security, such as ballistic, nuclear, biological, or chemical protective equipment.

(i) Evacuation.

(1) If the Chief of Mission or Combatant Commander orders a mandatory evacuation of some or all personnel, the Government will provide to United States and third country national Contractor personnel the level of assistance provided to private United States citizens.

(2) In the event of a non-mandatory evacuation order, the Contractor shall maintain personnel on location sufficient to meet contractual obligations unless instructed to evacuate by the Contracting Officer.

(m) Personnel recovery. In the case of isolated, missing, detained, captured or abducted contractor personnel, the Government will assist in personnel recovery actions in accordance with DoD Directive 2310.2, Personnel Recovery.

(n) Notification and return of personal effects.

(1) The Contractor shall be responsible for notification of the employee-designated next of kin, and notification as soon as possible to the U.S. Consul responsible for the area in which the event occurred, if the employee—

(i) Dies;

(ii) Requires evacuation due to an injury; or

(ii) Is isolated, missing, detained, captured, or abducted.

(2) The Contractor shall also be responsible for the return of all personal effects of deceased or missing contractor personnel, if appropriate, to next of kin.

(o) Mortuary affairs. Mortuary affairs for Contractor personnel who die in the area of performance will be handled in accordance with DoD Directive 1300.22, Mortuary Affairs Policy.

(p) Changes. In addition to the changes otherwise authorized by the Changes clause of this contract, the Contracting Officer may, at any time, by written order identified as a change order, make changes in the place of performance or Government-furnished facilities, equipment, material, services, or site. Any change order issued in accordance with this paragraph shall be subject to the provisions of the Changes clause of this contract.

(q) Subcontracts. The Contractor shall incorporate the substance of this clause, including this paragraph (q), in all subcontracts that require subcontractor personnel to perform in the USCENTCOM AOR.

DFARS 252.225-7043 ANTITERRORISM/FORCE PROTECTION POLICY FOR DEFENSE CONTRACTORS OUTSIDE THE UNITED STATES (MAR 2006)
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(a) *Definition.* "United States," as used in this clause, means, the 50 States, the District of Columbia, and outlying areas.

(b) Except as provided in paragraph (c) of this clause, the Contractor and its subcontractors, if performing or traveling outside the United States under this contract, shall—

(1) Affiliate with the Overseas Security Advisory Council, if the Contractor or subcontractor is a U.S. entity;

(2) Ensure that Contractor and subcontractor personnel who are U.S. nationals and are in-country on a non-transitory basis, register with the U.S. Embassy, and that Contractor and subcontractor personnel who are third country nationals comply with any security related requirements of the Embassy of their nationality;

(3) Provide, to Contractor and subcontractor personnel, antiterrorism/force protection awareness information commensurate with that which the Department of Defense (DoD) provides to its military and civilian personnel and their families, to the extent such information can be made available prior to travel outside the United States; and

(4) Obtain and comply with the most current antiterrorism/force protection guidance for Contractor and subcontractor personnel.

(c) The requirements of this clause do not apply to any subcontractor that is—

- (1) A foreign government;
- (2) A representative of a foreign government; or
- (3) A foreign corporation wholly owned by a foreign government.

(d) Information and guidance pertaining to DoD antiterrorism/force protection can be obtained from the DES-SO, Antiterrorism Program Manager, DSN 427-5400 or commercial 703-767-5400.

52.201-9001 ORDERING OFFICERS UNDER THE CONTRACT (APR 2008) DLAD

(a) Ordering Officers are authorized to place and sign delivery orders that are expressly within the terms and conditions of this contract. Ordering officers, however, are not authorized to sign purchase orders or contracts and cannot take any action to charge the account of the contractor unless they are also contracting officers. Ordering officers are authorized to modify delivery orders and perform all administrative functions pertaining to such orders including termination of the order for late deliveries and other product non-conformances. In the case of a termination, the applicable agency, commissary, or activity may re-procure the supplies locally. The ordering officer shall also notify the DLA Contracting Officer of all terminations and repurchase actions which were processed under the indefinite delivery contract. Delivery orders outside the expressed terms and conditions of the contract shall be signed by the DLA Contracting Officer. Further limitations on the authority of the ordering officer may be stated elsewhere in the contract or in the letter of appointment.

(b) [] If checked, the following individuals are appointed Ordering Officers under this contract:

1. Fred E. Lyons, Northern Europe and Central Asia Contracting Officer's Representative; Phone: +49.6134.604628; Email: Fred.Lyons@dla.mil
2. MSgt. Nicholas Rivernider, Southern Europe Contracting Officer's Representative; Phone: +39.0543.798856; Email: Nicholas.Rivernider@dla.mil

52.211-9046 FDA COMPLIANCE (APR 2008) DLAD

If any supplies acquired hereunder are recalled under the provisions of the Federal Food, Drug and Cosmetic Act, and regulations there under, the contractor shall, at the Government's option, either reimburse the Government or repair/replace the recalled supplies. Additionally, the contractor shall notify the contracting officer immediately when a firm decides to voluntarily recall or withdraw any product from the marketplace. Upon notification by the contracting officer that supplies acquired hereunder have been recalled, the contractor shall either (a) accept Certificates of Destruction from the Government after the supplies have been properly disposed of, (b) request return of the supplies, or (c) if supplies may be repaired on site without transporting them from their location, furnish all materials necessary to effect repairs. Replacement or reimbursement will be accomplished by the contractor immediately on receipt of Certificates of Destruction or returned supplies. The costs of replacement or repair of supplies, and transportation and handling costs for movement of returned, replaced or repaired supplies within the continental United States shall be paid by the contractor. The provisions of this clause are applicable only when the value of the recalled supplies in the possession of the Government amounts to \$100 or more. The rights and remedies of the Government provided in this clause are in addition to, and do not limit, any rights afforded to the Government by any other clause in the contract.

52.215-9006 JAVITS-WAGNER-O'DAY ACT ENTITY SUPPORT - CONTRACTOR REPORTING (DEC 1997) DLAD

The contractor shall submit periodic progress reports (no less frequently than annually) to the Contracting Officer regarding the contractor's subcontracting efforts relative to JWOD

(Ability One) entities. There is no standard or prescribed format for this requirement; however, performance data accumulated and reported by the contractor must be as specified in its offer.

**52.217-9006 SURGE AND SUSTAINMENT (S&S) REQUIREMENTS (MAR 2008)
ALTERNATE I – INCREASED DEMANDS (OCT 2008) DLAD**

This solicitation includes items that are critical to support Department of Defense's ability to conduct contingency operations. These items are designated as surge and sustainment items. The S&S delivery requirements are identified in the schedule of supplies and are in addition to normal peacetime contract deliveries. The objective of the S&S in this solicitation is to obtain contractual coverage to meet the S&S requirements for a Monthly Wartime Rate (MWR) or other delivery terms of the identified items in the schedule. S&S coverage includes access to production capability as well as vendor owned or managed inventory/safety stocks. Offerors are required to meet the terms and conditions of S&S requirements. Offerors are evaluated on their ability to meet the terms and conditions of the S&S requirement. The following information defines the requirements of the Defense Logistics Agency (DLA) S&S requirements:

(a) Surge and Sustainment Capability means the ability of the supplier to meet the increased quantity and or accelerated delivery requirements, using production and or supplier base capabilities, in support of DoD contingencies and/or emergency peacetime requirements. This capability includes both the ability to ramp up to meet early delivery or increased requirements (i.e., Surge), as well as to sustain an increased production and delivery pace throughout the contingency (i.e., Sustainment). The spectrum of possible contingencies ranges from major theater wars to smaller-scale military operations.

(b) S&S Quantity and Required Delivery Schedule are identified on an individual item basis, based on the Services' wartime planning requirements. The S&S Monthly Wartime Rate (MWR) is represented as a percentage or an exact number; however some items may require different delivery requirements. The S&S quantity and delivery requirements are above and beyond the production requirements in the schedule of supplies.

(c) S&S Capability Assessment Plan (CAP), (previously referred to as the "Surge Plan"). The CAP provides the offeror's method of covering the S&S quantity and delivery requirements, identification of competing priorities for the same resources, and date the contractor can provide the required S&S capability. If any of the S&S quantity and delivery requirements cannot be met, the offeror must identify the shortfall and provide the best value solutions to include a proposed investment strategy to offset the shortfall. For example, the CAP may include, but is not limited to, one of the following scenarios to address wartime delivery requirements:

(1) The S&S quantity and delivery requirements can be fully covered within the supplier's resources.

(2) The S&S delivery schedule can be fully covered with early deliveries due to unit pack shipping (e.g., S&S quantity and delivery requirements is for 10 feet of wire every 30 days, and the wire is sold to the government in 100 ft rolls. A single delivery of one roll in the first 30 days would meet the requirement for ten 30-day delivery periods).

(3) The total S&S quantity and delivery requirements can be met but at a different delivery rate, and the supplier has no cost-effective investment strategy that would improve the capability to deliver according to the quantity and delivery requirements (e.g., the schedule calls for 20 o-ring seals each 30-day period, but the vendor needs a 30 day ramp up and could deliver 40 in the second period and 20 each delivery period thereafter).

(4) The total S&S quantity and delivery requirements can be met but at a different delivery rate, and includes an investment strategy that would improve the supplier's capability to deliver according to the MWR (e.g., the schedule calls for 20 seals each 30-day

period, and the vendor can meet the schedule starting in the third ordering period but needs a government investment to be capable of meeting deliveries in the first two months).

(5) The S&S quantity and delivery requirements can be partially covered (the supplier can only provide a fraction of the total quantities specified); however, the supplier has no cost-effective investment strategy that would improve the capability to deliver at the MWR.

(6) The S&S quantity and delivery requirements can be partially covered (the supplier can only provide a portion of the MWR quantities specified), and includes an investment strategy that would improve the supplier's capability to deliver at the MWR.

(d) Government Investments. Use of government investment may be considered to address S&S coverage shortfalls as specified in (c)(3) to (7) above. Use of government investment is limited per clause 52.217-9010. Contracting Officer (CO) approval is required prior to any government investment and any investment costs incurred by the supplier without the explicit written approval of the CO are the sole responsibility of the supplier.

(e) Agreement to Participate in S&S Validation/Testing. By submission of an offer, the supplier agrees to participate in S&S validation/testing as required by the Government to validate the stated S&S capability. Testing/Validation may include any methodology that can validate the supplier's S&S capability. Validations will be conducted on randomly selected items by the Industrial Specialist and occur through final contract delivery. Validations include, but are not limited to, verification that the supplier and any subcontractor(s) have sufficient equipment, facilities, personnel, stock, pre-positioned raw material, production capabilities, visibility of supplier base resources, and agreements, networks and plans for distribution (receiving, storing, packaging and issuing) and transportation services to accommodate the S&S requirements in the contract. This validation includes examination of any in-house work, review of the stock rotation plan (if applicable), and other contracts that impact the production of any added or accelerated quantities. The Government reserves the right to require validation using other methodologies when deemed appropriate. The language in this clause does not limit the government's right, at any time after award, to perform inspections or validate the supplier's S&S capability.

(f) Supplier Notification of S&S Capability Changes. The supplier agrees to maintain S&S capability to produce and/or deliver the S&S quantity of supplies identified in the Schedule of Supplies in accordance with the S&S required delivery schedule throughout the life of the contract. Changes that negatively impact S&S capability must be reported in writing to the CO within ten (10) working days after the supplier becomes aware of such an impact. Such notification must include a revised S&S CAP with the supplier's proposed corrective action(s) and date when the supplier can attain the required S&S capability. Refer to 52.217-9007(a) for instructions on submitting changes to the CAP.

(g) Government Changes, Additions and Deletions to S&S Requirements. The identification of new S&S items in the peacetime schedule or increases in quantities of items already in the S&S schedule must be done through bilateral contract modifications. Deletion of S&S requirements or decreases in quantities will be made by the Government through unilateral contract modifications. The government reserves the right to obtain S&S requirements from other sources without liability to the supplier. This language does not relieve the supplier of the responsibility to provide, in accordance with the applicable delivery schedule, non-S&S and S&S quantities agreed to in the Schedule and CAP during the contingency.

(h) Early or Unexpected S&S Requirements. The supplier agrees to support S&S requirements to the maximum extent practical (1) prior to the supplier achieving full S&S capability agreed to in the Schedule and the CAP, or (2) for requirements exceeding those agreed upon in the Schedule and the CAP. The government reserves the right to obtain S&S requirements from other sources without liability to the supplier. This language does not relieve the contractor of the responsibility to provide, in accordance with the applicable

delivery schedule, non-S&S quantities and the S&S quantities agreed to in the Schedule and CAP during the contingency.

52.217-9007 SURGE AND SUSTAINMENT (S&S) INSTRUCTIONS TO OFFERORS (MAR 2008) ALTERNATE I - INCREASED DEMANDS (OCT 2008) DLAD

The offeror must provide a detailed approach for covering S&S requirements in the Capability Assessment Plan (CAP) and, if required, a Validation/Test Plan.

Capability Assessment Plan:

Offeror must submit a CAP that describes the method and capability to meet the surge requirements identified in the Schedule of this solicitation. The CAP must also include the supplier's investment plan, stock rotation plan, and all information required in Section ____ of the solicitation.

Offeror must complete and print the CAP or questionnaire summary for submittal as part of the proposal or the offer. Additionally, any attachments cited in the CAP must be submitted as part of the offer.

52.217-9008 SURGE AND SUSTAINMENT (S&S) EVALUATION (MAR 2008) ALTERNATE I – INCREASED DEMANDS (OCT 2008) DLAD

Surge and Sustainment capability is a requirement of this solicitation. The S&S evaluation will be based on the Capability Assessment Plan (CAP), and past S&S performance. The offeror's proposal may be deemed nonresponsive for failure to submit the required S&S information in accordance with the solicitation. The government reserves the right to require additional information if necessary. The S&S will be evaluated as follows:

(a) CAP/Approach.

The offeror's CAP will be reviewed and assessed for responsiveness, completeness, technical merit and S&S past performance. The CAP must demonstrate the ability to provide the full S&S quantity and delivery requirements as specified in the Schedule, the technical merits of the proposed solutions to any identified shortfalls in S&S quantity, and delivery requirements and the ability to achieve these without government investment.

(b) Past S&S Performance.

Previous S&S performance will be considered in the evaluation. In the absence of or in addition to DLA S&S past performance, the CO may consider other relevant performance history where the offeror demonstrated the ability to quickly respond to and sustain higher than normal production rates or faster than normal delivery requirements, or both.

52.219-9003 DLA MENTORING BUSINESS AGREEMENTS (MBA) PERFORMANCE (DEC 1997) DLAD

(a) The contractor's proposed MBA plan shall become part of this contract upon award. The contractor is hereby obligated, as part of its contractual undertaking, to enter into a written, binding mentoring business agreement with a protégé based on and reflective of this plan. Performance under the MBA plan shall be evaluated by the Contracting Officer, and may become a consideration prior to option exercise for the follow-on years of long-term contracts. MBA plan implementation may also become an independent evaluation factor and/or part of the overall past performance evaluation factor in future source-selection decisions.

(b) The contractor-mentor and its protégé(s) shall meet semi-annually with the DLA Contracting Officer and the small business specialist(s) from the buying activity and/or the DCMA component to review progress/accomplishments under applicable MBA proposals.

The contractor is also required to submit periodic progress reports (no less frequently than annually) to the Contracting Officer regarding proposal fulfillment. Any MBA with a protégé that has voluntarily been submitted to the Government shall be compared by the Contracting Officer to the contractor's proposed plan, hereby incorporated into this contract, to ensure that it adequately reflects the mentor's obligations expressed therein.

52.225-9003 CUSTOMS CLEARANCE PROCEDURES FOR U.S. SUBSISTENCE IN THE EUROPEAN UNION (AUG 2008) DLAD

(a) Contractor will obtain from the appropriate customs clearance officer an Import/Export Declaration (AE Form 302-1). The customs clearance document will be utilized for goods which are the property of, or destined to be the property of the US Armed Forces for every shipment to the US Government in Europe which enters, leaves, or transits Benelux, Denmark, France, Italy, Spain, Yugoslavia, Macedonia, Turkey and German irrespective of the mode of transportation and point of delivery. The AE Form 302-1 will be processed and distributed as follows:

It consists of 1 original and 5 copies, numbered 1 through 6. Contractor will receive from the issuing customs clearance officer of the appropriate Defense Subsistence Office, copies No. 1, 2, 3, 5, and 6 plus insert copies of AE Form 302-A as required. Copy No. 4 is retained by the issuing customs clearance officer. The contractor is required to complete columns a, b, and d of all copies when exact quantities are known. When completed, copy No. 6 will be returned to the issuing customs clearance officer. The contractor will use copies No. 1, 2, 3, 5 and insert copies to move supplies across applicable border crossings as follows:

Copy No. 1 will be used at border point of exit.

AE Form 320-A will be used to transit multiple countries. One copy will be presented at border entry point and one copy at border exit point. Additional copies may be required for consignees in some countries. The number of copies needed will be determined by the number of countries transited.

Copy No. 1, 2, and 3 will be presented to the customs office at the border entry point of the consignees country for processing. Copy No. 3 will be retained at the border. Copies No. 1 and 2 will be returned to the transporter to be delivered to the consignee with the cargo.

(b) The transporter will surrender all copies of customs documents to the consignee upon delivery. Upon receipt and acceptance of the cargo the consignee will complete the certificate of receipt on copies No. 1 and 2. The consignee will return Copy No. 1 to the issuing customs clearance officer. Copy No. 2 will be returned to the border entry point to close customs files and release appropriate commercial documents. The transporter may request the completed No. 2 copy to hand carry back to the border entry point. This procedure is at the discretion of the consignee since it remains the consignee's responsibility to return the No. 2 copy to the border entry point.

(c) When cargo is rejected the consignee will annotate the rejection on copies no. 1 and 2. The transporter will be given a copy (photocopy) of the AE Form 302-1 with rejections annotated and will be instructed to present that copy to customs when returning with the rejected product. Rejected product entering a country through customs on AE Form 302-1 may not be disposed of without proper customs authorization.

52.246-9044 SANITARY CONDITIONS (AUG 2008) DLAD

(a) Food Establishments.

(1) All establishments and distributors furnishing subsistence items under DSCP contracts are subject to sanitation approval and surveillance as deemed appropriate

by the Military Medical Service or by other Federal agencies recognized by the Military Medical Service. The government does not intend to make any award for, nor accept, any subsistence products manufactured, processed, or stored in a facility which fails to maintain acceptable levels of food safety and food defense, is operating under such unsanitary conditions as may lead to product contamination or adulteration constituting a health hazard, or which has not been listed in an appropriate government directory as a sanitarily approved establishment when required. Accordingly, the supplier agrees that, except as indicated in paragraphs (2) and (3) below, products furnished as a result of this contract will originate only in establishments listed in the U.S. Army Veterinary Command (VETCOM) Circular 40-1, Worldwide Directory of Sanitarily Approved Food Establishments for Armed Forces Procurement, (Worldwide Directory) (available at: <https://vets.amedd.army.mil/vetcom>). Compliance with the current edition of DoD Military Standard 3006, Sanitation Requirements for Food Establishments, is mandatory for listing of establishments in the Worldwide Directory. Suppliers also agree to inform the contracting officer immediately upon notification that a facility is no longer sanitarily approved and/or removed from the Worldwide Directory and/or other Federal agency's listing, as indicated in paragraph (2) below. Suppliers also agree to inform the contracting officer when sanitary approval is regained and listing is reinstated.

(2) Establishments furnishing the products listed below and appearing in the publications indicated need not be listed in the Worldwide Directory. Additional guidance on specific listing requirements for products/plants included in or exempt from listing is provided in Appendix A of the Worldwide Directory.

(i) Meat and meat products and poultry and poultry products may be supplied from establishments which are currently listed in the "Meat and Poultry Inspection Directory", published electronically by the U. S. Department of Agriculture, Food Safety and Inspection Service (USDA, FSIS) (available at: http://www.fsis.usda.gov/Regulations/Meat_Poultry_Egg_Inspection_Directory/index.asp). The item, to be acceptable, shall, on delivery, bear on the product, its wrappers or shipping container, as applicable, the USDA shield and applicable establishment number. USDA listed establishments processing products not subject to the Federal Meat and Poultry Products Inspection Acts must be listed in the Worldwide Directory for those items.

(ii) Intrastate commerce of Meat and meat products and poultry and poultry products for direct delivery to military installations within the same state (intrastate) may be supplied when the items are processed in establishments under state inspection programs certified by the USDA as being "at least equal to" the Federal Meat and Poultry Products Inspection Acts. The item, to be acceptable, shall, on delivery, bear on the product, its wrappers or shipping container, as applicable, the official inspection legend or label of the inspection agency and applicable establishment number.

(iii) Shell eggs may be supplied from establishments listed in the "List of Plants Operating under USDA Poultry and Egg Grading Programs" published electronically by the USDA, Agriculture Marketing Service (AMS) (available at: <http://www.ams.usda.gov/POULTRY/Grading.htm>).

(iv) Egg products (liquid, dehydrated, frozen) may be supplied from establishments listed in the "Meat, Poultry and Egg Product Inspection Directory" published electronically by the USDA FSIS (available at: http://www.fsis.usda.gov/Regulations & Policies/Meat_Poultry_Egg_Inspection_Directory/index.asp). All products, to be acceptable, shall, on delivery, bear on the product, its wrappers or shipping container, as applicable, the official inspection legend or label of the inspection agency and applicable establishment number.

(v) Fish, fishery products, seafood, and seafood products may be supplied from establishments listed under "U.S. Establishments Approved For Sanitation And For Producing USDC Inspected Fishery Products" in the "USDC Participants List for Firms, Facilities, and Products", published electronically by the U.S. Department of Commerce, National Oceanic and Atmospheric Administration Fisheries (USDC, NOAA) (available at:

seafood.nmfs.noaa.gov). All products, to be acceptable, shall, on delivery, bear on the product, its wrappers or shipping container, as applicable, the full name and address of the producing facility.

(vi) Pasteurized Milk and milk products may be supplied from plants having a pasteurization plant compliance rating of 90 percent or higher, as certified by a state milk sanitation officer and listed in "Sanitation Compliance and Enforcement Ratings of Interstate Milk Shippers" (IMS), published electronically by the U.S. Department of Health and Human Services, Food and Drug Administration (USDHHS, FDA) (available at: <http://www.cfsan.fda.gov/~ear/ims-toc.html>). These plants may serve as sources of pasteurized milk and milk products as defined in Section I of the "Grade 'A' Pasteurized Milk Ordinance" (PMO) published electronically by the USDHHS, FDA (available at: <http://www.cfsan.fda.gov/~ear/pmo03toc.html>).

(vii) Manufactured or processed dairy products only from plants listed in Section I of the "Dairy Plants Surveyed and Approved for USDA Grading Service", published electronically by Dairy Grading Branch, AMS, USDA (available at: <http://www.ams.usda.gov/dairy/dypubs.htm>) may serve as sources of manufactured or processed dairy products as listed by the specific USDA product/operation code. Plants producing products not specifically listed by USDA product/operation code must be Worldwide Directory listed (i.e. plant is coded to produce cubed cheddar but not shredded cheddar; or, plant is coded for cubed cheddar but not cubed mozzarella). Plants listed in Section II and denoted as "P" codes (packaging and processing) must be Worldwide Directory listed.

(viii) Oysters, clams and mussels from plants listed in the "Interstate Certified Shellfish Shippers Lists" (ICSSL), published electronically by the USDHHS, FDA (available at: <http://www.cfsan.fda.gov/~ear/shellfis.html>).

(3) Establishments exempt from Worldwide Directory listing. Refer to AR 40-657/NAVSUPINST 4355.4F/MCO P1010.31G, Veterinary/Medical Food Inspection and Laboratory Service, for a list of establishment types that may be exempt from Worldwide Directory listing. (AR 40-657 is available from National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22161; 1-800-553-6847; or download from web site: <http://www.usapa.army.mil>). For the most current listing of exempt plants/products see the Worldwide Directory (available at: <https://vets.amedd.army.mil/vetcom>).

(4) Subsistence items other than those exempt from listing in the Worldwide Directory, bearing labels reading "Distributed By", "Manufactured For", etc., are not acceptable unless the source of manufacturing/processing is indicated on the label or on accompanying shipment documentation.

(5) When the Military Medical Service or other Federal agency acceptable to the Military Medical Service determines the levels of food safety and food defense of the establishment or its products have or may lead to product contamination or adulteration, the contracting officer will suspend the work until such conditions are remedied to the satisfaction of the appropriate inspection agency. Suspension of the work shall not extend the life of the contract, nor shall it be considered sufficient cause for the contractor to request an extension of any delivery date. In the event the contractor fails to correct such objectionable conditions within the time specified by the contracting officer, the government shall have the right to terminate the contract in accordance with the "Default" clause of the contract.

(b) Delivery Conveyances.

The supplies delivered under this contract shall be transported in delivery conveyances maintained to prevent tampering with and /or adulteration or contamination of the supplies, and if applicable, equipped to maintain a prescribed temperature. The delivery conveyances shall be subject to inspection by the government at all reasonable times and places. When the sanitary conditions of the delivery conveyance have led, or may lead to product contamination, adulteration, constitute a health hazard, or the delivery conveyance

is not equipped to maintain prescribed temperatures, or the transport results in product 'unfit for intended purpose', supplies tendered for acceptance may be rejected without further inspection.

52.246-9045 FEDERAL FOOD, DRUG AND COSMETIC ACT-WHOLESOME MEAT ACT (AUG 2008) DLAD

(a) The contractor warrants that the supplies delivered under this contract comply with the Federal Food, Drug and Cosmetic Act and the Wholesome Meat Act and regulations promulgated there under. This warranty will apply regardless of whether or not the supplies have been:

(1) Shipped in interstate commerce,

(2) Seized under either Act or inspected by the Food and Drug Administration or Department of Agriculture.

(3) Inspected, accepted, paid for or consumed, or any or all of these, provided however, that the supplies are not required to comply with requirements of said Acts and regulations promulgated there under when a specific paragraph of the applicable specification directs otherwise and the supplies are being contracted for military rations, not for resale.

(b) The government shall have six months from the date of delivery of the supplies to the government within which to discover a breach of this warranty. Notwithstanding the time at which such breach is discovered, the government reserves the right to give notice of breach of this warranty at any time within this six-month period or within 30 days after expiration of such period, and any such notice shall preserve the rights and remedies provided herein.

(c) Within a reasonable time after notice to the contractor of breach of this warranty, the government may, at its election:

(1) Retain all or part of the supplies and recover from the contractor, or deduct from the contract price, a sum the government determines to be equitable under the circumstances;

(2) Return or offer to return all or part of the supplies to the contractor in place and recover the contract price and transportation, handling, inspection and storage costs expended therefore; provided, that if the supplies are seized under either Act or regulations promulgated there under, such seizure, at government option, shall be deemed a return of supplies within the meaning of this clause and thereby allow the government to pursue the remedy provided herein. Failure to agree to any deduction or recovery provided herein shall be a dispute within the meaning of the clause of this contract entitled "Disputes".

(d) The rights and remedies provided by this clause shall not be exclusive and are in addition to other rights and remedies provided by law or under this contract, nor shall pursuit of a remedy herein or by law either jointly, severally or alternatively, whether simultaneously or at different times, constitute an election of remedies.

52.217-9P12 OPTION FOR INDEFINITE-DELIVERY, INDEFINITE-QUANTITY CONTRACT TERM EXTENSION (OCT 2008) DSCP

(a) Acceptance of the option provision(s)/clauses contained herein is mandatory. Failure to indicate acceptance of the option by annotating the offeror's option price in the Schedule or elsewhere in the solicitation will be deemed non-acceptance of the option and may result in rejection of the offeror's entire bid/proposal.

(b) Offerors may offer options at unit prices which differ from the unit prices for the base ordering period. These prices may vary with the quantities actually ordered and the dates when ordered.

(c) The contracting officer may extend the term of this contract for two additional 18 month period(s) by written notice to the contractor within the time specified in the Schedule; provided that the contracting officer shall give the contractor a preliminary written notice of intent to extend at least 60 days before expiration of the contract. The preliminary notice does not commit the Government to an extension.

(d) Performance under the option period shall continue at the same performance level specified for the basic contract.

(e) The option to extend the term of the contract shall be exercised not later than three (3) days before the expiration date of the contract.

(f) The option is deemed exercised when mailed or otherwise furnished to the contractor.

(g) If the contracting officer exercises this option, the extended contract shall be considered to include this option clause and the minimum and maximum quantities specified in the award for that option period will apply.

(h) The total duration of any options exercised under this clause, shall not exceed 36 months.

(i) The following provisions apply only to negotiated acquisitions:

(1) If an option has been priced under this solicitation and is to be exercised at time of award of the basic contract, the submission of certified cost or pricing data shall be required prior to award where the combined dollar value of the basic contract and option exceeds \$650,000, unless an exemption thereto is appropriate in accordance with FAR 15.403-1.

(2) Prior to the award of any contract which will contain one or more priced options totaling \$550,000 or more, the submission of certified cost or pricing data covering the basic contract and the option(s) shall be required regardless of when the option(s) may be exercised, unless an exemption thereto is appropriate in accordance with FAR 15.403-1.

FAR 52.252-2 CLAUSES INCORPORATED BY REFERENCE (FEB 1998)

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at this address: <http://www.dla.mil/j-3/j-336/icps.htm>.

The following additional clauses are incorporated by reference:

CLAUSE NUMBER	TITLE/DATE
FAR 52.204-9	Personal Identity Verification of Contractor Personnel (SEP 2007)
FAR 52.209-6	Protecting the Government's Interest when Subcontracting with Contractors Debarred, Suspended, or Proposed for Debarment (SEP 2006)
FAR 52.211-5	Material Requirements (AUG 2000)
FAR 52.222-29	Notification of Visa Denial (JUN 2003)
FAR 52.229-6	Taxes-Foreign Fixed Price Contracts (JUN 2003)
FAR 52.232-17	Interest (OCT 2008)
FAR 52.242-13	Bankruptcy (JUL 1995)
FAR 52.242-15	Stop-Work Order (AUG 1989)

SPM300-07-R-0004 Subsistence Prime Vendor
Northern Europe, Southern Europe and Central Asia

FAR 52.247-29	F.O.B Origin (FEB 2006)
CLAUSE NUMBER	TITLE/DATE
FAR 52.247-48	F.O.B. Destination – Evidence of Shipment (FEB 1999)
FAR 52.251-1	Government Supply Sources (APR 1984)
DFARS 252.201-7000	Contracting Officer’s Representative (DEC 1991)
DFARS 252.204-7003	Control of Government Personnel Work Product (APR 1992)
DFARS 252.204-7004	Alternate A Central Contractor Registration (SEP 2007)
DFARS 252.209-7004	Subcontracting with Firms that are Owned or Controlled by the Government of a Terrorist Country (MAR 1998)
DFARS 252.211-7006	Radio Frequency Identification (FEB 2007)
DFARS 252.225-7002	Qualifying Country Sources as Subcontractors (APR 2003)
DFARS 252.225-7005	Identification of Expenditures in the United States (JUN 2005)
DFARS 252.225-7041	Correspondence in English (JUN 1997)
DFARS 252.225-7042	Authorization to Perform (APR 2003)
DFARS 252.229-7000	Invoices Exclusive of Taxes or Duties (JUN 1997)
DFARS 252.229-7001	Tax Relief (JUN 1997)
DFARS 252.229-7002	Customs Exemptions (Germany) (JUN 1997)
DFARS 252.229-7006	Value Added Tax Exclusion (United Kingdom) (JUN 1992)
DFARS 252.232-7010	Levies on Contract Payments (DEC 2006)
DFARS 252.232-7008	Assignment of Claims (Overseas) (JUN 1997)
DFARS 252.233-7001	Choice of Law (Overseas) (JUN 1997)
DFARS 252.251-7000	Ordering From Government Supply Sources (NOV 2004)
DLAD 52.211-9010	Shipping Label Requirements—MIL-STD-129P (MAY 2006)
DLAD 52.247-9012	Requirements for Treatment of Wood Packaging Material (WPM) (FEB 2007)

SUPPLIES/SERVICES AND PRICES

1. GENERAL INFORMATION

- A. The Defense Supply Center Philadelphia (DSCP) intends to enter into an Indefinite Quantity Contract (IQC) with a full line food distributor(s) who will act as a PV(s) responsible for the supply and delivery of semi-perishable and perishable items. The PV must be capable of supplying all chilled products, semi perishable food stuffs, frozen fish, meat and poultry, other frozen foods (fruits, vegetables, prepared foods, etc.), dairy and ice cream products, fresh and frozen bakery products, beverage base & juices (for dispensers), beverages & juices (non-dispenser), fresh fruits and vegetables (FF&V), non-food items and Government Furnished Material (GFM) such as Unitized Group Rations (UGR's,) Meals Ready-to-Eat (MREs), Health and Comfort packs (HCP) and other operational rations items (either currently in existence or to be introduced during the term of this award).
- B. The purpose of this solicitation is for the DSCP to establish an IQC commercial PV contract to provide subsistence products to military and other federally funded customers in three (3) Overseas (OCONUS) European Zones: Zone I, Northern Europe, Zone II, Southern Europe, and Zone III, Central Asia. For the purposes of this solicitation, **Zone I, Northern Europe** includes customers in the United Kingdom, Germany, Hungary, Bosnia-Herzegovina, Croatia, Belgium, The Netherlands and ships at any port of call in Europe north of the Alps, to include but not limited to Norway, Sweden, Finland, Denmark, France (Brest), Poland, Ireland and Scotland. **Zone II, Southern Europe**, includes customers in Portugal and the Azores, Spain, France, Italy to include Sardinia and Sicily, Crete-Greece, Turkey, Romania, Bulgaria, Macedonia, Kosovo, and ships at any port of call in Europe south of the Alps. **Zone III, Central Asia**, includes customers in Kyrgyzstan, Kazakhstan, and Uzbekistan. Other customers including other non-Department of Defense (DoD) customers may also be added as required over the life of any resultant contract(s).
- C. An IQC provides for an indefinite quantity, within stated limits, of specific supplies or services to be furnished during a fixed period, with individual deliveries to be scheduled by customers placing orders with the contract(s) (FAR 16.504(a)). (Note: The term "Ordering Facilities" or "Ordering Activities," as used throughout this solicitation, will refer to all of the delivery points under this solicitation).
- D. Resulting contracts from this solicitation will have a 24 or 28-month base period (a 120-day ramp-up/contract administration period for a new PV) and up to two (2) 18 month option periods. It is anticipated that the first order under the contract resulting from this solicitation will be placed 2-3 weeks after the award date if award is made to the incumbent vendor(s) or as determined by the Contracting Officer following the ramp-up/contract administration period if award is made to a new vendor(s). The 2-year ordering period will begin on the date of placement of the first order rather than on the effective date of award.
- E. For the purpose of deployments, as defined herein, support under this contract could potentially include any geographic region in Eastern Europe, Central Asia, and Northern Africa, as well as other neighboring areas that currently lack PV support. **The Government, however, reserves the right to designate the responsible vendor in the event of any actual deployment.** This language is not intended to in any way preclude awardees from acting as "Backup PVs," for other PV regions.
- F. With respect to Zones I and II, the Defense Supply Center Philadelphia-Europe will award BPAs for perishable items, including fresh eggs, fresh bakery and dairy items. For Zones I and II only, the PV(s) may be responsible for acceptance as GFM and

distribution of these items to the end-use customers. For Zone III, the PV will be responsible for purchasing and delivering these items from a local approved source.

G. Prices are to be submitted and payment will be made in U.S. dollars.

2. AWARD DETAILS

- A. The contract awarded against this solicitation, SPM300-07-R-0004, will result in an IQC. The contract will become effective on the date of award and the ordering and delivery period beginning at a time specified by the Contracting Officer. The ordering and delivery period under this contract includes a 2-year base period with two (2) 18 month option periods for a total of **five (5) years**. The initial 2-year year ordering and delivery period will begin on the date of placement of the first order rather than on the effective date of award and each option period includes ordering, delivery, and related vendor performance. For a new PV, a 120-day contract implementation period will be added as part of the base period contract term, to include but is not limited to, inventory ramp-up, catalog administration, Schedule of Items reevaluations, etc. Based on the above, exact length of the base period will be determined at the time of award, either 24 if award is made to the incumbent vendor or 28 months if award is made to a vendor other than the incumbent. Option periods are contingent upon satisfactory performance by the successful PV.
- B. Prospective offerors are notified that the resultant contract is a purchasing option for the ordering activities under this acquisition. The DSCP Contracting Officer cannot guarantee to the successful offeror that upon award of this contract, the ordering activities will purchase all of their foodservice requirements from the PV. This does not affect the estimated guaranteed minimum contract dollar value.
- C. It is anticipated that a contract resulting from this solicitation will be awarded on December 17th, 2009 with the first order being placed the next day for the incumbent or on April 16th, 2010 if award is made to a vendor other than the incumbent.
- D. Under this current acquisition, the Government intends to make separate awards, one contract for Zone I, one contract for Zone II and one contract for Zone III. However, the Government will also consider awarding both Zones I and II to a single PV should evaluation of offers indicate one offeror is capable of servicing both Zones and it is determined that this is in the best interest of the Government. In the event there is no coverage for Zone III, it will be incorporated into Zone I (Northern Europe). In such event, offerors will then be requested to submit pricing and will be evaluated for reasonableness as well as their capability to perform within the Zone.

3. CURRENT CUSTOMERS

The following are the current land-based customer locations, as well as frequently visited ports. Port locations and frequency of calls to such ports are subject to change. Actual delivery points for each of these customers are listed within the section entitled "***Deliveries and Performance***" – '***Point of Delivery***' of this solicitation. Any customer included in this solicitation and resultant contract(s) may be removed at any time.

A. ZONE I: NORTHERN EUROPE

Installations

Lakenheath/Alconbury Air Force Base, United Kingdom
Mildenhall/Croughton Air Force Base, United Kingdom
Naval Support Activity – United Kingdom only
Eselsfurth/Ramstein Air Force Base, Germany
Spangdahlem Air Force Base, Germany
US Army Medical Activity – Heidelberg, Germany
Hanau Army Base, Germany

Installations

Baumholder Army Base, Germany
Grafenwoehr Army Base, Germany
Hohenfels Army Base, Germany
67th Combat Support Hospital – Wuerzberg, Germany
US Army – Ramstein, Germany
Ruppertsweiler Dining Facility (NATO) – Germany
Vokel, Netherlands
Klein Brogel, Belgium
US Shape Dining Facility, Belgium
Ships/Various Northern European Ports of Call (excludes UK)
Bosnia

Ports

Aarhus, Denmark
Wilhelmshaven, Germany
Den Helder, Netherlands
Gdynia, Poland
Greenock, Scotland
Plymouth, United Kingdom
Brest, France
Cork, Ireland
Bergen, Norway
Faslane, Scotland
Gothenberg, Sweden
Portsmouth, United Kingdom
Kiel, Germany
Amsterdam, Netherlands
Tromso, Norway
Glasgow, Scotland
Dover, United Kingdom

B. ZONE II: SOUTHERN EUROPE

Installations

Aviano Air Force Base – Aviano, Italy
Ghedi Air Force Base – Ghedi, Italy
Incirlik Air Force Base – Incirlik, Turkey
Moron Air Force Base – Sevilla, Spain
Lajes Field, Azores (Portugal)
Camp Darby – Livorno, Italy & Vicenza Army Base – Vicenza, Italy
USS Mt. Whitney – Gaeta, Italy
Ships/Various – Ports South of the Alps/predominantly Mediterranean Ports
Re-supply Ships – Ports South of the Alps/predominantly Mediterranean Ports
Naval Air Station, Sigonella NAS II Galley – Catania, Sicily
Navy Exchange (NEX) Sigonella – Catania, Sicily
Naval Support Activity – Capodichino Naples, Italy
Naval Hospital – Naples, Italy
Naval Station Rota Spain Gateway Gally – Cadiz, Spain
Camp Mitchell Galley – Cadiz, Spain
Souda Bay Naval Station – Crete, Greece
Kosovo
Macedonia
Bulgaria

Ports

Dubrovnik, Croatia
Augusta Bay, Sicily—Italy
Genoa, Italy
La Maddalena, Sardina—Italy
Aksaz, Turkey
Toulon, France
Bari, Italy
Naples, Italy
Alicante, Spain
Souda Bay, Greece
Gaeta, Italy
Trieste, Italy
Rota, Spain
Cherbourg, France

C. ZONE III: CENTRAL ASIA

Manas AFB – Bishkek, Kyrgyzstan
US Embassy Astana (Chancery) - Astana, Kazakhstan
US Embassy Tashkent - Tashkent, Uzbekistan
US Embassy Bishkek - Bishkek, Kyrgyzstan

D. NON-APPROPRIATED FUNDS (NAF) AIR FORCE CUSTOMERS ZONES I AND II

Additional NAF customers for both Zones are to be determined and will become part of this solicitation and resultant contract. Additionally, any NAF operation that is outsourced and subsequently becomes contractor operated shall be exempt from the PV program.

Holiday requirements for AF NAF customers will be gathered at different time periods than other customer’s holiday requirements. A schedule will be established during post award.

E. OPERATIONAL DEPLOYMENT AREAS

<u>Zone I, Northern Europe</u>	<u>Zone II, Southern Europe</u>	<u>Zone III, Central Asia</u>
Armenia	Albania	Tajikistan
Azerbaijan	Algeria	Turkmenistan
Belarus	Cyprus	
Czech Republic	Egypt	
Estonia	Israel	
Georgia	Libya	
Latvia	Moldova	
Lithuania	Montenegro	
Russia	Morocco	
Slovakia	Serbia	
Ukraine	Slovenia	
	Tunisia	

The Operational Deployment Areas listed above will be awarded as needed throughout the life of this contract; however, the Government reserves the right to remove any or all of these areas at any time during the base or option periods.

4. OPERATIONAL DEPLOYMENT

A. Operational Deployment is defined as military build up of troops in one or more areas identified above for an unspecified period of time with not less than 30 days notice wherein demands may increase up to 600% over estimated demands.

- B. PV support for countries in Africa that are not listed on the Operational Deployment Areas section may be covered by other DSCP contracts. In the event that any region in Africa is not covered by another existing DSCP contract, the awardee(s) may be required to provide support. In the event that Europe/Central Asia PV assistance is needed, the Contracting Officer will determine which PV(s) shall service particular customer(s) in the deployment area(s) on a case by case basis. In making the above decisions regarding additional vendor support for Africa, DSCP may consider factors such as proximity to existing PV facilities, contract dollar thresholds, total asset visibility, contractor performance and DTS service and availability.
- C. For all Zones, the PV must have the ability to support an unknown number of troops deployed in its respective operational deployment areas, either as PV or as Back-Up PV. The PV must be operational within 30 days of notification by the Contracting Officer and must be able to operate within its Operational Deployment area for an unspecified period of time.
- D. If and when an Operational Deployment occurs, it will be implemented by the means of a bilateral modification. Contract distribution fees will be negotiated as needed.

5. SURGE AND SUSTAINMENT

THE INFORMATION PROVIDED IN THIS SECTION IS IN ADDITION TO REQUIREMENTS CITED IN 52.217-9006, 52.217-9007 AND 52.217-9008.

Any reference in the above clauses to government warstopper investments and a subsequent exit strategy related to those investments do not apply at this time to the Subsistence Prime Vendor (SPV) Program.

The primary mission of the Defense Logistics Agency (DLA) is to support the military in peace and during contingencies. The ability to ramp-up quickly to meet early requirements, and to sustain an increased pace throughout the contingency are critical to the execution of U.S. military strategy. DLA's designation as a Combat Support Agency makes it directly responsible for the timely support of critical supplies to the Combatant Commanders in support of their operational requirements. Because of DLA's unique role, surge and sustainment capability is a primary consideration in all acquisitions. All DLA contractors are accountable for surge and sustainment performance, ensuring surge capability actually exists and validating surge capability through surge testing.

The DLA defines surge as the ability to ramp up quickly to meet early requirements normally needed within the first 45 days. Sustainment is defined as the ability to sustain an increased pace throughout the contingency(s) for six months or longer. The spectrum of possible contingencies includes major theatre and smaller scale contingency operations. The various contingencies are as follows:

Joint Chiefs of Staff (JCS) Logistics Exercises – The contractor must have the ability to support short term surges in demands, which may increase two times the estimated demand. There may be occasions where large increases in quantity will be necessary for short periods of time and on short notice. An example of a surge situation would be an increase in military feeding of 200% over peacetime demand for a period of up to 30 days. Normally, there is advance notice as to when exercise surges will occur.

Military Operations – The contractor must have the ability to support surges in demand, which may be needed for an extended period of time on short notice. An example of military operations would be US peacekeeping missions, Bosnia support and Operation Enduring Freedom. For this type of scenario, the capability to ramp-up quickly to meet early requirements, as well as sustainment for an extended period of time is essential.

Mobilization - A full-scale military mobilization or a national emergency could increase supplies to those items and quantities listed in the PV Go To War Catalog. This

increase in quantity may be needed for a six-month period or longer. Normal mobilization strategies provide lead times of at least 30 days to build to the necessary support level. The contractor must have the ability to support this increased level of supply for an extended period of time.

PRIME VENDOR GO TO WAR CATALOG

The Overseas PV Go To War Catalog was developed to identify surge and sustainment requirements for commercial food items. The items listed in the catalog clearly describe items and quantities needed for surge and sustainment. These items provide a baseline against which you, the government, or accounting firms hired by the government, can assess your supplier base capabilities and determine shortfalls. It also provides a baseline against which your surge and sustainment performance can be measured and for which you will be held accountable.

The PV Go To War Catalog items represent all of the military services contingency menus with consideration given to the each service's individual recipes. The catalog consists of a broad category of items identified as Category Stock Numbers (CSNs). There are approximately 397 CSNs. Each CSN includes a list of acceptable equivalents or substitutes.

The intent of the PV Go To War Catalog is for the contractor to maintain the capability to support the wartime catalog items in specified quantities at all times if these products are designated to be included in the catalog for his zone. For example, items that are only used by the Navy may not be selected for inclusion in a specific vendor's catalog even though these products are part of the wartime catalog if this vendor's peacetime customers do not include the Navy. However, during a major theatre war including Navy participation in the zone, such non-cataloged items may need to be phased into the vendor's OCONUS inventory. The contractor's technical proposal and surge and sustainment assessments will need to include the timeline and specific sourcing methodology to be utilized in order to bring these items to theatre. This timeframe should generally comply with the normal peacetime pipeline (60 days for Europe) but should also include airlift parameters. The Government reserves the right to verify the feasibility of the support plans with suppliers and transportation specialists.

For this solicitation, offerors are required to address a partial list of approximately 50 CSNs. The partial list of CSNs can be accessed at <https://spiders.dla.mil>.

Select the document entitled "Subsistence Solicitation SPM300-07-R-0004". Download the spreadsheet and complete the required information. The spreadsheet will consist of three (3) worksheets: Worksheet 1 - Instructions, Worksheet 2 - CSNs, Worksheet 3 - Equivalent/Substitute NSNs, Worksheet 4 - Surge & Sustainment Requirements (Items & Quantities).

The available quantity information will be used to analyze the offeror's surge and sustainment capability. The manufacturer or distributor must determine the maximum product availability that can be achieved with existing inventory policies, facilities and supplier relationships. The available quantity information requested over a six month period is in increments of 30 days. This will require offerors to contact manufacturers and suppliers for committed quantities.

A printed copy of the offeror's Wartime Catalog Solicitation Submission Spreadsheet must be returned with this solicitation. THE INFORMATION REQUESTED IS CONSIDERED PROPRIETARY AND RESTRICTED TO DULY AUTHORIZED GOVERNMENT PERSONNEL.

The government reserves the right to verify the information submitted prior to contract award.

SURGE & SUSTAINMENT REQUIREMENTS

The surge & sustainment requirements in the Wartime Catalog Solicitation Submission are based on estimates. If the surge & sustainment requirement determination process for the Subsistence PV commercial items is redefined, the government reserves the right to make the necessary adjustments.

The government planners must determine the maximum product availability that can be achieved under this contract. Surge & sustainment requirements are provided for information only.

SUPPORT PLANNING INTEGRATED DATA ENTERPRISE READINESS SYSTEM (SPIDERS)

SPIDERS is the Subsistence web based data collection tool used to improve readiness and asset visibility. This is DSCP's current planning tool used by the Subsistence Industrial Base Planning Office, DSCP-FTG, to obtain a basic understanding of the PV's capability for surge and sustainment items listed in the Wartime Catalog.

Once the contract is awarded, the successful offeror will be required to request a SPIDERS user account at <https://spiders.dla.mil>. A user account will be needed to furnish additional readiness information or attach documents, such as the CAP, directly into SPIDERS. In addition, the successful offeror will be required to provide available quantities for the complete list of items in PV Go To War Catalog within 120 days of contract award.

Points of contact for the PV Go To War Catalog and SPIDERS:

Elaine Keller
DSCP-FTG
215 737-8052
Elaine.keller@dla.mil

Nicholas McGinty
DSCP-FTG
215 737-4252
Nicholas.McGinty@dla.mil

CAPABILITY ASSESSMENT PLAN (CAP)

The offeror must submit a comprehensive readiness plan or contractor capability assessment indicating how the requirements listed in this solicitation will be supported. These requirements are indicative of the requirements that could be submitted during a surge/sustainment event. The contractor must address the amount of increased demands that can be handled for surge (first 15 days) and identify the length of time the contractor would require to ramp up. The contractor must indicate the length of time this increased pace could be sustained (at least six months or longer). The readiness capability plan should describe and/or include all aspects of their supply chain management. For example, if normal resupply is 45-60 days, the offeror should state how this time would be decreased by 50% to meet ongoing surge requirements. The offeror must submit evidence of the following capability: (1) agreements with suppliers and service providers to assist in meeting increased surge requirements (2) evidence of ability to utilize additional suppliers or subcontractors, as needed (3) ability to access additional warehouse and distribution operations overseas and in the United States to include labor and transportation (delivery vehicles), (4) ability to transport and store massive amounts of food for a specific period of time, (5) description of logistical technology with regard to asset visibility (6) knowledge of the European theater including ports, roadways and checkpoints and required documentation (7) identification of problem items or logistical issues for which surge & sustainment cannot be easily met along with proposed solutions.

The CAP should also include a plan of action if SPV facility is damaged or otherwise not able to conduct normal operations. The response should include but is not limited to:

A. How quickly a secondary operations site is up and running and ready for re-routed shipments including adding personnel and delivery vehicles when necessary

B. What is the estimated time needed to set up operations at the secondary site for office space, personnel, security, storage and inventory?

C. Backup communications plan to alert SPV and DSCP personnel of the activation of this Emergency Operations Plan. This communications plan should also address how shipments enroute to the SPV facility will be re-routed to the secondary facility.

For this solicitation, include your completed Wartime Catalog Solicitation Submission Spreadsheet with your CAP. The successful contractor must address the complete list of 397 PV Go To War Catalog items within 120 days of award. When completed this will be incorporated into the successful contractor's Capability Assessment Plan.

VERIFICATION/TEST

The government reserves the right to verify the contractor's surge and sustainment capability and the Capability Assessment Plan. Verification may include any methodology that can validate the contractor's capability. Verification will include but is not limited to participation in JCS Logistical exercises, paper exercises, simulations, live exercises, command post exercises, etc. Verification will require the contractor to permit government personnel access to records, systems data and facilities. Access will only be needed during normal business hours.

6. FORCE PROTECTION / FOOD DEFENSE

- A. The DSCP Subsistence Directorate provides worldwide subsistence logistics support during peacetime as well as during regional conflicts, contingency operations, national emergencies and natural disasters. At any time, the United States Government, its personnel, resources and interests may be the target of enemy aggression to include espionage, sabotage or terrorism. This increased risk requires DSCP to take steps and insure steps are taken to prevent the deliberate tampering and contamination of subsistence items.
- B. As the holder of a contract with the Department of Defense, the awardee should be aware of the vital role they play in supporting our customers. It is Incumbent upon the awardee to take actions to secure product delivered to all Military customers as well as any applicable commercial destinations. We strongly recommend all firms to review their force protection/food defense plans relating to plant security and security of product in light of the heightened threat of terrorism and secure product from intentional adulteration/contamination.
- C. The PV will insure that all products and/or packaging have not been tampered or contaminated throughout the manufacturing, storage and delivery process. The PV will immediately inform DSCP Subsistence of any attempt or suspected attempt by any party or parties, known or unknown, to tampering with or contaminate subsistence supplies. Boxes must be delivered intact showing no evidence of tampering. In the event that a box or package is opened or altered by the PV for internal quality assurance, it must be clearly indicated. Stored product as well as product in transit shall be controlled in a manner to eliminate the possibility of adulteration.
- D. Accordingly, the awardee shall submit a Food Defense plan (NOTE: to download a copy of the DSCP Food Defense Checklist go to <http://www.dscp.dla.mil/subs/fscheck.pdf> or contact the applicable Contracting Officer or the DSCP Quality Audits & Food Defense Branch) prior to the start of production under any resultant contract to describe what steps their firm has taken and will take to prevent product tampering and contamination. The awardee will also describe what steps have been or will be taken that relate to overall plant security and food safety. The contractor must describe in detail the types of measures in place or scheduled to be put in place for the

performance period of this contract. Firms should include specific security measures relating to but not limited to the following areas:

- a. Employee Identification
- b. Background checks where applicable
- c. Control of access to plant facility, gates and doors at the facility
- d. Internal Security
- e. Training and security awareness
- f. Product Integrity
- g. Transportation Security

7. ESTIMATED VALUE/GUARANTEED MINIMUM/CONTRACT MAXIMUM

A. QUANTITY

The quantities shown on the Schedule of Items represent the quantities *estimated* to be ordered over the base and two (2) option periods. (See Attachment 1, "Schedule of Items," within this solicitation). Please note the attached Schedule of Items is a "snap shot" of the current customer item requests at the time the solicitation is created. Customer demand for items will cause the usage amounts per item and actual number of items on the Schedule of Items to fluctuate up until time of award. These quantities are based on current Government methodologies and are subject to change; however, the guaranteed minimum in terms of dollars will remain unchanged. Quantities shown are overall and are not broken down by zone or customer.

B. ACQUISITION VALUE

The estimated dollar value of this total acquisition is **\$273,691,615.16**, inclusive of the base period plus two option periods and exclusive of estimated deployment zone (DZ) dollars identified above. The estimated dollar value is broken down as follows:

	Base Period (24 Mos)	Option 1 (18 Mos)	Option 2 (18 Mos)	Zone Total
Zone I	\$ 42,491,764.26	\$ 31,868,823.20	\$ 31,868,823.20	\$ 106,229,410.66
Zone II	\$ 50,146,777.44	\$ 37,610,083.08	\$ 37,610,083.08	\$ 125,366,943.60
Zone III	\$ 16,838,104.32	\$ 12,628,578.29	\$ 12,628,578.29	\$ 42,095,260.90
Total	\$ 109,476,646.02	\$ 82,107,484.57	\$ 82,107,484.57	\$ 273,691,615.16

C. GUARANTEED MINIMUM/CONTRACT MAXIMUM

The minimum of a contract resulting from this solicitation will be 15% of the estimated contract total dollar value for each contract period; i.e., for Zone 1, if the contract dollar value during the two-year base period is estimated at \$109,476,646.02 and each 18 month option period is estimated at \$82,107,484.57, the Government is required to purchase \$16,421,496.90 during the two-year base period and \$12,316,122.69 for each option period that is exercised. The maximum contract value will not be more than 400% of the total estimated dollar value of \$273,691,615.16, which equals \$1,094,766,460.64, except in case of a surge or mobilization where the maximum will be 1200%, which equals \$3,284,299,381.92. The minimum/ maximum apply to dollars and not quantities of individual items since actual quantities ordered may vary among the individual items. The estimated total contract dollar amount will be calculated based on the aggregate unit prices for all items at the estimated quantities. In the event of contingencies, the Government may unilaterally execute a higher ceiling. Under contingencies (operational deployments), the maximum dollar value for each zone will be limited to six hundred percent (600 %) over the Zone's estimated dollar value.

D. ORDER MINIMUM

When the Government requires supplies or services covered by the resultant contract(s) in an amount of less than \$250.00 per order, the Government is not obligated to purchase, nor is the PV obligated to furnish, those supplies or services under the contract(s). Exception: for the geographically separated units identified below, the Government is not obligated to purchase, nor is the PV obligated to furnish supplies or services less than \$150.00.

CUSTOMER	ZONE
Eagles Perch DF, Volkel AB, Bldg. 404	I
Limburg House DF, Kleine Brogel, Bldg. 93N	I
Eagles Nest DF, Buchel AB, Bldg. 513C	I
US Shape DF, Rue Galvin, Bldg. 301, Belgium	I
Ghedi Air Force Base, Bldg. 120, Ghedi Italy	II

8. OPTIONS

- A. There is a 24-month base period if award(s) is made to the incumbent vendor, or a 28-month base period to comprising a 120-day contract implementation period if award is made to any vendor other the incumbent, plus two (2) available two-year option periods. The total length of time for this contract will be no greater than 72 or 76 months, and it is possible that one or more of the available option periods may not be invoked. Acceptance of these options by the successful PV is mandatory. The distribution prices that are offered for each two-year option period shall be offered as a percentage, whether it is an increase or decrease, from the base year. The distribution prices offered will be calculated with the product price proposed for each evaluated item.
- B. Prices will be evaluated inclusive of the options, i.e. the totals for all prices for the base period plus both option periods will be added together to arrive at the total aggregate dollar value. This dollar value will be used as the basis for evaluating offers.
- C. If invoked, option years become effective the day after the end of the two-year base ordering period and each succeeding option period. Sixty days notice of intent to invoke an option will be provided to the contractor. The option will be invoked no later than three days prior to the expiration of the base period or succeeding option periods. Acceptance of the options by the successful Contractor is mandatory - see clause 52.217-9P12, *Option for Indefinite-Delivery, Indefinite-Quantity Contract Term Extension (Oct 2008) DSCP* appearing in the clauses section of this solicitation.
- D. In addition to the price evaluation, the Contracting Officer will consider the contractor's performance under the contract before exercising an option.

NOTE: FAILURE TO INDICATE ACCEPTANCE OF THE OPTION BY ANNOTATING THE OFFEROR'S YEARLY OPTION PERCENTAGE CHANGE MAY BE DEEMED AS NON-ACCEPTANCE OF THE OPTION, AND MAY RESULT IN THE REJECTION OF THE OFFEROR'S ENTIRE PROPOSAL. SEE OPTION PRICING IN THE INSTRUCTIONS, CONDITIONS AND NOTICES TO OFFERORS SECTION OF THIS SOLICITATION.

9. GOVERNMENT OWNED/CONTRACTOR OPERATED WAREHOUSE SPACE (GOCO)

- A. It is anticipated that there will be a GOCO located at Manas AFB for Zone III. Post award, a Memorandum of Agreement (MOA) between DSCP, HQ U.S. Air Force Services Agency and HQ USCENTAF and 376th Air Expeditionary Wing (AEW) will be established and incorporated into the contract via modification. This MOA will outline the responsibilities for all parties. Since the offeror will not be managing/maintaining their own warehouse or incurring the overhead associated with managing/maintaining a warehouse, distribution fees should be developed accordingly.

B. Storage type and space available at the Manas GOCO are as follows:

Dry Storage	8,089 sq ft
Chilled Storage	709 sq ft
Freezer Storage	3,756 sq ft

C. Operating Procedures of the GOCO are further defined but not limited to the following:

1. The offeror will be responsible for providing the necessary management, customer service, clerical and warehouse personnel to insure successful performance. The offeror will also be responsible for providing all office equipment, to include, but not be limited to, computers, communication needs (i.e., installation of telephones and telephone lines, fax lines) and office furniture. For the purposes of this solicitation, the successful awardee will be considered an "appropriate contractor".
2. The offeror will be responsible for providing, maintaining and repairing all Material Handling Equipment (MHE) necessary for the successful performance of this contract.
3. The Contractor shall maintain the sanitation of the GOCOs in accordance with good commercial practices and MIL STANDARD 3006-A. The GOCO will be subject to CENTCOM Veterinary Inspection. Contractor must also comply with the provisions set forth under Part 2, Paragraph 6, Quality Program Services, attendant to these facilities, including utilities, will be provided to the contractor. The risk of loss or damages for the supplies warehoused in the GOCO shall remain with the contractor. The Contractor is responsible for insuring the products.

D. At this time, it is not anticipated there will be GOCO(s) for Zones I and II. The procedures outlined above will apply should the need arise.

10. ITEM PRICING AND CATALOG CHANGES

Pricing will be based on the following formula:

$$\text{Contract Unit Price} = \text{Product price} + \text{Distribution Price}$$

A. Definitions:

1. *Contract Unit Price:*

The contract unit price is the total price (in U.S. currency) that is charged to DSCP per unit for a product delivered to the Government.

Note: Multiple Unit Prices for the same item are not permitted.

2. *Product Price:*

- a) The product price will be derived in one of two manners for this solicitation: 1) through the use of DSCP's Manufacturers Price Agreements (MPAs); or 2) through the use of commercial pricing. When a DSCP MPA is available, the MPA price shall be used for the product price. When a DSCP MPA is not available, the Product Price shall be limited to the original manufacturer's or grower's price for product. The Product Price shall be based on FOB Origin/Point of Manufacture. In addition, the Product Price shall exclude all costs that are required to be covered in the distribution price, including but not limited to, all transportation, broker and dealer costs and fees; and it shall exclude all costs that are required to be covered in the distribution price.

- b) Exception 1: Airfreight transportation charges may be included in the product price when the following conditions apply:
 - (i) The product is listed in category #53–Prime Vendor Fresh Fruits & Vegetables (FF&V) (ZONE III ONLY) and
 - (ii) It is necessary for the product to be flown into the local market of Europe and Central Asia from a foreign country because the local supply is unavailable or insufficient to meet demand requirements.
- c) Exception 2: A CONUS-based manufacturer’s pricing which is a national commercial price inclusive of transportation costs to a Distribution Point shall be supported by documentation and may be considered by the Government to be the product price on a case by case basis, upon concurrence of the contracting officer.
- d) Exception 3: For mandatory items only: The product price shall be limited to the nonprofit agency’s price for product as set in accordance with applicable law. The product price shall be based on FOB Origin/Nonprofit Agency.
- e) Upon request, for existing catalog items, for any new items being added to the catalog and for price redeterminations to existing catalog items, the Product Price shall be supported with invoice or quote documentation directly from the manufacturer or grower on their letterhead. Where the address of the Brand Name Owner differs from the location where the product is actually manufactured, this documentation from the Brand Name Owner must identify both addresses and the product price, as identified above. If exception 1 applies, the Product Price shall be supported with invoice or quote documentation directly from the point of purchase in the foreign country. The documentation must be fully traceable to the country of origin and the airfreight charge must be separately stated on the invoice. When the airfreight charge covers items other than those provided for by this contract, a separate subtotal reflecting the pro rata share of the total airfreight that is attributed to the product price of the items that are covered by this contract shall be stated as well. If exception 3 applies, the Product Price shall be supported with invoice or quote documentation directly from the nonprofit agency participating in the program operated by the Committee for Purchase From People Who Are Blind or Severely Disabled (the Committee) under the Javis-Wagner-O’Day Act (JWOD) (41 U.S.C 46-48c). Early payment discount terms shall be specified on all invoices and/or quotes. Documents not in English will be accompanied by a copy translated into English and documents not denominated in American dollars will include a copy converted to American dollars at the exchange rate specified using the FXConverter on the OANDA Currency Site (<http://www.oanda.com>) as of the close of business on the effective date of the document.

3. *Distribution price:*

The distribution price is defined as a firm fixed price and offered as a dollar amount, which represents all elements of the unit price, other than the product price. The distribution price includes the PV’s projected general and administrative expenses, overhead, profit, packaging/marketing/labeling costs, all Non Point of Manufacturer fees (CONUS and OCONUS Broker, Dealer, Subcontractor and Fresh Fruit and Vegetable Consolidation Point fees) including, but not limited to procurement, storage, consolidation, pallets, palletizing and distribution work. Additionally, if DTS does not apply as described in paragraph (4) below, the distribution price will include all transportation costs (unless the item is a Contracting Officer-approved National Commercial Price inclusive of transportation costs to a Distribution Point or it is an FF&V item priced inclusive of airfreight transportation costs from a foreign country

from the original OCONUS Point(s) of Manufacture to the PV's OCONUS Distribution Facilities. The distribution price shall remain fixed for the base period of the contract, and is subject to any agreed option period adjustments. The distribution price shall exclude DTS Ocean Shipping Costs referenced below.

4. *United States Defense Transportation System (DTS) Ocean Shipping Costs:*

DTS ocean transportation costs (the cost of shipping the product from the PV's CONUS facility(s) to the PV's OCONUS facility(s), aka "Point to Point" delivery via DTS), shall be excluded from the distribution price. The Defense Transportation System is responsible for point-to-point delivery.

Only the product price component of the contract unit price is subject to adjustment under this acquisition in accordance with the DSCP Manufacturer Pricing Agreement and/or Prospective Price redetermination language stated herein. Distribution prices are fixed however DSCP will accept contractor offered price reductions at any time or price reductions may be applied via a contract modification to remove a program requirement.

Product prices must be reflective of the PV's last receipt price. However, when multiple sources are being utilized and more than one manufacturer's product is receipted prior to a catalog update, the contractor shall establish the product price based on the mix of invoices received post the previous redetermination period. The product price would be derived as follows:

Supplier A- $40\% \times \$5.70 = \2.28
Supplier B- $30\% \times \$5.90 = \1.77
Supplier C- $30\% \times \$6.30 = \1.89
Product Price = \$5.94

B. Catalog Changes

1. Vendors may make all changes other than pricing, to their STORES Ordering Catalog once every two weeks. Vendor Catalog Report (VCR) and 832 submissions are to be made on Monday, to be in effect Sunday. Additional submissions or corrections may be submitted at the Contracting Officer's discretion no later than Wednesday unless authorized in writing by DSCP. All price changes must be submitted to DSCP via the 832 EDI Transaction Set. This transmission can be received as early as Monday but no later than Wednesday, 12:00 P.M., Philadelphia time. See Attachment entitled "EDI Implementation Guidelines" for more information on the various EDI transaction sets required under this contract.
2. The information submitted on the Vendor Catalog Report (VCR) must match the information submitted in the 832 transactions. If the information received by the STORES system conflicts with the information on the VCR, information in part or in total may be deleted at the Contracting Officer's discretion.

11. ITEM CATEGORIES/PRICES

- A. The items to be procured under this contract shall be broken down into separate food categories for purposes of proposing distribution prices. Category / distribution prices are to be offered based on the Unit of Measure stated on the below category / distribution list. Offerors must utilize the categories list below. **Offerors must utilize the Government's food category listing below; deviations to the list will not be accepted. No substitutions, deletion or additions to the categories or Units of Measure indicated below are authorized.** However, if any offeror feels that a substantial category has been eliminated, the offeror must bring it to the attention of the Contracting Officer BEFORE the closing date. A determination will be made at that

time whether or not to add the category/Unit of Measure via an amendment to the solicitation.

A finalized catalog listing will be given to the successful offeror at the time of award and the vendor will be responsible for any changes to the Schedule of Items between the time of the solicitation is issued and contract award.

Definitions: As used throughout this solicitation:

- (1) "Unit of Measure" (UOM) is defined as the Unit in which the Offeror purchases the product.
- (2) "Unit of Issue" (UOI) is defined as the Unit in which the Customers order the product via STORES.
- (3) "Catch Weight" is defined as a variable weight item that is sold by the vendor to DSCP by the pound.

Distribution Fees offered by the vendor will be based on the Unit of Measure and case pack size designated on the attached Schedule of Items. Any changes made by the vendor or customer to an item's Unit of Issue or case pack size will need to be determined fair and reasonable by the Contracting Officer and distribution fee for this item and distribution fee for this item will be adjusted accordingly via contract modification. Distribution Prices shall be formatted to no more than two (2) places to the right of the decimal point, for example \$1.50.

***Note: All catch weight items must have a UOM of LB. All non-variable weight items, regardless of how they are purchased, must have a UOM of CS.**

Offerors are advised that there are currently no established DTS routes for Zone III. Therefore, distribution fees offered for Zone III must include the cost of commercial transportation. If/when reliable DTS routes become available, distribution fees will be renegotiated with the awardee.

B. Distribution Categories for Standard Catalog Items:

<i>Category Number</i>	<i>Category Description</i>	<i>UOM</i>
1	Beef, Raw, Steaks (Solid Muscle)	LB CS
2	Beef, Primal Steak Cuts (Includes Tenders, Strip Loin, Ribeye, Short Loin and Other Related Beef Steak Products)	LB CS
3	Beef, Raw, Roasts (Includes Steamship, Knuckles, Chuck), Stew Meat, Breaded Beef Items, Braising Steak, Raw Fajita Meat and Other Related Raw Beef Products)	LB CS
4	Beef, Patties, Ground, Bulk, Raw	LB CS
5	Beef, Precooked Products (Includes Precooked Ground Beef, Air Dried Beef, Beef Patties and Other Related Precooked Beef Products)	LB CS
6	Poultry, Raw, Minimally Processed Bone-In (Includes Cut Quarters, 8 Piece Cut, Halves, Whole and Other Related Raw Poultry Products)	LB CS
7	Poultry, Raw, Boneless and Raw, Breaded or Unbreaded	LB CS
8	Poultry, Precooked Products	LB CS
9	Pork, Raw, Whole Loins, Chops, Steaks	LB CS

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<i>Category Number</i>	<i>Category Description</i>	<i>UOM</i>
10	Pork, Raw, Roasts (excluding loins), Ribs, Breaded and Unbreaded fabricated items (i.e., breaded pork steak, pork stew meat and Other Related Raw Pork Products)	LB CS
11	Precooked Products (Includes Sausage, Scrapple, Bacon, Pork Roll, Breakfast Ham and Other Related Precooked Pork Products)	LB CS
12	Raw Sausage, Scrapple, Bacon, Pork Roll, Breakfast Ham, Bratwurst and Knockwurst	LB CS
13	Luncheon Meats, Franks, Corn Dogs, Pizza Toppings (Includes Toppings with Meat and Other Related Products)	CS
14	Lamb, Veal and Game, Raw, Breaded or Unbreaded	LB CS
15	Lamb, Veal and Game, Breaded, Precooked Products	LB CS
16	Shellfish, Whole Lobster, Lobster Tails, Crab Legs	LB
17	Shellfish (Includes Shrimp, Oysters, Clams, Scallops, Crab Cakes, Unbreaded and Other Related Unbreaded Shellfish Products)	LB
18	Shellfish (Includes Shrimp, Oysters, Clams, Scallops, Crab Cakes, Breaded and Other Related Breaded Shellfish Products)	LB
19	Fish, Fillets, Whole, Portioned, Unbreaded	LB CS
20	Fish, Fillets, Formed, Portioned, Solid Muscle, Breaded	LB CS
21	Fish, Imitation Crab, Lobster, Precooked, Refrigerated	LB CS
22	Fish and Meats, Canned or Pouch, Non-Refrigerated	LB CS
23	Entrees, Frozen, Precooked (Includes Cordon Blue, Chicken Kiev, Stuffed Chicken Breasts, Stuffed Pork Chops and Other Related Products)	CS
24	Miscellaneous Frozen (Includes Appetizers, Breakfast Pizza, Pizza Crust, Burritos, Desserts, Pancakes, French Toast and Other Related Products)	CS
25	Desserts and Breads, Frozen (Includes Prepared Doughnuts, Danish, Pastries, Muffins, Bagels, Biscuits, Cookie Dough, Pie Shells, Bread Dough, Turnovers, Cheesecakes, Cobblers, Specialty Cakes, Cakes, Pies and Other Related Products)	CS
26	Bakery Products, Cereal Products and Snack Foods (Includes Rice, Dried Beans, Crackers, Snack Foods, Dry Pasta, Flour, Ice Cream Cones, Bread Crumbs, Croutons, Cookies, Baking Mixes, Brownie Mixes, Icing, Pancake Mix, Roll and Bread Mix, Pie Fillings, Granola Bars, Toaster Pastries, Creamer, Individual Snack Cakes, Beef Jerky and Other Related Products)	CS
27	Sugar or Flour Bulk	CS
28	Bouillons, Dry Soups, Soup and Gravy Bases, Gravy, Cooking Wine, Sauces	CS

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<i>Category Number</i>	<i>Category Description</i>	<i>UOM</i>
29	Shortenings, Food Oils, Butter, Margarine	CS
30	Sandwich/Meal Kits	CS
31	Fruits, Juices, Nectar, Vegetables, Pickles, Olives, Fruit Cups, Dehydrated Dairy, Baby Food, Nutritional Supplements, Dietetic Products, Semi-Perishable, No. 10 Size Can	CS
32	Fruits, Juices, Nectar, Vegetables, Dehydrated Dairy, Baby Food, Nutritional Supplements, Dietetic Products, Semi-Perishable, Other than No. 10 Size Can	CS
33	Fruits and Vegetables, Frozen	CS
34	Table Top Size, Refrigerated or Non-Refrigerated Jams, Jellies, Peanut Butter, Preserves, Honey, Syrups, Toppings, Dressings, Olives, Pickles, Relish, Mayonnaise, Mustard, Ketchup, Sauces, Dessert Related Products, Hot Sauce and Other Condiment Related Products	CS
35	Bulk Size, Refrigerated or Non-Refrigerated Jams, Jellies, Peanut Butter, Preserves, Honey, Syrups, Toppings, Dressings, Olives, Pickles, Relish, Mayonnaise, Mustard, Ketchup, Sauces, Dessert Related Products, Hot Sauce and Other Condiment Related Products	CS
36	Individual Portion, Refrigerated or Non-Refrigerated Up to 500 Count Case Jams, Jellies, Peanut Butter, Preserves, Honey, Syrups, Toppings, Dressings, Relish, Mayonnaise, Mustard, Ketchup, Sauces, Dessert Related Products, Hot Sauce, Gelatins, Puddings, and Other Condiment Related Products	CS
37	Individual Portion, Refrigerated or Non-Refrigerated 1000 to 3000 Count Case Jams, Jellies, Peanut Butter, Preserves, Honey, Syrups, Toppings, Dressings, Relish, Mayonnaise, Mustard, Ketchup, Sauces, Dessert Related Products, Hot Sauce, Gelatins, Puddings, and Other Condiment Related Products	CS
38	Individual Portion, Refrigerated or Non-Refrigerated > 3000 Count Case Jams, Jellies, Peanut Butter, Preserves, Honey, Syrups, Toppings, Dressings, Relish, Mayonnaise, Mustard, Ketchup, Sauces, Dessert Related Products, Hot Sauce, Gelatins, Puddings, and Other Condiment Related Products	CS
39	Salads, Prepared, Chilled Fresh	LB
40	Soups, Frozen	CS
41	Spices, Herbs, Flavorings or Food Coloring (The UOM for Individual container spices is considered CS)	CS
42	Confectionary, Candy, Nuts, Sugars other than bulk, Dried Fruit and Baking Chips	CS
43	Cocoa, Hot Chocolate, Coffee, Tea and Beverage Based Powder	CS
44	Beverages, Semi-Perishable, Chilled or Frozen, Dispenser Required (Includes Soda, Sports Drinks, Juice, Coffee, Hot Chocolate, Water ((any type)) and Other Drink Related Products)	CS

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<i>Category Number</i>	<i>Category Description</i>	<i>UOM</i>
45	Beverages, Semi-Perishable, No Dispenser Required (Includes Soda, Sports Drinks, Juice, Coffee, Hot Chocolate, Water ((any type)) and Other Drink Related Products)	CS
46	Mixes, Soft Serve Ice Cream, Milk Shake, Yogurt	CS
47	Ice Cream Bulk or Novelties, Ice/Fruit Bars	CS
48	Eggs, Fresh	CS
49	Egg Product, Liquid, Shelf Stable, Frozen or Chilled	CS
50	Cheese	LB CS
51	Dairy Products other than Cheese and Ice Cream, Fresh (Includes Yogurt, Sour Cream, Milk and Other Fresh Dairy Related Products) (ZONE III ONLY)	CS
52	Bakery Products, Fresh (ZONE III ONLY)	CS
53	Fresh Fruits and Vegetables (FF&V) (ZONE III ONLY)	LB
54	Government Furnished Material (GFM): Dairy Products other than Cheese and Ice Cream, Fresh (Includes Yogurt, Sour Cream, Milk and Other Fresh Dairy Related Products) (ZONES I and II ONLY)	CS
55	Government Furnished Material (GFM): Bakery Products, Fresh (ZONES I and II ONLY)	CS
56	Government Furnished Material (GFM): Fresh Fruits and Vegetables (FF&V) (ZONES I and II ONLY)	CS
57	Food Service Operating Supplies (FSOS) Chemical (Dry or Liquid)	CS
58	Food Service Operating Supplies (FSOS) Cleaning Products & Supplies	EA
59	Food Service Operating Supplies (FSOS) Kitchen and Dining Supplies	EA
60	Food Service Operating Supplies (FSOS) Kitchen and Dining Supplies	CS
61	Food Service Operating Supplies (FSOS) Kitchen and Dining Supplies (Flatware)	CS
62	Food Service Operating Supplies (FSOS) Plastic and Paper Products	CS
63	Food Service Operating Supplies (FSOS) Pots and Pans	EA
64	Food Service Operating Supplies (FSOS) Kitchen Utensils	EA
65	Dead Stock Disposal Cost (Includes Transportation; Approved at the Contracting Officer's discretion)	Zone 1 CS LB Zone 2 CS LB Zone 3 CS LB

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<i>Category Number</i>	<i>Category Description</i>	<i>UOM</i>
66	Restocking Fee (Approved at the Contracting Officer's discretion)	CS
67	GFM Disposal	CS LB

C. Distribution Fees for Government Furnished Material (GFM):

<i>Category Number</i>	<i>Category Description</i>	<i>UOM</i>
68	Government Furnished Material (GFM) for Prime Vendor Dist. (Includes Product Procured Product to fill NIS Situations. Approved at the Contracting Officer's discretion)	CS
69	Government Furnished Material (GFM) for Prime Vendor Dist. Unitized Group Ration Heat and Serve (UGR-H&S) and Unitized Group Ration Express (UGR-E) (Includes Storage and Distribution)	EA
70	Government Furnished Material (GFM) for Prime Vendor Dist. UGR-A Semiperishable and Meals Ready To Eat (MREs) (Includes Storage and Distribution)	EA
71	Government Furnished Material (GFM) for Prime Vendor Dist. UGR-A Perishable Breakfast and Dinner (Includes Storage and Distribution)	EA
72	GFM, UGR, UGR-A and MRE Inspection, Rework and Disposal	CS

12. DSCP MANUFACTURER'S PRICING AGREEMENT PROGRAM

A DSCP Manufacturer's Pricing Agreement (MPA) Program is presently under development to maximize the leverage of DSCP's buying power and to obtain fair and reasonable product pricing under PV contracts for the customers of DSCP. The agreements between DSCP and manufacturers shall identify a fixed product price for specific items that will be cataloged by the PV. The PV will be responsible for establishing commercial agreements with the MPA holders to purchase the MPA items at the product price established by the MPA.

When available, the list of MPA holders, the specific items under agreement, and the fixed product prices for those items will be provided via solicitation amendment or contract modification as appropriate prior to the solicitation closing date, during negotiations or during contract implementation (ramp-up/ramp-down).

If MPA items are added to this solicitation via solicitation amendment, the fixed MPA item product price will be used for evaluation of the Schedule of Items Schedule of Items for all offerors. The offerors will not be required to have commercial agreements in place with the MPA holders at this time. The Contracting Officer will automatically substitute each offerors Schedule of Items product price with the fixed MPA product price despite whether the offered product price is higher or lower than the fixed MPA product price.

The awardee(s) will be required to establish commercial agreements with the MPA holders for all MPA items cited for cataloging during the ramp-up/ramp-down phase of the contract. As the program is implemented, it is anticipated that 80 to 85 percent of the product price dollar value will be under agreement.

Post implementation, the PV must have a MPA Holder commercial agreement in place before a new MPA item may be added to the PV catalog. For existing cataloged items that are added to the MPA Program, the PV must establish the MPA Holder commercial agreement

within 30 days of Contracting Officer notification. The PV shall immediately bring to the attention of the Contracting Officer the names of MPA Holder(s) unwilling or unable to enter into a commercial agreement with the PV with an explanation for each. All MPA items are required to be placed on the PV catalog at the MPA established price, unless otherwise approved by the Contracting Officer.

It is anticipated that MPA prices will remain fixed for a minimum of 30 days and a maximum of six months. Updated MPA holder agreements will be issued to the PV via contract modification. The new MPA product prices shall be updated on the PV catalog during the scheduled catalog update that immediately follows receipt of the new product into the PV's inventory.

13. PROSPECTIVE PRICE REDETERMINATION (FARS DEV 08-03 dated 25 Nov 08)

A. *General:* The product price for non-Manufacturer Pricing Agreements (MPAs) items stated in this contract shall be periodically redetermined as stated below, except that the product prices for supplies that may be ordered before the first effective date of price redetermination (see paragraph (b)) shall remain as awarded.

B. *Price redetermination period:* For the purpose of price redetermination, performance of this contract is divided into successive periods. The first period shall extend from the date of the contract award for a minimum of 30 days, as identified in the Schedule of Items elsewhere in this contract. Periods of time must be in 30 day increments, i.e., 30, 60, 90, 120, etc. The second and each succeeding period shall extend for a minimum of 30 days, as identified in the Schedule of Items, from the end of the last preceding period. The effective date of price redetermination for the second and each succeeding period shall be the Sunday following the last Monday of each month.

C. *Data submission:*

1. Price changes for supplies or services that may be ordered shall be submitted to DSCP by 3:00 PM, local Philadelphia time, on the last **Monday** of each month via an 832 EDI Transaction Set.
2. The contractor shall submit invoices or quotes for the product price component of the contract unit price to support the requested price increase/decrease. The preferred method of submission is via email, but other methods may be utilized. The contractor is encouraged to submit the invoice or quote documentation for anticipated price changes prior to submitting the 832, preferably prior to placing the order with the manufacturer or grower.

The contractor shall submit invoices or quotes for the product price component of the contract unit price to support the requested price increase/decrease. The preferred method of submission is via email, but other methods may be utilized.

3. If the contractor fails to submit the data required by subparagraphs (1) and (2) above, within the time specified, the Contracting Officer may start the second and/or succeeding periods with the previously approved price.
- D. *Price redetermination:* Upon the Contracting Officer's receipt of the data required by paragraph (c), the Contracting Officer and the Contractor shall promptly negotiate to redetermine prices for supplies that may be ordered in the period following the effective date of price redetermination. Only prices deemed to be fair and reasonable by the contracting officer will be reflected in the catalog."
- E. *Contract modifications:* Negotiated redetermination of prices shall be evidenced by a bilateral modification to this contract, which is signed by the Contractor and the Contracting Officer.

- F. *Disagreements*: If the Contractor and the Contracting Officer fail to agree upon redetermined prices for any price redetermination period by the last Friday of the month, the Contracting Officer shall make the determination whether to delete the item(s) from the catalog.
- G. Price Reduction. Notwithstanding the above, DSCP will accept contractor-offered price reductions at any time.

14. REBATES/DISCOUNTS AND PRICE-RELATED PROVISIONS

- A. The contractor shall employ prevailing commercial methods in the pursuit of discounts, rebates, allowances or other similar economic incentives or benefits for the customers supported under this contract throughout the period of performance. For all items, including those covered by Manufacturer's Pricing Agreements, the contractor warrants, on a continuing basis throughout the period of performance, that its product price under this contract is equal to or lower than its product price to its most favored customer. All NAPA discounts, food show discounts, early payment discounts (except as identified in paragraph (B) below), and other discounts, rebates, allowances or other similar economic incentives or benefits given to any other customer at any time during the period of performance shall be passed to the Government via a reduced catalog price. Instructions for identifying discounts, rebates, allowances or other similar economic incentives or benefits that shall be provided to the Government or retained by the contractor are set forth in the submission requirements in the cost or price proposal and in the reports section.
- B. The contractor may retain Early Payment discounts that meet the following conditions:
 - 1. the Early Payment discount is an incentive to encourage payment earlier than the normal payment due date;
 - 2. the Early Payment discount is consistent with commercial practice;
 - 3. the Early Payment discount is routinely given by the suppliers to customers other than the PV at the same discount rate and under the same conditions as provided to the PV;
 - 4. the Early Payment discount is not established, requested, or negotiated for the purpose of avoiding giving DSCP a lower cost or a rebate or in exchange for a higher invoice price;
 - 5. the Early Payment discount is no more than 2 percent and the early payment is required within 10 days to obtain the discount; and
 - 6. the contractor actually made the required payment within the time period required to receive the discount.
- C. Upon request the contractor shall provide to the Government any invoices, quotes, or agreements relevant to the product price component for existing catalog items, for any new items being added to the catalog, and for requested price changes to existing catalog items. The contractor must include detailed payment terms on each invoice or quote used to substantiate product price. If there are no payment terms associated with the document, the contractor must annotate it with "No payment terms".

Documents not in English will be accompanied by a copy translated into English and documents not denominated in American dollars will include a copy converted to American dollars at the exchange rate specified using the FXConverter on the OANDA Currency Site (<http://www.oanda.com>) as of the close of business on the effective date of the document.
- D. The government may require the contractor to submit invoices and other documentation from all subcontractor tiers or any supplier or person in the product price supply chain, to substantiate discounts, rebates, allowances or other similar economic incentives or benefits, and/or to substantiate that product prices under this contract are equal to or

lower than product prices that are given to the contractor's most favored customer. If the contracting officer determines that a discount, rebate, allowance or other similar economic incentive or benefit should have been passed on to the Government, the Government shall be entitled to a prospective product price reduction and a retroactive refund for the amount of the discounts, rebates, allowances or other similar economic incentives or benefits. Likewise, if the contracting officer determines that a product price was not equal to or lower than that given the contractor's most favored customer, the Government shall be entitled to a prospective product price reduction and a retroactive refund for the difference between the product price charged to the Government and the product price charged to the contractor's most favored customer. The Contracting Officer, or authorized representative, shall have the right to examine and audit all the Contractor's records (as defined at FAR 52.215-2(a)) relevant to the existence of discounts, rebates, allowances or other similar economic incentives or benefits, and most favored customer product prices. Failure to exercise this right shall not constitute a defense or alter the Government's entitlement to any other remedies by contract or by law.

15. TRANSPORTATION

A. As the Government reserves the right to use the system that provides the best service to our customers, (with readiness included as a factor) the following applies:

1. The PV will be required to ship the products from the United States within the United States Defense Transportation System (DTS). Offerors will use established Government rates under the Universal Services Contract (USC) with the United States Transportation Command (USTRANSCOM). The Contractor will contact the Defense Distribution Center, New Cumberland (DDC) Transportation Planning, via Distribution Planning and Management System "DPMS" web site and request bookings. The Transportation Planning team will book or provide authorization/instruction to the contractor in order to book the required sea vans using Integrated Booking System (IBS) or direct booking with the authorized carrier. The carrier will be responsible for the transportation of the Contractor's products from the specified CONUS manufacturer or CONUS distribution facility to the OCONUS distribution facilities. This transportation method is known as "Point to Point" delivery.
2. The DDC Representative, in coordination with the PV representative, will ensure the necessary arrangements for ocean transportation, bookings and freight forwarding to the PV's OCONUS facility, unless otherwise specified in the contract.
3. Shipping Instructions for the PV will be available via a web site. The site will be provided to the PV upon award. The PV will be required to generate the Transportation and Control Movement Document (TCMD), commercial invoice, commercial packing list and Consulate letter that will be used to identify that the products being shipped by the Contractor are for "U.S. Armed Forces".
4. For all shipments to OCONUS Distribution Facility(S), all product is required to be palletized in full vanload quantities. Full vans of product are required for delivery to one individual OCONUS Distribution Facility(s).
5. When a carrier is utilized pursuant to the USC, the applicable Government designated Ocean carrier will provide sea vans and transport them to the specified CONUS manufacturer or CONUS distribution facility. The PV will load the vans at their distribution facility in accordance with the terms outlined in Section entitled, "**Packaging/Packing**". The Government designated Ocean carrier will then pick up the loaded vans and transport them to the applicable Port for subsequent shipment through the DTS. Upon arrival at the OCONUS Port(s), the freight

forwarded shipment will be transported to the PV's OCONUS Distribution Facility(s) by a USTRANSCOM carrier.

6. In order to enforce this requirement, the PV shall assign a customer representative to the contract, which will be solely responsible to over see this process.
7. PV responsibility under the DTS transportation method: the PV will be responsible for pre-cooling (where appropriate), properly loading and contacting the ocean carrier for drayage of the loaded container to the embarkation port. The PV will be responsible for making a visual inspection of the container to ascertain that it is intact and that equipment appears to be operable. The PV will be responsible for any detention charges and arranging the return of empty containers to the Government designated ocean carrier, but will not be responsible for return drayage. If the U.S. facility the PV distributes product from is more than 500 miles from the CONUS port, the Government will provide drayage to the port if there are no carrier rates in the current USC Contract to cover that portion of the drayage. These moves will need to be carefully coordinated with the DDC in order to avoid additional charges caused by unavailability of product. If such charges are incurred, it will be the responsibility of the PV to cover such charges and not the Government.
8. DSCP has been advised by USTRANSCOM that the average "Point to Point" delivery time to Europe averages forty-five (45) days. However, delays may occur and the Contractor will be responsible for maintaining sufficient stock levels in its OCONUS facility(s) to cover any such delays in transport. Any resultant claims for cost lie against the USTRANSCOM contract carrier. The Government has no Liability for late delivery or damage to goods in transit. The terms and conditions of the USTRANSCOM contract with the designated carrier govern carrier liability for any loss or damage to products during "Point to Point" transportation, and the contractor is solely responsible for developing and presenting any claims for delay, loss, or damage to the USTRANSCOM designated carrier, which is solely responsible for any liability. The contractor is cautioned that in some instances the USTRANSCOM contract carrier may have limited or no liability under the terms of the USTRANSCOM contract (see Insurance, Liability and Claims, below).
9. Occasionally, Airlifts may be required to fulfill customer requirements which have expedited Required Delivery Dates (RDD) for an item requirement which is in excess of 300% of the vendor's average monthly demand (surge quantities). The PV must notify the Contracting Officer immediately of the requirement in order to request an Airlift approval. Only the Contracting Officer may approve an Airlift request.

For all approved Airlift request the PV will be required to Airlift the products from the United States in coordination with the United States Defense Transportation System, or DTS. Offerors will use established Government rates with Surface Deployment and Distribution Command (SDDC).

In order for DSCP to make an accurate and expedited decision on any Airlift requests submitted by the PV, at a minimum the following information must be provided:

- a. Airlift Request date/Time by PV to DSCP
- b. Customer/Activity/Ship
- c. PV Zone
- d. Order Receipt Date
- e. Required Delivery Date (RDD)
- f. Reason for Request
- g. Item Description/NSN
- h. Unit Pack
- i. Unit Size
- j. Order Quantity

- k. Available Quantity (Quantity available due to previously submitted/pending orders)
- l. On Hand Quantity
- m. Average Monthly Demand (AMD)
- n. Order Quantity to date (current month)

When submitting a request for airlift approval via email, the following personnel must be copied on the request: Sue Bonanno (Chief, Europe and Southwest Asia), Tina Frederico (Contracting Officer), Teresa Jimenez (Contract Specialist) and the respective Contracting Officer's Representative (COR). The CORs will provide feedback regarding the validity of the request as well as any other information necessary in order to assist DSCP in making an approval/disapproval. Based on the stock availability, AMD, RDD, and size of the requested customer order a decision will be made by the Contracting Officer for approval/disapproval. For those requested items with stock positions found to be below the required 300% surge/mobilization requirements, the PV will be responsible for the airlift fees associated with those items.

10. Palletization requirements for all Overseas Shipments:

All Wood Packaging Material (WPM) acquired by DOD must meet requirements of International Standards for Phytosanitary Measures (ISPM) 15, "Guidelines for Regulating Wood Packaging Materials in International Trade." DOD shipments inside and outside of the United States must meet ISPM 15 whenever WPM is used to ship DOD cargo, or when wood is being acquired by DLA for future use as packaging material. WPM is defined as wood pallets, skids, load boards, pallet collars, wooden boxes, reels, dunnage, crates, frame and cleats.

Note: Failure to comply with these requirements may result in frustrated cargo and rejection at the point of entry.

DLAD clause 52.247-9012 *Requirements for Treatment of Wood Packaging Material (WPM)* (FEB 2007) is hereby incorporated into the contract.

B. INSURANCE, LIABILITY AND CLAIMS

DSCP will be identified as an authorized ordering office, through the Defense Distribution Center (DDC), for the Universal Services Contract (USC), a contract awarded by the United States Transportation Command (USTRANSCOM). The PV will transmit its transportation requirements to DSCP, which will arrange government-funded transportation through orders against the USC. The PV's products will be shipped through the Defense Transportation System (DTS) via commercial carriers receiving USC awards. As discussed above, the PV will be shipping product via commercial carrier(s) under the DTS via a contract awarded by USTRANSCOM to commercial carriers. Although these carriers are responsible for any loss or damage to the products they transport, such responsibility or liability is limited by the terms of the USC USTRANSCOM contract, as well as, maritime law, customs, and practices, e.g., Carriage of Goods by Sea (COGSA) limitations 46 U.S. App. § 1300 et. seq.; Force Majeure; Carmack Amendment 49 USC § 14706; etc. It is, therefore, highly recommended that the offeror, prior to submitting an offer, review the current USTRANSCOM carrier contract. The current USTRANSCOM carrier contract can be viewed at <http://www.sddc.army.mil/public/Doing+Business+with+SDDC>.

During the implementation period as defined in the solicitation, the PV contractor shall enter into an agreement and work with the USC carriers handling routes within the PV's geographical responsibility to develop a claims process involving the PV contractor and the USC contractor(s). The purpose of such an agreement is to establish a working relationship with the USC contractor(s) in order to facilitate the transportation of product and to establish points of contact in order to resolve any issues that may arise during the

performance of this contract. Such an agreement shall address issues such as claims processing and dispute resolution for losses and damage to PV cargo by the USC carrier(s) and for the resolution of claims by the USC carrier(s) against the PV for detention of carrier containers, port storage for detained containers, and maintenance provided by a carrier for detained refrigerated containers. The PV shall pay the USC carriers directly for any detention, port storage or maintenance charges incurred by the PV and the USC carrier(s) shall pay the PV directly for any charges for loss/damage to PV cargo incurred by the USC carrier(s). The PV contractor shall provide to the DSCP Contracting Officer with a copy of such agreement, as well as, any contact information that it receives from the USC contractor(s). The PV shall update this information as necessary and provide the Contracting Officer with any changes made to such agreement. The PV claims procedure developed for handling any claims between the PV contractor and the USC contractor(s) shall be provided to the DSCP Contracting Officer. During the implementation/effective period, as defined in the solicitation, the PV shall contact the USTRANSCOM designated carrier(s) for the routes within the PV's geographical responsibility. The PV shall copy the DSCP Contracting Officer with the contact information that it receives from the carrier(s) and shall update this information as required. During this implementation/effective period, the PV and the carrier(s) shall develop a claims procedure for the handling of any claims that may arise between the PV and the carrier(s) for the products shipped by the carrier(s). This procedure shall be the basis for the resolution of any claims for loss or damage, as well as any other issues that may arise. A copy of this procedure, and any changes or updates, shall be promptly furnished to the DSCP Contracting Officer.

The PV should consider that substantive terms and conditions of the USC contract and this contract may be relevant to the agreement and procedures negotiated with the USC carrier(s) concerning claims procedures, dispute resolution procedures, etc. The PV is an express third party beneficiary of the USC contract regarding its provisions governing the liability of the USC carrier(s) for loss/damage to PV cargo. Similarly, the USC carrier (s) is an express third party beneficiary of the provisions of this contract governing the liability of the PV for container detention, port storage, refrigerated container maintenance, etc. For example, the dollar amount of damage for detention of containers of the USC carrier by the PV is established in the USC contract. **Third party beneficiaries are subject to all amendments and modifications of this contract.** Also, the PV should consider in negotiating any agreement or procedures that the USC carrier may take remedial action, including the assertion of a lien on PV cargo or other actions, to protect its interests. Similarly, the PV may exercise any right of setoff involving a commercial contract or other remedial action against the USC carrier to protect its interests. Finally, the PV should consider in negotiating any agreement or procedures that disputes between the PV and the USC carrier will not be subject to the Contract Disputes Act or the "Disputes" clause of this contract. Because claims for loss/damage to PV cargo, detention of USC carrier containers, port storage assessed against detained carrier containers, maintenance of detained carrier refrigerated containers, etc. are to be covered by agreement between the PV and USC carrier(s), disputes regarding such matters will be covered by the business arrangement between the PV and USC carrier(s) and laws applicable to such arrangements. **Notwithstanding the prior two sentences, the PV may file a claim with the Contracting Officer under the "Disputes" clause and the contractor may be entitled to payment under the terms (if any) of this contract in connection with PV cargo for loss/damage to PV cargo caused by acts of the United States Government. In no case will the PV be entitled to payment where acts of a USC carrier, acts of other third parties, acts of nature or other non-human origin, or action of any entity or force other than the United States Government causes the loss/damage to PV cargo.**

The Government is not responsible or liable for any loss or damage to the PV's products shipped under the DTS. Any such losses or problems can be mitigated by establishing a good working relationship with the carriers, being familiar with the terms and conditions of

the USTRANSCOM contract, and obtaining maritime insurance for the products shipped. Any discrepancy reports, notice of claims or claims for such loss or damage, as well as, any other communications regarding such loss or damage shall be submitted by the PV directly to the carrier for resolution, not to DSCP or USTRANSCOM. The PV shall copy the DSCP Contracting Officer with any such claims, notice, or reports. At the request of the PV, the DSCP Contracting Officer may facilitate the resolution of the claim, but all communications regarding the claim shall be between the PV and the carrier and not through DSCP or USTRANSCOM. This procedure is not subject to change or modification, except by the DSCP Contracting Officer. If the PV is unable to communicate directly with the carrier for any reason, it should promptly so advise the DSCP Contracting Officer.

C. CUSTOMS

USTRANSCOM will be responsible for all customs clearance from the point of debarkation through to the PV's OCONUS facility (ies). Therefore, the PV is only responsible for customs clearance from his OCONUS facility (ies) to the final delivery points.

D. PRIME VENDOR RESPONSIBILITIES

1. The PV will be responsible for all documentation and required paperwork, as well as packaging/packing and marking of products as originally stated in the solicitation.
2. The PV will be responsible for making a visual inspection of the container to ascertain that it is intact and that all equipment appears to be operable.
3. All PV freeze and chill trucks and containers will use automatic temperature recording devices, readings of which will be made available upon request.
4. Additionally, the PV will be responsible for pre-cooling vans, when appropriate, and loading vans.

E. GOVERNMENT RESPONSIBILITIES

1. USTRANSCOM will be responsible for the contracting of transportation of products from the PV's CONUS Distribution Warehouse(s) to the PV's OCONUS warehouse(s).
2. The DDC transportation representative in coordination with the PV will be responsible for making ocean transportation bookings that provide transportation from the PV's CONUS facility to the door of the PV's OCONUS facility and setting up transportation from the OCONUS port to the PV's OCONUS facility. Unless otherwise specified in the contract, the PV or USTRANSCOM Representative will be responsible for arranging the return of empty containers to the Ocean Carrier.

16. AIRLIFTS

The PV will be required to execute airlifts to meet requirements that cannot be fulfilled by traditional means (over ocean, trucking, etc.) due to time constraints. There are air tenders in place through U.S. TRANSCOM to be utilized whenever logistically possible. In addition to those air tenders, the PV must have a working arrangement in place with commercial air sources that can be ready to deliver on short notice to different regions in the area. If military air is available, it may be utilized. Airlift orders must be approved by the Contracting Officer.

Some examples of occasions where a PV will be required to use airlifts are:

1. Unusually large orders or battle group carriers moving into the region.
2. Contingencies in the AOR.
3. Road/border closures
4. Military exercises

5. Unforeseen changes in troop personnel at bases.
6. Provide backup support to other PVs in the region who may have items NIS.
7. Addition of new customers/requirements that will need support before the traditional 60-90 day lead-time needed to source product from the United States.

For perishable type products, the PV will be required to provide dry ice, wet ice and/or packing using tri-walls. This product protection will be part of the PV's operating expense addressed via the distribution fees – no additional or separate fees will be paid for ice or protective packing.

Commercial airlift costs will not be reimbursed by DSCP if the airlift is used to rectify a situation created by lack of planning on the PV's part. Reimbursement for airlift costs will depend on the circumstances requiring the airlift and will be determined at that time. Final approval for payment is at the Contracting Officer's discretion.

The course of action for executing an airlift is defined below:

1. Emergency requirement received from customer (usually through e-mail).
2. DSCP-E or DSCP forwards this requirement to PV for sourcing.
3. PV responds within 8 hours on availability to meet this requirement.
4. If PV cannot meet the requirement, it may be passed on to other PVs in the region for possible fulfillment.
5. PV will be required to submit load characteristics to include but not limited to the number of tri walls, air pallets, pieces, weight and cube.
6. If neither the TRANSCOM tender or military airlift is available, the PV will need to coordinate all necessary landing, off-loading, and drayage permissions for the customer area requiring delivery. Advance confirmation should be made as to responsibility for offloading. In some regions, the customer will offload. In other areas the air carrier will be required to perform offloading.
7. PV will e-mail all concerned parties of confirmation of receipt of goods.

17. GOVERNMENT FURNISHED MATERIAL (GFM)

A. FRESH FRUITS & VEGETABLES (FF&V) (ZONES I AND II ONLY)

DSCP-E will purchase FF&V for Direct Vendor Delivery (DVD) to the customers. On a limited case-by-case basis, under this solicitation and resultant contract(s), if product can not be delivered by any other means, it will be distributed from the PV's OCONUS Distribution facility(ies) as GFM, as long as it is cost effective for the Government. The Subsistence Total Order and Receipt Electronic System (STORES) will pass the Product order to DSCP-E. As needed, the GFM will be sent to the PV approximately one day prior to the scheduled ship time to the customer. GFM will normally be delivered to the PV between the hours of 9:00 A.M. and 5:00 P.M., Monday through Friday; however, other arrangements may be made on a case-by-case basis. The PV may be responsible for handling, short-term storage and distribution to the end-user. The PV is required to inspect for kind, count and condition. Rejections shall be segregated and immediately reported to the Contracting Officer's Representative, who in turn will notify the cognizant DSCP-E Contracting Officer for disposition instructions.

The delivery of FF&V items will be coordinated with the DSCP Contracting Officer's Representative (COR) and distributed by the PV. The PV will be required to provide verification of produce handling, shipment, as well as delivery and acceptance of the FF&V by the customers to Contracting Officer's Representative.

B. OTHER PERISHABLE ITEMS (ZONES I AND II ONLY)

Other Perishable Items include fresh bakery, dairy, and other items that require cooling, chilling or freezing to maintain wholesomeness. These items will be purchased by

DSCP-E from various OCONUS suppliers, under separate contracts issued and administered by DSCP-E. On a limited case-by-case basis, under this solicitation and resultant contract(s), if product can not be delivered by any other means, it will be distributed from the PV's OCONUS Distribution facility(ies) as GFM, as long as it is cost effective for the Government. The PV may be responsible for handling, short-term storage and distribution to the end-user. The PV is required to inspect for kind, count and condition. Rejections shall be segregated and immediately reported to the Contracting Officer's Representative, who in turn will notify the cognizant DSCP-E Contracting Officer for disposition instructions. The PV will be required to provide verification of item handling, shipment, delivery and acceptance by the customers to the Contracting Officer's Representative.

C. FRESH FRUITS & VEGETABLES (FF&V) AND OTHER PERISHABLE ITEMS (ZONES III ONLY)

The FF&V and other perishable items for Zone III will not be provided as GFM; the PV will source and distribute these items.

D. DISTRIBUTION FEES

As part of their proposal, Zone I and II offerors shall provide their per case distribution fee for handling, short-term storage and delivery of GFM defined in paragraphs A and B above. The PV will bill DSCP on a monthly basis in accordance with its per case GFM (Categories 53, 54 and 55). Because Zone III's FF&V and other perishable items will not be provided as GFM, the offeror shall provide their per cs / lb distribution fee in accordance with the terms of this solicitation (Categories 51, 52 and 53).

NOTES: In the event DSCP-E is incapable of procuring or no longer desires to procure Market Ready items and FF&V at any point during the life of the resultant contract, the Government reserves the right to the make procurement and delivery of these items the responsibility of the PV.

For Operational Deployment zones (DZs), a support determination will be made at the time the DZ is invoked. Distribution fees for GFM or PV sourced product will be negotiated for these items if necessary.

The FF&V and LMR requirement for Zone III, can be removed at any time at no additional cost to the Government.

18. FULL FOOD SERVICE MANAGEMENT AND FOOD PREPARATION

- A. The PV in addition to providing Subsistence items, **may be required** to provide the full food service management, personnel, supervision of the dining facilities (also known as Mess Halls and Galleys) to include Brigs/Military Prisons, attendant (custodial) services and food preparation services. The PV's management functions shall include at a minimum planning, organizing, directing and coordinating various aspects of a large institutional style food service establishment. The PV shall staff each dining facility with a manager, subsistence clerk to process food orders via the Government's food service ordering systems, attendant supervisor and food service employees. The PV must ensure that all food employees are fully knowledgeable on food service tasks and receive food safety and Hazard Analysis and Critical Control Point (HACCP) training.
- B. The Government may provide food service personnel such as but not limited to active duty military cooks to perform food preparation functions at some of the dining facilities. The Government food service personnel will not work directly for nor be supervised by the PV.
- C. The PV will continuously prepare food items at selective interval during the entire meal period as the food is consumed (i.e. continuous preparation of vegetables, cook to order

hamburgers, steaks, fried eggs, pancakes and cold sandwiches, etc). This procedure ensures fresh, high quality cooked food to customers on a continuous basis. The objective is to match the flow of patrons through the serving line so that freshly prepared and high quality food is always provided. The PV will also be required to follow the Army 28 Day Contingency Menu document. The Army 28 Day Contingency Menu document provides the daily breakfast, lunch, dinner, breakfast brunch and dinner brunch menu for each calendar day of the month, to include menu variations and daily menu for fast food/carry out.

- D. The Army 28 Day Contingency Menu specifies menu choices (except leftovers), including individual breads, salads, desserts, soups, self-serve items, specialty bars (salad, taco, deli, pasta, potato and etc) and condiments to be served during each meal. The PV may be required to attend Food Management Board meetings.
- E. The Government will not assess or evaluate the Offerors abilities to provide full food service management and food preparation services at time of award. If the PV is required to provide food service management, then the PV will be required to provide a detailed plan outlining at a minimum the Contractor's ability to manage and perform food preparation functions including staffing the dining facilities. The PV will also be required to provide a pricing plan to provide full line food service management and the cost per single meal (i.e. cost to serve breakfast meal, etc). The PV will be provided the specific requirements for each branch of the Military Services dining facilities. An offeror's capability or lack thereof, to perform full food service management and preparation, will have no bearing on the PV award decision for Zone I, II, or III.
- F. The Offeror [] Does, [] Does Not, have the capabilities to provide the full food service management and food preparation services.

19. CARGO ITEMS

The acronym "CARGO" stands for "Consolidated Afloat Requisitioning Guide, Overseas". These items are included in the "Current Cataloged Items" attachment and identified with an asterisk. They must be supplied in accordance with the exact weight, pack and cube sizes identified in the item description. These items represent basic stock items for the Navy.

After award, the latest list of CARGO items will be provided. The Navy updates the list two times per year, usually in June and December. They will normally provide the PV at least three months notice before the changes are to take effect.

20. MANDATORY ITEMS

A. Certain supplies or services to be provided under this contract for use by the Government are required by law to be obtained from nonprofit agencies participating in the program operated by the Committee for Purchase From People Who Are Blind or Severely Disabled (the Committee) under the Javits-Wagner-O'Day Act (JWOD) (41 U.S.C. 46- 48c).

B. The mandatory products are required to be purchased from the Non Profit Agency manufacturers listed in paragraph I. The listing of required mandatory products and Non Profit Agency manufacturers is subject to change when directed by the Committee. The contractor (Subsistence PV) is required to expeditiously catalog the mandatory products and remove any commercial equivalent product with "essentially the same"* product characteristics. If the removal and replacement will take longer than 30 days after notification by the Contracting Officer, the approval of the Contracting Officer must be obtained for the extension.

C. Any other commercial equivalent product with "essentially the same"* product characteristics can not be sold to the DSCP customers under this contract.

D. The contractor must ensure that sufficient stocks of mandatory products are on hand to satisfy anticipated customer demand taking into account lead times for delivery from the designated mandatory source to the PV. If a contractor is notified that any of the below products are not available from the designated mandatory source, the contractor must notify the Contracting Officer immediately.

E. The contractor is not authorized to submit catalog changes containing other commercial equivalent products with "essentially the same" product characteristics as those items listed below.

F. If the contractor is requested to carry other commercially equivalent product with "essentially the same"* product characteristics but with a unique packaging requirement that is not currently provided by the mandatory source, the contractor must notify the mandatory source and the Contracting Officer in order to provide the designated mandatory source with the opportunity to satisfy the unique packaging requirement being requested. Included in the contractor notification to the designated mandatory source and Contracting Officer, will be the customer's justification for the unique packaging requirement.

G. Price and delivery information for the mandatory products are available directly from the Designated Sources as listed in paragraph I. below. Payments shall be made directly to the Designated Source making delivery. The current procurement list F.O.B Origin prices as established by the Committee for Purchase are included in paragraph I. 1&2 for the food products.

H. ** To allow the proper flow of order and billing information through the DoD ordering, financial, and other operating systems, stock numbers have been assigned for individual containers where necessary to permit the sale of individual containers in lieu of case quantities.

I. Mandatory Products and Designated Sources:

1. Pancake Mix, Devil's Food Cake Mix, Gingerbread Cake Mix, and Milk Nonfat Dry

American Manufacturing and Packaging (AMP)
435 Gould Drive
Cookeville, TN 38506
Primary P.O.C. (C&R Foods) Barbara Holmes(904-273-4304)
bholmes@c-rfoods.com

Secondary P.O.C. Melissa Wilson (931) 432-5981
Melissa@arcdiversified.com

Secondary P.O.C. Joan Cooper (931) 432-5981
Joan@arcdiversified.com

<u>STOCK NUMBER</u>	<u>PRODUCT</u>
8920-01-E60-7848	Cake Mix, Gingerbread, 6/5 LB BGS/CS
8920-01-E60-7849	Cake Mix, Gingerbread, 50 LB BG
8920-01-E60-7748	Cake Mix, Gingerbread, 6/#10 CN/CS
8920-01-E60-7846	Cake Mix, Devil's Food, 6/5 LB BGS/CS
8920-01-E60-7847	Cake Mix, Devil's Food, 50 LB BG
8920-01-E60-7747	Cake Mix, Devil's Food, 6/#10 CN/CS
8920-01-E60-7860	Pancake & Waffle Mix, Regular, 6/5 LB BGS/CS
8920-01-E60-7861	Pancake & Waffle Mix, Regular, 6/6 LB BGS/CS
8920-01-E60-7862	Pancake & Waffle Mix, Regular, 25 LB BG
8920-01-E60-7863	Pancake & Waffle Mix, Regular, 50 LB BG
8920-01-E60-7749	Pancake & Waffle Mix, Regular 6/#10 CN/CS
8920-01-E60-7856	Pancake Mix, Buttermilk, 6/5 LB BGS/CS
8920-01-E60-7857	Pancake Mix, Buttermilk, 6/6 LB BGS/CS
8920-01-E60-7858	Pancake Mix, Buttermilk, 25 LB BG
8920-01-E60-7859	Pancake Mix, Buttermilk, 50 LB BG

SPM300-07-R-0004 Subsistence Prime Vendor
Northern Europe, Southern Europe and Central Asia

<u>STOCK NUMBER</u>	<u>PRODUCT</u>
8920-01-E60-7850	Pancake Mix, Buttermilk, 6/#10 CN/CS
8910-01-E60-8832	Milk Nonfat Dry 4lb general purpose, 6/#10 CN/CS

2. Spices and Spice Blends: *Garlic powder, Granulated Garlic, Paprika, Black Pepper (ground, cracked & whole), All Purpose w/o Salt, Chili Powder, Lemon Pepper, Cinnamon Ground, Cinnamon Stick Whole, Taco Mix, Ginger Ground, Cayenne Pepper, Red Pepper, Canadian Style Blend for beef.*

Unistel, Continuing Developmental Services
650 Blossom Road
Rochester, NY 14610-1811
P.O.C. Mr. Nick Galante (800) 864 7835
ngalante@cdsunistel.org

<u>STOCK NUMBER**</u>	<u>PRODUCT</u>
8950-01-E60-5751	Garlic Powder, 1 LB CO, 12/CS
8950-01-E60-5752	Garlic Powder, 6 LB CO, 3/CS
8950-01-E60-5754	Garlic, Granulated, 12 OZ CO, 12/CS
8950-01-E60-5753	Garlic, Granulated, 25 OZ CO, 6/CS
8950-01-E60-5750	Paprika, Ground, 4.5 OZ CO, 24/CS
8950-01-E60-5749	Paprika, Ground, 1 LB CO, 12/CS
8950-01-E60-7767	Pepper, Black, Ground, Gourmet, 1LB CO, 12/CS
8950-01-E60-7770	Pepper, Black, Ground, Gourmet, 5 LB CO, 3/CS
8950-01-E60-7766	Pepper, Black, Ground, Gourmet, 1 LB CN, 12/CS
8950-01-E60-7769	Pepper, Black, Ground, Gourmet, 18 OZ CO, 6/CS
8950-01-E60-7768	Pepper, Black, Ground, Gourmet, 18 OZ CN, 6/CS
8950-01-E60-7765	Pepper, Black, Ground, Gourmet, 1.5 OZ CO, 48/CS
8950-01-E60-8237	Pepper, Black, Cracked, 1 LB CO, 6/CS
8950-01-E60-8236	Pepper, Black, Cracked, 1 LB CN, 6/CS
8950-01-E60-8235	Pepper, Black, Cracked, 18 OZ CO, 6/CS
8950-01-E60-8234	Pepper, Black, Cracked, 18 OZ CN, 6/CS
8950-01-E60-8239	Pepper, Black, Whole, 1 LB CO, 6/CS
8950-01-E60-8238	Pepper, Black, Whole, 1 LB CN, 6/CS
8950-01-E60-8241	Pepper, Black, Whole, 18 OZ CO, 6/CS
8950-01-E60-8240	Pepper, Black, Whole, 18 OZ CN, 6/CS
8950-01-E60-9456	Spice Blend, All Purpose w/o Salt, 2.5oz CO, 12/CS
8950-01-E60-9547	Spice Blend, All Purpose w/o Salt, 6.75oz CO, 6/CS
8950-01-E60-9458	Spice Blend, All Purpose w/o Salt, 10oz CO, 12/CS
8950-01-E60-9459	Spice Blend, All Purpose w/o Salt, 20oz CO, 6/CS
8950-01-E60-9460	Spice Blend, All Purpose w/o Salt, 28oz CO, 6/CS
8950-01-E60-9461	Spice Blend, Chili, Powder, dark, 16oz CO, 6/CS
8950-01-E60-9462	Spice Blend, Chili, Powder, light, 17oz CO, 6/CS
8950-01-E60-9463	Spice Blend, Chili Powder, light, 18oz CO, 6/CS
8950-01-E60-9464	Spice Blend, Chili Powder, dark, 20oz CO, 6/CS
8950-01-E60-9465	Spice Blend, Chili Powder, 5lb CO, 1/5lb/CS
8950-01-E60-9147	Spice Blend, Lemon Pepper, 28oz CO, 6/CS
8950-01-E60-9466	Spice Blend, Lemon Pepper, 26oz CO, 6/CS
8950-01-E60-9467	Spice Blend, Lemon Pepper, 27oz CO, 6/CS
8950-01-E60-9150	Spice Cinnamon, Ground, 16oz CO, 6/CS
8950-01-E60-9468	Spice Blend, Cinnamon, Maple Sprinkle, 30oz CO, 6/CS
8950-01-E60-9469	Spice Cinnamon, Ground, 15oz CO, 6/CS
8950-01-E60-9470	Spice Cinnamon, Ground, 18oz CO, 6/CS
8950-01-E60-9471	Spice Cinnamon, Ground, 5lb CO, 3/5lb/CS
8950-01-E60-9472	Spice Cinnamon, Stick, Whole, 8oz CO, 6/CS
8950-01-E61-0104	Spice Ginger Ground, 14oz CO, 6/CS
8950-01-E61-0105	Spice Ginger Ground, 15oz CO, 6/CS
8950-01-E60-9152	Spice Ginger Ground, 16oz CO, 6/CS

SPM300-07-R-0004 Subsistence Prime Vendor
Northern Europe, Southern Europe and Central Asia

<u>STOCK NUMBER</u>	<u>PRODUCT</u>
8950-01-E61-0103	Spice Blend Canadian Style for beef, 29oz CO, 6/CS
8950-01-E61-0106	Spice Pepper, Cayenne, Ground, 1.5oz CO, 48/CS
8950-01-E60-9155	Spice Pepper, Cayenne, Ground, 14oz CO, 6/CS
8950-01-E61-0107	Spice Pepper, Cayenne, Ground, 16oz CO, 6/CS
8950-01-E61-0108	Spice Pepper, Red, Ground, 16oz CO, 6/CS
8950-01-E61-0099	Spice Mix, Taco, 9oz CO, 6/CS
8950-01-E61-0100	Spice Mix, Taco, 11oz CO, 6/CS
8950-01-E61-0101	Spice Mix, Taco, 23oz CO, 6/CS
8950-01-E61-0102	Spice Mix, Taco, 24oz CO, 6/CS

**** The following stock numbers have been administratively assigned by DSCP to allow the sale of individual containers (case quantities & prices as listed above):**

<u>STOCK NUMBER**</u>	<u>PRODUCT</u>
8950-01-E61-3456	Spice Blend, All Purpose, W/O Salt, 1/10 Oz Co (Ind Unit Sale Only)
8950-01-E61-3457	Spice Blend, All Purpose, W/O Salt, 1/2.5 Oz Co (Ind Unit Sale Only)
8950-01-E61-3458	Spice Blend, All Purpose, W/O Salt, 1/20 Oz Co (Ind Unit Sale Only)
8950-01-E61-3459	Spice Blend, All Purpose, W/O Salt, 1/28 Oz Co (Ind Unit Sale Only)
8950-01-E61-3460	Spice Blend, All Purpose, W/O Salt, 1/6.75 Oz Co (Ind Unit Sale Only)
8950-01-E61-3461	Spice Blend, Chili Pdr, Dark, 1/16 Oz Co (Ind Unit Sale Only)
8950-01-E61-3462	Spice Blend, Chili Pdr, Light, 1/17 Oz Co (Ind Unit Sale Only)
8950-01-E61-3463	Spice Blend, Chili Pdr, Light, 1/18 Oz Co (Ind Unit Sale Only)
8950-01-E61-3464	Spice Blend, Chili Pdr, Dark, 1/20 Oz Co (Ind Unit Sale Only)
8950-01-E61-3465	Spice Blend, Cinnamon Maple Sprinkles, 1/30 Oz Co (Ind Unit Sale Only)
8950-01-E61-3466	Spice Blend, Cinnamon, Grd, 1/15 Oz Co (Ind Unit Sale Only)
8950-01-E61-3467	Spice Blend, Lemon Pepper, 1/26 Oz Co (Ind Unit Sale Only)
8950-01-E61-3468	Spice Blend, Lemon Pepper, 1/27 Oz Co (Ind Unit Sale Only)
8950-01-E61-3469	Spice Blend, Lemon Pepper, 1/28 Oz Co (Ind Unit Sale Only)
8950-01-E61-3470	Spice, Cinnamon, Grd, 1/16 Oz Co (Ind Unit Sale Only)
8950-01-E61-3471	Spice, Cinnamon, Grd, 1/18 Oz Co (Ind Unit Sale Only)
8950-01-E61-3472	Spice, Cinnamon, Grd, 1/5 Lb Co (Ind Unit Sale Only)
8950-01-E61-3473	Spice, Cinnamon, Stick, 2.75" Lg, 1/8 Oz Co (Ind Unit Sale Only)
8950-01-E61-3474	Spice, Garlic, Granulated, California, 1/12 Oz Co (Ind Unit Sale Only)
8950-01-E61-3475	Spice, Garlic, Granulated, California, 1/25 Oz Co, (1 Lb Sz Co) (Ind Unit Sale Only)
8950-01-E61-3476	Spice, Garlic, Pdr, California, 1/16 Oz Co (1 Lb Size Co) (Ind Unit Sale Only)
8950-01-E61-3477	Spice, Garlic, Pdr, California, 1/6 Lb Co (Ind Unit Sale Only)
8950-01-E61-3478	Spice, Paprika, Grd, Domestic, 1/16 Oz Co (1 Lb Size Co) (Ind Unit Sale Only)
8950-01-E61-3479	Spice, Paprika, Grd, Domestic, 1/4.5 Oz Co (Ind Unit Sale Only)
8950-01-E61-3480	Spice, Pepper, Cayenne, Grd, 1/16 Oz Co (Ind Unit Sale Only)
8950-01-E61-3481	Spice, Pepper, Cayenne, Grd, 1/14 Oz Co (Ind Unit Sale Only)
8950-01-E61-3482	Spice, Pepper, Cayenne, Grd, 1/1.5 Oz Co (Ind Unit Sale Only)
8950-01-E61-3483	Spice, Pepper, Red, Grd, 1/16 Oz Co (Ind Unit Sale Only)
8950-01-E61-3484	Spice, Ginger, Grd, 1/16 Oz Co (Ind Unit Sale Only)
8950-01-E61-3485	Spice, Ginger, Grd, 1/15 Oz Co (Ind Unit Sale Only)
8950-01-E61-3486	Spice, Ginger, Grd, 1/14 Oz Co (Ind Unit Sale Only)
8950-01-E61-3487	Spice Mix, Taco, W/O Msg, 1/9 Oz Co (Ind Unit Sale Only)
8950-01-E61-3488	Spice Mix, Taco, W/O Msg, 1/11 Oz Co (Ind Unit Sale Only)
8950-01-E61-3489	Spice Mix, Taco, W/O Msg, 1/23 Oz Co (Ind Unit Sale Only)
8950-01-E61-3490	Spice Mix, Taco, W/O Msg, 1/24 Oz Co (Ind Unit Sale Only)
8950-01-E61-3491	Spice Blend, Canadian Style For Beef, 1/29 Oz Co (Ind Unit Sale Only)
8950-01-E61-3246	Spice, Pepper, Black, Grd, Gourmet, 16 Oz Plastic Co (Ind Unit Sale Only)
8950-01-E61-3226	Spice, Pepper, Black, Grd, Gourmet, 16 Oz Metal Co (Ind Unit Sale Only)
8950-01-E61-3227	Spice, Pepper, Black, Whole, 16 Oz Metal Co (Ind Unit Sale Only)
8950-01-E61-3228	Spice, Pepper, Black, Whole, 16 Oz Plastic Co (Ind Unit Sale Only)
8950-01-E61-3229	Spice, Pepper, Black, Cracked, 16 Oz Metal Co (Ind Unit Sale Only)
8950-01-E61-3230	Spice, Pepper, Black, Cracked, 16 Oz Plastic Co (Ind Unit Sale Only)
8950-01-E61-3231	Spice, Pepper, Black, Cracked, 18 Oz Plastic Co (Ind Unit Sale Only)
8950-01-E61-3232	Spice, Pepper, Black, Cracked, 18 Oz Metal Co (Ind Unit Sale Only)
8950-01-E61-3233	Spice, Pepper, Black, Grd, Gourmet, 18 Oz Metal Co (Ind Unit Sale Only)

<u>STOCK NUMBER**</u>	<u>PRODUCT</u>
8950-01-E61-3234	Spice, Pepper, Black, Whole, 18 Oz Metal Co (Ind Unit Sale Only)
8950-01-E61-3235	Spice, Pepper, Black, Whole, 18 Oz Plastic Co (Ind Unit Sale Only)
8950-01-E61-3236	Spice, Pepper, Black, Grd, Gourmet, 1.5 Oz Plastic Co (Ind Unit Sale Only)
8950-01-E61-3237	Spice, Pepper, Black, Grd, Gourmet, 5 Lb Plastic Co (Ind Unit Sale Only)
8950-01-E61-3195	Spice, Pepper, Black, Grd, Gourmet, 18 Oz Plastic Co (Ind Unit Sale Only)

3. Coffee, Roast & Ground (replaces 32 thru 39 ounce pack sizes can or container & current Navy FIC codes P27 and P30)

CW Resources
200 Myrtle Street
New Britain, CT 06053
P.O.C. Bill Blonski (860) 229-7700 x219
WBlonski@cwresources.org

<u>STOCK NUMBER</u>	<u>PRODUCT</u>
8955-01-E61-3688	Coffee, Rst, Grd, Univ Bld, 10/39 oz foil resealable co (Max House)
8955-01-E61-3689	Coffee, Rst, Grd, Univ Bld, 10/39 oz foil resealable co (Sara Lee)
8955-01-E60-8859	Coffee, Rst, Grd, Univ Bld, 10/39 oz foil resealable co (RVP/S&D)

4. Dining Packets:

National Industries for the Blind
1310 Braddock Place
Alexandria, VA 22311-1727
P.O.C. Ms. Mary Johnson
Mjohnson@nib.org
(703) 310-0512

<u>STOCK NUMBER</u>	<u>PRODUCT</u>
7360-01-509-3586	Dining Packet, fork, knife, spoon, 2 or 4 sugar, 1 salt, 1 pepper and 1 napkin/pg non-white, subdued color (tan/sand/brown), 25/bg

*** "Essentially the Same" Criteria**

The following is the criteria for determining whether the items are "essentially the same" when comparing JWOD mandatory products and commercial products. The JWOD product will be considered "essentially the same" when:

1. It has effectively the same form, fit and function.
2. The JWOD and commercial products may be used for the same purpose.
3. The JWOD and commercial products are relatively the same size and a change in size will not affect the use or performance.
4. The appearance, color, texture, or other characteristic of the JWOD product and commercial product are not significantly different from one another?

21. NEVER OUT ITEMS

The following is a list of items that were determined to be critical to DSCP's Air Force and Army customers; these items will be considered "Never Out" items. The PV will maintain a supply chain based on a moving average of 3, 6, 9 and 12 months of usage data and demonstrate to the Contracting Officer that these items will always be in stock. The PV will be provided historical demand data for individual customers during post award, in order to determine supply chain requirements.

In the instance these items are NIS, the PV must justify in writing to the Contracting Officer the reason(s) these items are NIS and offer a remedy to re-supply these items as quickly as

possible at no additional cost the Government. These items have been mutually agreed upon by USAFE (United States Air Forces in Europe) and USAREUR (United States Army Europe) and will apply to all Air Force and Army customers covered under this acquisition. This list will only change upon mutual agreement between USAFE and USAREUR when necessary.

<u>PRODUCT</u>	<u>UOM</u>
Bacon, Sliced, Preckd, Frz, Cured, Smkd, Extra Thk, 4 lb bg, 6/cs, 1200 sl/cs	CS
Beef, Grd, Bulk, Fzn, 85% min lean, 10 lb avg, 4/cs, NAMP 136	LB
Butter, Salted, US Gr AA 1 lb print, 36/cs	CS
Catsup, Tomato, US Gr A, 14 oz Squeeze Bottle, 24/cs	CS
Chicken, Cut-up, 8 piece, Raw, Fzn, IQF, RTC, US Gr A, 3-3.5 lb avg, 45.5 lb cs	LB
Coffee, Roasted, Ground, Universal Grind Blend, 39 oz cn, 6/cs	CS
Flour, Wheat, General Purpose, Bleached, 10 lb bg, 4/cs	LB
Rice, Parboiled, Long Grain, 10 lb bg, 2/cs	CS
Salad Oil, Any Comb of Veg Oils, 1 gal co, 6/cs	CS
Salt, Table, Iodized, 4 lb bg, 12/cs	CS
Sugar, Refined, Granulated, 10 lb bg, 4/cs	CS
Vegetable, Potatoes, French Fries, Straight-Cut, Fzn, 3/8 thick, Xlg, Gr A, 5 lb co, 6/cs	CS
Spice, Pepper, Black, Grd, Gourmet, 18 oz plastic co	EA

22. RELATED NON-FOOD ITEMS/FOOD SERVICE OPERATING SUPPLIES (FSOS)

- A. This solicitation includes Food Service Operating Supply (FSOS) products associated with the preparation or serving of food as well as items associated with cleaning up of food preparation areas for the DoD and non-DoD customers. This includes, but is not limited to, plastic, foam, paper goods and cleaning supplies. The offeror MUST provide a distribution price for this category.
- B. *Definition:* Consumable or disposable products associated with the preparation or presentation of serving food. This includes but is not limited to plastic, foam, paper goods and cleaning supplies. These are the non-food items in the Current Cataloged Items Attachment that are not identified as CARGO or Q-COG.
- C. The following list of Food Service Operating Supplies (FSOS) items have been determined to be inclusive under the Berry Amendment Restrictions according to DFARS 225.7002-1 and 10 USC Section 2533a (2001), and must be sourced domestically (U.S.):

<u>LSN</u>	<u>DESCRIPTION</u>	<u>U/I</u>
8415-01-E08-0821	Apron, Food Handlers, Plastic, White, 1000ea/cs	CS
8415-01-E08-0832	Gloves, Latex, Protection, Long Sleeves, Sz Med, 1 pr/set	EA
8415-01-E08-0836	Gloves, Rubber, Yellow, XLrg, Sz 9 to 9.5, 1 pr/set	EA
8415-01-E08-0835	Gloves, Rubber, Yellow, Lrg, Sz 8 to 8.5, 1 pr/set	EA
8415-01-E08-0837	Gloves, Rubber, Yellow, Medium, Sz 7 to 7.5, 1 pr/set	EA
8415-01-E08-0822	Gloves, Rubber, Yellow, Small, Sz 6 to 6.5, 1 pr/set	EA
8415-01-E08-0826	Hair Net, Standard, Black, 100 ea/cs	CS
8415-01-E08-0827	Hair Net, Standard, Brown, 100 ea/cs	CS
8415-01-E08-0708	Hat, Paper, White, for Food Handlers, 500 ea/cs	CS
7920-01-E08-0664	Mop Head, Rayon, Clamp type, 6 ea/cs	CS
7920-01-E08-0838	Mop, Cell, Sponge, 6 ea/cs	CS
7920-01-E08-0833	Mop, Sponge, refill, 10 ea/cs	CS
7330-01-E08-0805	Pad, Bakery, Cloth / Glove	EA
7920-01-E08-0834	Sponge, Cloth, 24 ea/cs	CS
7330-01-E08-0690	Thermometer, Deep Fat, from 90° to +220° Celsius	EA
7330-01-E08-0737	Thermometer, Grill, from 0° to 500° Fahrenheit, 2.5" dia.	EA
7330-01-E08-0686	Thermometer, Oven, Bimetal, from +50° to +300° Celsius	EA
7330-01-E08-0688	Thermometer, Pocket, 2 inch	EA
7330-01-E08-0689	Thermometer, Refrigerator, Round, with color fields	EA

All Food Service Operating Supplies (FSOS) items are subject and inclusive under Federal Acquisition Regulations (FAR) restricting nations to source supplies. See FAR 25.701, *Prohibited Sources*, for more information.

23. MREs AND UNITIZED GROUP RATIONS (UGRs)

A. OPERATIONAL RATIONS:

1. Unitized Group Rations (UGR's) are used to sustain military personnel during worldwide operations that allow organized food service facilities. The UGR is designed to maximize the use of commercial items and to simplify the process of providing high quality food service in a field environment. All components for a complete 18-50 person meal are included in the UGR, with the exception of mandatory supplements, such as bread, milk and cold cereal. UGR meal modules also contain all required disposable items (cups, compartment trays, and utensils). This ration is available in three (3) options, with each sharing a core of quick prepared and/or ready to use commercial products:
 - a. UGR Heat and Serve (UGR-H&S), which is characterized by tray pack entrees and starches/desserts. The unit of issue for the UGR H&S group feeding rations consists of 3 shipping cases under a single NSN (each UGR H&S has its own unique NSN). There are currently 7 breakfast and 14 lunch/dinner options available. The UGR-H&S option is unitized into 3 boxes which places 2 fifty (50) soldier menus on one tier of a pallet. One tier provides 100 meals and one pallet (4 tiers) provides 400 meals.
 - b. UGR-A, which includes perishable/frozen type entrees (A-Rations). Each complete UGR-A ration consists of 3 shipping cases: 2 cases are semi perishable and 1 case is frozen. There are currently 7 breakfast and 14 lunch/dinner menus available. The 2 semi perishable cases are ordered/shipped under a single LSN (i.e., the two cases must be delivered together), and the frozen case is shipped under a separate, second LSN. For the UGR-A, one pallet is comprised of 12 modules and provides 600 meals.
 - c. UGR Express (UGR-E), which provides a complete meal to 18 individuals. The UGR EXPRESS (UGR-E) traypack components are thermally processed, pre-prepared, shelf-stable foods, and currently packaged in hermetically sealed, half-size steam table containers. There are currently 6 lunch/dinner menus available each with its own NSN. For the UGR-E, one pallet is comprised of 18 modules and provides 324 meals.
2. Individual Feeding Rations – semi perishable rations that require ambient storage only. The unit of issue is a single shipping case.
 - a. Meal, Ready-to-Eat (MRE) 8970-00-149-1094
 - b. Long Range Patrol Ration (LRP) 8970-01-467-1749
 - c. Meal, Cold Weather (MCW) 8970-01-467-1753
 - d. Humanitarian Daily Ration (HDR) 8970-01-375-0516

- B. At this time, no zones are required to pick, stage, store or distribute UGR-As to various end-user delivery points on a routine basis. However, in the event of any change, the Government reserves the right to require that any or all PVs receive, store, and distribute any of the above Operational Rations (which will be provided as GFM).

As part of their proposal, all offerors shall provide GFM Operational Ration Distribution Fees as follows:

GFM – UGR – H&S Group Rations GFM - UGR-E Express Group Rations
GFM – UGR-A Semiperishable Group Rations and GFM – Individual Feeding Rations
GFM – UGR-A Breakfast and Dinner Perishable Group Rations

The technical data for operational ration requirements to include a detailed Statement of Work will be provided by the Contracting Officer if necessary. For more information regarding these rations, please go to <https://www.dscp.dla.mil/subs/rations/index.asp>.

24. NATIONAL ALLOWANCE PROGRAM AGREEMENT (NAPA)

A. DEFINITIONS

1. Agreement Holder: The supplier or manufacturer that has agreed to offer discounts to DSCP on product under DSCP PV contracts.
2. National Allowance Program: The program implemented by the Defense Supply Center Philadelphia (DSCP) to maximize the leverage of DSCP's buying power and reduce the overall product price under PV contracts to the customers of DSCP
3. National Allowance Program Agreements (NAPAs): The agreements between DSCP and suppliers/manufacturers that identify product category allowances. These allowances or discounts apply only to the delivered/invoice price of the product. The NAPA does not affect the PV's distribution price in any way.

B. DSCP has implemented a NAPA Program as part of the Subsistence PV Program. Under the NAPA Program, DSCP will enter into agreements with suppliers/ manufacturers offering domestic products.

C. Under the NAPA Program, agreement holders will:

1. Authorize and consent to allow the PV(s) to distribute its products to ordering activities under the PV Program.
2. Offer discounts on the product price of the product ordered under PV contracts, in the form of deviated allowances, whereby the price to the customer includes the discount. The deviated price is the price that will be submitted via the 832 catalog transaction.

D. NAPAs neither obligate the PV to carry, nor the ordering activity to purchase, any of the agreement holder's products; however, NAPA terms will apply to any order placed by the customer for products covered by a NAPA, in which case the invoice price must reflect the NAPA.

E. If a PV has a pricing agreement/arrangement with more favorable terms and/or pricing structure, then it is required to pass on these savings to the customer.

F. Under a contract resulting from this solicitation:

1. Within five (5) working days from notification of award, the awardee will contact John Steenberge, Program Manager, NAPA Team, 215-737-8461. The NAPA Team will provide general instructions and a password to access the allowances on the NAPA website.
2. The PV agrees to bill the invoice price to the Government as specified by the NAPA allowance and initiates a bill-back to the agreement holder, if any activity orders any product covered by a NAPA. The agreement holder will reimburse allowances to the PV within a time period mutually agreeable to the PV and the agreement holder.
3. Any disputes involving the NAPA between the PV and the agreement holder will be resolved between them according to their own commercial practice. However, DSCP will attempt to facilitate any such disputes.

G. NAPA Tracking Program: The PV agrees to comply with the requirements of DSCP's Tracking Program for NAPAs and shall provide the required product information to support the NAPA allowance and sales tracking website. Data shall be submitted as follows:

SPM300-07-R-0004 Subsistence Prime Vendor
Northern Europe, Southern Europe and Central Asia

1. Format: The required information shall be formatted in an Excel spreadsheet, flat ASCII file or a delimited file. Each transmission must be of the same format. Request to change from one format to another must be forwarded to the Contracting Officer for approval.
2. Transmission of Data: The information shall be submitted electronically via-
 - a. Email to data@one2oneus.com. Include contract number(s) in email title.
 - b. FTP to <ftp://ftp.one2oneus.com>. Inquire for a username and password.
3. Frequency of Submission: The information shall be submitted as often as the data may change but no more than weekly.
4. Contents of the data File: The contents of the data file shall include the information shown below for all of the products, NAPA and non-NAPA that are shipped to the Government. All of the fields for each item must be populated with information unless otherwise stated.

Field Number	Field Description	Field Name	Width	Format	Note
1	PV Part Number	PVPARTNO	15	Alpha-Numeric	
2	Product Description	DESC	45	Alpha-Numeric	
3	Unit of Measure	UOM	03	Alpha-Numeric	
4	Manufacturer SKU or UPC	MFGNO	15	Alpha-Numeric	Note 1
5	Brand Label or Manufacturer Name	MFG	45	Alpha-Numeric	Note 2
6	Unit Allowance Amount	ALLOW	12	999999.99	Note 3
7	Allowance UOM	ALLUOM	03	Alpha-Numeric	Note 4
8	Allowance to Ship Conversion	ALLCONV	12	999999.99	Note 5
9	PV Markup Amount	PVMARKUP	12	999999.99	Note 6

Fields 6, 7, and 8 relate to NAPA. If a product is NOT subject to a NAPA allowance then fields 6, 7, and 8 can be left blank or zero.

Notes:

1. This field represents the manufacturer's part number of the product. If a valid case UPC is available, you should use the case UPC. The UPC check digit is optional. In the case where a UPC is not available, then you must use the manufacturer's part number (SKU number) as designated by the manufacturer. All leading zeros are required. All characters such as dashes are also required if the manufacturer uses the character in their part number identifier.
2. This field needs to identify the manufacturer (not necessarily the supplier) of the product. If your item master has a valid case UPC and you send the UPC in field 4 there is no need to provide this field. If you do not have a valid case UPC, please indicate the manufacturer or brand name or some code indicating the same. If you use a code please provide an additional listing of those codes and their description. Please note, this is the manufacturer of the product not necessarily who supplied you the product.
3. This is the off-invoice allowance amount. It can be found in the NAPA table. If the product is not subject to a NAPA allowance then please set this field to zero.
4. This is the allowance UOM. It can be found in the NAPA table. If the product is not subject to a NAPA allowance then please leave this field blank.
5. Conversion to the Unit of Issue UOM. The conversion factors to equalize the allowance UOM to the unit of issue UOM. For example, if the unit of issue UOM is "CA", for case, and the allowance UOM is "CS", for case, the conversion factor would be set to 1. However, in the case where the Unit of Issue is "CS" and the

allowance UOM is "LB", for pounds, this conversion factor may be fifty (50) because there are 50 lbs in a case. If the product is not subject to a NAPA allowance then please set this field to zero.

6. For each item, provide the applicable markup amount. As previously negotiated with DSCP, you have assigned a markup amount to each food category or to each item. This amount should correspond to the unit of issue measurement. This is required in order to insure that a NAPA allowance was provided off-invoice.
- H. The NAPA Program is for the exclusive use of DSCP customers purchasing product under the resultant contract. For a list of NAPA Holders, please visit the website; <http://www.dscp.dla.mil/subs/support/napa/napa.asp>.

25. FOOD/DRINK DISPENSERS

- A. Where available and when requested, the PV shall furnish dispensers suitable for the type of product requested by the customer(s). This includes, but is not limited to, juice, hot beverages, soft serve yogurt, etc. The upkeep of the machines consisting of, but not limited to, labor, transportation, supplies required to repair and maintain the equipment, replacement and disposition shall be the responsibility of the PV. All arrangements must be made with the PV and not directly with the manufacturer.
- B. When requested, the PV is required to furnish beverage dispensing machines and beverage products, as specified herein. Coordination of installation is the responsibility of the PV. All arrangements must be made with the PV and not directly with the manufacturer. The upkeep of the machines consisting of, but not limited to, labor, transportation, and supplies required to repair and maintain the equipment, shall be the sole responsibility of the PV. Removal and disposition of the equipment is also the responsibility of the PV.
- C. The PV shall furnish mechanically refrigerated dispensing machines and heads suitable for use with the contractor's bag-in-the-box juices and drinks. A sufficient number of machines and dispensing heads shall be installed in the customer's facility to accommodate the specific needs of each ordering activity.
- D. The PV/Contractor will provide a technically qualified service representative to perform monthly maintenance and quality control inspections on each dispensing system. If more frequent maintenance is deemed necessary, the PV must provide this additional service at no additional cost.
- E. Any equipment or material furnished by the PV shall remain the property of the vendor and must be returned to the vendor at the conclusion of the contract in the same condition in which it was received.

26. FOOD SHOWS

- A. The purpose of the PV Food Show is to introduce new products to the customers serviced in the areas defined in this solicitation. Product "allowances" are sought at the PV Food Show on all items. DSCP participates in PV Food shows for the purpose of obtaining those "allowances." These allowances are negotiated by DSCP with each exhibitor at the Food Show, whether it is a broker representing several firms, or a distributor representing a firm or the manufacturer directly. Other procedures in accordance with a vendor's normal commercial practice may be used to negotiate the allowance or savings. At the Contracting Officer's discretion, the authority to collect these allowances may be delegated to the PV.
- B. The PV is required to advise the Contracting Officer and Account Manager(s) of all Food Shows throughout the course of the contract. This includes Annual Shows, as well as Regional Mini Food Shows and Customer Appreciation Events held in CONUS or

OCONUS. At the Contracting Officer's discretion, the frequency of these shows may be changed according to customer needs, locations and headcount of any given area, but not to exceed more than one show per year. The PV is required to arrange all aspects of the Annual Food Show, Mini Food Shows, and Customers Appreciation Events at his own expense and at no additional cost to the Government. Venue location, number of booths, booth locations, and attendees are at the discretion of the PV.

- C. No later than two (2) weeks prior to the Food Show, the PV shall furnish the Contracting Officer and Account Manager(s) with the following information:
1. List of brokers/manufacturers attending the Food Show.
 2. Map showing the locations of booths.
 3. Effective period of the allowances
 4. Statement as to whether the allowances are applicable to all orders placed within the effective period, or for only the amount of product booked.
 5. Usage report for all customers covered by the contract. This data shall represent the same number of weeks as the effective period of the allowances. The data shall be a consolidation of all customers, and be sorted in booth order sequence. At a minimum, the following elements are required on this usage Report:
 - a. Vendor Part Number
 - b. National Stock Number (NSN) (if applicable)
 - c. Description of Item
 - d. Usage Quantity
 - e. Manufacturer/Brand
 - f. Booth Number of exhibitor representing the product
 - g. Proposed Discount
- D. Within three (3) weeks after the food show, the PV shall submit an estimated report of food show savings.
- E. At the end of the Food Show allowance period, the vendor shall submit to the Account Manager a Food Show savings report, by customer. This shall be completed within 3 weeks of the ending of the allowance period.
- F. Food Show Allowances must be passed on to the customers directly via a catalog price reduction. Accordingly, when the applicable items are ordered, the price must reflect the discount if ordered during the specified time frame. The deviated price is the price that is to be submitted via the 832-catalog transaction.

27. BACK-UP PRIME VENDOR

- A. **For ZONE I & ZONE II** -- As part of this solicitation's contingency requirements as defined herein, the offeror awarded the contract for Zone I will become a back-up supplier for Zone II and/or the offeror awarded the contract for Zone II will become a back-up supplier for Zone I, should the PV for either Zone be unwilling or unable to support one, some, or all customers in that assigned Zone for any reason. The ZONE I supplier will also serve as a back-up for ZONE III. Offeror's agreement to perform as a potential back-up PV is required. The designation to act as a backup to any or all customers in both Zones will be executed by a bilateral modification. The appropriate distribution fees will be negotiated as necessary.
- B. These back-up measures are necessary to preclude the need to re-solicit for support to the affected customers, as well as maintain the required services to these customers. In determining a PV's inability to support all customers, DSCP will consider such factors as contract dollar value thresholds, total asset visibility, past performance, DTS service and availability and proximity to PV facilities.

28. BREAKING CASES

- A. Case breaking *may* be required for the following geographically separated customers. Semi-perishable items must be ordered by the Unit of Issue; i.e., individual can, box, bag, jar, etc.
- Eagles Perch DF, Volkel AB, Bldg. 404
 - Limburg house DF, Kleine Brogel, Bldg 93N
 - Eagles Nest DF, Buchel AB, Bldg. 513C
 - US Shape DF, Rue Galvin, Bldg. 301, Belgium
 - Ghedi Air Force Base, Bldg. 120, Ghedi Italy
- B. All customers may require case breaking on spices, flavorings and food colorings. If your company has additional items for which you normally break cases, you should indicate those items in your offer.

29. ADDITIONAL CUSTOMERS

Additional DLA authorized customers in the solicited zones may be added or deleted from any Zone, at any time with no additional cost to the Government. Implementation / draw down plans will be develop if necessary. Such authorized customers may include but are not limited to, Commissaries and Cafeterias run by United States Embassies and Consulates. In regard to Portugal, additional customers may be added to Zone II. In regard to France, additional customers may be added to Zones I or II. In determining which PV will service which additional customer, the DSCP Contracting Officer may consider factors such as proximity to existing PV facilities, contract dollar thresholds, total asset visibility, past performance and DTS service availability when making the final decision. Any customer not currently listed in the solicited zones may be added to any Zone at a negotiated cost, if necessary, using the above factors of consideration.

30. NON-COMPETITION/NON-SOLICITATION

- A. The offeror warrants that it will not actively promote, encourage, or market to any of the customers on this acquisition, away from a resultant DSCP contract, and onto a contract of any other Government agency or commercial entity.
- B. FAR 8.002 directs that Government Agencies shall satisfy requirements for supplies and services from a wholesale supply source (such as DLA) before purchasing from commercial sources. DFARS PGI 208.7006 identifies DSCP as the acquiring department within DLA with the responsibility for acquisition of Subsistence items. In accordance with these provisions, the offeror warrants that if awarded a contract under this solicitation, it will not attempt to sell items within the scope of the contract directly to any customer serviced under this contract during the contract's effective period.

31. CUSTOMER SERVICE POLICY

- A. The PV shall treat each and every customer covered under this solicitation and resultant contract(s) as one of its best customers. Therefore, any treatment and/or customer service policy given to other essential accounts shall also be given to the customers covered under these contracts.
- B. The PV shall provide at least one (1) full time (dedicated) customer service representative to maintain continuous contact with the ordering activities, and especially with regard to emergency service requirements, product quality complaints, shipping discrepancies, and damaged product. All customer service representatives are required to speak English, and MUST have the authority to make binding decisions on behalf of the PV on any concern. The name of the representative(s) and their telephone number, cell phone number, e-mail address, or any other method of communicating shall be furnished within 30 days after award.

- C. While English-speaking truck drivers are not required, they are preferred. In either instance, all truck drivers must be able to contact English speaking superiors at all times (via cellular phone or other direct line of communication) to allow for customer/PV communication when necessary.
- D. At a minimum, quarterly visits to the customers under these contract(s) are required to show new items, product preparation, provide nutritional information and address any other concerns that the customers may have. Additionally, the PV is required to have a representative attend scheduled management meetings at customer locations, which may take place in the prime or back-up zones.
- E. Since many of our customers only have access to the Government telephone network, Offerors are required to have a toll free telephone and FAX number to accommodate all customers.

32. NEW ITEMS

- A. If a customer desires to order an item that is not part of the PV's inventory, the PV will be allowed a maximum of sixty (60) days lead time to source, transport and make available the new item to the end-user customers. This 60-day period will begin after the administrative lead time period during which sourcing and price reasonableness take place. The PV must notify DSCP and the requesting activity when new items are available for distribution. These items should become a permanent part of the PV's inventory if it appears that these items will be ordered regularly; i.e., a hospital supported under the proposed contract(s) uses dietary products and items unique to a healthcare facility. There will be a ten case monthly minimum applied to new items. The sixty (60) day lead time does not apply to replacement items; lead time will depend on existing inventory.
- B. The PV shall assume the responsibility of introducing new food items to the customers, as well as to show cost effective alternatives to their current choices. The PV will use their proposed supplier selection process to include analysis/comments/recommendation of new products prior to the product sampling/taste testing.
- C. All new items must be approved in accordance with individual services' Headquarters or Regional Area Command's operating procedures, prior to stocking the item. New item prices must be determined fair and reasonable. The new items must be approved by the Contracting Officer prior to the items addition to the customer's catalog. Customers are responsible for projecting monthly demand. The PV will order inventory according to the customers' estimated monthly demand. It is the PV's responsibility to notify the customers when product is not moving according to the estimated monthly demand, in order for the customers to adjust those quantities.
- D. The PV agrees that all new items will not be available and delivered to the customer(s) until sufficient inventory of the new products have been shipped and received in the PV's OCONUS facility(s) with the new items added to the customer's catalog via the 832 catalog process.
- E. If an item is deleted or replaced by a new item due to customer preference, the customer is responsible for drawing down the existing inventory, before ordering the new replacement item. The new item will not be added to the catalog until existing inventory is depleted. In the event that there is no new item and a current catalog item is no longer needed or desired by the customer, the customer is still responsible for depleting the existing inventory on hand.
- F. Procedures for Adding New Items
 - 1. Written approval from the Contracting Officer shall authorize all specified new item additions and/or changes to NSNs prior to catalog update transmissions. This

requirement is for the Contracting Officer's determination of price reasonableness. The customer will continue to determine the items to be added to the catalog.

2. Vendors shall submit their request for approval for such additions and/or any changes no later than 1200 hours on Monday proceeding the following weekend's catalog update cycle. Given your OCONUS locations, you are strongly encouraged to seek approvals prior to the items sailing from CONUS. Any products shipped without proper 832 change approval are shipped at the vendor's own risk and may be subject to charges to recoup USTRANSCOM shipping costs, as well as not being authorized for the addition to the catalog, should the Contracting Officer fail to determine them fair and reasonable.
3. Vendors shall utilize the latest Generic and NAPA LSN Request Forms; available on the DSCP web site at: <https://www.dscp.dla.mil/subs/support/techops/index.asp> or fillable PDF versions will be provided by the Contract Specialist during post-award administration. When downloading these forms from the website, there will be a message regarding the case label requirement. This pop-up must be acknowledged in order to access these forms.
4. New item prices for non-MPA items must be determined fair, reasonable, and approved by the contracting officer prior to the items addition to the customer's catalog. PVs are encouraged to seek approvals prior to the items sailing from CONUS. Any non-MPA products shipped without prior approval are shipped at the vendor's own risk and may be subject to charges to recoup USTRANSCOM shipping costs, as well as not being authorized for addition to the catalog, should the Contracting Officer fail to determine them fair and reasonable. In accordance with past practice, the customer will continue to determine all items to be added to the catalog. However, new non-MPA items will not be added to the catalog unless the Contracting Officer determines the proposed prices for the new non-MPA item to be fair and reasonable in accordance with FAR 13.106 and approves the addition
5. PVs shall utilize the Contracting Officer provided form when requesting all item approvals (additions and/or changes). The form is mandatory and will be provided post award. Each request for approval of a non-MPA item must, at the same time, have the following documentation attached:
 - i. Copy of the manufacturer's original invoice signifying the manufacturer's FOB origin product price, and discount terms, or
 - ii. Written price quote, on the manufacturer's letterhead, if the item is not currently in stock, to include: price, date price quote was obtained, time period price quote is effective for, quantity covered by the price quote, manufacturer's part number, manufacturer's FOB origin product price, discount terms, and manufacturer's point of contact information.
 - iii. Copy of the manufacturer's actual product case label. This submission will assure the correct product description is available to the DSCP catalog team. Requests submitted without an accompanying product label, will not be processed (the awardee will be provided copies of the acceptable "case labels" post award), and
 - iv. Distribution Price Category and distribution price dollar amount per unit of measure will be annotated on the New Item Request form by the Contracting Officer or Contract Specialist.
 - v. Estimate of average monthly demand for the new item (AMD) as provided by the customer.
7. Requests and their supporting documentation shall be faxed or emailed to the Contracting Officer or Contract Specialist for immediate review.

8. The approved price as submitted on the form (generic, NAPA, or non-food) MUST be the price submitted upon the 832 transmission. Incoming 832 transmissions will be verified for compliance. Prices other than those approved will be rejected.

33. RADIO FREQUENCY IDENTIFICATION TAGS (RFID TAGS)

The purpose of RFID technology is to improve the visibility of DoD assets. RFID also increases the accuracy of shipment and receipt data and allow more efficient movement of supplies within the DoD supply chain. In accordance with the policy memo issued by the Office of the Under Secretary of Defense, dated July 30th, 2004, certain Class 1 shipments require RFID tags. More information about this policy and the latest RFID initiatives can be found at <http://www.acq.osd.mil/log/rfid/index.htm>.

34. CONTRACT IMPLEMENTATION/EFFECTIVE PERIOD

- A. In the event that this solicitation results in PV awards to firms *other* than the incumbent PVs for Zones I, II, and III, the Government intends to: (i) make the award approximately 120 days prior to the expiration date of the incumbent contract and (ii) establish a time phased transition schedule during the incumbent contract's final 120 days of operation, and (iii) phase in customer ordering points to the awardee(s) on a schedule that is in the best interest of the Government. During the implementation period, the incumbent PV(s) will remain the principal source of food and non-food supplies for their region. Performance failure during this period may result in contract termination for cause. The order of precedence for customer support is (1) the incumbent PV, (2) the back-up PV, if applicable, as stipulated in the current European contracts and (3) the New PV.
- B. Within (14) days after notification of award, the unsuccessful incumbent PVs will submit a proposed ramp-down schedule to their respective Contracting Officer, including a Total Asset Visibility (TAV) Report. This report must show the location of all products in residual inventory, on order, in transit, and in the PV's CONUS or OCONUS warehouse, by item and quantity. In addition to the TAV report, the incumbent PV must submit the remaining shelf life for all residual inventory and the appropriate average monthly demands (AMD) with respect to this product. Upon receipt/review/discussion, the Contracting Officer will assist the new PVs with forecasting levels and the ramp-up phase shall begin. The Government will avert significant and additional over-ocean transportation charges if new PVs consider procuring existing residual levels of inventory from the incumbent(s) as an initial basis for creating a total asset pipeline.
- C. Within (60) days after notification of award, the new PVs shall be required to have established fully functional cataloging and distribution systems in place, including all EDI support systems, for all customers under their particular contract award(s). Within 45 days of the expiration of the incumbent contracts, the awardee(s) will be required to submit their first Total Asset Visibility (TAV) Report. This report must show the location of all products in residual inventory, on order, in transit, and in the PV's CONUS or OCONUS warehouse, by item and quantity.
- D. The New PV(s) shall be fully prepared to support all customers under their particular contract award at least 30 days prior to the expiration date of the incumbent contracts. It is the Government's intent to have all orders placed under new PV contracts when the incumbent contracts expire. However, the Government reserves the right to phase-in customer ordering points in the best interest of the Government.
- E. The ordering and delivery period of the contracts shall be the first day that one or more facilities place an order under the contract after the 120 day ramp-up period. In order to take into account the implementation period described above, the contracts shall become effective on the date of award. Notwithstanding the contract's date of award, the ordering and delivery base period shall begin on the date of the first order under

the contract(s) (after the 120 day ramp-up period for a new vendor) and shall end two (2) years later. This means that the contract's base period may exceed two (2) years when the time permitted for implementation is taken into consideration. Thereafter, each option period, if exercised, will begin on the anniversary of the base ordering period ending date. There are two (2) potential option periods.

35. TITLE

Title of all U.S. manufactured products purchased for the Government remains with the PV during the shipment, and title passes to the Government when products are inspected and accepted at the final delivery point (e.g. Dining Facility, Child Care Center, Navy Ships(s), U.S. Military Hospitals, etc.).

All deliveries shall be F.O.B Destination to the end user delivery points. The delivery points are indicated in the Deliveries and Performance Section, (4) Point of Delivery.

For PV delivery of products from the OCONUS facility(s), all items will be delivered to end-user customer delivery point's loading platform (unless otherwise indicated) and be free of damage, with all packaging and packing intact.

36. CONTRACTOR PERFORMANCE ASSESSMENT REPORTING SYSTEM (CPARS)

A. BACKGROUND

1. Contractor Performance Assessment Reporting System (CPARS) is now hosting web-enabled applications that are used to collect and manage a library of automated contractor performance evaluations that are completed in accordance with FAR Parts 36 and 42. FAR Part 36 identifies the requirements for documenting contractor performance for architect-engineer and construction contracts while FAR Part 42 identifies requirements for documenting contractor performance for systems and non-systems acquisitions. The CPARS applications are designed for UNCLASSIFIED use only. Classified information is not to be entered into these systems. In general, contractor performance assessments or evaluations provide a record, both positive and negative, for a given contract during a specified period of time. When evaluating contractor performance each assessment or evaluation is based on objective facts and is supported by program and contract management data, such as cost performance reports, customer comments, quality reviews, technical interchange meetings, financial solvency assessments, construction/production management reviews, contractor operations reviews, functional performance evaluations, and earned contract incentives.
2. A Department Of Defense (DoD) Public Key Infrastructure (PKI) Certificate will be required for all DoD personnel and civilian contractors who will use CPARS. The requirement for PKI certificates was implemented in accordance with DoD security policy promoting secure electronic transactions.

B. OBTAINING A PKI CERTIFICATE

A Department Of Defense (DoD) Public Key Infrastructure (PKI) Certificate is required for all DoD contractor users. The requirement for PKI certificates is implemented in accordance with DoD security policy promoting secure electronic transactions. Contractors who do not work at a Department of Defense facility may purchase a DoD PKI certificate from one of three External Certificate Authorities (ECAs). The ECAs are vendors who provide digital certificates to DOD's industry partners who are using their own equipment or working in non-government facilities.

A list of ECAs is available at http://www.cpars.navy.mil/pki_info.htm. Each contractor employee accessing CPARS will need an Identity Certificate (An Encryption Certificate is not

required). Certificate prices range in from \$99 - \$115 per certificate per year, with volume discounts at some ECAs.

Each contractor must fully comply with the DoD requirement to implement PKI in order for our information systems to remain secure and viable

37. STATUS OF FORCES AGREEMENTS (SOFA)

- A. The NATO Status of Forces Agreement (SOFA) and each country's implementing agreements or statutes, govern shipments to US facilities in NATO countries. Shipments to other than NATO countries are subject to whatever country-to-country agreements may exist between those countries and the United States. Offerors are therefore responsible for ascertaining, for all countries to which their offers apply, the precise rules & regulations, limitations, documentation requirements, and restrictions that apply to imports for the use of the U.S. Forces.
- B. The NATO SOFA permits the import of subsistence items and other supplies intended for the U.S. Forces, free of duties and taxes. Stationing agreements with non-NATO countries, *to the best of DSCP's knowledge at this time*, contain similar provisions. As a result, all products intended for overseas shipments under this contract must be shipped from the United States in containers separate from any product shipped for the PV's commercial customers.
- C. Furthermore, SOFA supplements and stationing agreements may provide for specific markings on the containers. PVs must identify any such marking requirements and ensure that the markings are properly applied.

38. FREE ON BOARD (F.O.B.) POINT

- A. Under normal conditions F.O.B. Destination terms apply. The Government shall not be liable for any delivery, storage, demurrage, accessorial, or other charge involved before the actual delivery (or "constructive placement" as defined in carrier tariffs) of the supplies to the final destination. The PV may be liable directly to the USTRANSCOM Universal Services Contract (USC) ocean carrier(s) for charges for detained containers, port storage of detained containers, and maintenance of detained refrigerated containers. (See Page 74, 15 B. Insurance, Liability and Claims) The Contractor shall pay and bear all charges to the specified point of delivery. For complete definition of F.O.B. Destination, see FAR Clause, 52.247-34 F.O.B. DESTINATION.
- B. Under special circumstances; i.e. special military exercises, **F.O.B. Origin** terms will apply. In these instances, the Government will accept product at the PVs CONUS facility (FOB Origin) and a fifty percent reduced distribution fee shall be applied. For complete definition of F.O.B. Origin, see FAR Clause, 52.247-29, F.O.B. ORIGIN. On any F.O.B. origin shipment, the PV must arrange for USDA Inspection and is responsible for associated cost.

39. NAF AIR FORCE MANDATORY ITEMS

- A. Signature Brands: The Air Force Services Agency (AFSVA/SVOF) is developing "Signature Brand" establishments that will be implemented at various Air Force bases in the near future. These establishments utilize core menus requiring the use of specific brand name products; AF HQ can change these items as they see fit. Signature Brand items can be utilized by other customers. Substitution of these products is not authorized without the prior written approval of HQ AFSVA/SVOF and the Contracting Officer. It shall be mandatory for the PV to carry these items.
- B. Proprietary Items: Operations in Europe currently operate name brand activities such as Chili's Bar and Grill and other name brand activities. Compliance with the product specifications for these restaurants as specified by Brinker International is mandatory.

Such mandatory compliance shall also apply to other Brinker international concept(s) that may be opened at other bases in The European Theater (i.e. England and Italy). The PV will be given the opportunity to slot and provide the Brinker specified products. A minimum fill rate of 97.5% is mandatory. If this rate is missed for two consecutive orders, the NAFI may elect to place orders elsewhere. Substitution is not allowed. As the supplier of such products, the PV may be able to receive corporately negotiated pricing for those items. Any costs savings as a result of this pricing shall be passed on to the installation being serviced.

1. DSCP strictly prohibits allowing other customers to order these proprietary items. These items are to be used by certain facilities designated by the AF. Use of these items by other customers, may result in the loss of the requirement.
2. Brinker Proprietary Items must be completely segregated from all other Prime Vendor inventory. Post award, the Prime Vendor will be given a separate set of stock numbers for these items in order to facilitate the identification of these items. These items will be purchased directly from Brinkers International, the POC is: Kathy McGee at (972) 770-1775. More information regarding Brinkers International can be found at <http://www.brinker.com/>.
3. Attachment Four of this solicitation lists the Proprietary Items by Establishment. Since these items are Proprietary, the Product and Suppliers Names identify the items to be purchased. Any questions regarding these items should be directed to the Brinker's POC.

40. OTHER CLASSES OF SUPPLY AND REQUIREMENTS

For all zones during the life of the contract, the Prime Vendor may also be asked to source, store and / or distribute other than class one products. Fees will be negotiated upon determination of a requirement.

DESCRIPTIONS/SPECIFICATIONS

1. DEFENSE APPROPRIATIONS ACT

- A. All items supplied under the contract(s) awarded as a result of this solicitation must comply with the Berry Amendment (10 U.S.C. Section 2533a) and the provisions of DFASRS Clause 252.225.7012. For detailed information, please refer to DFARS 225.7012 and FAR 25.103, or contact the Contracting Officer.
- B. The Government may issue individual domestic non-availability determinations (DNAD) when warranted. The Contracting Officer will forward notices to the Prime Vendor as the determination(s) is (are) made.
- C. The vendor shall deliver under this contract, food that has been grown, reprocessed, reused, or produced in the United States, except for exempted items. Exempted items include: 1) acquisitions of perishable foods by or for activities located outside the United States for personnel of those activities (per DFARS 225.7002-2(e)) and 2) acquisitions of foods manufactured or processed in the United States, regardless of where the foods (and any component if applicable) were grown or produced. However, in accordance with Section 8118 of the DoD Appropriations Act for Fiscal Year 2005 (Pub. L. 108-287), this exception does not apply to fish, shellfish, or seafood manufactured or processed in the United States or fish, shellfish, or seafood contained in foods manufactured or processed in the United States (per DFARS 225.7002-2(l)). These foods shall be taken from the sea by U.S. flag vessels; or if not taken from the sea, shall be obtained from fishing within the United States; and any processing or manufacturing of the fish, shellfish, or seafood shall be performed on a U.S.-flag vessel or in the United States.
- D. Prohibited Sources, FAR Subpart 25.701:

25.701 Restrictions

- (a) Except as authorized by the Office of Foreign Assets Control (OFAC) in the Department of the Treasury, agencies and their contractors and subcontractors must not acquire any supplies or services if any proclamation, Executive order, or statute administered by OFAC, or if OFAC's implementing regulations at 31 CFR Chapter V, would prohibit such a transaction by a person subject to the jurisdiction of the United States.
- (b) Except as authorized by OFAC, most transactions involving Cuba, Iran, and Sudan are prohibited, as are most imports from North Korea into the United States or its outlying areas. In addition, lists of entities and individuals subject to economic sanctions are included in OFAC's List of Specially Designated Nationals and Blocked Persons at <http://www.treas.gov/offices/enforcement/ofac/sdn>. More information about these restrictions, as well as updates, is available in OFAC's regulations at 31 CFR Chapter V and/or on OFAC's website at <http://www.treas.gov/offices/enforcement/ofac>.

2. ORDERING SYSTEM

- A. All customers listed within are currently using the Subsistence Total Order and Receipt Electronic System (STORES), accessed via the Internet.
 - 1. STORES is the Government's translator/ordering system that is capable of accepting orders from any of the Services'; i.e. Army, Air Force, Navy, or Marines, individual ordering systems and translating them into an Electronic Data Interchange (EDI) format. In addition, this information is passed to DSCP for the purposes of contractor payment and customer billing. Attachment 3 provides additional EDI information.

2. Customers will be able to order all of their subsistence requirements through STORES. The system will transmit orders to the PV for FF&V, fresh bread, fresh milk and dairy items, and to DSCP for ration type items, if necessary.
3. The awardee shall be required to interface with STORES and must be able to support the following EDI transactions:
 - 810 – Electronic Invoice
 - 820 – Payment Voucher Information
 - 832 – Catalog (Outbound: Vendor to DSCP)
 - i. The latest 832 Transaction Set includes: a breakout of the total unit price, separating Product Price and Distribution Fee columns.
 - ii. Gross case weight, case cube, and number of cases per pallet will need to be provided by the supplier
 - 850 – Purchase order
 - 861 – Receipt
 - 997 – Functional Acknowledgement

NOTE: The Vendor may be required to implement the following system during the life of the contract:

Enterprise Linked Logistics Information Source (ELLIS): ELLIS is an EDI centric web-based tool that provides visibility of the supply chain through a single source. ELLIS can be accessed at <http://ellis.dscr.dla.mil>. ELLIS captures the data necessary to evaluate the performance of each Supply Chain segment: from user requisition through the delivery order process to final item delivery. ELLIS provides the data and event driven processes necessary to proactively manage and streamline the Supply Chain. ELLIS serves a wide range of user groups from the Warfighter, to the item manager, to the Program Manager and to the Vendor. An ELLIS help guide is available at <http://ellis.dscr.dla.mil>.

4. A complete description of these transaction sets is included in the "EDI Implementation Guidelines" attached to this solicitation.
 5. The PV shall have access to the Internet and be able to send and receive electronic mail (email).
 6. Unit prices and extended prices must be formatted not more than two (2) places to the right of the decimal point.
 7. The PV is required to utilize the Government's item descriptions in the Electronic Catalog (832 transmission). The Government's format begins with the broad category of the item and then continues with a more specific item description. For example: "Crinkle Cut Carrots", would be listed as "Vegetable, Carrots, and Crinkle Cut". This requirement may change as systems requirements change.
 8. The Common Food Management System (CFMS) will be replacing the Services' legacy systems. Although CFMS does not effect the STORES application, the PV is required to make all changes to the 832 Transaction Set as a result of the implementation of CFMS.
- B. The Government's ordering system requires that for the purpose of invoicing, unit pricing will be fixed at the unit price effective in the catalog at the time of order. The delivery date will have no effect on this price.
- C. DoD has mandated that all personnel who access DoD systems must use Public Key Infrastructure (PKI) for all private web-enabled applications. PV personnel are required to have a DOD-approved PKI or External Certificate Authority (ECA) certificate to access STORES. To learn who to contact to obtain a DoD-approved certificate go to https://www.daas.dla.mil/daashome/pki_contacts.asp.

3. ORDER PLACEMENT

- A. Customers shall place their orders to accommodate a "skip day" delivery. An order placed on March 1st would have a required delivery date of March 3rd. Orders may be placed with a longer lead-time; however, the minimum lead-time is "skip-day". Customers will be required to adhere to the specified cut-off time to place an order for skip day deliveries which will be negotiated and become part of the contract, upon award.
- B. The vendor is to advise the customers no later than 24 hours after receipt of non-availability of an item and recommendation for re-order. If it appears that the vendor does not expect a stock replenishment in sufficient time to fulfill the requirement, the PV should offer the customer a substitute of equal or higher quality and of equal or lower cost unless otherwise accepted by the customer, or advise them of the not-in-stock position of the item and the date of the expected delivery from the manufacturer.
- C. For all customers except remote locations and afloat Navy Ships, order cancellations must be received by the PV through a STORES order cancellation or in writing no less than 24 hours prior to the RDD. For remote locations and Navy Ships, order cancellations must be received by the PV through a STORES order cancellation or in writing no less than 72 hours prior to the RDD. Restocking fees and any additional transportation cost incurred will apply to all orders not cancelled in a timely manner and customers will be billed given consideration to the cancellation circumstances. A decision regarding these charges will be made at the Contracting Officer's discretion.

4. ORDER FILL OR SUBSTITUTION POLICY

- A. In terms of "Add-On" items, or items the customer decides to order after their initial order is submitted to the PV, the vendor may not add these items on to the existing order. The customer is required to submit a completely new and separate order for these additional items. The vendor will fill this new order, along with the original order, within the required 48-hour delivery time frame.
- B. In terms of substitutions, all supplies shall be furnished on a "fill or kill" basis. No substitutions will be accepted unless authorized by the ordering office. Offerors are required to have procedures for handling not-in-stock (hereinafter NIS) situations. The PV shall advise the customer by 12 noon on the skip day of the non-availability of an item. If it appears that the vendor does not expect a stock replenishment in sufficient time to fulfill the requirement, the PV should offer the customer a substitute, or advise them of the not-in-stock position of the item. The customer will make the final decision on the acceptability for any substitutions. A substitute item must be of equal or higher technical quality and equal or lower in price. Substituted items cannot be added to the original order for delivery and customer is required to place an order for these items separately. The vendor will fill this new order, along with the original order, within the required 48-hour delivery timeframe.
- C. The awardees' ordering system must be able to accommodate multiple orders from the same customer with the same order date and RDD. Replacement orders will not be acceptable and phone / fax orders will not be viewed as acceptable commitments.

5. SUPPLIER SELECTION

- A. A Supplier Selection or certification program shall be used to ensure standardized product quality for each item supplied and/or listed in the stock catalogs, regardless of supplier. The product quality shall be equal to that described in the pertinent item description. Product characteristics shall be standardized to the extent that variations in flavor, odor, and texture will be minimized.

- B. The PV shall have a formal quality assurance program and a quality control manager that is responsible for oversight of the program. All aspects of quality as related to this Subsistence PV program shall be proactively monitored and evaluated by the PV.

6. QUALITY PROGRAM

A. WAREHOUSE & DISTRIBUTION QUALITY PROGRAM:

A Supplier Selection or Certification program shall be used to ensure standardized product quality for each item supplied and/or listed in the stock catalogs, regardless of supplier. The product quality shall be equal to that described in the pertinent item specification. Product characteristics shall be standardized to the extent that variations in flavor, odor and texture will be minimized.

The contractor shall develop and maintain a quality program for product acquisition, warehousing and distribution to assure the following:

1. Standardized product quality
2. Wholesome product by veterinary standards
3. The usage of First-In, First-Out (FIFO) principles
4. Product shelf life is monitored
5. Items are free of damage
6. Items are segregated in OCONUS warehouses from commercial products
7. Correct items and quantities are selected and delivered
8. Ensure requirements of the Berry Amendment are met
9. Customer satisfaction is monitored
10. Product discrepancies and complaints are resolved and corrective action is initiated
11. Supplier, FDA, or DoD initiated food recalls are promptly reported to customers and DSCP
12. Compliance with CONUS EPA AND OSHA requirements, and OCONUS EPA AND OSHA-like requirements applicable to the country(s) of operation
13. Salvaged items or products shall not be used
14. Applicable food products delivered originate from a source listed as a Sanitarily 15. Approved Food Establishment for Armed Forces Procurement
15. HAACP, if applicable
16. Commercial standards are used to maintain temperatures appropriate for individual items.

B. PRODUCT QUALITY

1. Acceptance of supplies awarded under this solicitation will be limited to product processed and packed from the latest pack available or the latest seasonal pack during the contract period. All products delivered shall be as fresh as possible and within the manufacturer's original shelf life (i.e., Best if Used by Date, Expiration Date, or other markings). Products commonly sold "Chill" in the commercial market but required/identified as "frozen" in the DSCP item description (due to customer need and shipment to OCONUS shipment/locations) should be purchased frozen from the manufacturer. These short-shelf life items may include but are not limited to: Hot dogs, bologna, bacon, deli meat(s), cooked ham(s), other cooked meat(s), and cheeses. These items should be frozen at the manufacturer's plant (preferably) and/or shall be blast-frozen by the PV following the manufacturer's "Freeze-by-Date" guidelines to preclude degradation and to extend shelf-life. The PV's label shall correlate with the manufacturers' frozen shelf life recommendations for each type of product. Documentation of the manufacturer's recommended "Freeze-by-Date" and the frozen item recommended shelf life should be available for review if the product is blast-frozen at the PV's facility. Products required by the DSCP Item Description to be chilled must be maintained and delivered chilled; products required to be frozen must

be delivered frozen to the DSCP customer (no product shall be slow-frozen in any case), unless approved by the Contracting Officer. Cottage cheese and cream cheese shall not be frozen under any circumstance.

For annual pack items, including seasonal items, products will be from the latest seasonal pack available, unless approved in advance by the Contracting Officer.

For items produced with shelf life greater than 90 days, no product shall be delivered to customers with less than 30 days manufacturer's original shelf life remaining unless the customer grants prior written approval.

For items produced with shelf life less than 90 days, no product shall be delivered to customers with less than 5 days manufacturer's original shelf life remaining unless the customer grants prior written approval.

It is preferred that all products be identified with readable "open code" dates or similar marking indicating the end of the guaranteed freshness date. This applies to all code dates, i.e., Best When Used By Date, Sell by Date, Date of Production, Date of Processing/Pasteurization, Date of Pack and Expiration Date.

It is NOT DSCP's Policy to grant shelf life extensions. However, on a limited case by case basis, the Contracting Officer reserves the right to request Military Services Inspection (VETCOM/Medical Personnel) for expiring/expired product giving consideration to the reason requested. Upon VETCOM approval and customer acceptance of extended product, a price reduction may be requested. If all parties (both the Government and the Contractor(s)) have satisfactorily followed all considerations outlined below and product has been deemed wholesome, therefore meeting the terms of the contract, the customers will accept the product. If a shelf life extension is requested by the vendor, the product sampled during the military inspection will be the cost of the vendor and the customer will not be billed for the sample. As a quality assurance measure, the vendor must ensure that the product for which a shelf life extension is being requested is physically separated from good product during storage.

Extension requests will be sent to the Contracting Officer a minimum of 30 days prior to product expiration. If requests are not received 30 days prior to product expiration, the PV must justify why the request was not sent timely. Extension requests more than 30 days past the expiration date(s) will not be reviewed for approval. Procedures for PV request for shelf life extensions are as follows:

- a. The PV will submit the request in writing to the Contracting Officer.
- b. For the items needing inspection, the PV will submit paperwork that includes stock number, part number, Item Description, original number of cases received, date received at the PV facility, Manufacturer's original expiration date, number of cases issued, number of cases remaining/in-stock, Dollar Value, Price Reduction Offered, Reason/Justification for the request (i.e., slow-moving, PV ordering error, etc.), Manufacturer Letter of Extension and Manufacturer's extended expiration date.
- c. The PV will submit manufacturer's letters of extension for each product being inspected. The manufacturers must agree that extending the product will not affect the quality or usability of the product.
- d. The Contracting Officer will accept or reject the extension package. If the package is accepted, the Contracting Officer will forward the request, manufacturer's letters and list of items to the appropriate Veterinary Command/Medical Personnel for the inspection to be scheduled.
- e. The Military Inspection Services (Veterinarian/medical personnel) inspect each product (in accordance with their list of priorities) for wholesomeness and fit for

continue use. Products found fit for a shelf life extension should be extended (by the Military Inspection Services) by taking into consideration the length of the extension guarantee by the manufacturer and their own inspection results. Items fit for continue use should be extended using a DD 1232 Quality Assurance Representative Correspondence form or other approved inspection document. The shelf-life of a product will not be extended, regardless of the Manufacturer Letter of Extension, if the Military Inspections Services inspection's results indicates unwholesomeness or product is not fit for continue. The Military Inspection Services decision(s) as to the disposition of all products is final.

f. The COR will advise the customers (Service HQ, Theater Food Service Advisors and End-Use customers) regarding over-aged product(s) by providing a list of items inspected and found fit for continued use.

g. If the shelf life extension is approved, the COR will coordinate shelf life extension approvals to ensure these items are issued immediately to customers to preclude further product degradation. A copy of the shelf life extension approval (DD1232 and/or other Military Inspection Services paperwork) must accompany each shipment containing the product. Shelf-life shall only be extended once for any specific product. Requests for shelf life extensions for a product that was previously (shelf life) extended, will be rejected by the Contracting Officer.

2. Commercial standards should be used to maintain temperatures appropriate for individual items. Products required to be chilled must be maintained and delivered chilled and products required to be frozen must be maintained and delivered frozen; no product shall be slow-frozen in any case.

Level of Product Quality:

- a. When designating an item as a match for the DoD item in the schedule of items listed in the solicitation, the item must be:
 - Identical in respect to packaging when the DoD unit of issue is not described by weights (e.g. pound or ounce).
 - Identical for portion control items, except that pack size may vary. For example, NSN 8905-00-133-5889 "Beef Braising Steak, Swiss" is described as "frozen, formed, portion-cut, not mechanically tenderized, US Choice Grade or higher, 6 oz each, NAMP 1102 or equivalent, from knuckle, inside round, Eye of Round, or Outside Round, 53 lbs. per box". The requirement for the formed six (6) ounce portion must be identical. However, if the commercial pack size were a 15-lb. box, it would be acceptable by modifying the unit of issue ratio in the STORES ordering system. In respect to the previous examples, the DoD ordering activities require continuity with the DoD unit of issue for proper inventory and accounting within DoD.
 - Equivalent in respect to grade or fabrication.
- b. All items must meet or exceed the Government's item description of their assigned Government stock number.

7. DATE OF PACK/SHELF LIFE/FRESHNESS REQUIREMENTS

A. MISCELLANEOUS FROZEN/CHILL/DRY ITEMS

All Customers (specific exceptions are identified below): Acceptance of supplies will be limited to product processed and packed from the latest pack available or the latest seasonal pack during the contract period. All products delivered shall be as fresh as

possible, and within the manufacturer's original shelf life period (i.e. "Best if Used By Date", "Expiration Date", or other markings). For annual pack items, products will be from the latest pack available. Chilled products shall not be frozen in an attempt to extend the products' shelf life.

B. EXCEPTIONS

1. Land-Based Customers: No product shall be delivered to customers with less than 30 days manufacturer's original shelf life remaining unless the customer grants prior written approval.
2. Navy Direct Ship Support: No product shall be delivered to customers with less than 60 days manufacturer's original shelf life remaining unless the customer grants prior written approval.
3. Navy Tactical Auxiliary Fleet Supply Ship (T-AFS) – "Load-Out Ships": All products with a manufacturer's original shelf life of 360 days or more shall have a minimum of 180 days manufacturer's original shelf life remaining at time of delivery unless the customer grants prior written approval. All products with a manufacturer's original shelf life of less than 360 days shall have at least 50% of the manufacturer's original shelf life remaining at time of delivery unless the customer grants prior written approval.

C. EXPIRED PRODUCT/SHELF LIFE EXTENSIONS

1. DSCP shall not be responsible for the reimbursement of any out-of-code or *expired* shelf-life product (hereinafter "dead stock") or the destruction and/or disposal costs associated with the dead stock. Consequently, it shall be the responsibility of the PV to accurately forecast and efficiently maintain inventory levels.
2. It is DSCP's policy not to grant shelf life extensions. However, on a limited case by case basis, the Contracting Officer reserves the right to request VETCOM inspection for expiring/expired product giving consideration to the reason requested. Upon VETCOM approval and customer acceptance of extended product, a price reduction may be requested. If all parties (both the Government and the Contractor(s)) have satisfactorily followed all considerations outlined above and product has been determined wholesome, therefore meeting the terms of the contract, the customers will accept the product.
3. If a shelf life extension is requested by the vendor, the product sampled during the military veterinarian inspection will be the cost of the vendor and the customer will not be billed for the sample. As a quality assurance measure, the vendor must ensure that the product for which a shelf life extension is being requested is physically separated from good product in storage.
4. The following procedures will be followed when requesting shelf life extensions:
 - a. The PV will submit the request in writing to the Contracting Officer. The request will outline the reasons the product expired.
 - b. Attached to the request will be a list of the products to be inspected, the respective quantities, lot numbers if more than one lot of the same product is to be inspected and the expiration dates of each item.
 - c. The PV will submit manufacturer's letters for each product being inspected. The manufacturers must agree that extending the product will not affect the quality or usability of the product.

- d. The Contracting Officer will forward the request, manufacturer's letters and list of items to the appropriate Veterinary Command for the inspection to be scheduled.
5. The Veterinary Inspectors decision as to the disposition of the product is a final decision.

8. WAREHOUSING AND SANITATION PROGRAM/STORED PRODUCT PEST MANAGEMENT

The PV shall develop and maintain a sanitation program and a stored product pest management program for food and other co-located non-food items. Records of inspection performed by the firm, subcontractor, or recognized industry association shall be maintained and made available to the Government at the Contracting Officer's request. Any findings by the firm or its agent documenting a critical sanitation deficiency shall be reported immediately to the Contracting Officer with an attached report for corrective action. Accepted industry standards for the above programs include, but are not limited to, the Code of Federal Regulations, Title 21, part 110; Food Manufacturing Practices; the Federal Insecticide; Fungicide and Rodenticide Act (as amended); the Food, Drug, and Cosmetic Act of 1938; and pertinent state and local laws and regulations. Records of inspections performed by the firm, subcontractor, or recognized industry association shall be maintained and made available to the Government at the Contracting Officer's request. Any findings by the firm or its agent documenting a critical sanitation deficiency shall be reported immediately to the Contracting Officer with an attached report of corrective action.

9. SANITARILY APPROVED ESTABLISHMENT REQUIREMENTS

A. All food products delivered to customers listed in this solicitation, as well as any customer added to the PV Program, shall originate from approved sources. A firm can only be identified as an approved source if it is listed in at least one of the following directories for the particular food product(s) that it intends to supply:

1. DoD Directory of Sanitarily Approved Food Establishments For Armed Forces Procurement
2. European Directory of Sanitary Approved Food Establishments for Armed Forces Procurement (USAREUR Circular 40-657)
3. United States Department of Commerce (USDC) Approved List of Fish Establishments and Products
4. United States Department of Agriculture (USDA) Food Safety and Inspection Services
5. CENTCOM Directory of Sanitary Approved Food Establishments for Armed Forces Procurement

The following is the Internet Link to the DoD Directory of Sanitarily Approved Food Establishments for Armed Forces Procurement: <https://vets.amedd.army.mil/vetcom>
This site provides access to the above listed directories. Certain areas of the web site may be restricted for security reasons. In this case, the PV shall notify the Contracting Officer who will provide appropriate access information. Also, see DLAD clause 52.246-9044 *Sanitary Conditions* contained herein.

B. The following procedures will be followed when requesting inspection to become an approved source:

1. Through the PV, the facility/manufacturer requesting inspection will submit in writing on company letterhead a request for sanitary inspection. A security inspection will be performed if necessary.

2. The PV will submit this request to the Contracting Officer. The PV will include a statement of need for this inspection.
3. The Contracting Officer will determine if the request is warranted. If the inspection is necessary; the Contracting Officer will complete an inspection endorsement. All documentation will be forwarded to the appropriate personnel for action.
4. The PV will be notified by the Contracting Officer or Contract Specialist once the facility/manufacturer becomes an approved source.

10. ARMY VETERINARY INSPECTORS AND INSPECTIONS

As described and detailed in this solicitation, all inspections by US Army Veterinary Service shall be conducted in accordance with 48 CFR Part 246, Army Regulation (AR) 40-657, AR 40-656, and any other rule, regulation, or standard food inspection policy applicable to the Subsistence PV operating within this geographic area as may be established from time to time by any Department of Defense entity (e.g., CENTCOM). Any and all inspection determinations made by the US Army Veterinary Service shall be final.

11. CONTRACTOR PRODUCT DESCRIPTIONS

- A. At the time of the initial submission of the proposal, the offeror shall provide a set of product technical descriptions (specifications), for each item of the Schedule of Items identified in this solicitation.
- B. The technical description must contain sufficient detail to determine the product's salient characteristics for comparison to the item solicited for in the Schedule of Items. Bid sheets are not considered technical descriptions.
- C. The Subsistence PV Office/ Technical Evaluation Panel will determine if the item offered meets the minimum quality standard described.

12. PRIME VENDOR QUALITY SYSTEMS MANAGEMENT VISITS AND AUDITS

A. QUALITY SYSTEMS MANAGEMENT VISITS (QSMVS):

The Supplier Support Division's audit personnel will conduct unannounced Quality Systems Management Visits (QSMVs) to review the PV's compliance with the terms of the contract. The visits will be scheduled as a result of unsatisfactory ratings received during DSCP PV Product Audits, customers' complaints, requests from the Contracting Officer, or as deemed necessary by the Government. QSMVs may include visits to subcontractors and/or product suppliers/food distributors used by the PV. If DSCP deems it necessary to conduct an on-site visit with a subcontractor, product supplier and/or food distributor used by the PV, the PV shall make arrangements for these visits. During the QSMV the Government may review/verify one, several or all of the following areas (this list is not inclusive) as deemed necessary: The methods and procedures used to comply with the terms of the contract; condition of storage facilities; product shelf-life management; inventory in-stock (age of product and condition, labeling, product rotation (FIFO), etc.); shelf life extensions; product substitutions; control of material targeted for destruction/disposal or to return to suppliers as a result of customers' returns including DSCP's PV audit results and other recalls; review of paperwork for product destroyed/condemned or returned to supplier including but not limited to product rated Blue/Red during the last DSCP audit, customer, returns, etc.; customer's notification on product recalls (product rated Blue/Red/other reason), etc; PV's response to customer returns/issues and visits to customers' locations. The QSMV may also include unannounced visits to DSCP customers served by the PV.

The PV must provide the Government a report showing all DSCP catalog products sorted by location when the QSMV Team arrives.

The PV's technical proposal will be incorporated by reference into the contract. The PV will be responsible for complying with its technical proposal. Procedures and processes set forth in the PV's technical proposal may be used as standards for a QSMV.

The PV must take corrective action to address any concerns identified as a result of the QSMV. Concerns identified during the QSMV, or PV failure to take corrective action in response to QSMV findings, will be grounds for terminating the PV contract. The Government may, at its discretion, take other action to correct the concerns identified during the QSMV such as but not limited to unannounced QSMVs. Such action will not eliminate the Government's right to terminate the PV contract should the identified concerns or the PV failure to take corrective action continue.

B. PRIME VENDOR PRODUCT QUALITY AUDITS:

1. Basic Audits

- a. The DSCP Worldwide Food Audit Program, covering all Food Classes within a PV's catalog (Meat, Poultry, Seafood and Processed Products, and other items as deemed appropriate) functions as a Service and Quality Assurance check for our DoD customers to ensure the war fighters are receiving products of an optimum quality level. The audit objectives focus on the following to ensure:
 - i. PV adherence to contract requirements
 - ii. The quality level of the materials supplied is satisfactory and uniform throughout the DSCP-FT PV Regions.
 - iii. There is no product misrepresentation or unapproved substitution.
- b. The Audit objectives are accomplished utilizing the expertise of the U.S. Dept. of Agriculture (USDA) Agricultural Marketing Service (AMS) Meat, Poultry and Processed Products Graders, U.S. Dept. of Commerce (USDC) National Marine Fisheries Services and DSCP-FT Quality Assurance personnel. Representatives from the above agencies form the DSCP Worldwide Food Audit Team.
- c. Each PV will undergo an initial audit once per contract period with the first audit occurring during the base period and other initial audits occurring once per option period. The Audits are conducted as a product cutting. The average cost of one Food Audit is approximately \$9,500.00 (product cost only). As a PV you will be expected to provide samples of the government's choice of a cost of approximately \$9,500.00 per audit. Additional cost may be incurred by the PV if the PV's facility does not have a facility/kitchen or the equipment needed to perform the audit. NOTE: The Government reserves the right to conduct an unannounced QSMV in lieu of an initial audit or other audit during the base period and/or any option period(s) if deemed in the best interest of the Government.

2. Audit Process

- a. The PV will be given advanced notice of sixty (60) calendar days of an impending audit. The Government reserves the right to conduct unannounced food audits.
- b. DSCP-FTS Product Quality Audits are typically a three (3) day process. Day one is devoted to sample selection at the PV's warehouse. Day two and three encompass the performance of the actual audit.

- c. Once an audit has been scheduled, the DSCP –FT Lead Auditor will arrive at the PV's warehouse on day one and provide a list of items identified for evaluation and select items to be inspected during the course of the audit.
- d. Items selected for evaluation will be segregated from the PV's regular inventory and appropriate procedures shall be used to maintain the integrity of the samples. Evidence that the PV has replaced or tampered with samples, or otherwise interfered with the audit samples and/or audit process will result in the PV failing the audit.
- e. During the Audit (days two and three), the DSCP Quality Assurance Representative will assign an item rating based on compliance with or departure from stated requirements as specified in the DSCP NSN, LSN, or NAPA catalogs. Items will also be audited to determine compliance with the Berry Amendment, approved source requirements, FDA Retail Food Code, USDA Warehousing Standards, Good Manufacturing Practice, additional provisions of the Code of Federal Regulations and other applicable standards.
- f. Deviations from the contract or stock number requirements will be color coded and classified based on the severity of departure from requirements as follows:

PV PRODUCT AUDIT RATINGS (COLOR CODE RATING SYMBOLOGY)

The DSCP Contracting Officers are the only Government officials authorized to approve changes or modify any requirements of the contract to include product audits.

ACCEPTABLE (GREEN) = Acceptable. No deviations from the contract or the item description stock number requirements.

MINOR NONCONFORMANCE (YELLOW) = Not fully acceptable. A Minor nonconformance is a deviation from the contract or the item description stock number requirements. This minor nonconformance is not likely to materially reduce the usability or serviceability of the item for its intended purpose or affect its condition and/or the continued storage of the item for further use. Examples of minor non-conformances: Cataloging issues; Minor workmanship/fabrication violations; Minor weight/portion control violations; Items that exhibit very slight freezer burn or dehydration on some sample units; Minor workmanship/fabrication or minor weight issues; Minor deviations from packing, packaging, labeling and marking requirements that would not necessitate a regulatory market suspension or affect DSCP's ability to recall the item. **ACTION REQUIRED:** This nonconformance requires attention from the PV. Minor non-conformances may be tolerated by the customer for a short period of time (until the PV receives a new product at OCONUS but for no more than 30 days at CONUS locations).

MAJOR NONCONFORMANCE (BLUE) = A major nonconformance, other than critical, is a deviation from the contract or the item description stock number requirements. This major nonconformance is a deviation that materially affects or is likely to have a major affect on the serviceability, usability, condition and/or continued storage of an item for further use. Examples of major non-conformances: Domestic source/regulatory/approved source violations; Wrong item; Grade failures or mismatch; Major workmanship/fabrication violations; Major weight/portion control violations; Item shelf life/ expiration date violations; Not latest season pack/crop year violations; Items that exhibit major freezer burn or dehydration, temperature abuse, and/or other off condition that although not likely to result in hazardous or unsafe conditions, the defect and/or combination of defects materially affect the item serviceability for its intended purpose and/or prevents the performance and production of an end item/meal by the customer; and/or major deviations from packing, packaging, labeling and markings that would necessitate a regulatory market suspension or have a major affect on DSCP's

ability to recall the product. **ACTION REQUIRED:** PV is required to **STOP ISSUE** of the item, unless otherwise approved by the Contracting Officer.

CRITICAL NONCONFORMANCE (RED) = A critical nonconformance is a deviation that judgment and experience indicate consumption of the item is likely to result in hazardous or unsafe conditions for individuals. An item will receive a Red Rating if it contains a critical defect(s) that involve food safety issues such as wholesomeness, foreign material, contamination or adulteration issues that judgment and experience indicate consumption of the item is likely to result in hazardous or unsafe conditions for individuals. Examples of critical nonconformances: Items with food safety concerns are those items that exhibit decomposition, contamination, foreign material, and/or other conditions that render an item unfit for human consumption. **ACTION REQUIRED:** PV is required to **STOP ISSUE** of the item, immediately **NOTIFY DOD CUSTOMERS,** **REQUEST RETURN** of the item in question, and notify supplier/producer of the item (if applicable).

NOTES:

MAJOR NONCONFORMANCE (BLUE) = In PV OCONUS locations only, the Contracting Officer may approve continue issue of the item because of location extenuating circumstances and on a case-by-case basis. This approval depends on the type and severity of the deviation, DSCP-FTSB' Lead Auditor recommendation, customer approval, and whether the same item and/or a substitute of equal/higher technical quality is Not-in-Stock at OCONUS location. Continue issue of the item may require and include PV screening/rework of the nonconforming item and follow-up Government inspection/audit to verify action taken by the PV (at no cost to the Government for inspection/travel costs). At CONUS/OCONUS locations, only the Contracting Officer, not the customer or the Lead Auditor, has the authority to accept wrong items (not meeting item description cited in DSCP catalogs). The Rating assigned to the item **WILL NOT** be changed by the Lead Auditor because of acceptance with a waiver/rework/repair of the item in question. The DSCP Food Safety Office (DSCP-FTW), at the request of the Contracting Officer, may issue a restricted (to DSCP customers only) a Hazardous Food Recall for all those items originating from an unapproved source and distributed to DSCP customers worldwide.

CRITICAL NONCONFORMANCE (RED) = The DSCP Food Safety Office (DSCP-FTW) will issue a Hazardous Food Recall for all critical non-conformances involving items with food safety concerns that render an item unfit for human consumption or may present a health hazard for DOD customers. If applicable, the Contracting Officer should suggest suppliers/producers of the item to review shipping documents to ensure the same item was not delivered to other DOD customers.

3. Prime Vendor Audit Preparations

The PV is responsible and will bear all costs for the facility and the equipment/supplies used during the audit. Immediately upon receipt of the audit notification, the PV shall make arrangements to use their normal product cutting room/kitchen (if adequate) or find another facility for the audit. If there is no space available at the PV facility or the space is inadequate other arrangements must be made by the PV. The room must be equipped with running water. To ensure accurate weight of audited items, it is highly recommended that scales used during the audit are calibrated within the 60 day notification period and an applicable set of test weights are available to verify scale accuracy. A scale capable of weighing portion control items and roasts and a scale capable of weighing full cases are required. Clean up of the cutting area/room and continuous clean up of equipment will be the PV's responsibility. The PV must contact the Lead Auditor to discuss the location, adequacy of the facility and equipment

available as soon as possible but no later than 45 Calendar days prior to the audit. The following is the list of equipment needed:

- (1) Freezer storage area to store samples selected.
- (2) Chill area for tempering product for approximately 10 + pallets.
- (3) Tables for conducting the audit and demonstration.
- (4) Sinks/wash area equipped with sanitizing soap for cleaning knives and equipment.
- (5) Water jet spray attachment for the sink.
- (6) Pans or work area in close proximity to a sink area to drain/purge from packaged product.
- (7) Deep fat fryer.
- (8) Microwave.
- (9) Calibrated Scales/Test Weights – One digital portion scale able to record product weights in both ounces and grams and capable of measuring down to the nearest hundredth is preferable and a set of test weights with a recommended weight range of 1 ounce to 1 pound; and one scale able to record product weights for full cases with an approximate weight range of zero – 100 lbs and capable of measuring down to the nearest tenth is preferable and a 25 lb test weight.
- (10) A minimum of 10 large flat baking sheet pans, plastic trays or some type of tubs to place thawed meats.
- (11) Cart to move samples around.
- (12) Cutting boards (two or three).
- (13) Large trash cans with bags.
- (14) Power hook-up for 3-4 computers.
- (15) Access to a copy machine.
- (16) Small box for ground beef samples (Approx. 10 oz) and dry ice or cold packs for mailing.
- (17) Miscellaneous supplies: Paper towels; heavy-duty plastic trash bags; one-gallon zip-lock storage bags (for microwave cooking); one box of large latex gloves; paper flip chart/easel with markers (RED, BLUE, ORANGE, GREEN, BLACK); cellophane tape; binder clips and a stapler.
- (18) Optional but considered highly desirable: Cloth towels and floor covering to maintain clean and sanitary floor areas.

4. *Sample List/Selection of Samples*

The FTSB's Lead Auditor will provide a list of sample items upon arrival at the PV facility. Two samples for each item will be selected. A pick list/picker sticker, six month velocity or usage report, and an on-hand inventory quantity report (i.e. number of cases on hand) should be developed for each item after receipt of the list. In addition, since all Seafood items are required to originate from an approved domestic source, copies of certificates/documentation for these items and any item on the list that is required to be certified must be available for review upon arrival at the facility. Warehousing assistance will be required to pull and prepare samples for the audit. Assistance with moving samples from the storage areas to the audit area and also continuous removal of items after review will be required on audit days. Some samples will require tempering/thawing. An area will need to be provided for the sample tempering process with a capacity for at least 10 or more single layer pallets side by side. In order to rapidly temper these items the warmest area at the facility will be needed. Upon tempering the items will need to be placed in a chilled environment. All samples must

be stored in controlled conditions to protect from abuse or tampering. The meat audit items (approx.13-20) will be primarily Center of the Plate –Beef and Pork- Steaks, Roasts, Chops, Diced, and Ground items. Ground Beef Bulk and Patties will be sent to the USDA laboratory for Analytical testing- Fat only. The PV will need to arrange for the shipping of the samples approximately 4 ounces. Except in OCONUS areas where prohibition exists or it is impractical. The seafood items (approx. 13-20) will consist of Fish - Portions, Sticks, Fillets, and Steaks, Shrimp, Lobster, Crab, Clam, Oyster, and Crawfish. Poultry items (approx. 13-20) will also be center of the plate items. Processed Products Fruit and Vegetable will consist of approximately 13-20 Items.

NOTE: Certification/Documentation – To avoid delays/questions during the audit, the PV should ensure that ALL products intended for DSCP's customers are derived from Approved Sources and meet the Berry Amendment requirements (unless otherwise excluded in the contract/FAR/DFAR or authorized by the Contracting Officer). The PV should obtain and have the following certifications/documentation available during the sample selection (preferable) and/or during the audit should be the Lead Auditor need to review documentation to verify compliance with the following: all seafood items are required to originate from an approved domestic source; processed fruits and vegetables are required to be from the latest seasonal pack (crop year) available, so be prepared to provide seasonal pack/crop year information for samples selected; and any item on the list that is required to be certified must be available for review.

5. Audit Results

The audit results are performance indicators that will be used in conjunction with a firm's past performance. DSCP considers 85% acceptability for each category (Meats, Poultry, Seafood, and Processed Products) as the minimum standard for acceptable performance. PVs will be given a detailed report on each product reviewed. It will be the PV's responsibility to take immediate action to correct any deficiency uncovered during the audit. Corrective action must include action to address the deficiency and the system which allowed the deficiency to occur. Audit failures and/or failure to take corrective action will be grounds for terminating the contract.

6. Follow-Up Audits

Follow up audits may be scheduled within a one-year period of the initial audit as deemed necessary by the Government. Grounds for follow-up audits include but are not limited to failure to obtain an acceptable rating (<85%) in one or more commodities, repetitive failures, customer complaints. All samples, audit facility, and equipment/supplies needed for the follow-up, same as indicated above for the initial audit, are to be at the expense of the PV. During a follow-up audit only those commodities that failed the initial audit (scored (<85%)) will be audited. Also, a commodity that had an unreasonable number of items not-in-stock (more than 50% of items listed in the PV's catalog were NIS) during the initial audit, may also be audited during a follow-up. If the follow-up is a one day audit (one or two commodities) these samples may require removal from refrigeration and/or frequent monitoring by PV personnel the previous day/evening to ensure thawing within a 24-hour period. Additionally, the DSCP-FTSB Lead Auditor may stop at the facility to review the thawing progress the evening before the audit.

7. Audit Failures

As noted herein, audit failures and/or failure to take corrective action will be grounds for terminating the contract. The Government may, at its discretion, take other action to address the audit failure such as, but not limited to unannounced QSMVs or follow-up audits. Such action will not eliminate the Government's right to terminate the PV

contract should the deficiency or system which allowed the deficiency to occur remain uncorrected.

13. HAZARD ANALYSIS CRITICAL POINT (HACCP) PROGRAM

A. Definition

HACCP is a system of preventative controls and scientific testing designed to improve the safety of products from "farm to table". Food and Drug Administration (FDA) and Food Safety and Service (FSIS) HACCP regulations require industry to verify the effectiveness of its operations by continuous monitoring of the controls established, end item product testing, and careful record keeping of the complete HACCP system. The regulatory agency responsible for designing and enforcing its agency's food safety programs will review each plant's records and conduct other in-plant inspection activities to verify that proper food safety procedures are being followed in accordance with the establishment's HACCP plan. The HACCP-based system requires a commitment by establishments to consistently control operations in the interest of public health.

B. USDA - FSIS HACCP Regulation/Requirements

1. Sanitation Standard Operating Procedure (SSOP): All plants
2. HACCP Plans:
 - a. Large establishments (500 or more employees)
 - b. Small establishments (more than 10 employees but less than 500)
 - c. Very small establishments (less than 10 employees or annual sales of less than \$2.5 Million.

C. FDA HACCP Regulation

The regulation requires all seafood companies in the U.S. and importers of seafood products into the U.S. to be currently operating under a HACCP-based program.

14. BRAND NAME ITEMS

- A. Based on the ordering habits of the customers listed in this solicitation, the current Schedule of Items and total catalog includes numerous Brand Name items. These are items that the customers have expressed a preference for and shall be included in the catalog at the customer's request. This does not preclude future catalog changes during the life of the contract to add competing products based on added value to the customer.
- B. Offerors are required to submit pricing on the specific Brand Name item listed in the item description, if applicable.

DISCLAIMER: The items listed in the Schedule of Items reflect the current ordering practice of the customers covered by this solicitation and are subject to change upon award. An item's inclusion in the Schedule of Items is not an endorsement of the Brands or companies that produce these items by the Department of Defense or its activities.

PACKAGING, PACKING, MARKING, AND PALLETIZATION

1. PACKAGING/PACKING

A. ALL CUSTOMERS INCLUDING NAVY SHIPS

1. Except as identified below, all packaging and packing shall be in accordance with good commercial practice and labeling shall be in accordance with commercial labeling complying with the Federal Food, Drug and Cosmetic Act, and regulations promulgated there under. Shipping containers shall be in compliance with the National Motor Freight Classification and Uniform Freight Classification Code. The PV shall be responsible for abiding to any applicable packaging, packing and marking regulations of the various countries in/through which product will be stored/transported.
2. Semi-perishable (dry) goods must be separated from the Chill and Freeze items. They should also be snugly packed in shipping containers that fully comply with the National Motor Freight Classification and Uniform Freight Classification Code National Motor Freight Classification and Uniform Freight Classification Code as applicable.
3. All meats, poultry, and seafood will be vacuum packed when practical. In all instances, the packaging will protect the product from freezer burn and contamination.
4. Where applicable, frozen product must be processed and packed to allow removal of the individual units from the container without damage to that or other units. The intent is to be able to remove only that amount of product required for current needs, without the necessity of defrosting all units.
5. Chill and Freeze products must be shipped in Refrigerated (Reefer) Vans and appropriately separated per temperature requirements.

B. NAVY SHIP CUSTOMERS

1. T-AFS shipments of flour, sugar, salt, and rice (and any other bagged items) must be placed in tri-wall containers or commercially acceptable configuration. Alternate packaging must be approved prior to usage.
2. Packaging for shipboard stowage may require deviation from standard commercial pack. The PV should maximize the use of commercial packing that employs sturdy containers, snugly packed with head space no greater than one half (1/2) inch. This procedure eliminates damaged cases and secures stowage aboard ships.
3. T-AFS load-outs require single line items to a pallet. Mixed loads are not permitted.
4. Commercial cartons that fail to hold up under ship board stowage conditions must be changed to ensure product durability.

2. MARKING/LABELING

- A. To ensure that the carrier and the receiving activity properly handle and store items, standard commercial precautionary markings such as "KEEP FROZEN" for frozen items, "KEEP REFRIGERATED" for chilled items, etc. shall be used on all cases when appropriate.
- B. To the maximum extent possible, nutritional and ingredient labels shall be placed on the individual package. In addition, the Child Nutrition Centers require that the CN (Child Nutrition) Label is on the outside of each of the cases ordered, to meet USDA standards.

C. Any delivered product not labeled with the name and address of the manufacturing establishment must be identified as to its manufacturer by "timely" advance written notice to each installation's officer in charge of food service, i.e., Installation Food Advisor (IFA). The listing is requested in alphabetical order in respect to the shipping container nomenclature. This listing must be kept current and provided to each IFA, Food Service Officer or FSC on a quarterly basis.

D. Code Dates:

All products shall be identified with readable (open code dates). All products delivered by the PV will have an "open coded" (month/year) "Date of Pack" (DOP) and/or an "open coded" "Best When Used By Date", "Sell by Date", date of production, date of processing/pasteurization or similar marking indicating the end of the guaranteed freshness date. If the product manufacturers/producers do not use open code dating the PV should request labeling with open code dates or shall use the original manufacturers/producers Product Code Key to decode the item shelf life information, decode the closed code date, and must apply the open code date to their own label.

1. Land Based Customers:

All products shall be identified with readable dates (open code dates as defined above). For both perishable, non-shelf stable (chill and freeze) items, and semi-perishable, shelf stable (dry) items, open code dating is required regardless of the type of coding the manufacturer uses.

If the manufacturer uses open code dating, no additional label is required, however the PV may use at their discretion. If the manufacturer uses closed code dating, a label with the Best When Used By Date, Sell by Date, Date of Production, Date of Processing/Pasteurization, Sell By Date and Manufacturer Shelf Life Date is required.

In either instance when labels are used, the information must agree with the manufacturers coding information. No product shall be shipped to an end-use customer, without open code dating, either from the manufacturer or by use of a label. No product shall be shipped to an end-use customer with conflicting manufacturer / label information. If product is shipped to an end-use customer with conflicting information, the customers have the right to reject any product that they can not determine the shelf life information and product will be returned to the PV at no additional cost to that customer or DSCP.

2. Navy Ships Customers:

All products shall have labels to include the DoD Stock Number, Item Nomenclature, Funding Information Code (FIC), Case Weight, Case Cube, Bar Code, Unit Pack, Lot Number, Unit of Issue, Date of Pack, Quantity, "Best When Used By" date, "Sell By" date, date of processing/pasteurization, or similar marking indicating the end of guaranteed freshness date, such as (see enclosed sample label). The Dates of Pack and Best When Used By must be "in the clear" (open coded) and easily visible. Item nomenclature shall be sufficient to identify the item, the DoD unit of issue may be found in the Schedule of Items. **It is mandatory that a label containing this information be adhered to every case delivered.**

The Navy has incorporated a new initiative that adds a bar code of the National Stock Number (NSN) to the label. The bar code is used to receipt product at time of delivery. In addition to the information listed above, the PV must provide a bar code on the case label by using the following:

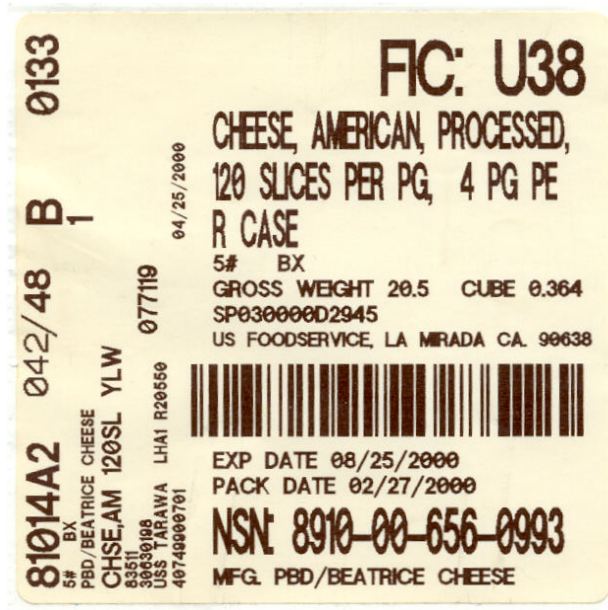
1. Checkmate Inventory for Windows
2. The PV catalog will be published on the SALTS Web Page:
(<http://www.salts.navy.mil/downloads/dpsc/dpsc.html#PrimeVendorCatalogs>)

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The label shall be placed on each case so that the bar code is not wrinkled, wet or wrapped around case corners. It must be suitable for accurate and quick scanning and must include:

1. Requisition number if provided by the customer or STORES Purchase Order number
2. The NSN represented in both human readable and bar coded format. This format shall be Code 128 with no less than 7.5 mil bar. Approximate size to be 3" long by 1/2" tall.
3. Human readable Funding Information Code (FIC).
4. When the weight of a packaged item is random or catch-weight, the weight must appear on the label.

The following sample label is provided. Actual labels must AT LEAST be the same size as the sample. (Approximately 4" X 4")



- E. All labels must include the name, address and plant number of the manufacturing establishment.
 - F. Any delivered product not labeled with the name and address of the manufacturing establishment must be identified as to its manufacturer by "timely" advance written notice to each installation's officer in charge of food service (e.g. Installation Food Advisor (IFA)). The listing is requested in alphabetical order in respect to the shipping container nomenclature. This listing must be kept current and provided to each Installation's Food Advisor, Food Service Officer, or FSC on a quarterly basis.
- F. Pallet placards are required for palletized loads to OCONUS destinations.
1. Regarding the placement of the placards on the pallets: A placard shall be positioned on the sides of the unit load just prior to applying the last layer of stretch (shrink) wrap. The outside label/placard shall be placed on either the identification-marked side of the load, or on the opposite side.
 2. Regarding the material used for the placard: The marking panel (placard) shall be constructed of any class or grade of solid fiberboard, and it must be affixed with tape and adhesive so as to remain securely attached to the load.

3. Regarding the size of the markings on the placard: Markings on palletized loads shall be $\frac{3}{4}$ inch or larger for interrupted stenciled letters, and $\frac{1}{2}$ inch or larger for solid letters.
4. The phrase "**FOR U.S. MILITARY FORCES IN EUROPE– NOT FOR RESALE**" (**as applicable**) must be conspicuously present and visible on the placard and is required in order to expedite all products through foreign delivery points

3. PALLETIZATION/CONTAINERIZATION

A. Requirements for all customers including all ships.

Except as identified as a special requirement below, all PV shipments must be palletized in accordance with good commercial practices. The PV is responsible for the purchase of all pallets. Where practical, pallet exchange programs will be implemented by customers. Pallets may not always be returned on a 1 to 1 basis. This does not relieve the PV from delivering products on the proper type pallet. Pallet retrieval and all associated costs shall be the responsibility of the PV. Although it is at the PV's discretion, corner boards and strapping are highly recommended. The PV will not be paid for any pallet that is delivered to a customer with damaged product because of poor palletization.

B. Special Navy Ship Requirements:

1. All products must be palletized and placed on the pier at the brow of the ship.
2. All other ships and hull types will use commercial palletization and shrink-wrapping. Pallet height shall not exceed **60"** in height including the pallet.
3. Palletizing for Resupply ships and Carriers must be done by using a two way wing type pallet. The commercial wood wing pallet dimensions must be 40"X48"X48" or 48"X40"X48". The Industrial Standard Specification for Wood pallets is the "American Society of Mechanical Engineers (ASME) MH1-Part 9, Part Number MH1-9-05-SW4048."
4. All pads must be commercial fiberboard, 40"X48", positioned on the pallets before loading. Pallet height must NOT exceed **54"**. The unit load bonding material must consist of strapping: two-girth wise and three lengthwise. Bonding material shall be threaded through the strapping slots on the pallet to form a consolidated, stable cargo, which can be handled as a unit. Shrink-wrap is prohibited.
5. The palletized/containerized unit loads require placards. The placards contain identification and contract data markings, which are to be stenciled, printed or labeled on two adjacent sides of the unitized load. The placards contain the stock number, item description, quantity, size and unit, the quantity is the number of shipping cases in the unit load, the gross weight and cube, the contract and delivery order number, the PV's name, address and nine digit zip code, and expiration date.
6. Load-outs require single line items to a pallet. Mixed loads are not permitted.

C. Requirements for pallets entering European Countries:

All pallets entering European Countries must comply with the following requirements. Wooden pallets and wood containers produced entirely or in part of non-manufactured softwood (coniferous) species shall be constructed from Heat Treated (HT to 56 degrees Centigrade for 30 minutes) material and certified accordingly by an accredited agency recognized by the American Lumber Standards Committee (ALSC) in accordance with Non-manufactured Wood Packing Policy and Non-manufactured Wood Enforcement Regulations. All wooden pallets, and containers, produced **entirely** of non-manufactured hardwood species only need be identified by a permanent mark of "NC" (non-coniferous), 1.25 inches or greater in height, accompanied by the CAGE code of the contracted manufacturer and the month and year of the contract or month and year

material is marked. On pallets, the marking shall be applied to the stringer or block on opposite sides and ends of the pallet and be contrasting and clearly visible. On containers, the marking shall be applied on a side other than the top or bottom, contrasting and clearly visible.

Pallet suppliers, who are in need of a Commercial and Government Entity (CAGE) code, in order to meet the above cited marking requirement, must submit the following information to the appropriate DSCP-FTAD Contract Administrator through the PV:

- (1) Complete Company (Pallet Manufacturer's) Name
- (2) Pallet manufacturer's Full Address
- (3) Pallet manufacturer's Point of Contact (POC)
- (4) Pallet manufacturer's phone number

DSCP-FTAD will advise the PV of the Pallet Manufacturer's assigned code.

NOTE: The use of slip sheets is recommended in lieu of Heat Treated pallets.

4. TRACEABILITY REQUIREMENTS FOR PRIME VENDORS OR PRIME VENDOR'S SUPPLIERS RE-PACKAGING AND RE-LABELING PRODUCTS

If the PV or a PV's supplier removes the item from the manufacturer's original packaging/shipping container and re-packages/re-labels an item, documentation must be maintained to trace the item back to the original producer/packer in case of a hazardous food recall or an item is rated Red/Critical during a DSCP audit. The PV shall maintain or request from their suppliers documentation/certificates containing the following information: Item nomenclature, name and number of establishment/vessel, location, country of origin, date of production/pack (DOP), lot number, etc. If processing/ production/packaging of the item occurred in more than one establishment/vessel, documentation for each item must also be maintained/ provided. These records must maintain traceability of the item to the extent that a lot number/DOP/Code Date of an item can be traced back to the original manufacturers/producers of an end item. The manufacturer/producer and/or the PV's item label shall clearly identify the item(s) shelf life information (using an open code date) on the exterior of each case. In addition, the PV must maintain records of quantities and when and where the re-packaged/re-labeled item(s) were shipped. The PV must be able to show/ provide DSCP-FTSB's Quality Auditors the documentation for samples selected during PV Product Quality Audits or Unannounced Quality Systems Management Visits (QSMVs). It is the PV's responsibility to notify and ensure their suppliers understand and comply with this requirement.

The above requirements are necessary in the event of a food recall (i.e., ALFOODACT) of potentially hazardous products when a recall is issued by a Regulatory Agency and for the PV to isolate suspected items in order to notify customers in an expeditious manner whenever products are rated "Red/Critical" during a DSCP audit. The above requirements serve two main purposes: (1) To protect DSCP's customers and expeditiously notify them in case of accidental or intentional tempering/contamination and/or to prevent consumption of unsafe/hazardous products and (2) To maintain traceability of re-packaged/re-labeled items in order to verify country of origin, approved source requirement during the shelf life cycle of the item in the PV storage and the customer's receipt/storage of the item in order to expedite the recall process for all suspected items intended for DSCP's customers.

INSPECTION AND ACCEPTANCE

1. INSPECTION AND ACCEPTANCE

A. FOB Destination Shipments (All shipments, unless otherwise specified by the Contracting Officer):

Inspection and acceptance of products will be performed at final destinations. However, all food deliveries are subject to military veterinary inspection and all delivery vehicles are subject to sanitary inspection at destination. The inspection is normally limited to identity, count and condition; however, this may be expanded if deemed necessary by either the military Veterinary Inspector, Dining Facility Manager, Food Service Advisor/Officer, or the Contracting Officer.

The PV's delivery vehicles shall be equipped to maintain the appropriate temperatures and product segregation as necessary to deliver products at the proper temperature. Deliveries shall be made in clean, closed vehicles. When transporting food items, the vehicles shall be maintained in good sanitary condition to prevent contamination of the material. Delivery vehicles used to deliver items under this contract shall be subject to military veterinary inspection at destination. In addition, the delivery vehicles will be inspected for cleanliness and condition.

The authorized receiving official at each delivery point is responsible for inspecting and accepting products as they are delivered. The delivery ticket shall not be signed prior to the inspection of each product. All overages/shortages/returns are to be noted on the delivery ticket by the receiving official and truck driver. A signature on the delivery ticket denotes acceptance of the product.

The contractor shall forward three (3) copies of the delivery ticket with the shipment. The receiving official will use the delivery ticket as the receipt document. Two (2) copies of the signed and annotated delivery ticket will serve as the acceptance document. No invoice may be submitted for payment until acceptance is verified.

B. FOB Origin Shipments (Only when specified by the Contracting Officer):

Inspection and acceptance of products will be performed at the PVs CONUS distribution point by a PV paid USDA official. Inspection will normally be limited to identity, count and condition. In these instances, the Government will accept product at the PVs CONUS facility (FOB Origin) and a fifty percent reduced distribution fee shall be applied.

The USDA official will sign the PV prepared invoice/delivery ticket denoting acceptance of the product by the government. Invoices will be express mailed by the PV to both DSCP and the end customer. It is the PV's responsibility to ensure that invoice/delivery ticket is clearly annotated with legible signatures.

2. WARRANTIES

The supplies furnished under the resultant contract(s) shall be covered by the most favorable commercial warranties that the vendor gives to any customer. The supplies and the rights and remedies provided therein are in addition to, and do not limit, any rights afforded to the Government by *Clause 52.212-4(o) "Warranty", "Contract Terms and Conditions-Commercial Items"* contained in the solicitation.

3. REJECTION PROCEDURES

A If product is determined to be defective, damaged, and/or compromised in any other manner, it may be rejected by the receiving official.

B. When product is found to be non-conforming or damaged, or otherwise suspect, the Veterinary Inspector shall notify the responsible Food Service Officer.

The Food Service Officer shall inspect and determine the course of action to be taken with the product in question. If present, the PV representative may be consulted. The final decision is to be made by the Food Service Officer and/or his/her representative.

C. In the event an item is rejected, the delivery ticket/invoice shall be annotated as to the item(s) rejected. These items shall then be deducted from the delivery ticket/invoice. The invoice total must be adjusted to reflect the correct dollar value of the shipment. Replacements will be authorized based on the customer's needs. To the greatest extent possible, on an as-needed, emergency basis, same day re-delivery of items that were previously rejected shall be made, so that the customer's food service requirements do not go unfulfilled for that day. The re-delivered items will be delivered under a separate invoice utilizing the same call number, CLIN number, and purchase order number for the discrepant line. These re-deliveries will not constitute an emergency requirement and therefore will have no additional charges including distribution fee.

D. In the event that a product is rejected after initial delivery is made, the PV will pick up the rejected product. Credit due to the ordering activity as a result of the rejected product being returned, will be handled through the receipt adjustment process in STORES. If the vendor has already been paid for the product, a credit memo will be issued through DSCP's financial system.

If a customer requires a one-to-one replacement, no additional paperwork is necessary. The vendor's delivery ticket/invoice will show that product is a replacement for the rejected item.

E. It is a requirement of this solicitation that product shall be inspected upon receipt as promptly as practicable. However, failure to promptly inspect or accept supplies shall not relieve the PV from responsibility, nor impose liability on any of the customers, for nonconforming supplies.

F. Supplies transported in vehicles which are not sanitary, or which are not equipped to maintain prescribed temperatures, may be rejected without further inspection.

DELIVERIES AND PERFORMANCE

1. TERMS OF INDEFINITE QUANTITY CONTRACT

- A. The duration of the contract(s) is for a 24 or 28 months base term depending on the ramp-up time which will be determined at time of award and two (2) available 18 month option periods for ordering and delivery. The ordering period begins after the start up implementation is completed and the first order is placed. The effective ordering and delivery period will run from the day the first order is placed until 24 or 28 months thereafter. The PV shall not be required to make any deliveries under this contract after the date exactly two (2) years after the beginning of the two-year ordering period. For example, if the two year ordering period begins on May 1, 2008, the PV will not be required to make any deliveries after June 30, 2010. Ordering and delivery will continue as such through the two (2) 18 month option periods.
- B. The PV's start up period is defined as the timeframe which begins immediately after award and ends when the first order is placed. The PV shall submit a proposed implementation schedule to the Contracting Officer within ten (10) days after award highlighting the steps that will be taken to implement a fully functional distribution account, including all EDI transactions (and testing), for all customers covered by this solicitation. The total days allotted for the preparation and submission of the implementation plan, and the implementation (i.e. fully functional distribution accounts in place for all customers) shall not exceed 120 days.
- C. Price changes to the PV's STORES catalog(s) will be made in accordance with the Prospective Price Redetermination Section, as specified in this solicitation.

2. CONTRACTOR ACCOUNTABILITY

In keeping with the United States commitment to insure that products imported into foreign countries for use by the United States Armed Forces are not converted to other use, the PV is responsible to develop and implement a system to insure accountability of those products. Furthermore, the PV is required to segregate product purchased for military customers from commercial product during OCONUS warehousing and shipping in a manner that precludes the products from being mixed together and erroneously shipped to DSCP's customers.

3. ITEM AVAILABILITY

- A. Items must be stocked in sufficient quantities to fill all ordering activity requirements as forecasted by the customers. The vendor will be required to maintain a minimum of **30 days of supply** at all times in each OCONUS warehouse(s). For AF NAF Customers, the vendor will be required to maintain a minimum of 60 days of supply at all times in each OCONUS warehouse that supports those facilities. It is critical that items ordered be routinely delivered on a "skip day" basis, at a minimum. The PV shall make every effort to accommodate all customers including those with unforecasted demand; however, item availability for forecasted requirements shall not suffer as a result of unforecasted requirements. If the PV chooses to supply unforecasted requirements and it affects forecasted requirements' excess cost for replenishment, will be at the vendor's expense.
- B. In the event that emergency orders or emergency stock replenishment(s) are needed as a result of transportation delays, force majeure, and other unanticipated circumstances, the PV will be responsible for purchasing that stock from various sources, i.e., local purchase, DeCA and AAFES where applicable, and other geographically viable PV(s). DSCP will not facilitate these transactions and they will be handled as vendor-to-vendor transactions.

- C. Items must be stocked in sufficient quantities to fill all ordering activity requirements. Surges in demand must be taken into consideration when determining stocking procedures. Lead times from CONUS to OCONUS must be considered.

Offerors shall provide their intended supply pipeline in detail to be utilized both in the continental United States and overseas. In calculating necessary levels, vendors should contact SDDC for over ocean shipping times (OST) for each Zone. Offerors shall annotate and fully describe the information listed below for each Zone it is offering on. Note, this format should be utilized for all submissions.

CONUS FACILITIES						
Facility Name	Address	Own or Subcontract	Case Count	Days of Supply On-Hand	Dollar Value of Stock Held	Re-Order Point in Days
OCONUS FACILITIES						
Facility Name	Address	Own or Subcontract	Case Count	Days of Supply On-Hand	Dollar Value of Stock Held	Re-Order Point in Days

4. DELIVERY REQUIREMENTS

A. General:

1. Products for individual customers/dining facilities must be segregated. Many of the military bases have more than one delivery point. All products shall be segregated by drop-off point. The intent is to provide expeditious off-loading and delivery to the customer.
2. The offeror shall also ensure that the personnel loading and delivering the product provide prompt and efficient service to the customer. Drivers should carry picture ID and comply with any internal ID/security requirements of the specific site. Trucks should also be properly registered with each activity to ensure smooth admission to the compound, while fully honoring all in-house security protection measures of the military activities.
3. The offeror shall ensure that equipment, i.e., ramps, pallet jacks, etc. required to make customer deliveries is available at time of delivery. Any delivery made to an end-use customer that can not be made in an efficient manner because of lack of equipment, may be rejected and returned to the PV warehouse at no additional cost. It is the PVs responsibility to know which customers require such equipment.

B. Land-Based Customers:

1. The PV shall stock items in sufficient quantities to fill all ordering activity requirements. Normal routine deliveries for Zones I and II shall be made within 48

hours after order placement. Order placement must be made before 12 noon to be considered ordered for the day. For example, orders placed before noon on March 1st for Zone I would have a required delivery date of March 3rd. Orders placed after noon on March 1st would have a required delivery date of March 4th and March 8th respectively. Exceptions may apply for remote areas.

2. The PV shall advise the customer no later than 12 noon on the day following order placement of the non-availability of an item. If it appears that the vendor does not expect a stock replenishment in sufficient time to fulfill the requirement, the PV should offer the customer a substitute at the time of the non-availability notification, or advise them of the status of the not in stock (NIS) item(s). The customer will make the final decision on the acceptability of any substitution.

C. Navy Ship Customers (excludes T-AFS):

1. The PV shall stock items in sufficient quantities to fill all forecasted requirements. Routine delivery shall be as soon as possible in accordance with the customers' required delivery date (RDD), taking into consideration the customers' location, order processing time, transit time and weather conditions. Depending on the location, delivery can be made anywhere from 3-12 days once the order has been finalized. Note: In preparing the RDD, the customer should take into account the PV's transit time to the desired final destination.
2. The PV shall advise the customer no later than 12 noon on the day following order placement of the non-availability of an item. If it appears that the vendor does not expect a stock replenishment in sufficient time to fulfill the requirement, the PV should offer the customer a substitute at the time of the non-availability notification, or advise them of the status of the not in stock (NIS) item(s). The customer will make the final decision on the acceptability for any substitution(s).
3. Delivery port location(s), date(s) and time(s) to be specified by CTF-63 (Commander Task Force - 63) in sufficient enough time to meet the end users RDD.

D. Navy Tactical Auxiliary Fleet Supply Ship (T-AFS) Only:

1. T-AFS(s) serve as floating warehouses for supporting other ships at sea. Since April 2003, there has been very limited T-AFS support in the Mediterranean and future support levels are unknown at this time. Port changes will only be made due to operational necessity, and CTF-63 (Commander Task Force - 63) will give the PV as much notice as possible. Port facilities will be contracted for by the T-AFS.
2. The average volume of supply to a load-out ship in terms of pallets is 300 to 500. Therefore order placement for Navy Load-Outs will be submitted at least 36 days prior to the required delivery date. While this may allow sufficient time for product to be shipped from the CONUS Warehouse, the majority of these items are expected to be stored and readily available at all times. Unforeseen operational requirements and emergencies may dictate the need for orders to be placed with shorter lead-times.
3. The PV will review all requisitions and confirm receipt of an order within 24 hours to CTF-63/T-AFS. Status will be provided to the T-AFS/CTF-63 within 96 hours after receipt of the initial order. Substitutes will be offered to the T-AFS/CTF-63. A preliminary fill list will be provided to CTF-63 and the T-AFS at least 14 days prior to loadout, and a final fill list at least 5 days prior to loadout. PV will coordinate truck shipments closely with CTF-63 to comply with the T-AFS's requested load plan (preferred order of loading). Chill and freeze vans must be delivered in an arranged sequence in accordance with the plan. PV will provide on-site assistance at each loadout to resolve problems should they occur. PV will be required to provide

specific details of the shipment to the ship prior to and/or with the delivery; including, but not limited to pallet receipts, fill lists, receiving tally sheets, etc. Samples of these documents will be provided after award.

4. The T-AFS will respond to any substitution request within 48 hours. The T-AFS will submit all changes to the original order to the PV no later than 14 days prior to required delivery date. For order changes that cannot be accommodated by the PV the CTF-63 will provide alternate delivery instructions. Whether changes identified after that date can be accommodated will be handled on a case-by-case basis. The T-AFS will provide a detailed load plan to the PV at least 10 days prior to the load-out. The T-AFS will arrange all port contracted facilities and will bear all port costs associated with the load-out. The T-AFS/CTF-63 will provide the capability to load product at the rate of at least 200 pallets per day, and will arrange any Navy required pre-load veterinary inspections. Demurrage costs will start accruing after 4 hours and these costs shall not exceed \$25 dollars per hour with a maximum of \$400.00 per day per truck. Customers will absorb demurrage costs associated with offloading delays except when such delays are PV/contractor caused. Under extraordinary circumstance the Contracting Officer may honor requests for additional costs in excess of \$400.00 when the Contractor can provide documentation that the additional costs were unanticipated, unavoidable and may/may not have been caused by the Customer. The T-AFS will coordinate all truck movement and offloading within the port area. The Navy will provide at least three months lead time to add or delete items from the cargo list.

E. Fitting Out and Supply Support Assistance Center (FOSSAC)

Loading and stowage of products onto U.S. Navy ships will be undertaken by FOSSAC through its contracts with private parties. The PV’s responsibility and liability ends upon delivery to the ship where the Government accepts the products delivered. The duties and responsibilities of the PV are unaffected by the FOSSAC role. In pricing its offer, the PV should not include any cost or charge related to this requirement. The coordination and scheduling of deliveries by the PV to the ships, as described in this solicitation, remains unchanged.

F. REMOTE LOCATIONS ORDER LEAD-TIMES

For the following remote locations (Turkey, Sardinia, Poland, the Azores, Greece, Bulgaria and Hungary), the PV will propose the lead-time required. Saturday deliveries may occasionally be necessary, and will be agreed upon by the PV and the individual customer(s).

(*Offeror must complete with proposed lead times for these remote locations)

REMOTE LOCATION	NUMBER OF DAYS LEADTIME REQUIRED
Poland (Zone I)	
Hungary (Zone I)	
United Kingdom (Zone I)	
Ireland (Zone I)	
Norway (Zone I)	
Sweden (Zone I)	
Finland (Zone I)	
Spain (Zone II)	

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REMOTE LOCATION	NUMBER OF DAYS LEADTIME REQUIRED
Turkey (Zone II)	
Sardinia (Zone II)	
Bulgaria (Zone II)	
The Azores (Zone II)	
Greece (Zone II)	
Romania (Zone II)	
Sicily (Zone II only)	

5. POINT OF DELIVERY

- A. Offerors are instructed to contact SDDC personnel to assist in determining the average number of days it will take to get to their OCONUS facility(s); the average number of days required for booking; whether there is an established route to their OCONUS facility(s), etc. Offerors should contact Customer Service, DDC New Cumberland, at (800) 456-5507
- B. It is a requirement of this solicitation that each delivery point receive its entire order, within a scheduled delivery period. The PV shall remove all excess pallets used for delivery of products from the delivery points. Dependent upon the specific customers, deliveries shall average 1-3 times per week to each customer, unless the customer and the PV agree upon a delivery schedule.
- C. Installation delivery routes and stop-off sequences (if applicable) will be coordinated and verified with the installations on a **post award** basis by the awardee(s). All ship delivery routes and stop-off sequence will be coordinated with and verified with the CTF-63 for all Zones on a **post-award** basis by the awardee(s). The PV must provide a signed copy of the delivery invoice on the 3rd normal business day after delivery is made.
- D. Upon completing the delivery(ies), and before the carrier leaves, the installation copies of the invoice/delivery ticket may be required to be delivered to a central "Accounting/Troop Issue" activity of the installation.
- E. PVs should be aware that projected feeding strengths at each Military location are subject to fluctuations based on a variety of factors, i.e. seasonal increases/decreases in personnel, surges in personnel during training exercises or crisis situations, or troop transfers, etc.

Therefore, it is critical that PV Customer Service Representative(s) should be able to converse fluently in English, and maintain open communications with the individual bases to be aware of these fluctuations and work closely with the customers to provide the increased quantity and frequency of deliveries needed during these critical times. In the case of Navy Ship load-outs, PV communication with DSCPE and the CTF-63 is essential.

- F. All deliveries are subject to Military Veterinary Medical inspection at the assigned delivery destination point.
- G. Consists/manifests are required for all deliveries.
- H. Specific delivery point information is provided below for each zone. Customer telephone numbers are provided for post-contract award actions, only. The customers should not be contacted regarding questions concerning delivery prior to contract award. Offerors

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are advised to contact the Contracting Officer(s) or the Contract Specialist(s) for any such information. The post award point(s) of contact will be the Dining Facility Manager, Food Service Officer, Troop Issue Subsistence Officer or for Navy Ships, the CTF-63 Office or the Replenishment Officer.

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Zone I - Northern Europe

Service	Customer		Bldg.	Location	Phone	Fax	Loading Dock	40 Ft Truck Access	Current Deliveries Per Week & Days
AF	BDF100	Republic of Georgia		Republic of Georgia	713-445-4366	(01149)6134-604-926	Yes	Yes	1-MONTH
AF	CDCEST	RAF Lakenheath CDC	659	Lakenheath England	(01144)1638-52-3285	(01144)1638-52-6155	No	Yes	3-M-W-F
AF	FT5587	RAF Lakenheath 48TH Medic	932	Lakenheath England	(01144)1638-52-8170	(01144)1638-52-8137	No	Yes	3-M-W-F
AF	FT9163	Spandahlem Flight Kitchen Jet Blast	670	Spangdahlem Germany	(01149)065656-18856	(01149)6565-617458	No	Yes	2-T-T
AF	FT9199	Rheinland Inn Dining Facility	2107	Ramstein Germany	(01149)6371-47-3418	(01149)6371-5080	No	Yes	2-T-T
AF	FT9200	Linderghof DFAC Kapaun AS	2791	Vogelweh Germany	(01149)6315-36-6784	(01149)631-53-69256	No	Yes	3-M-W-F
AF	FT9201	Ramstein Flight Kitchen	2398	Ramstein Germany	(01149)6371-476059	(01149)6371-475080	No	Yes	3-M-W-F
AF	FT9202	Ramstein 617th CES/CEX (Tent City)	664	Ramstein Germany	(01149)6371-476318	(01149)6371-479278	No	Yes	3-M-W-F
AF	FT9208	Mosel Halle DFAC Spandahlem	147	Spangdahlem Germany	(01149)6565-61-6798	(01149)6565-617458	No	Yes	2-T-T
AF	FT9209	RAF Mildenhall Gateway DFAC	436	Mildenhall England	(01144)1638-52-3285	(01144)1638-54-4171	No	Yes	3-M-W-F
AF	FT9210	RAF Mildenhall Gateway Flight Deck	436	Mildenhall England	(01144)1638-52-3285	(01144)1638-54-4171	No	Yes	3-M-W-F
AF	FT9211	RAF Lakenheath Knights Table	934	Lakenheath England	(01144)1638-52-2910	(01144)1638-52-3301	Yes	Yes	3-M-W-F
AF	FT9212	RAF 48th Street Café Lakenheath Flight Line	1224	Lakenheath England	(01144)1638-52-2910	(01144)1638-52-3301	No	Yes	3-M-W-F
AF	FT9233	RAF Mildenhall Hard Stand Flight Kitchen	796	Mildenhall England	(01144)1638-54-3038	No Fax	No	Yes	3-M-W-F
AF	FT9527	Ramstein CDC #1	862	Ramstein Germany	(01149)6371-479276	(01149)6371-479278	No	Yes	3-M-W-F
AF	FT9529	Ramstein School Age Care	1003	Ramstein Germany	(01149)6371-476444	(01149)6371-473204	No	Yes	3-M-W-F
AF	FT9530	Vogelweh CDC	1029	Vogelweh Germany	(01149)631-536-6362	(01149)631-55856	No	Yes	3-M-W-F
AF	FT9531	Vogelweh School Age Care Kapaun	1028	Vogelweh Germany	(01149)0631-5366362	(01149)0631-5367122	No	Yes	3-M-W-F

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Service	Customer		Bldg.	Location	Phone	Fax	Loading Dock	40 Ft Truck Access	Current Deliveries Per Week & Days
AF	FT9532	Kapaun SAP	2785	Vogelweh Germany	(01149)0631-5366065	(01149)0631-5367122	No	Yes	3-M-W-F
AF	FT9533	Sembach CDC	83	Sembach Germany	(01149)06302-676265	(01149)06302-677615	No	Yes	3-M-W-F
AF	FT9536	Eifel East CDC Spangdahlem	457	Spangdahlem Germany	(01149)6565-5312	(01149)6565-5589	No	Yes	2-T-T
AF	FT9537	Eifel West CDC French Kaserne Bitburg	2001	Bitburg Germany	(01149)6565-61-9212	(01149)6565-61-9245	No	Yes	2-T-T
AF	FT9538	Spangdahlem Youth Activities	427	Spangdahlem Germany	(01149)6565-616238	(01149)6565-16704	No	Yes	2-T-T
AF	FT9539	Mildenhall CDC	288	Mildenhall England	(01144)1638-54-2042	(01144)1638-71-2186	No	Yes	3-M-W-F
AF	FT9540	RAF Croughton CDC	150	Croughton England	(01144)1280-70-8420	(01144)1638-52-367	No	No	2-T-T
AF	FT9541	RAF Lakenheath CDC	659	Lakenheath England	(01144)1638-52-3285	(01144)1638-52-6155	No	Yes	3-M-W-F
AF	FT9542	RAF Lakenheath Youth Center	250	Lakenheath England	(01144)1638-52-3285	(01144)1638-52-6155	No	Yes	3-M-W-F
AF	FT9553	Geilenkirchen CDC	82	Geilenkirchen Germany	(01149)2451-63-2216	No FAX	No	Yes	1-THURS
AF	FT9205	Eagle Perch DFAC Volkel	10	Volkel Netherlands	(0031)4132-78241/7831	(0031)4132-72417	No	Yes	1-THURS
AF	FT9206	Limburg House	93	Kleine Brogel Belgium	(0032)1151-2412/9432	(0032)1163-4883	No	Yes	1-THURS
AF	FT9207	Eagle's Nest DFAC Buechel	513	Buechel Germany	(01149)6565-61-7334 X240	(01149)6565-61-7340	No	Yes	1-THURS
AF	FT9907	Tornato Tavern Buechel	354	Buechel Germany	(01149)267-8952249	(01149)2678-95-247	No	Yes	1-THURS
AR	BDF001	29th Support Group	3206	Kaiserlautern	(01149)6783-66236	(01149)6783-66953	No	Yes	3-M-W-F
AR	BDF002	HHC 2 nd BDE	8311	Smith Barracks, Baumholder	(1149)678-36-6627	(01149)6783-66953	Yes	Yes	3-M-W-F
AR	BDF004	Rhine Ordinance Barracks 5th Maint	163	HHC 29th SG, Kaiserlautern	(01149)6783-66236	(01149)6783-66953	Yes	Yes	3-M-W-F
AR	BDF005	1 / 94 FA	9008	Strassburg Kaserne,	(01149)6783-66236	(01149)6783-66953	No	Yes	3-M-W-F
AR	BDF007	191st Ordinance Company	1206	191ST ORD, Miesau	(01149)6783-66236	(01149)6783-66953	Yes	Yes	3-M-W-F

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Service	Customer		Bldg.	Location	Phone	Fax	Loading Dock	40 Ft Truck Access	Current Deliveries Per Week & Days
AR	BDF008	208th Finance Bn	1566	Spinelli Barracks, Mannheim	(01149)6783-66236	(01149)6783-66953	Yes	Yes	3-M-W-F
AR	BDF011	Patch Barracks DFAC	2345	Patch Barracks , Valhingen	(01149)6783-66236	(01149)6783-66953	No	Yes	3-M-W-F
AR	BDF012	Panzer Kaserne	2963	Panzer Consolidated, Boeblingen	(01149)6783-66236	(01149)6783-66953	Yes	Yes	3-M-W-F
AR	BDF013	28th Trans Bn	45	Coleman Barracks, Mannheim	(01149)6783-66236	(01149)6783-66953	No	Yes	3-M-W-F
AR	BDF014	44th Signal Bn	230	Sullivan Barracks, Mannheim	(01149)6783-66236	(01149)6783-66953	No	Yes	3-M-W-F
AR	BDF015	9th MP Detachment	1270	Coleman Barracks, Mannheim	(01149)6783-66236	(01149)6783-66953	Yes	Yes	3-M-W-F
AR	BDF016	Keyes DFAC	1	Campbell Barracks, Heidelberg	(01149)6783-66236	(01149)6783-66953	Yes	Yes	3-M-W-F
AR	BDF017	26 th ASG	112	Patton Bks, Heidelberg	(01149)678-36-6236	(01149)678-36-6953	Yes	Yes	3-M-W-F
AR	BDF018	72nd CONS DFAC	331	Taylor Barracks, Mannheim	(01149)678-36-6236	(01149)678-36-6953	Yes	Yes	3-M-W-F
AR	DEXCDC	Dexheim CDC #1	6471	Anderson Barracks, Dexheim	(01149)6133-69-667	(01149)611-380-7312	Yes	No	3-M-W-F
AR	DEXSAS	Dexheim Youth Services	6472	Anderson Barracks, Dexheim	(01149)6133-69-643	(01149)611-380-7312	Yes	No	3-M-W-F
AR	G00005	409th BSB Grafenwoehr	3305	Camp Normandy, Grafenwoehr	(01149)932-130-5500	(01149)932-130-5974	No	No	3-M-W-F
AR	G00007	USAG Grafenwoehr DFAC	101	Gettysburg Ave, Grafenwoehr	(01149)932-130-5500	(01149)932-130-5974	Yes	Yes	3-M-W-F
AR	HCDC01	Hainerberg CDC 1	7875	Washington Strasse, Hainerberg	(01149)6114-08-0411	(01149)611-408-0312	No	No	3-M-W-F

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Service	Customer		Bldg.	Location	Phone	Fax	Loading Dock	40 Ft Truck Access	Current Deliveries Per Week & Days
AR	HCDC02	Hainerberg CDC 2	1501	Bldg 1501, WAAF	(01149)6114-08-0411	(01149)611-408-0312	No	No	3-M-W-F
AR	HDF002	1-4 Inf Regiment DFAC	857	Camp Mehlhaube	(01149)947-283-2825	(01149)947-283-2174	No	Yes	3-M-W-F
AR	HDF003	USAG Hohenfels DFAC	24	Camp Nainhof, Hohenfels	(01149)947-283-2431	(01149)947-283-2174	No	Yes	3-M-W-F
AR	HDF004	Pioneer Kaserne	12	Hanau	(01149)6181-88-8090	(01149)6181-88-8480	Yes	Yes	3-M-W-F
AR	HDF010	5/7th ADA DFAC	790	Underwood Kaserne, Hanau	(01149)6181-88-9385	(01149)6181-88-8480	Yes	Yes	3-M-W-F
AR	HDF012	32nd Signal Bn	4170	Kelly Barracks, Darmstadt	(01149)6151-69-6237	(01149)6181-88-8480	No	Yes	3-M-W-F
AR	HDF014	3rd COSCOM	1052	WAAF	(01149)611-705-5110	(01149)6181-88-8480	No	Yes	3-M-W-F
AR	HDF016	123rd MSB	6328	Anderson Brks, Dexheim	(01149)6783-66236	(01149)6783-66953			
AR	HYS001	Hainerberg Youth Services	7884	Mississippi Strasse, Hainerberg	(01149)6114-08-0411	(01149)611-408-0312	No	No	3-M-W-F
AR	KDF004	1-26th Inf DFAC	212	Ledward Barracks, Schweinfurt	(01149)932-130-5500	(01149)932-130-5974	No	Yes	3-M-W-F
AR	KDF007	7th Corp Support Warner DFAC	7339	Warner Barracks, Bamberg	(01149)932-130-5500	(01149)932-130-5974	No	Yes	3-M-W-F
AR	KDF008	4TH Cav DFAC	5814	Katterbach Kasern, Katterbach	(01149)932-130-5500	(01149)932-130-5974	Yes	Yes	3-M-W-F
AR	KDF012	11TH AV 3rd DFAC	6628	Stock Barracks, Illesheim	(01149)932-130-5500	(01149)932-130-5974	Yes	Yes	3-M-W-F
AR	KDF013	1-18 Inf DFAC	167	Conn Barracks, Schweinfurt	(01149)932-130-5500	(01149)932-130-5974	No	Yes	3-M-W-F
AR	PK4F03	TISA Hohenfels	1188	Camp Albertshof	(01149)947-283-2825	(01149)947-283-2174	Yes	Yes	3-M-W-F
AR	PK4FSD	TISA Grafenwoehr Lager	295	Grafenwoehr Lager, Grafenwoehr	(01149)964-183-6150	(01149)964-188-7391	Yes	Yes	3-M-W-F

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Service	Customer		Bldg.	Location	Phone	Fax	Loading Dock	40 Ft Truck Access	Current Deliveries Per Week & Days
AR	PK4FVX	TISA Baumholder	8713	Smith Barracks, Baumholder	(1149)678-36-6627	(01149)6783-66953	Yes	Yes	3-M-W-F
AR	SASDRM	Darmstadt School Age Services	4441	Naock Strasse, Darmstadt	(01149)6151-69-6242	(01149)6151-951-8174	No	No	3-M-W-F
AR	SK4F03	TISA Hohenfels	1188	Camp Albertshof	(01149)947-283-2825	(01149)947-283-2174	Yes	Yes	3-M-W-F
AR	SK4FSD	Grafenwoeher TISA	295	Grafenwoehr Lager, Grafenwoehr	(01149)9641-83-6150	(01149)9641-88-7391	Yes	Yes	3-M-W-F
AR	SK4FVX	TISA Baumholder	8713	Smith Barracks, Baumholder	(01149)678-36-6627	(01149)678-36-6953	Yes	Yes	3-M-W-F
AR	V00006	HHT 2 nd Cav Reg	603	Old Iron Street, Vilseck	(01149)932-130-5500	(01149)932-130-5974	Yes	Yes	3-M-W-F
AR	W81ECC	TISA Hanau	605	Grossauheim Kaserne, Hanau	(01149)6181-88-8136	(01149)6181-88-8480	Yes	Yes	3-M-W-F
AR	W81J7T	TISA Hohenfels	24	Camp Nainhof, Hohenfels	(01149)947-283-2431	(01149)947-283-2174	No	Yes	
AR	W81P4Y	HHQ 2ND STRYKER CAV	612	Vilseck, GE	(01149)641-83-6150	(01149)9321-305-974	Yes	Yes	As needed
AR	W81RKF	1-4 INF REGIMENT DFAC	857	Camp Mehlhaube	(01149)947-283-2825	(01149)947-283-2174	No	Yes	
AR	W81RXW	409TH BSB DFAC	101	Gragenwoehr, GE	(01149)641-83-6150	(01149)9641-88-7391	Yes	Yes	As needed
AR	WAACDC	WAAF CDC	1502	Lucas Strasse, Wiesbaden	(01149)6114-08-0411	(01149)611-408-0312	No	No	3-M-W-F
AR	WHWDLB	HEIDELBERG HOSPITAL	3617	Karlsruher-Strasse, Heidelberg	(01149)6221-17-2747	(01149)6221-17-2941	Yes	Yes	
AR	WK4F2G	Darmstadt CDC	4413	Gebauder Lincoln Village, Darmstadt	(01149)6151-69-6579	(01149)6151-951-8174	No	No	3-M-W-F
AR	WK4GBY	21st TSC (200th MMC)	234	Am Open Kreisell, Kaiserslautern	(01149)631-413-8577	(01149)631-413-8092	Yes	Yes	As Needed
AR	WK4NKT	Heidelberg Hospital	3617	Karlsruher-Strasse, Heidelberg	(01149)6221-17-2747	(01149)6221-17-2941	Yes	Yes	3-M-W-F

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Service	Customer		Bldg.	Location	Phone	Fax	Loading Dock	40 Ft Truck Access	Current Deliveries Per Week & Days
AR	WK4NKV	Landstuhl Hospital	3775	Landstuhl	(01149)6371-86-6192	(01149)6371-86-6192	Yes	Yes	3-M-W-F
AR	WK4T85	1-10th SFG(A)	2968	Panzer Kaserne	(01149)7031-15-2736	(01149)631-413-8092/8579	Yes	Yes	As Needed
AR	WK4US1	Baumholder CDC	8729	Baumholder CDC	(01149)678-36-6568		Yes	Yes	3-M-W-F
AR	WLANDS	Landstuhl Hospital	3775	Landstuhl, GE	(01149)6371-86-7186	(01149)6371-86-6192	Yes	Yes	As needed
CIV	UY0304	Air Rep Germany Hahn	1355	Hahn Flughafen	(01149)654-350-8758	(01149)654-350-8758	Yes	Yes	2-T-T

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Non-Appropriated Funds

Service	Customer		Bldg.	Location	Phone	Fax	Loading Dock	40 Ft Truck Access	Current Deliveries Per Week & Days
AF	FT9912	Menwith Hill Central Whse (NAF)	32	Menwith Hill England	(01144)1423-777828	(01144)1423-777104	Yes	Yes	2-T-T
AF	FT9913	RAF Croughton Central Whse (NAF)	153	RAF Croughton England	(01144)1869-708121	(01144)1869-708676	Yes	Yes	2-T-T
AF	FT9914	RAF Alconbury Central Whse (NAF)	560	RAF Alconbury England	(01144)1480-823566	(01144)1480-823001	Yes	Yes	2-T-T
AF	FT9915	RAF Lakenheath Whse (NAF)	1508	RAF Lakenheath England	(01144)1638-521787	(01144)1638-526054	Yes	Yes	2-T-T
AF	FT9916	RAF Fairford Central Whse (NAF)	165	RAF Fairford England	(01144)1285-714161	(01144)1285-714025	Yes	Yes	2-T-T

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Zone II - Southern Europe

Service	Customer		Bldg.	Location	Phone	Fax	Loading Dock	40 Ft Truck Access	Current Deliveries Per Week & Days
AF	FT9191	La Dolce Vita DFAC	1412	Aviano Italy	(0039)434-66-8494	(0039)434-66-4122	No	Yes	2-T-T
AF	FT9192	Buon Appetit DFAC	144	Flight Line DFAC, Aviano Italy	(0039)434-66-7166	(0039)434-66-4122	Yes	Yes	2-T-T
AF	FT9195	Ghedi DFAC	120	Ghedi AB, Italy	(0039)309-03-2729	(0039)306-93-51323	No	No	1-W
AF	FT9197	Moron AB DFAC	115	Moron, Spain	(0034)584-8493	(0034)584-8472	No	Yes	2-T-T
AF	FT9198	Sultans Inn DFAC	244	B Street, Incirlik AB, Turkey	(0090)3223-16-6016	(0090)3223-16-8487	Yes	Yes	1-TU
AF	FT9524	Aviano CDC	170	Area 1, Aviano Italy	(0039)434-66-8246	(0039)434-66-7279	No	No	2-T-T
AR	W904KE	Sec of Defense DFAC		Urosevac, Bosnia	781-4197-4198	781-4196	No	Yes	2-TU-F
AR	W907NG	Presidential		Urosevac Serbia	781-4197-4198	781-4196	No	Yes	2-TU-F
AR	W90C9X	Joint Task Force East		AB Mihail Kogalniceanu, RO	469-8520		No	Yes	
AR	WABS02	Camp Able Sentry		Kosovo	(00389)702-33134		Yes	Yes	2-T-F
AR	WK9GHL	Vincenza TISA	304	Ederle BKS, Vicenza Italy	(0039)444-51-7652	(0039)444-51-7083	No	Yes	2-W-F
NV	N62863	NAS Rota	38	Rota, Spain	(0034)956-82-2032	(0034)956-82-2032	Yes	Yes	2-T-T
NV	N62995	NEX Sigonella	533	Contrada Sigonella, Catina Italy	(0039)95-86-5738	(0039)95-86-2564	Yes	Yes	1-TH
NV	N62995	NAS Sigonella	533	Sigonella, Italy	(0039)958-65739	(0039)958-62-564	Yes	Yes	1-THU
NV	N66096	Naples Hospital		Ospedale Marina American	(0039)817-24-4816	(0039)817-24-3650	Yes	Yes	1-WE
NV	N66691	Souda Bay Galley	2	Souda Bay, Crete Greece	(0030)82-16-6200 X1254	(0030)82-16-6200 X1601	Yes	No	1-FR
NV	NCLB96	Endzone Club (MWR)	96	Souda Bay, Crete Greece	(0030)82-16-6200 X1497	(0030)82-16-6200 X1490			1-FR

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NV	V20632	USS SAIPAN (LHA-2	W-143	Norfolk, Virginia (CONUS)	314-626-3164	314-626-3667	No	Yes	
NV		USS Mt. Whitney		Gaeta, Italy	646-7200				
NV	V21053	USS BOONE FFG-28	CTF-63	Naples, Italy	314-626-3164	314-626-3667	No	Yes	
NV	V21429	USS PHILIPPINE SEA	PIER	Mayport, FL (CONUS)	314-626-3164	314-626-3667	No	Yes	
NV	V21531	USS ASHLAND	PIER	Naval Support Activity, UAE	314-626-3164	314-626-3667	No	Yes	
NV	V21941	USS SULLIVANS DDG-68	PIER	Mayport, FL (CONUS)	314-626-3164	314-626-3667	No	Yes	
NV	V21942	USS SULLIVANS	PIER	Mayport, FL (CONUS)	314-626-3164	314-626-3667	No	Yes	

Zone III, Central Asia

Service	Customer		Bldg.	Location	Phone	Fax	Loading Dock	40 Ft Truck Access	Current Deliveries Per Week & Days
AF	FT9290	Manas DFAC		Bishkek, Kyrgyzstan	DSN: 318-441-0516	DSN: 318-441-5643	Yes	Yes	3-M-W-F
AF	FT9291	Trailer 95X001, Civ Park Ramp		Dushanbe, Tajikistan	DSN: 318 434 9561		No	No	As Needed
DOS	19L2AE	US Embassy Astana (Chancery)		Astana, Kazakhstan	7 (3172) 70-21-00	(3172) 34-08-90	No	No	As Needed
DOS	SD0388	US Embassy Tashkent		Tashkent, Uzbekistan	(998) (71) 120 5450	(998) (71) 120 6335	No	No	As Needed
DOS	SD0414	US Embassy Bishkek		Bishkek, Kyrgyzstan	(996-312) 551-241	(996-312) 551-264	No	No	As Needed

6. FILL RATE

A. Definitions:

1. Cases accepted: The product that the customer has received and receipted not including damaged cases, mis-picks, and product substitutions.

2. Cases ordered: The product requested by a customer.

B. Order fill rates shall be calculated on an on-time, per order basis and tracked for weekly and monthly submission to the Contracting Officer/Account Manager. The fill rate shall be calculated as follows, and shall not include mis-picks, damaged cases, etc.:

$$\frac{\text{Cases accepted}}{\text{Cases ordered}} \times 100 = \text{FILL RATE \%}$$

Fill rates shall be calculated and reported with and without substitutions.

C. The minimum acceptable fill rate to be considered for award under this solicitation is 97.5% before substitutions. All technical proposals must contain a proposed order fill rate that meets at least that level of service. The proposed fill rate must be supported with detailed information (e.g., proposed in-house and in-transit inventory levels) that clearly demonstrates how the rate will be met and maintained. The proposed fill rate of 97.5% or higher will become the contract requirement upon award, not to include NAF Air Force customers. Fill rates shall be proposed without qualifiers. If customer actions attribute to fill rates below goal, the PV shall notify the Contracting Officer with supporting documentation. The Contracting Officer shall consider such incidents on a case-by-case basis.

D. For Air Force NAF customers, a separate fill rate of 97.5% or higher will become the contract requirement upon award. If this rate is missed for two consecutive orders, the NAFI may elect to place orders elsewhere.

7. HOLIDAYS

A. All orders are to be delivered on the specified delivery date, except for Federal holidays, as outlined below. When a scheduled delivery day falls on one of these days, or one designated by your firm, delivery should occur on the next business day, unless otherwise agreed to by the customer.

New Year's Day	Labor Day
Martin Luther King's Birthday	Columbus Day
President's Day	Veteran's Day
Memorial Day	Thanksgiving Day
Independence Day	Christmas Day

Note: Saturday holidays are celebrated the preceding Friday; Sunday holidays are celebrated on the following Monday.

B. If your firm observes a holiday that is not listed above please list them on the blank lines provided below. The list must include days that are observed for holidays that fall on weekends. For example, if the actual holiday falls on Saturday, indicate if the holiday is observed on the Friday before or the Monday after the holiday.

List any additional holidays that you observe:

C. Upon request, the Contracting Officer Representative will assist in identifying country specific holidays.

8. AUTHORIZED RETURNS

- A. The PV shall accept returns under the following conditions:
 - 1. Products shipped in error
 - 2. Products damaged in shipment
 - 3. Products with concealed or latent damage
 - 4. Products that are recalled
 - 5. Products that do not meet shelf life requirements
 - 6. Products that do not meet the minimum quality standards
 - 7. Products delivered in unsanitary delivery vehicles
 - 8. Products delivered that fail to meet the minimum/maximum specified temperatures
 - 9. Quantity excess as a result of order input error and/or Purchase Ratio Factor errors
 - 10. Unauthorized substitutes
- B. Any other condition not specified above that is deemed to be a valid reason for return of product.

9. SHORT SHIPMENTS/SHIPPING ERRORS

- A. Short shipments will be noted by the receiving official on the delivery ticket/invoice(s) accompanying the shipment. The PV's representative (in this case, the truck driver), will acknowledge and counter-sign the delivery ticket/invoice.
- B. Any product delivered in error by the PV (and not accepted by the customer) must be picked up on the next delivery day after notification by the ordering facility.
- C. PV is responsible for removal of empty pallets and all packaging materials on the next delivery date to ordering facilities.

10. DELIVERY TEMPERATURES, SHIPPING AND STORAGE REQUIREMENTS

The PV is responsible for proper product storage, segregation and delivery of product in excellent condition. The following will apply:

- A. In order for frozen items to be accepted by the receiving activity, the following criteria must be observed:
 - 1. Packages must be solid, not soft, upon arrival;
 - 2. Container and wrapping must be intact and in a solid condition;
 - 3. Packages must be free of drip and show no evidence of thawing and re-freezing (i.e. watermarks on boxes; off odor) or dehydration.
 - 4. Cello wrapped packages will not be discolored or show other signs of freezer burn.
- B. Items requiring "Protection from Heat" shall be stored and delivered at a temperature below 70 degrees Fahrenheit or less.
- C. Items requiring chilled conditions shall be stored and delivered under refrigeration of 32 to 40 degrees Fahrenheit.
- D. For ice cream, the recommended storage and delivery temperature is -10 degrees Fahrenheit and the temperature should not exceed 0 degrees Fahrenheit.
- E. Containers and wrapping must be intact and not damaged. Packages will be free of dripping and show no evidence indicating that the contents have thawed, been refrozen, freezer burned, etc. Packages must show no evidence of dehydration.

11. DELIVERY VEHICLES

The supplies delivered under this contract(s) shall be transported in clean, closed vehicles. The vehicles shall be maintained in a sanitary condition to prevent contamination of the supplies. The vehicles shall be subject to inspection by the Government at all reasonable

times and all places, including the plant of the PV. Supplies tendered for acceptance in vehicles, which are not sanitary, may be rejected without further inspection.

In accordance with SDDC Operations Center, Global Distribution International SDDC Shipper Advisory: High Security Container Seals for cargo moving to CENTCOM AOR 17 NOV 04, all delivery vehicles are required to bolt seals. All DoD or DoD sponsored shippers moving equipment, parts or supplies in closed ocean containers to the CENTCOM AOR within the Defense Transportation System (DTS) must ensure that containers are sealed upon loading of the container and that the high security seal numbers are recorded on all applicable documentation. Containers that arrive without high security seals at destination represent a risk to in theater personnel. As a result, it is critical for containers to be sealed. The contents of sustainment containers arriving without seals will be deemed unusable and be returned to the original shipper.

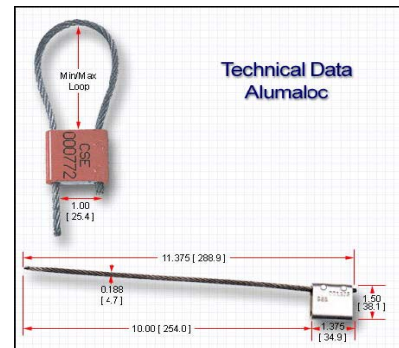
ISO/PAS 17712 requires that container freight seals meet or exceed certain standards for strength and durability so as to prevent accidental breakage, early deterioration (due to weather conditions, chemical action, etc.) or undetectable tampering under normal usage. ISO/PAS 17712 also requires that each seal be clearly and legibly marked with a unique identification number. Primary seals must be applied to the locking handle(s) after the container is closed following loading. Copies of ISO/PAS 17712 may be purchased from the International Organization for Standardization, 1, Rue de Varembé, CH-1211 Geneva 20, Switzerland or the American National Standards Institute, 25 West 43rd Street, New York, NY 10036. Examples and additional information regarding this type of seal, can be found at <http://www.tydenbrammall.com> or <http://www.oneseal.com>.

Effective 15 Dec 04, a secondary steel cable seal with a unique alpha-numeric marking/bar code must be applied to the locking bars on all sustainment containers and any containers loaded with unit equipment moving to or from Afghanistan after the container is sealed with the primary seals. The cable must be wrapped a minimum of two times around the two center-locking bars until tight and then sealed. The vendor will ensure that adequate cable length seals are procured.

12. EMERGENCY ORDERS

A. The PV must be able to receive and process purchase orders on any day of the week to include all Federal and Local Holidays. Delivery days and times are not restricted and may be every day of the week. The PV will provide a minimum of two "emergency" orders (excluding mobilization actions) per month per customer at no additional charge. Emergency orders are those that are required outside normal delivery schedules. All emergency orders for supplies must be same day service. Expedient fulfillment of the emergency requirements is imperative. Any "emergency" order(s) over and above the minimum may be charged to the ordering facility at a to-be-determined rate, as negotiated with DSCP. Not-In-Stock replacement fills by the PV with alternate items to the customer on day of delivery will not be considered an emergency order.

B. The PV is responsible for providing the ordering facilities with the name of the representative responsible for notification of receipt and handling of such emergency service and his/her phone number and/or pager number. The offeror is required to submit their plan for handling emergency orders; as well as what they actually consider an emergency, and additional costs, if any.



CONTRACT ADMINISTRATION DATA

1. CONTRACTING AUTHORITY

- A. The DSCP Contracting Officer is the only person authorized to approve changes, or modify any requirement of the contract. Notwithstanding any provisions contained elsewhere in the contract, said authority remains solely with the DSCP Contracting Officer.
- B. In the event the vendor effects any change at the direction of any person other than the DSCP Contracting Officer, the change will be considered to have been made without authority and no adjustment will be made. The Contracting Officer must authorize any modification or costs associated with a change.
- C. Requests for information on matters related to this contract, such as an explanation of terms or contract interpretation, shall be submitted to the DSCP Contracting Officer.

2. INVOICING

- A. Each delivery will be accompanied by the PV's invoice/ delivery ticket. Each invoice/delivery ticket must state, "The DSCP surcharge is not included in the cost of goods" and (3) copies (an original plus two) shall accompany the shipment. The customer shall sign all copies of the delivery ticket/invoice, keep one (1) copy and return original copy to the vendor. Any changes must be clearly annotated on the face of the invoice/delivery ticket; attachments are not acceptable.
- B. All invoicing for payment is to be filed electronically using EDI transaction set 810 (Attachment 2), no paper invoices shall be submitted to DFAS for payment. All electronic invoices submitted by PV must be "clean", including but not limited to, all debits and/or credits are reflected on the invoice prior to submission.
- C. Invoice transactions may be submitted to DSCP daily; however, it cannot be stressed enough that all internal debit/credit transactions must be completed prior to the submission of the invoice. Invoice lines that do not contain the correct invoice data and/or contain incorrect quantities delivered or prices charged will be rejected and processing will be delayed by the STORES Reconciliation Tool. The vendor will be responsible for correction and re-submission.
- D. Unit prices and extended prices must be formatted not more than two (2) decimal places to the right of the decimal point. STORES will not accommodate positions of 3 and above beyond the decimal point.
- E. The same electronic invoice cannot be submitted with different dollar amounts or invoice numbers, including the use of suffixes, etc.
- F. Vendors will be required to submit test 810 transactions sets 30 days prior to the first order.
- G. Invoices may not be submitted as "LIVE DATA" until a test transaction set has been cleared.
- H. For catch weight items, standard rounding methods must be observed, i.e. less than 5: rounded down; 5 or greater: rounded up. All weights must be rounded to whole pounds using standard rounding methods. Any line submitted for other than whole numbers will be rejected and require correction and re-submission by the vendor.
- I. Unit prices and extended prices must be formatted not more than two (2) decimal places to the right of the decimal point. STORES will not accommodate positions of 3 and above beyond the decimal point.
- J. For manual invoices, the following address must appear in the "Bill To" or "Payment Will Be Made By" block of the PV's invoice:
 - Defense Finance & Accounting Service (DFAS)
 - Attn: JAQBAB (EBS Entitlements)
 - P.O. Box 369031
 - Columbus, OH 43218-6448

- K. Each invoice shall contain sufficient data for billing purposes. This includes, but is not limited to:
1. Contract Number, Call Number and Purchase Order Number;
 2. DoDAAC;
 3. Contract line listed in numeric sequence (also referred to as CLIN order);
 4. Item nomenclature
 5. LSN or NSN;
 6. Quantity purchased per item in DSCP's unit of issue;
 7. Clean invoices must be submitted; and
 8. Total dollar value on each invoice (reflecting changes to the shipment, if applicable)
- L. Vendors are required to use the Reconciliation Tool to identify and correct mismatches between invoices submitted and customers posted receipts. It is the responsibility of the PV to adjust as necessary and communicate with the customer or DSCP as needed, in order to resolve any/all discrepancies.

3. PAYMENTS

- A. DFAS Columbus Center is the payment office for this acquisition.
- B. Payment of delivery orders will be made in accordance with the terms and conditions of Paragraph (i) of Clause 52.212-4 "Contract Term and Conditions – Commercial items (Oct 2008)", appearing in the section of this solicitation entitled "Contract Clauses".
- C. Payment is subject to the terms and conditions of the Prompt Payment Act (31 U.S.C. 3903). All 810 electronic invoices must be submitted with accurate, sufficient, clean data before any payment can be made.
- D. All offerors must have the ability to accept an 820 transaction set from its financial institution. DFAS Columbus will no longer forward a detailed summary of payment(s); this information will only be available from your bank.
- E. STORES Reconciliation Tool: In an effort to improve the payment process, vendors will have availability to view what the customer has or has not receipted, via the STORES Recon Tool website. The PV will have access to "unreconciled" information, i.e. the invoice does not match the receipt because of a quantity or price discrepancy, or because the customer has not posted a receipt. Both invoice information and receipt information will be available for review on the BSM website by the PV. While the vendor will not have the capability to update customer receipt information, update capability will be available for unreconciled invoice information for approximately 30 days. To access the Recon Tool, go to: https://www.stores.dla.mil/recon_tool/.
- F. The Government intends to make payments under the resultant contract by electronic funds transfer (EFT). However, the election as to whether to make payment by check or electronic funds transfer is at the option of the Government.

4. ADMINISTRATION

- A. The DSCP PV Supplier Operations Office will perform administration of the contract.
- B. A designated representative at the ordering activity will perform administration of the individual delivery order. This includes approving product substitutions and delivery changes.
- C. The DSCP Contracting Officer must approve any changes to the contract.

SPECIAL CONTRACT REQUIREMENTS

1. NOTICE TO OFFERORS

Prospective offerors are hereby advised that although there is a guaranteed minimum of 15% on this contract, DSCP cannot guarantee that any or all of the customers will order all of their subsistence and related non-food requirements from the successful PV. Once the guaranteed minimum has been met, the customer may or may not choose to continue ordering from the contract. To a large extent, their decision to continue ordering will be based on the performance of the PV.

2. MANAGEMENT REPORTS

The PV will be responsible for Total Asset Visibility (TAV) reporting. Examples of some of the reports are below. It is at the Contracting Officer's discretion which reports are submitted and the frequency of these reports. All of these reports shall be cumulative for a one (1) month period and submitted no later than the seventh day of the following month, i.e., reporting period of January 1st through January 31st, the reports must be received by February 7th. Unless otherwise identified below, all other reports are to be submitted electronically on a monthly basis. Other reports and additional information on existing reports may be requested by the Contracting Officer.

A. Product Line Item Not-In-Stock Report: This report will be sorted by the date the order was placed, line item, number of units ordered, number of units received, total dollar amount of units ordered and total dollar amount of units not received. Dollar amounts will be subtotaled by product category and total overall.

B. Small Business Subcontracting Report:

1. List products manufactured and/or supplied by small business, small disadvantaged businesses, minority-owned small business, National Institute for the Blind/National Institute for the Severely Handicapped (NIB/NISH), women-owned small businesses, women-owned small disadvantaged businesses and Hub zones. This report will be sorted by manufacturer/supplier and include quantity and dollar value. This report is for direct subcontracts for products supplied to customers. This report is not to include indirect costs. NOTE: the SBA must certify SDB and HZSB Zone businesses.

2. Summary page of the report shall also be submitted which highlights the total dollars and percentages for each category. This information is very important since DSCP is required to report its success in meeting these goals to the Defense Logistics Agency (DLA). Also requested, but not required since DLA does not mandate that these goals be reported, is a listing of products supplied and/or manufactured by UNICOR, Service Disabled Veteran Own Businesses (SDVOB), Labor Surplus Areas, Historically Black Colleges or Universities and Minority Institutions.

C. Fill Rate Report:

1. Monthly Fill Rate Report: The fill-rate is calculated by dividing the number of cases accepted by the customer by the number of cases ordered. Mis-picks and damaged cases should not be included in this calculation, however all items Not-In-Stock, returned, damaged, miss-picks, etc., must be listed in the report. The report will specify fill rates per customer/dining facility and an overall average for the month. A sample of this report will be provided post-award.

2. Weekly Fill Rate Report: In addition to the Monthly Fill Rate Report, the PV will also submit a weekly report reflecting the previous weeks business, by customer and overall, to DSCP Contracting Officer. This weekly report will follow the exact same format as the monthly fill rate report. A sample of this report will be provided post-award.

3. The PV may make an adjustment to their fill rate reports for the following reasons **only:**

- a. *Non-Forecasted/Insufficient Lead Time:* Purchase order lead time is less than the contractual lead time requirement/product was not previously forecasted by the customer and the lead time will not meet customers' RDD
- b. *Phase Out:* The item is being deleted from catalog; stock is insufficient or no stock is available.
- c. *Customer ordering error,* i.e. Customer initiated a cancellation, customer did not order in accordance with catalog packaging, customer did not order in accordance with average weights and quantity had to be rounded down.
- d. *Transportation Delays:* The PV experienced significant transportation delays/issues due to various circumstances beyond the vendor's control. This exception must be coordinated with the COR.
- e. *Unable to Contact Customer for Substitution:* The customer's order cannot be completely filled from on hand stock, but the customer cannot be reached to discuss a possible substitution for the part of the order that cannot be filled.

The actual and adjusted fill rate reports must be provided to the Contracting Officer.

- D. **Descending Dollar Value Report:** This report will be sorted by line item; each line to contain at a minimum: DSCP stock number, Item Description, pack or size, brand description, quantity, and total dollar value of units shipped. Dollar amounts will be totaled. *This report is to be submitted only as requested by the Contracting Officer.*
- E. **Descending Case Volume Purchases Report:** This report will be sorted by line item; each line to contain at a minimum: DSCP stock number, Item Description, pack or size, brand description, quantity, and total dollar value of units shipped. Dollar amounts will be subtotaled by product category as well as overall total. *This report is to be submitted only as requested by the Contracting Officer.*
- F. **Monthly Customer Service Report:** The PV will develop and provide a report summarizing all discrepancies, complaints and all positive feedback from ordering activities and the respective resolutions by providing a summary from customer visits.
- G. **Monthly Rebate Reports:**
 1. **General Rebates:** The contractor will provide a monthly report identifying any and all discounts, rebates, allowances or other similar economic incentives or benefits given to any other customer, and the amount passed on to the Government, for each item ordered under this contract. The contractor must indicate the type of discounts, rebates, allowances or other similar economic incentives or benefits given to any other customer, whether they are being passed on to the Government customers consistent with its Business (Cost/Price) Proposal, whether they are of limited or special duration, and the amount that has been passed on to the Government, in the form of an up front price reduction.
 2. **NAPA Report:** This report will summarize the savings passed along to the customers in the form of deviated allowances realized as a result of utilizing the NAPA's. List each customer, the NAPA amount, the manufacturer/broker name, and quantity ordered. NAPA figures should be listed per customer, per contract and per manufacturer.
 3. **Food Show Rebates Report:** This report will show a detailed break out of all savings received at your Food Show. This report is not a monthly requirement, but is based on the timing of your Food Show. List each customer, the Food Show amount, the manufacturer/broker name, and quantity ordered. Food Show Rebates should be listed per customer, per contract, and per manufacturer. The total should be per customer and per contract.
- H. **Financial Status Report:** In order to ensure timely payments, a summarized accounts receivable and/or a "days of outstanding sales" shall be submitted on a monthly basis.

The report will be categorized by time periods and sorted further by customer. If problems should occur, a detailed listing by invoice number/call number will be requested. However, it is suggested that this report contain as much information as possible to alleviate problems immediately.

- I. **Asset Visibility Report:** On a weekly basis, the vendor will submit a report of assets on hand, anticipated usage, average weekly demand and assets on order. The vendor needs to be able to present real time asset visibility of their entire inventory.
- J. **Monthly Non/Slow Moving Item Report:** This report will list non-moving and slow moving items separately and will be sorted by NSN, item description, customer ordering the item, quantity on-hand, remaining shelf life in months or days and the products expiration date/best used by date.
- K. **Monthly Category Report:** The report will list all items currently cataloged by the PV to show the distribution fee category product is on. A sample will be provided post-award.
- L. **Container Report:** Every week, the vendor will submit a report of containers leaving CONUS to arrive at the PV's OCONUS facility(ies). A sample will be provided post-award.

3. THEATRE SUPPORT

- A. The PV shall ensure that all employees, subcontractors, subcontractor's employees, invitees and agents comply with all guidance, instructions and general orders applicable to U.S. Armed Forces issued by the Theater Commander or his/her representative, as well as, all pertinent Department of the Army and Department of Defense directives, policies and procedures, as well as federal statues, judicial interpretations and international agreements (i.e., Status of Forces Agreements, Host Nation Support Agreements, etc.) applicable to U.S. Armed Forces. This will include any and all guidance and instructions issued based upon the need to ensure mission accomplishment, force protection and safety. The Contracting Officer will resolve disputes. Notwithstanding the above, the Contracting Officer is the only authorized official who may increase, decrease or alter the scope of work to be performed, any orders or instructions interpreted by the PV as impacting the scope or cost of the contract shall immediately be brought to the attention of the Contracting Officer for resolution.
- B. The PV shall take reasonable steps to ensure the good conduct of its employees and shall at all times be responsible for the conduct of its employees and those of its subcontractors and invitees.
- C. The PV shall promptly resolve, to the satisfaction of the Contracting Officer, all employee performance and conduct problems identified by the Contracting Officer or his/her designated representative.
- D. The Contracting Officer may direct the PV, at the vendor's expense, to remove or replace any employee failing to adhere to instructions and general orders issued by the Theater Commander or his/her designated representative. The PV will replace such employee within 72 hours or as directed by the Contracting Officer.
- E. *Accounting for Personnel:*
 - 1. As directed by the Contracting Officer or his/her representative, the PV shall report its employees in the area of operations by name and by location whenever any employee begins or ceases performing on the contract.
 - 2. As directed by the Contracting Officer or his/her representative, the PV shall immediately report its employees entering and leaving the area of operations.

3. All persons hired by the Contractor for performance under this contract requiring entry to a US Government Installation shall be processed through the Contracting Officer, or his representative, and approved for entry as required by: (1) for Contractors requiring entry onto a US Army installation, AR 604-5, AR 606-15 and (2) for Contractors requiring entry onto a US Air Force Installation, APR 125-37, AFR 205-32, and 5 AFR 125-3 (plus any local supplement to these regulations).

4. In addition, the Contractor shall insure that each of its employees requiring entry possesses an identification badge or pass as may be approved by (1) for entry onto a US Army installations, the Provost Marshal for the area in which the contract work is to be performed; or (2) for entry onto US Air Force installations, the Pass and Registration Office (Security Police) for the applicable installation. Each employee shall wear an identification badge at all times while on duty within a US Government installation or at such times and places where identification is required, and in such a manner that it will be plainly visible as a means of identification. The contractor is responsible to insure employees return identification badge or pass to the Contracting Officer or his representative upon suspension, termination or removal of an employee or employees.

5. In the event that services to be performed entail access to restricted areas, all contractor personnel requiring such access will be required to have a background investigation, DD Form 254. The Contractor shall submit to the COR (or to the Contracting Officer if a COR is not appointed), within 5 days after date of contract award, a list of its employees that will require a background investigation in accordance with this provision. If additional employees are assigned to positions that entail access to restricted areas the contractor will immediately notify the COR or the Contracting Officer, if the COR is not appointed.

6. Employees of Contractor Liability: All employees of the Contractor employed in performance of work under this contract shall be employees of the Contractor at all times and not of the United States Government. The Contractor and not the United States Government shall be responsible for compliance with all applicable provisions of law affecting its employees, including without limitation, Workman's Accident Compensation Unemployment.

7. Clearance Required of all Employees: In the event of termination of the contract or departure of any employee from the contract and prior to receiving final pay, the Contractor shall be responsible for obtaining the necessary clearance similar to that contained on EA Form 98 for said individual. The Contractor will turn in to the Issuing Agency all "Uniformed Services Identification and Privilege Cards" and "Ration Control Plates," issued as result of employment under this contract. All materials or US Government furnished property entrusted to said individual on hand receipts shall be properly accounted for; otherwise, the individual should not be granted clearance. In the event of improper clearance of any individual, the full responsibility for any missing materials, US Government Properties, or failure to turn in privilege cards shall be that of the Contractor. All of these clearances shall be processed through the COR.

F. Risk Assessment and Mitigation:

1. The PV will brief its employees regarding the potential danger, stress, physical hardships and field living conditions of performing under this contract.

2. The PV will conduct physical and medical evaluations of all its employees at their own expense to ensure that they are capable of enduring the rigors performance under this contract.

3. The PV will designate a point of contact for all of its plans and operations.

4. For ID Badges and access purposes, the PV will provide a list of suitable or qualified subcontractors including local vendors in an area of operations at the initiation of the contract term and whenever a new employee is added.

G. Vehicle and Equipment Operations:

1. The PV shall ensure that employees possess the required civilian licenses to operate the equipment necessary to perform the contract in the theater of operations in accordance with statement of work.
2. The PV and its employees may be held jointly or separately liable for all damages resulting from the unsafe or negligent operation of equipment.
3. Unless specifically stated elsewhere in the contract the Contractor shall provide all motor vehicles and any other transportation equipment required for the performance of this contract.
4. The motor vehicles shall meet all of the requirements of this contract and shall be subject to inspection and approval by the DSCP Contracting Officer Representative. In the event a Contracting Officer Representative is not appointed, an individual authorized by the Contracting Officer will conduct inspection and approval.

H. Security Measures/Force Protection:

1. As the vendors/contractors under Government contract, quality control procedures must be heightened to ensure that product entering your facility is safe for public consumption. The following security guidance is provided.
2. Make sure all boxes, bags, etc. are intact and demonstrate no evidence of tampering. All incoming truck drivers should provide adequate identification upon request. All visitors MUST be properly identified upon entrance to any PV facility and access should be limited to appropriate areas. Procedures for storing product should adequately control access to eliminate any possibility of product adulteration. Reviewing lighting and camera conditions at their facilities and consider whether fencing and locking devices are adequate. Never leave open trucks unattended and use seals when possible to designate loaded trailers. Security seals shall be properly placed on delivery vehicles and registered/logged in per delivery. Ensure employee background checks are up to date. Ensure drivers have communication devices available in the event of an emergency and establish emergency phone numbers for them to use. Overall organizational corporate security plans should be conducted and consider whether private security firms are needed to assess or reduce risk. It is important to convey to all warehouse, office and fleet personnel that security should not be taken lightly and any suspected adulteration or evidence of product tempering must be reported immediately.

I. Passports, Visas, and Customs:

1. At the PV expense and/or their employee's expense, the employees shall obtain all passports, visas or other documents necessary to enter and/or exit any area(s) identified.
2. All PV employees shall be subject to the customs processing procedures, laws, agreements and duties of the country in which they are deploying to.

J. Status of Forces Agreement:

The PV shall adhere to all relevant provisions of the applicable Status of Forces Agreements (SOFA) and other similar related agreements.

K. Tour of Duty/Hours of Work:

1. The PV shall comply with all duty hours and tours of duty identified by the Contracting Officer or his/her designated representative.
2. The Contracting Officer, or his/her designated representative, may modify the work schedule to ensure the government's ability to continue to execute its mission.

L. Container Management:

The contractor shall be responsible for managing the flow of containers from the port through the warehouse and into the theater. Planned and unplanned delays such as supply route blackouts, local holidays and border closures must be considered in the schedule for container movement. Best efforts must be made to eliminate detention charges and reduce port storage fees on reefers while ensuring containers carrying "Not-in-Stock (NIS)" items are pulled first, followed by special meal containers. The contractor must avoid overstocking its warehouse when pulling containers from the port.

M. Continuance of Performance during Any State of Emergency in Europe or Central Asia:

The contractor shall be responsible for performing all functions of this contract during a state of emergency declared by the United States or any Zone within this contract, or during periods of internal strife, rioting, civil disturbance, or perils of any other type until released by the contracting officer. The contractor shall assist and participate, as may be required by competent military authority, in any military or dependent evacuation plan. The contractor shall participate at the direction of the local commander, in all local or site training exercises related to U.S. Government preparation for any of the above-listed incidents. Any services required under a state of emergency that exceeds the contract requirements shall be subject to the Contract Terms and Conditions set forth in 52.212-4. The contractor is required to include this provision in any subcontracting agreements.

4. PRIME VENDOR LIABILITY AND SECURITY

A. Liability

1. The Contractor shall be:
 - (a) Liable to the Government for the loss, damage, or destruction of any Government owned or leased property, real or personal, which the Contractor has control or use of, as a result of the Contractor's work under this contract, fair wear and tear excepted;
 - (b) Responsible for, and hold the Government harmless from, loss of or damage to property not included in (a) above; and
 - (c) Responsible for, and hold the Government harmless from, bodily injury and death of persons occasioned either in whole or in part by the negligence or fault of the Contractor, its officers, agents, or employees in the performance of work under this contract.
2. The subparagraph (1) shall not apply to those classes of property (e.g., Government furnished property, government property furnished for repair or other services) for which standards of Contractor liability are established by a FAR or DOD FAR Supplement prescribed clause also included in this contract.
3. The decision whether to repair or replace Government property shall be at the sole discretion of the Contracting Officer. Replacement value shall be measured by the cost required to repurchase the same or similar item, to include all administrative procurement costs involved in that replacement.
4. Any decision of the Contracting Officer with respect to liability shall be subject to the "Disputes" clause of the contract as set forth in 52.212-4(d).

B. Prevention of Pilferage

1. The contractor shall institute and maintain adequate controls and security measures to prevent pilferage throughout the period of the contract including the time that any property as described above, is under the Contractor's control. The Contractor agrees to submit immediately to the Contracting Officer any information or knowledge it may have concerning any such pilferage.

2. In the event that any of the Contractor's employees by direct act, or otherwise, commit, condone, fail to report, or otherwise are illegally involved in the pilferage of any Government property, the Contractor shall remove such individual(s) from all work under this contract, if so directed by the Contracting Officer. The cost of replacing any contractor employee under the provisions of this clause shall be at no additional cost to the Government.
3. The rights of the Government arising from this article are in addition to any other rights set forth in the contract or any other rights to which the Government is otherwise entitled. Nothing in this article shall be construed to limit these rights nor shall any other provision of this contract be construed to limit the rights of the Government under this provision.

C. Security of Employees

1. The Contractor agrees to:
 - a. submit immediately to the Contracting Officer a complete confidential report of any information which the Contractor may have concerning existing or threatened espionage, sabotage, or subversive activity;
 - b. submit to the Contracting Officer, upon written request, any and all information which the Contractor may have concerning any of its employees engaged in any work at any plant, factory, or site at which work under this contract is being performed; and
 - c. exclude from the plant, factory, site, or part thereof at which work under this contract is being performed any person or persons whom the Contracting Officer, in the interest of security, may designate in writing.
2. In any case, should the continued employment of any person furnished by the Contractor under this contract be determined by the Contracting Officer to be detrimental to the security interest of the Government, that person shall be immediately removed or transferred from that particular work specified. The decision by the Contracting Officer that such person should not be employed under this contract will be final. The Contracting Officer will consult with the Contractor before final action is taken. It is understood that the decision of the Contracting Officer pursuant to this clause applies only to work under the contract and does not otherwise relate to the employer-employee relationship between the Contractor and workers concerned. The cost of replacing any contractor employee under the provisions of this clause shall be at no additional cost to the Government.

D. Report of Damage, Destruction, Injury or Death

In all cases where any Government equipment or cargo, or any other property of any type, nature or description, whether owned by the Government or not is damaged or destroyed through any act of the Contractor, its agents, servants or employees or through any other cause whatsoever arising out of and during the performance of this contract or in the event of personal injury to, or death of, any person engaged directly or indirectly in the performance of this contract, a full and complete written report of such damage, destruction, personal injury, or death shall be submitted by the Contractor to the Contracting Officer at DSCP, within seventy-two (72) hours following any such incident.

E. Liability Insurance

In compliance with FAR 52.228-07, Insurance - Liability to Third Persons (MAR 1996), the Contractor will obtain, as a minimum, the following full coverage:

1. General Liability Insurance: Five hundred thousand dollars (\$500,000.00) Bodily Injury per occurrence.

2. Automobile Liability Insurance: The following comprehensive Automobile Liability Endorsement Insures Government -owned vehicles. The cost will be based on only those over-the-road vehicles.
 - a. One Hundred Thousand Dollars (\$100,000.00) Bodily Injury, any one person.
 - b. Three Hundred Thousand Dollars (\$300,000.00) Bodily Injury, any one accident.
 - c. Ten Thousand Dollars (\$10,000.00) Property Damage, any one accident.

Worker's Compensation and Employer's Liability Insurance: Unless otherwise directed by the Contracting Officer, the Contractor shall maintain worker's compensation in accordance with applicable clauses in the Addendum to FAR 52.212-4 of this contract.

6. HEALTH CERTIFICATES & EXPORT CERTIFICATION REQUIREMENTS

Note: Special requirements for export of animal products (meat, poultry, dairy, and water foods)

A. Several Inspection Agency health forms/certificates are identified below. This is not an all-inclusive list. There may be additional forms/certificates required. Also, forms/certificates required by one country may not be required by another country. It is the responsibility of the PV to ascertain which forms/certificates are required for customs clearance at the particular Port of Debarkation (POD) and to assure movement of product to a specific warehouse/platform location. Products delivered to a POD without the required and properly executed certificate(s) will be detained.

1. USDA Forms:

a. *Meat & Poultry Food Safety Inspection Service (FSIS) Forms:*

9060-5	Export Certificate of Wholesomeness for Meat and Poultry (raw and cooked beef, pork and poultry)
9180-1	Animal Health Certificate (raw beef and pork). Note: Raw product is product not cooked to 157 degrees Fahrenheit. Cooked product is product cooked above 157 degrees Fahrenheit but not above 212 degrees Fahrenheit.
9180-2	Public Health Certificate (fresh red meat only).
9180-3	Certificate of Authenticity Beef and Veal
9220-1	Animal Health Certificate for Importation of Slaughtered Domesticated Poultry (Germany)
9220-4	Health Certificate for the Importation of Beef and Pork and of Products Manufactured from such meat for export to Germany
9225-1	Health Certificate for Meat Products intended for consignment to the United Kingdom
9225-2	Veterinary Certificate for export of Poultry to the United Kingdom
9225-4	Health Certificate for Red Meat Products intended for Consignment to the United Kingdom

Current information and updates about certifications and documentation required by FSIS for meat and poultry can be found at;

<http://www.fsis.usda.gov/regulations & policies/European Union Requirements/index.asp>

b. *Dairy Products:*

USDA Dairy Short Form	Details pertaining to the use of this form, for products destined for use in the Prime Vendor Program can be obtained from the USDA Dairy Products Inspection Office in Chicago, IL. Telephone 1-630-690-6920.
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c. *Egg Products:*

PY-200	Egg Product Inspection and Grading Certificate. Information relative to egg products inspection can be obtained by calling the USDA, FSIS office in Omaha, NE at 1-402-221-7400.
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2. The United States Department of Commerce (USDC) has cognizance over water foods. Certificates are issued in accordance with applicable rules and regulations. PVs should contact their regional USDC office for specific information. For updated information about certification and documentation, see; <http://seafood.nmfs.noaa.gov/Certupdate.htm>
- B. All costs associated with the issuance of the required form(s)/certificate(s) shall be borne by the PV(s).
- C. The PV will distribute the required form(s)/certificate(s) at the Prime Vendor(s)' expense as follows:
1. One (1) copy shall be placed inside the van together with other required documents and attached conspicuously to one or more of the packages visible immediately upon opening the van.
 2. One (1) copy, along with other shipping documents shall be placed in a plastic document packet, and sealed with moisture resistant tape. The packet shall be securely attached to a protective area outside the van on the rod above the left door handle.
 3. One (1) copy, in an envelope conspicuously marked: "Contains Health Certificates", shall be mailed via Express Mail – International Service, at time of shipment to the Overseas POD specified in the contract.
- D. In the event the PV(s) fails to obtain and distribute the required certificates, the PV shall be responsible for all costs incurred by the Government as a result of such failure. Such costs shall include, but not be limited to the following:
- (1) Demurrage costs associated with detention
 - (2) Loss of Product during, or resulting from detention
 - (3) Loss of Product during, or resulting from detention
 - (4) Costs associated with obtaining or transferring replacement supplies from another source or location for intended use
 - (5) Cost to maintain refrigeration of perishable supplies during detention
 - (6) Cost of transportation and supplies when release of supplies for intended use cannot be obtained
 - (7) Administrative cost
- E. All products that fall under USDA / USDC regulation are required to be inspected in order to obtain proper export certificates. The PV is responsible for the costs associated with these inspections including but not limited to, the loss of either full cases or packages within those cases. The cost associated with such losses shall be included in the PV's distribution fees.

7. INTERPRETATIONS/TRANSLATIONS

- A. The Contractor shall provide host nation/English translation of operating instructions, procedures and all other documents required for complete and efficient performance of this contract. These translations shall be placed or posted in close vicinity to each work area where they are required for day-to-day work.
- B. The Government is not obligated to provide any assistance to the Contractor in the day-to-day translations and interpretations necessary to communicate under this contract.
- C. The Contractor shall provide a means of rapid communications/ translation/ interpretation between all levels of its organization. This requirement for communication and understanding shall apply to all levels of supervision and shall be provided by supervisors at all levels or by adequate numbers of readily available

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Northern Europe, Southern Europe and Central Asia

interpreters/translators who shall be present during all exchanges of information which require interpretation or translation.

- D. All correspondence, official documents that impact work performed under this contract and communications between the Contractor and the US Government pertaining to this contract shall be in the English language.

SOLICITATION PROVISIONS

FAR 52.212-1 INSTRUCTIONS TO OFFERORS – COMMERCIAL ITEMS (JUN 2008)

Note: 52.212-1, Instructions to Offerors—Commercial Items (APR 2008) is incorporated in this solicitation by reference. Its full text may be accessed electronically at <http://www.dla.mil/j-3/j-336/icps.htm>.

ADDENDUM TO FAR 52.212-1 INSTRUCTIONS TO OFFERORS – COMMERCIAL ITEMS (JUN 2008)

The following paragraphs of 52.212-1 are amended as indicated below:

1. Paragraph (b), *Submission of Offers.*

a. Delete the 1st sentence and substitute the following:

Submit signed and dated offers as specified on page 3 of this solicitation at Block 9 on or before the exact due date/local time as specified on page 3 at Block 8.

Facsimile offers are NOT authorized for this solicitation.

Facsimile offers are authorized for this solicitation. Facsimile offers that fail to furnish required representations, or information, or that reject any of the terms, conditions and provisions of the solicitations, may be excluded from consideration. Facsimile offers must contain the required signatures. The Government reserves the right to make award solely on the facsimile offer. However, if requested to do so by the Contracting Officer, the apparently successful offeror agrees to promptly submit the complete original signed proposal. The Government will not be responsible for any failure attributable to the transmission or receipt of the facsimile offer.

b. Add the following section, Proposal Preparation:

(i) A written proposal is the only technique that can be utilized for submitting all proposals (Technical, Business and Socioeconomic) Each proposal must be prepared separately and are not to be combined with any of the other proposals. Proposals that do not provide the required information in the prescribed format may be excluded from further consideration.

<u>VOLUME</u>	<u>VOLUME TITLE</u>	<u>NO. OF COPIES</u>
I	Technical (Written)	6
II	Business (Cost/Price) (CD)	2

**Refer to Submission Requirements for specific limitations.

(ii) Evaluations for each volume of the proposal will be performed exclusive of one another. Therefore, the Technical Proposal shall contain no reference to cost or pricing data. Conversely, the Business (Cost/Price) Proposal should not address information requested under an element listed as a technical factor. Cost and price information shall only be contained in Volume II, Business (Cost/Price) Proposal.

(iii) Volume I, Technical Proposal

The following applies to both the written portion of the Technical Proposal (See Submission Requirements, Technical Proposal, Volume I)

(a) The technical proposal must demonstrate the offeror's ability to meet the Government's requirements for each Zone offered, as set forth in the solicitation. Failure to provide information as requested in any of the technical factors identified in the solicitation section entitled Submission Requirements may be considered a "no response" and may result in a deficiency finding and warrant an "Poor" rating for the applicable factor, sub factor, element or sub-element. Offers may be submitted for Zone I, Northern Europe, Zone II, Southern Europe, Zone III Central Asia or any combination of those Zones. The Government intends to award each Zone to separate offerors. However, should the same

offeror be determined to be the best value in each Zone and determined capable of performing BOTH contracts simultaneously, that offeror will be awarded both Zones. Offers may be submitted for Zone III independently of Zones I and II.

(b) Proposals that are unrealistic in terms of technical or schedule commitments, or unrealistically low in price, will be considered indicative of a lack of understanding of the solicitation requirements.

(c) Firms should prepare proposals and address elements in the same order as presented in the solicitation section entitled Technical Proposal Evaluation Criteria to facilitate the Government's review and evaluation of your proposal. Continuation sheets shall clearly identify the solicitation number and the offeror's name on each page.

(d) To be considered acceptable, the technical proposal must provide, at a minimum, the information requested in the section entitled Submission Requirements.

(iv) Volume II, Business (Cost/Price) Proposal

(a) The offeror is required to furnish limited pricing information as outlined in the solicitation section entitled Submission Requirements.

(b) To be acceptable, the firm's Business (Cost/Price) Proposal must be complete, realistic, and reasonable.

(v) Unless otherwise stated, the technical proposal and Business (Cost/Price) Proposal must both be submitted by the date and time specified for the receipt of proposals or as amended, if applicable.

(vi) A SIGNED and COMPLETED SOLICITATION must accompany the technical and Business (Cost/Price) Proposals in its entirety, as well as any amendments, if applicable. Make sure all clauses that require a response are completed. Offerors may retain the attachment entitled "EDI Implementation Guidelines for Subsistence PV (STORES)" for future reference.

2. **Paragraph (c), Period for Acceptance of Offers.**

Change "30 calendar days" to read "120 calendar days".

3. **Paragraph (e), Multiple Offers.**

Alternative commercial items may not be considered for award on this instant acquisition, however, may be utilized for market research on future requirements.

4. **Paragraph (f), Late Offers,** is changed to read as follows:

Late proposals and revisions: Any proposal received at the office designated in the solicitation after the exact time specified for receipt of offers will not be considered unless it is received before award is made and:

- It was sent by mail or hand-carried (including delivery by a commercial carrier) if it is determined by the Government that the late receipt was due primarily to Government mishandling after the receipt at the Government installation
- It was sent by U.S. Postal Service Express Mail Next Day Service-Post Office to Addressee, not later than 5:00 p.m. at the place of mailing two working days prior to the date specified for receipt of proposals.

5. **Paragraph (g), Contract Award.**

Add the following statement:

If the Contracting Officer determines that the number of proposals that would otherwise be in the competitive range exceeds the number at which an efficient competition can be conducted, the Contracting Officer may limit the number of proposals in the competitive range to the greatest number that will permit an efficient competition among the most highly rated proposals.

6. **Paragraph (h), Multiple Awards.**

- The Government intends to make one award per zones I, II and III.
- Offers may be submitted for quantities less than those specified.

SUBMISSION REQUIREMENTS

I. GENERAL INFORMATION

The Government is committed to utilizing the Trade-Off Process as a means of selecting the most qualified vendor to support the needs of the customers listed in this solicitation while assessing acquisition procedures, quality assurance practices, and reasonable pricing, as well as other factors.

A written proposal is required for submitting both the Technical and Business (Cost/Price) Proposal, and a completed solicitation must also be submitted. Each proposal shall be separately bound and labeled accordingly, and shall not be combined. In addition, the offeror will be required to submit in writing a completed solicitation. Specific details regarding the requirements follow.

Offerors may, but are not required to, submit proposals on more than one zone. It is possible that one offeror may be awarded both Zones I and II; however, there will be no more than one award within a zone.

For offerors submitting proposals on more than one zone, technical information pertaining to each zone should be clearly labeled as to the vendor and zone. Proposals that do not provide the required information in the prescribed format may be excluded from further consideration. All offerors' submissions must include the following:

<u>WRITTEN VOLUME</u>	<u>TITLE</u>	<u>No. OF COPIES</u>
I	Technical	6
II	Business (Cost/Price)	2

Each volume shall be bound separately and labeled appropriately. Evaluations for each volume of the proposal will be performed exclusive of one another. Therefore, each volume shall contain only the information specified in submission requirements for each volume. The Technical Proposal shall contain no reference to cost or pricing data. Conversely, the Business (Cost/Price) Proposal should not address information requested under an element listed as a technical factor. Cost and Pricing information shall only be contained in Volume II, Business (Cost/Price) Proposal.

Structured plant site visits will not be utilized for the purpose of evaluating this solicitation. However, the government reserves the right to send a team of personnel to any proposed vendor facility(ies) and business operations to verify what is presented in the Technical Proposal, as well ensure that the offeror has the ability to meet the requirements of the solicitation. In the event that such that such site visit is necessary, the offeror will be notified of the date of your site visit(s) approximately one week prior to the actual visit. (Note: The Technical Evaluation Panel may take pictures during a site visit and the offeror will refrain from the use of picture taking while a site visit is being conducted.

The Government may also require that an offeror submit EDI transmissions in order to confirm their ability to do so. In the case of a discrepancy between information provided by the vendor, and discovered by a team or live test, the government's information will be given precedence for evaluation purposes.

Proposals will be evaluated for both technical excellence and price reasonableness in accordance with the evaluation criteria outlined in the "Evaluation Factors for Award" section of this solicitation. Technical factors listed in this solicitation are considered to be more important than Business (Cost/Price) factors. However, as proposals become more equal in their technical merit, the evaluated price becomes more important.

The offeror must clearly demonstrate its capability to support the customers' requirements in the most efficient, cost-effective manner. Proposals will be evaluated in accordance with the factors listed in the solicitation. The rating methodology will be adjectival, i.e. **Excellent, Good, Fair, or Poor**. A **Neutral** rating for Past Performance may also be used.

In order to receive full consideration, firms are encouraged to ensure that the information provided in the Technical Proposal is factual and complete. To ensure that an accurate evaluation of the proposal is made, **please address the factors in the order in which they appear in the solicitation.** Failure to do so may result in the Technical Evaluation Panel overlooking important information.

All plans submitted as part of the offeror's Technical Proposal are to be followed during contract performance. The Government will incorporate the offeror's Technical Proposal, Implementation and general Business Plans that meet and/ or exceed solicitation requirements into the resultant contract(s).

The Business (Cost/Price) Proposal Schedule of Items product prices are used for evaluation purposes; but, the Schedule of Items will also become part of the catalog. Final negotiated prices shall become the baseline catalog prices at the start of the contract and shall be reflective of these prices at the time of first order. These prices should not dramatically change for orders placed early in the contract unless documented market conditions arise.

As required by 52.215-9003 Socioeconomic Evaluation, 52.215-9005 Javits-Wagner-O'Day Act Entity Support Evaluation, and 52.219-9002 DLA Mentoring Business Agreements (MBA) Program, the Socioeconomic Proposal will be made a part of any resulting contract.

Offerors may provide additional technical information that will enhance the proposal; however, overly elaborate proposals that contain information not pertinent to this acquisition are not desired. **Failure to provide the information requested may render the proposal unacceptable and may lead to a rejection of the offer.**

II. VOLUME I, TECHNICAL PROPOSAL

The written technical proposal must demonstrate the offeror's ability to meet the Government's requirements as set forth in the solicitation. Failure to provide information as requested in any of the technical factors identified may be considered a "no response" and may not be ratable or may warrant a "Poor" rating for the applicable factor, sub-factor, element or sub-element.

Firms should prepare proposals and address elements in the same order as presented in the solicitation to facilitate the Government's review and evaluation of your proposal. Continuation sheets shall clearly identify the solicitation number and the offeror's name on each page.

The offeror shall complete and submit the list of "**Schedule of Items**" attachment. This attachment was designed for all zones and regions; therefore, only one complete copy is required to be submitted. It must be clearly incorporated by reference in each additional proposal. On the attachment, offerors are required to annotate in the space provided beside each item by inserting an "N" for No to indicate items that your firm is unable to supply. Also annotate, for each item, the category number. There must be direct correlation between the category numbers inserted on the attachment and the category numbers on the Distribution Price Category List contained herein. No substitutions, deletions or additions to the category list are authorized.

In the post award phase, all available quantity estimates for all the items on the current catalog will be provided to the awardee. Ability to source and supply all the items on the current catalog will weigh in the evaluation of offers.

The following information, which must be **submitted in writing** as part of the written technical proposal, will state "written" above the paragraph. Likewise, information that must be submitted orally and information to be supplied during the site visit will be identified. Note: In an effort to avoid repetitiveness of the written requirements identified below, offerors may incorporate by reference the information that is identical to a previous submission. The offeror shall clearly identify the location of the referenced data.

FACTOR I, EXPERIENCE/PAST PERFORMANCE

Sub-factor A, Experience

For purposes of evaluation only, offerors that are proposing a joint venture, partnership or a teaming approach should provide experience and past performance information on EACH team member of the party or the joint venture or partnership including proportional allocation of performance duties (i.e., when each of these entities acted alone or as members of other teams/joint ventures). However, the most relevant experience and past performance data, and that which will receive the most credit, is the information directly related to the offering entity. You may also provide information related to key subcontractors, parent corporations, or other affiliates that will perform essential functions of the contract.

1. Discuss the extent of experience and past performance performing deliveries as a contractor on the battlefield, not at a corporate level, but at an individual house level, similar to the proposed contract's requirements for both your firm, and your partner's, if applicable. Provide the following information:

Provide a brief performance record of your five (5) highest dollar value or most comparable PV/Regular dealer contracts for the period from January 1, 2005 through December 31, 2007 (the "selected contracts"), whether they are commercial or Government contracts. Specify which contracts you consider to be the most successful and why. Describe which contracts, if any, you consider to be similar in size and/or complexity to the solicited requirements. Include any problems that you have encountered during the performance of the respective contracts and what steps were taken to resolve the problems, along with their resolutions. Address the following for each of the contracts:

1. Distribution facility & location
 2. Contract/Account identifier
 3. Contracting Officer, if federal Government contract
 4. Annual Dollar Value;
 5. Length of time that the account has been serviced;
 6. Fill rate, listed monthly for the 12 months of the contract immediately preceding January 1, 2008, with and without substitutions;
 7. Number of customer delivery points (stops);
 8. Average number of delivery stops made per week;
 9. Number of line items/SKUs on the ordering catalog;
 10. Average number of orders placed per week;
 11. Average order dollar value;
 12. Average total number of order line items per week;
 13. Points of contact and phone number;
 14. Problems/resolutions
2. The offeror will provide an organizational/management chart of the firm(s) that will identify key personnel, or positions of personnel to be assigned, who are responsible for the day-to-day management, and overall success, of the PV program. Corporate charts are not to be submitted, unless the people listed are directly involved in the performance of the proposed contract. Offeror will discuss its key personnel's experience with PV and/or Government contracts and/or discuss key personnel's experience with commercial food accounts.

Sub-factor B, Past Performance

For purposes of evaluation only, offerors that are proposing a joint venture, partnership or a teaming approach should provide experience and past performance information on EACH team member of the party or the joint venture or partnership including proportional allocation of performance duties (i.e., when each of these entities acted alone or as

members of other teams/joint ventures). However, the most relevant experience and past performance data, and that which will receive the most credit, is the information directly related to the offering entity. You may also provide information related to key subcontractors, parent corporations, or other affiliates that will perform essential functions of the contract.

Offerors should discuss the extent of experience and past performance performing deliveries as a contractor on the battlefield, not at a corporate level, but at an individual house level, similar to the proposed contract's requirements for both their firm, and their partner's, if applicable. Offerors should provide the following information:

A brief performance record of the five (5) highest dollar value or most comparable PV/regular dealer contracts for the period from January 1, 2005 through December 31, 2007 (the "selected contracts"), whether they are commercial or Government contracts. Specify which contracts are considered to be the most successful and why. Offerors should describe which contracts, if any, are considered to be similar in size and/or complexity to the solicited requirements. Include any problems that have been encountered during the performance of the respective contracts and what steps were taken to resolve the problems, along with their resolutions. The following for each of the contracts should be addressed:

1. Distribution facility & location
2. Contract/Account identifier
3. Contracting Officer, if federal Government contract
4. Annual Dollar Value;
5. Length of time that the account has been serviced;
6. Fill rate, listed monthly for the 12 months of the contract immediately preceding January 1, 2008, with and without substitutions;
7. Number of customer delivery points (stops);
8. Average number of delivery stops made per week;
9. Number of line items/SKUs on the ordering catalog;
10. Average number of orders placed per week;
11. Average order dollar value;
12. Average total number of order line items per week;
13. Points of contact and phone number;
14. Problems/resolutions

Note: An offeror with no record of relevant past performance or for whom past performance information is not available may not be evaluated favorable or unfavorably. This agency's personal experience with the offeror (if any) in terms of past performance will be considered more significant than information provided by any other reference.

Sub-factor C. Socioeconomic Considerations

The offeror shall provide a description of the efforts its company has made to ensure that small, small disadvantaged, women-owned, veteran-owned, service-disabled veteran-owned small and HubZone small business concerns have had an equitable opportunity to compete for subcontracts in this acquisition.

Specify what portion of your previous contracts, as a percentage of dollars, have been subcontracted to small, small disadvantaged, women-owned, veteran-owned, service-disabled veteran-owned, and HubZone small business concerns.

Sub-factor D. JWOD (Ability One) Support

The offeror shall provide a description of the efforts its company has made to ensure that Javits-Wagner-O'Day Act concerns (JWOD (Ability One) qualified nonprofit agencies for the blind or other severely disabled) have had equal opportunity to compete for subcontracts under any previous contracts. Describe your previous range of services, supplies, and any

other support that has been provided to you by JWOD (Ability One) concerns. Include specific names of such subcontractors, to the extent that they are known.

Specify what proportion of previous contracts, as a percentage of dollars, have been subcontracted to JWOD (Ability One) entities.

FACTOR II, DISTRIBUTION SYSTEM/QUALITY ASSURANCE

Sub-factor A, Distribution and Resources

1. The offeror must provide total warehouse capacity (dry, chill and freeze) and firm's open warehouse capacity (include pick slot and reserve slot) and facility design capacity on annual basis by dollar value as it relates to the volume of this contract. The offeror's capability to ship and receive simultaneously is discussed. Related temperature and/or humidity controls are discussed/ demonstrated.
2. The offeror will discuss as it relates to this contract, distribution equipment/resources (i.e. number and type of trucks, owned/leased, etc.). Offeror will discuss if additional equipment/resources will be required to handle the proposed contract with associated lead-time to acquire additional equipment as applicable.
3. Discuss performance methodologies used to ensure on-time deliveries and include your current operating performance level for on time deliveries. Discuss procedures to be employed to ensure that orders will be filled accurately and completely in order to meet the finalized delivery schedule.

Provide performance data for the last year to date (in terms of cases) as follows:

- % on-time delivery
- % damage
- % mis-picks
- % short on truck
- % returned
- % other (explain)

Sub-factor B, Quality Control and Assurance Procedures

1. Offeror will discuss the quality control procedures to be used under proposed contract. Include in your discussion procedures used during receipt, storage and out bound movement of product. Include a discussion on your inventory control systems and level of automation. Include in the discussion your reserve inventory and/or let down control procedures and the level of automation. Discuss the inventory rotation methods used by your firm, your monitoring procedures, the methodology followed in identification and correction of discrepancies in inventory management and order preparation. Identify key personnel responsible for ensuring quality procedures are monitored.
2. Offeror will provide inventory turnover rate information for overall warehouse, for the last year. Discuss average time from date of product manufacture to receipt in your primary warehouse location. Include in the discussion the procedures used to control shelf life and proper shelf life dating for normally inventoried items. Discuss the procedures and methods used to ensure the correct open "Date of Pack" is used on case labels. Discuss what procedures will be used to meet the "minimum shelf-life remaining" requirements of the various items.

Sub-factor C, Inspection and Sanitation Procedures

1. Offeror must discuss the inspection procedures employed to guarantee the movement of quality products. Include the frequency, type, and amount of inspection; product characteristics to be inspected (include standards used to inspect, e.g. temperatures); criteria for approving and rejecting products; criteria for removal of product from

inventory; record for documenting inspection results; and the method for identifying the inspection status of approved and rejected product.

2. Offeror will describe the Sanitary Control Procedures and Stored Products Pest Management Program used by your firm to ensure that sanitation and warehousing practices are in accordance with acceptable industry standards. Offeror will describe their in-house program, scheduling of duties and inspection certification. For Contract Services/third party audits include the frequency of service, service provided and monitoring procedures. Offerors will furnish copies of the most recent inspection reports (partnership/teaming effort requires report for each individual site).

Sub-factor D, Supplier Selection Program

1. Offeror will discuss your firm's policies, procedures and criteria used for selecting quality suppliers and the processes used by your firm to ensure competition and to purchase products of consistent high quality at the best price with minimal variation on product appearance, grade, yield, taste, texture. Include how potential suppliers are evaluated, what criteria is used, how the results of the evaluation are documented, and if suppliers are evaluated differently. Is the evaluation process formal or informal? Discuss the methods used by your firm to ensure that standardized product quality will be maintained when products are acquired from various suppliers. Note: This information is required to be supplied even if the function is performed at the corporate level.
2. Offerors should provide a flowchart of your firm's distribution channel, to include all levels of the supply chain, for each category of item. For each level, please describe the additional services provided and associated charges included at each stop. Failure to address this will not have a negative effect on your overall evaluation.

FACTOR III, CUSTOMER SUPPORT

Sub-factor A, Customer Service Approach

1. Offeror will explain their customer service strategy and explain their customer service function and focus. Does your firm chart your company's customer satisfaction? If so, please explain. Offeror will explain how their customer service representative will ensure that all the customers' needs are accommodated. Also, indicate the number of sales visits planned, and what value added services the sales representative will perform. Discuss the procedures (and authority, if applicable) followed by the customer service representative regarding the identification and correction of discrepancies and resolution of customer complaints at the customers level (i.e. not-in-house quality control).
2. Offeror will discuss how deviation from the electronic order, such as cancellations or manually placed orders will be handled and will indicate if any charge(s) will be applicable. Include time lines in which deviation to orders and cancellations will be accepted.

Sub-factor B, Ordering System

Offeror is required to submit up to five (5) company names, POC and the phone numbers that they are currently supporting/ servicing through electronic data interchange. The Government will review the references submitted by the offeror and verify that they are indeed EDI capable. The Government will verify the extent to which the Offeror is able to meet the requirements of the solicitation and interface with the Government's established translation package, STORES and support the Electronic Data Interchange transaction sets listed in the solicitation. If the offeror is not EDI capable, the plan submitted should be reasonable and able to be accomplished before contract award/ implementation.

Sub-factor C. Product Availability/Technical Descriptions

1. Offeror is expected to be able to provide all of the items in the most current catalog which consists of the "Schedule of Items," Attachment # 1. The inability to furnish all items may affect the offeror's overall rating. Offeror also must discuss how they will ensure that all items supplied will be Berry Amendment compliant.
2. For all items in the "Schedule of Items" that are an identical match, offeror must so state. If a product priced in the Business (Cost/Price) Proposal is not an "identical match" to the item we requested, the product technical description (specification) of the item the firm is offering must be provided. The technical description must contain sufficient detail to determine the product's salient characteristics for comparison to that solicited in the Schedule of Items. Offeror shall label the technical description with the Schedule of Items item number and its corresponding NSN/LSN, for identification purposes. "Pack size" changes must be identified for customer acceptance and price evaluation purposes only.
3. The Offeror will discuss time frame needed to bring in new items from both current and new suppliers. Your response will reviewed and maybe considered an enhancement to your proposal. Failure to address this will **not** have a negative effect on your overall evaluation.

FACTOR IV, SURGE AND SUSTAINMENT

A. CAPABILITY ASSESSMENT PLAN (CAP) – The offeror must submit a comprehensive readiness plan or contractor capability assessment indicating how the requirements listed in this solicitation will be supported. These requirements are indicative of the requirements that could be submitted during a surge/sustainment event. The contractor must address the amount of increased demands that can be handled for surge (first 15 days) and identify the length of time the contractor would require to ramp up. The contractor must indicate the length of time this increased pace could be sustained (at least six months or longer). The readiness capability plan should describe and/or include all aspects of their supply chain management. For example, if normal resupply is 45-60 days, the offeror should state how this time would be decreased by 50% to meet ongoing surge requirements. The offeror must submit evidence of the following capability: (1) agreements with suppliers and service providers to assist in meeting increased surge requirements (2) evidence of ability to utilize additional suppliers or subcontractors, as needed (3) ability to access additional warehouse and distribution operations overseas and in the United States to include labor and transportation (delivery vehicles), (4) ability to transport and store massive amounts of food for a specific period of time, (5) description of logistical technology with regard to asset visibility (6) knowledge of the European theater including ports, roadways and checkpoints and required documentation (7) identification of problem items or logistical issues for which surge & sustainment cannot be easily met along with proposed solutions.

This Readiness Plan should also include a plan of action if SPV facility is damaged or otherwise not able to conduct normal operations. The response should include but is not limited to:

A. How quickly a secondary operations site is up and running and ready for re-routed shipments including adding personnel and delivery vehicles when necessary

B. What is the estimated time needed to set up operations at the secondary site for office space, personnel, security, storage and inventory?

C. Backup communications plan to alert SPV and DSCP personnel of the activation of this Emergency Operations Plan. This communications plan should also address how shipments enroute to the SPV facility will be re-routed to the secondary facility.

B. Additional Submission Instructions:

- (1) For this solicitation, offerors are required to address a partial list of approximately 50 CSNs. The partial list of CSNs can be accessed at <https://spiders.dla.mil>, then select documents.
- (2) Select the document entitled "Subsistence Solicitation SPM300-07-R-0004." Download the spreadsheet and complete the required information. The spreadsheet will consist of four (4) worksheets: Worksheet 1 – Instructions, Worksheet 2 – CSNs, Worksheet 3 – Equivalent/Substitute NSNs, Worksheet 4 – Surge & Sustainment Requirements (Items & Quantities).
- (3) The available quantity information is used to analyze the offeror's surge and sustainment capability. The manufacturer or distributor must determine the maximum product availability that can be achieved with existing inventory policies, facilities and supplier relationships. The available quantity information requested over a six month period is in increments of 30 days. This will require offerors to contact manufacturers and suppliers for committed quantities.
- (4) A printed copy of the offeror's Wartime Catalog Solicitation Submission Spreadsheet must be returned with this solicitation. THE INFORMATION REQUESTED IS CONSIDERED PROPRIETARY AND RESTRICTED TO DULY AUTHORIZED GOVERNMENT PERSONNEL.
- (5) The Government reserves the right to test this CAP at any time during the life of the contract. Any administrative costs incurred by the SPV can be submitted to the contracting officer for reimbursement if they are deemed fair and reasonable.
- (6) *Surge and Sustainment Requirements:*
 - a. The surge & sustainment requirements listed on Worksheet 4 of the Wartime Catalog Solicitation Submission are based on estimates. If the surge & sustainment requirement determination process for PV commercial items is redefined, the government reserves the right to make the necessary adjustments.
 - b. The Government planners must determine the maximum product availability that can be achieved under this contract. Surge & sustainment requirements are provided for information only.
 - c. For this solicitation, include your completed Wartime Catalog Solicitation Submission Spreadsheet with your Capability Assessment Plan. However, the successful contractor must address the complete list of 397 PV Go-To-War Catalog items within 90-120 days of award. When completed, this will be incorporated into the successful CAP.

FACTOR V, FORCE PROTECTION

Offerors must submit a security plan to describe what steps they will take to prevent product tampering and contamination during the life of this contract, i.e. describe how offeror will prevent the contamination of products and materials during the manufacturing, storage and delivery phases of the contract. Offerors should address specific security measures including, but not limited to, lighting, security camera conditions, fencing and locking devices, employee identification, up to date employee background checking, and security personnel procedures to include use of check-lists, logs and reports, health and safety of Government and Non-Government employees, control of access to gates and doors at the plant, internal security, training and security awareness, product integrity and transportation security. Offeror must submit procedures for timely cure and timely notification of authorities when any instances of product adulteration or tampering are suspected.

FACTOR VI, SOCIOECONOMIC CONSIDERATIONS

All Factor VI Socioeconomic Considerations information shall be submitted in written form for each proposal despite duplication to be considered complete for evaluation.

Both large and small business offerors must indicate what portion of the proposal will be subcontracted to Small Business (SB), Small Disadvantaged Business (SDB), Women-Owned Small Business (WOSB), Veteran Owned, Service-Disabled Veteran Owned (SDVOSB) and Hub Zone Small Business (HZSB) concerns in terms of percentages and total dollars. The percentage shall be formulated using the total to be subcontracted as the divisor. The offeror must describe the proposed extent of SB, SDB, WOSB and HZSB concerns participation in the performance of this contract at the contractor, subcontractor, and product supplier levels. These figures shall pertain to the proposed acquisition only. These figures shall represent what percentage/dollar value of products to be supplied under this contract will be provided by a SB, SDB, WOSB, VOSB, SDVOSB and HZSB manufacturer or distributor. A goal for the PV may be to obtain at least 30% of the supplies for the proposed contract from SB firms, 5% from WOSB firms, 5% from SDB firms, 2% from VOSB firms, 1% from SDVOSB firms and 2% from HZSB firms.

Socioeconomic Definitions:

1. Small Business Concern: a firm, including its affiliates, that is organized for profit, independently owned and operated, not dominant in the field of operation in which it is competing, and can further qualify under the criteria concerning the number of employees, average annual receipts and other criteria as described by the Small Business Administration.
2. HUBZone Small Business Concern: a concern located in a "historically underutilized business zone"; is owned and controlled by one or more U.S. citizens; and at least 35% of its employees reside in the HUBZone. A HUBZone is a historically underutilized business zone, which is an area located in within one or more qualified census tracts, qualified non-metropolitan counties, or lands within the external boundaries of an Indian Reservation. Hub Zone Small Business status requires certification by the Small Business Administration.
3. Small Disadvantaged Business Concern: a firm (1) that is at least 51% owned by one or more socially and economically disadvantaged individuals; or, in the case of any publicly owned business, at least 51% of the stock is owned by one or more socially and economically disadvantaged individuals and (2) whose management and daily operations are controlled by one or more such individuals. The term "socially disadvantaged" means individuals who have been subjected to racial or ethnic prejudice or cultural bias because of their identity as a member of groups without regard to their individual qualities. The following individuals are presumed to be socially disadvantaged: Black Americans, Hispanic Americans, Native Americans (Indians), Asian-Pacific Americans, and Subcontinent Asian Americans. The term "economically disadvantaged" means socially disadvantaged individuals whose ability to compete is impaired due to diminished capital and credit opportunities. Generally, a socially disadvantaged individual whose personal net worth does not exceed \$750,000 (\$250,000 for SBA 8(a) Program certification) excluding ownership interest in the company and equity in a primary residence is considered to be economically disadvantaged. Small Disadvantaged Business status requires certification by the Small Business Administration.
4. Women Owned Small Business Concern: a small business concern that is at least 51% owned by one or more women; or in the case of any publicly owned business, at least 51% of the stock is owned by one or more women and whose management and daily business operations are controlled by one or more women.
5. Veteran Owned Small Business Concern: a small business concern that is not less than 51% of which is owned by one or more veterans (as defined at 38 U.S.C. 101(2)) or, in any case of any publicly owned business, not less than 51% of the stock of which is

owned by one or more veterans; and the management and daily operations of which are controlled by one or more veterans.

6. Service Disabled Veteran Owned Small Business Concern: a small business concern that is not less than 51% of which is owned by one or more service disabled veterans or, in the case of any publicly owned business, not less than 51% of the stock of which are controlled by one or more service disabled veterans; and the management and daily business operations of which are controlled by one or more service disabled veterans or, in the case of a veteran with permanent and severe disability, the spouse or permanent caregiver of such veteran. Service disabled veteran means a veteran, as defined in 38 U.S.C. 101(2), with a disability that is service connected, as defined in 38 U.S.C. 101(16).

7. Subcontract: any agreement (other than one involving an employee-employer relationship) entered into by a Government Prime Contractor or subcontractor calling for supplies and/or services (direct costs only) required for contract performance, contract modification or subcontracts.

1. Socioeconomic Goals

Under socioeconomic considerations (and subsequent management reports), offerors are to submit figures based on direct subcontracts for items that would be supplied under contract. **No indirect costs for equipment or services are to be included.**

The offeror shall describe the proposed extent of SB, SDB, WOSB, and HZSB participation in the performance of the contract at the contractor and subcontractor level. In addition, firms shall also state whether they are a large or small foodservice distributor. A small firm is defined as having less than 500 employees and must not be a subsidiary or division of a large company/corporation.

*The preferred format for submission of socioeconomic data is as follows. Separate subcontracting goals must be submitted for each proposed contract. *To derive percentages, category dollars are divided by total to be subcontracted dollars.*

	<u>DOLLAR</u>	<u>PERCENT</u>
1. Total Contract Price	\$ _____	_____ %
2. Total to be subcontracted:	\$ _____	_____ %
a. To Large Business	\$ _____	_____ %
b. To Small Business (Total Small)	\$ _____	_____ %
i. SDB	\$ _____	_____ %
ii. WOSB	\$ _____	_____ %
iii. VOSB	\$ _____	_____ %
iv. SDVOSB	\$ _____	_____ %
v. HZSB	\$ _____	_____ %

Note:

When calculating socioeconomic goals, for socioeconomic goals, the business size of the manufacturer is to be considered, NOT the business size of the broker/agent that may have supplied the product to the distributor.

If the offeror is a SB, SDB, WOSB, VOSB, SDVOSB and HZSB, the offeror may NOT include its "cost of doing business" as part of the subcontracting goals proposed for this acquisition.

Offerors who are Small Business will receive additional credit under this factor for evaluation purposes.

Performance on prior contracts in subcontracting with and assisting SB, SDB, WOSB, VOSB, SDVOSB and HZSB be part of past performance evaluation.

2. Organizational Efforts

- a. The offeror shall discuss the efforts it will make to ensure that SB, SDB, WOSB, VOSB, SDVOSB and HZSB concerns will have an equitable opportunity to compete for subcontracts or as product suppliers on this acquisition.
- b. The offeror shall discuss its willingness and any plans it has to develop additional opportunities for SB, SDB, WOSB, VOSB, SDVOSB and HZSB concerns. The offeror must furthermore identify the employee(s) responsible for ensuring that an equitable opportunity is afforded to the SB, SDB, WOSB, VOSB, SDVOSB and HZSB firms to compete for contracts or supplier selection.
- c. The offeror must indicate what percentage of its available subcontracting (or supplier utilization) dollars is allocated to small business concerns. Included in this percentage range is an estimated total subcontracting allocation to SB, SDB, WOSB, VOSB, SDVOSB and HZSB concerns.
- d. The offeror shall be required to cooperate in studies or surveys in order to allow the Government to determine the extent of subcontracting opportunities identified for this acquisition.
- e. The offeror is to demonstrate knowledge of, and more preferably a working relationship with local, state, and/or federal organizations whose mission it is to promote SB, SDB, WOSB, VOSB, SDVOSB and HZSB.

Note:

Large business offerors are required to submit the SB, SDB, WOSB, VOSB, SDVOSB and HZSB subcontracting plan information as required by Clause 52.219-9 Small Business Subcontracting Plan (Apr 2008) in addition to the information that is a requirement of this section of the proposal. The subcontracting plan required by the FAR clause can incorporate all costs, direct and indirect, associated with this proposal. If an individual contract subcontracting plan is submitted, the plan must contain separate SB, SDB, WOSB, VOSB, SDVOSB and HZSB subcontracting percentages and dollar levels for the base period as well as each option period.

FACTOR VII, JWOD SUPPORT

- A. Provide a description of the efforts your company will make to assure that Javits-Wagner-O-Day Act (Ability One) qualified nonprofit agencies for the blind or other severely disabled will have equal opportunity to compete for subcontracts under any resulting contract. Describe your current and proposed range of services, supplies, and any other support that will be provided to you by JWOD (Ability One) concerns. Include specific names of such subcontractors, to the extent they are known.
- B. Describe any future plans your company has for developing additional subcontracting possibilities for JWOD (Ability One) entities, or ways in which these entities could be partnered with other businesses and agencies in opportunities to diversify revenue production, during the contract period.
- C. Specify what proportion of your proposal, as a percentage of dollars, will be subcontracted to JWOD (Ability One) entities.
- D. Progress reports in reference to your subcontracting efforts with JWOD (Ability One) activities will be submitted to the Contracting Officer as part of your monthly socio-economic report. Provide the name and title of the individual principally responsible for ensuring company support to such entities (generally, this is the individual responsible for subcontracting with small, small disadvantaged and women-owned small businesses.)

FACTOR VIII, DLA MENTORING BUSINESS AGREEMENT

- A. The DLA MBA Program was designed for prime contractors to provide developmental assistance to small business, small disadvantaged business, and women-owned small business concerns for value-added services and/or products. Prime contractors may also mentor JWOD (Ability One) qualified nonprofit agencies for the blind and other severely disabled that have been approved by the Committee for Purchase from People Who Are Blind or Severely Disabled under the JWOD Act.
- B. DLA MBA's encourage participation and growth opportunities for small, small disadvantaged, women-owned small business concerns or JWOD (Ability One) workshop that will participate in carrying out the requirements of the prime contract. *The opportunities must constitute real business growth, which is measurable and meaningful.*
- C. An MBA shall be a written agreement between the prime contractor and the small, small disadvantaged or women-owned small business involved. Mentor will be required to submit periodic progress reports on their agreements. An MBA shall include, at a minimum, the following elements:

1. Participants

Cite the criteria in selecting a firm or firms with whom to mentor. In addition, include the following information with all submissions:

- a) Name, address, and plant location for contract holder and potential SB/SDB/WOSB, HZSB or JWOD (Ability One) participants(s).
- b) Point of Contact, job title, and phone number of all personnel involved in the development and oversight of any agreement from both parties.
- c) The number of people employed by the small business, small disadvantaged business, or women-owned small business concern. If the firm is in the service sector, specify its annual average gross revenue for the last three- (3) fiscal periods.

2. Agreement Type

- a) Describe the type of agreement executed by the contract holder and the small business, small disadvantaged business, women-owned small business or JWOD (Ability One) entity. The agreement should state the benefits of the plan for both parties. The Contracting Officer will review the plan to ensure that the agreement will not jeopardize future contract performance. The agreements should clearly define the roles and responsibilities of each party. *Plans that identify new business ventures rather than expansion of existing agreements are preferred.*
- b) DLA MBA Agreements shall specifically identify the areas of developmental assistance (i.e. management/technical) that will be provided. The offeror should provide a discussion of the areas chosen for development/enhancement. Describe the scope of the plan, i.e. whether the plan will be specifically related to the requirements contained in the solicitation or will the plan cover other government and commercial customers.
- c) Offerors shall identify and describe the management control techniques that would be used to insure that contract requirements are met. This should include the record keeping and communication techniques and the methods to be used to control and track performance.

3. Measurements and Reports

- a) Provide milestones for program implementation.

- b) Discuss and describe the measurements/yardsticks that will be utilized to determine if program objectives and goals have been met. Projections of successful program measurements should result in:
 - i. An increase in the dollar value of subcontracts awarded to SB/SDB/WOSB and JWOD (Ability One) workshops under DLA contracts.
 - ii. An improvement in the level of participation in DoD, other federal agencies and commercial contracting opportunities.
- c) Mentors will be required to submit periodic progress reports on their agreements.
- d) Copies of signed MBA's that are currently in place (and will apply to proposed contract) are required to be submitted.

III. VOLUME II, BUSINESS (COST/PRICE) PROPOSAL

***This portion must be submitted in writing using Attachment 1 for all Zones offered on (on CD and a paper copy). Note: Please use an Anti-Virus utility to ensure that your CD is virus free before submitting.**

FACTOR I, AGGREGATE DISTRIBUTION PRICES FACTOR II, AGGREGATE PRICING

To address the above Cost or Price Factors, the offeror is required to submit the following information. Elements A, B, and C below must be submitted electronically using (Attachment 1) on CD in Microsoft Excel Format. Element D is for informational purposes only and is to be submitted in writing (paper copy) using a format of the offeror's choice.

- A. Category/Distribution Prices
- B. Item/Product Prices
- C. Item/Unit Prices
- D. Option Prices (see below format)
- E. Discounts, rebates, allowances or other similar economic incentives or benefits given to any other customer

The price proposal spreadsheet consists of multiple worksheets: "Price Proposal" and "Distribution Category Pricing." The Price Proposal Sheet includes all pricing information for the base and option periods. The Distribution Category Pricing sheet provides the fixed Distribution Prices applicable to each proposed Distribution Category, for the base and each option period. For the purpose of the proposal, the Unit of Measure (UOM) may be defined as the unit of purchase/sale by the manufacturer and PV offeror, and the Unit of Issue (UOI) is the unit of purchase by the Government.

A. Category/Distribution Price

1. Firms shall offer a distribution price for the designated UOM for each category of items, as they are listed in this spreadsheet. The listed product categories on the spreadsheet represent the Government's Category Listing. Please complete columns c-f on the Distribution Category Pricing Sheet on attachment 1.
2. The Distribution Category Price is that Distribution Price that is applicable to the same UOM for all items that fall in that product distribution category. The distribution price must be offered as a dollar amount. Distribution prices offered as a percentage of the delivered price are not acceptable. The distribution price shall represent the amount to be added to the actual invoice price paid to the manufacturer or supplier by the PV for each food, beverage, and/or non-food product.

3. For the Distribution Category Pricing, prices are to be offered in the same manner in which you sell the product. For example, if you sell a product by the "case", then the distribution price will be by the "case". Whereas, if you sell the product by the "pound" or by the "each", the distribution price would be listed accordingly. If products are sold by the "case" and by the "pound", then prices should be offered for both units of measures.
4. The Unit of Measures for offered Distribution Fees has been established by the Contracting Officer and shall not be deviated from. Two or more sub-categories have been established for the following categories due to these categories having multiple Unit of Measure possibilities: 32, 33, 35, 36, 37, 40, 46, 47, 48, 35, and 40. These prices need to be used when offers are input onto the Schedule of Items in attachment 1.
5. The category/distribution prices shall remain constant for the complete base term of the contract; however, distribution prices may remain the same, increase, or decrease for each option year

B. Item/Product Price

1. The Schedule of Items, Attachment 1 represents 100% of the items that are currently cataloged for customers supported under this solicitation.
2. Price Proposal sheet: This sheet includes fields pre-populated by DSCP; fields to be populated by the offeror; and fields that are calculated based on the offeror's submission. These pre-populated and calculated fields are not accessible by the offeror. Pricing shall be offered in accordance with the Pricing provisions of the solicitation, i.e. the Delivered Price plus the Distribution Price equals the Unit Price.
 - a. DSCP populated fields are as follows (columns a-f):
 1. Solicitation number,
 2. Item numbers, nomenclatures, stock numbers, required NAPA brand names,
 3. 2-year estimated quantities and the Unit of Issue ("UOI") being solicited, i.e, CN, CS, LB
 - b. The Offeror shall input its name, and complete the following fields for each line item (columns g-q):
 1. If the item is customarily carried in the offeror's inventory ("Comm Inv"),
 2. If the offered item meets all required specifications ("Spec Match"),
 3. If the proposed delivered price is based on an invoice or quote,
 4. The following proposed invoice or quote data:
 - a. Unit of measure ("UOM", e.g. CS, LB, EA)
 - b. UOM delivered price
 - c. The quantity of UOI per each UOM. As examples:
 - (1) for a 20 lb case purchased by PV by the case sold to DSCP as a UOI of the pound, the UOM=CS, the UOI=LB, and the UOI/UOM=20,
 - (2) for a 20 lb case purchased (UOM) and sold (UOI) by the pound, the UOM=LB, the UOI=LB, and the UOI/UOM=1,
 - (3) for a case of 24 cans purchased (UOM) by the case and sold (UOI) by the can, the UOM=CS, the UOI=CN, and the UOI/UOM=24.
 5. The Distribution Price Category,
 6. The proposed Distribution Price for the UOM for the base and each option period

- c. Fields that will be calculated and are protected are as follows (column p, r-ag)
1. The proposed UOI Distribution Price (DIP) for the base and each option period,
 2. The proposed UOI Product Price,
 3. The proposed UOI Unit Price, which is the sum of the DIP plus the Product Price, for the base and each option period,
 4. The total dollar value for the line item, for the base and all option periods.
- d. DO NOT deduct NAPA or Food Show allowances from the delivered price on your Business (Cost/Price) Proposal. Other negotiated and customary vendor discounts that will be provided thru the contract period should be deducted to show the actual delivered price offered to the Government. These discounts shall be annotated on the vendor invoices submitted.

Note:

The Government will evaluate UOI pricing only. UOM pricing will not be evaluated. If the spreadsheet calculated UOI prices are not the prices you intend to propose, please contact the Contracting Officer immediately.

- e. Prices must not extend more than two (2) places to the right of the decimal point. Standard rounding methods should be observed. For example, a delivered price of \$4.578 plus a distribution price of \$0.232 should be rounded to \$4.58 plus \$0.23. All Government calculated numbers will be so rounded.
- f. The items on the spreadsheet represent the contract Schedule of Items, i.e. the highest usage items as well as items listed under the Basic Daily Food Allowance (BDFA) listing. These items will represent the initial contract vendor catalog, at the prices proposed and awarded. This means that the awardee(s) final prices will be the prices for the same items in the catalog when the contract becomes effective. This catalog will initiate the baseline prices. Estimated annual quantities for the items are for information and evaluation purposes only.
- g. If an offeror carries a variety of brands for the same item, the price submitted shall be for the lowest price, technically acceptable, item that meets the Government's minimum requirements, except that Brand Name/NAPA items must be priced according to the exact Brand Name/SKU/NAPA that is listed in the Schedule of Items, as specified. The inclusion of required Brand Name/NAPA items on the initial contract catalogs does not preclude future catalog changes during the life of the contract to add competing products based on added value to the customer.

C. Item/Unit Price

1. Award prices will represent a fixed price for all items for a minimum of 30 days. After 30 days the PV may be permitted to change the product price of non Manufacturer Pricing Agreements (MPAs) items as offered in the Schedule of Items and in accordance with the Prospective Price Redetermination language, as specified in this solicitation. Product prices for MPA items may also change as necessary in accordance with the MPA language specified in this solicitation.
2. To insure an objective price evaluation, the pricing of all offerors are to be based on the exact items listed in the "Schedule of Items." When offerors qualify the salient characteristics of an item or items in the "Schedule of Items" and/or when the Government detects (through a relative pricing review and or a review of supporting invoices or quotes) that the pricing proposed is on an item which

differs from the "Schedule of Items" then the Government reserves the right to employ remedies such as:

- a. Where an insignificant number of items differ from the "Schedule of Items" descriptions, those items will be eliminated from the evaluation of all offerors;
 - b. Single serve items with small quantity differences may be evaluated without adjustment, as any additional quantity provides no additional value; and
 - c. Larger, generally wholesale size items, with quantity differences may be evaluated on a per-pound or similar basis.
 - d. IF discussions are held, and after those discussions transpire, a significant number of items still differ from the "Schedule of Items" descriptions then the offeror may be eliminated from the competitive range. Whatever remedy is selected by the Government shall apply to the base period and all option periods in the acquisition.
3. ALL offered product prices must be substantiated with a copy of the manufacturer or grower's invoice or quote for each item in the Schedule of Items. The Schedule of Item No. must be reflected on each invoice or quote so as to identify what item each invoice corresponds to. Quotes must be presented in the following manner:
- i. Detailed on manufacturer or grower company letterhead;
 - ii. Date price quote was supplied;
 - iii. Time period price quote is effective;
 - iv. Quantity covered by price quote;
 - v. Manufacturer or grower part number; and
 - vi. Manufacturer or grower's point of contact, including name, title, address, and phone number.
 - vii. FOB terms

The invoices should reflect the prices effective within thirty (30) days prior to the solicitation issue date. If invoices are not available for that time period, the most recent invoices shall be submitted reflecting the last purchase made for the item. Offerors that submit revised prices shall supply invoices or quotes from the time period of thirty days prior to the due date of the revised proposals. The Government has a strong preference for prices within the timelines indicated above over earlier dates. For evaluation purposes, the offeror is required to submit pricing for the Schedule of Items that will meet the Government's minimum requirement, except for Brand Name items, which must be priced according to the exact brand name product.

4. If an offeror carries a variety of brands for the same item, the price submitted shall be for the lowest price, technically acceptable, item that meets the Government's minimum requirements. However, Brand Name items must be priced according to the exact Brand Name -SKU that is listed in the Schedule of Items, as specified.

D. Option Prices

A. There are two (2) two (2) year options in this solicitation. Acceptance of these options is mandatory. One copy of the form below must be completed and submitted in the Business Proposal.

B. If an offeror does not submit option term prices for the distribution portion of the price, the offeror's proposal may be rejected. Option term price increases or decreases are to be expressed as a percentage increase or decrease from the base/previous option period.

Option term price increases or decreases must be specified for both normal and premium distribution prices. The firm may also elect to offer no change in the distribution prices over the life of the contract. In this case, annotate 0.0% in the option year block as applicable. If option pricing is not annotated below, the proposal will be evaluated as having "no change" to the distribution pricing for the two (2), two (2)-year options in this solicitation.

C. Offerors who elect to increase or decrease their distribution prices for option years must submit the pricing in the form of a percentage rate of change over the prior year distribution prices. The offeror must limit any changes to their distribution prices by this percentage. The percent change per year will apply to all categories. Also, please note that it is possible, and may be desirable, to offer a lower percentage for successive years, due to the experience factor gained in dealing with the region and business.

D. Offerors shall indicate percent increase(s) over the previous two year period price for each option period. The percentage increase or decrease will cover the two (2) 18 month option periods. See below examples of a 2% increase and a 2% decrease for each option period. Therefore if a 1% increase or decrease is anticipated each calendar year, a 2% increase or decrease would be proposed for the two 18 month option periods:

Percentage Increase Example:

Base Year Distribution Price = \$10.00

Option Period One: $\$10.00 \times 2\% = \10.20

Option Period Two: $\$10.20 \times 2\% = \10.40

Percentage Decrease Example:

Base Year Distribution Price = \$10.00

Option Period One: $\$10.00 \times -2\% = \9.80

Option Period Two: $\$9.80 \times -2\% = \9.60

Please fill out the below based on the proposed Option Period Distribution Percentage Increase or Decrease:

Base Year (Years 1-2) Total Dollar Value: _____

Option Period One = _____% Increase or Decrease (Please Circle One)

Option Period One (18 month period) Total Dollar Value: _____

Option Period Two = _____% Increase or Decrease (Please Circle One)

Option Period Two (18 month period) Total Dollar Value: _____

TOTAL AGGREGATE CORE ITEMS DOLLAR VALUE FOR ALL YEARS: _____

Offeror must include a total \$ figure for the two year base period and the option periods (Two – 18 month Periods).

If CPI is used in pricing of the option periods, the CPI should be based on "Consumer Price Index (All Urban), All Items (Consumer)." If CPI is used as the rate of change, the change should be annotated as shown in the following example:

Option Period One One half % of the CPI % increase

**% Cap = 5.00% (Cap must be submitted as a percentage). The cap will be used to evaluate your proposals total cost to the Government.

Note:

Quantities must be adjusted to reflect term length. Make sure your estimated quantities reflect two (2) years for the base period and two (2) 18 months periods for the options. Failure to indicate acceptance of the option by annotating the offeror's option year percentage change shall be deemed as non-acceptance of the option, and may result in the rejection of the offeror's entire proposal.

*****FOR INFORMATIONAL PURPOSES ONLY*****

The following element must be included with the Business (Cost/Price) Proposal and submitted in writing using a Microsoft word format:

E. Discounts, Rebates, Allowances or Other Similar Economic Incentives or Benefits

The contractor shall identify all discounts, rebates, allowances or other similar economic incentives or benefits given to any other customer for each item. In addition, the contractor must identify those types of discounts, rebates, allowances or other similar economic incentives or benefits given to any other customer that it shall pass on to the Government and those types of discounts/rebates that will be retained by the contractor. These discounts, rebates, allowances or other similar economic incentives or benefits shall be reported monthly as identified in the special contract requirements/management reports section of the statement of work.

Please contact Contract Specialist Teresa Jimenez or Contracting Officer Tina Frederico in order to receive an electronic copy of the Schedule of Items. The Schedule of Items format will be Microsoft Excel Spreadsheet. As stated in note above, please provide an electronic copy of the Business (Cost/Price) Proposal on CD.

Contract Specialist

Teresa Jimenez

215-737-3629

Teresa.Jimenez@dla.mil

Contracting Officer

Tina Frederico

215-737-4545

Tina.Frederico@dla.mil

FAR 52.212-2 EVALUATION—COMMERCIAL ITEMS (JAN 1999)

- (a) The Government will award a contract resulting from this solicitation to the responsible offeror whose offer conforming to the solicitation will be most advantageous to the Government, cost or price and other non-price factors considered. The following technical factors shall be used to evaluate offers:

TECHNICAL PROPOSAL (NON-PRICE FACTORS)

- I. Experience/Past Performance
- II. Distribution System/Quality Assurance
- III. Customer Support
- IV. Surge and Sustainment
- V. Force Protection
- VI. Socioeconomic Considerations
- VII. JWOD (Ability One) Support
- VIII. DLA Mentoring Business Agreement

BUSINESS (COST/PRICE) PROPOSAL

- I. Aggregate Distribution Prices
- II. Aggregate Pricing

Technical Factors I through V are listed in descending order of importance and are more important than Factors VI thru VIII, which are equal in importance. When combined, Technical factors I thru VIII are significantly more important than Business (Cost/Price) Factors. Under factor I, sub-factors A and B are of equal importance to each other and sub-factors C and D are of equal importance to each other, but sub-factors A and B are more important than factors C and D. Each technical sub-factor of factors IV and V are of equal importance; proposals that include certain sub-factor elements II (D)(2) and III (C)(3), identified below, may be considered **enhancements** that may result in extra evaluation credit. Because this procurement will use the trade-off process as outlined in FAR 15.101-1, the Government may accept other than the lowest priced proposal as the overall best value. The Government will make a risk assessment based on information contained in the proposal and other information, which has or may be derived from sources other than the proposal. Risk to the Government will be considered in the rating for any factors and/or sub-factors.

- (b) *Options*. The Government will evaluate offers for award purposes by adding the total price for all options to the total price for the basic requirement. The Government may determine that an offer is unacceptable if the option prices are significantly unbalanced. Evaluation of options shall not obligate the Government to exercise the option(s).
- (c) A written notice of award or acceptance of an offer mailed or otherwise furnished to the successful offeror within the time for acceptance specified in the offer, shall result in a binding contract without further action by either party. Before the offer's specified expiration time, the Government may accept an offer (or part of an offer), whether or not there are negotiations after its receipt, unless a written notice of withdrawal is received before award.

ADDENDUM TO FAR 52.212-2 Evaluation—Commercial Items (Jan 1999)

Clause 52.212-2 "Evaluation – Commercial Items – (Jan 1999)", which is incorporated herein in full text, is revised as follows:

1. Paragraph (a) is hereby expanded to read as follows:

However, when proposals become more equal in technical merit, the evaluated cost or price becomes more important.

2. Add paragraph (d) as follows:

Source Selection and Evaluation Procedures:

1. Summary

Subsequent to the date specified in the solicitation for receipt of proposals, all timely proposals will undergo a technical and business evaluation as described in paragraph (d)(2) below. The Contracting Officer may make a competitive range determination based on these evaluations, and submit it to the Source Selection Authority (SSA) for approval. Unless award is made on the basis of initial proposals, written and/or oral discussions will be conducted with all offerors in the competitive range. Final revised offers resulting from discussions will undergo further technical and business evaluations. Finally, a proposal will be selected for award by the SSA, as described in paragraph (d)(3) below.

2. Evaluation Process

(a) Technical Evaluation Process – Each technical proposal will be evaluated by the Technical Evaluation Panel against the technical factors specified in paragraph (a) above. Proposals so technically deficient as to make them technically unacceptable will be rejected as unacceptable, regardless of the cost or price offered. No discussions will be held with rejected offerors, nor will any rejected offeror be given an opportunity to revise its offer to correct deficiencies in order to become acceptable after the date and time specified for the receipt of offers. Socioeconomic Factors VI, VII and VIII will be evaluated against the requirements of the solicitation.

(b) Business (Cost/Price) Evaluation Process – Each proposal will be evaluated against the requirements of the solicitation. The Government will evaluate limited pricing data with the initial proposals and during discussions, in accordance with FAR 15.4, "Contract Pricing." Included is the evaluation of options. The Government will evaluate offeror's pricing on the items in the Schedule of Items.

The estimated quantities shall be multiplied by the unit prices to determine the lowest overall cost to the Government. These figures will be totaled to arrive at an aggregate value. Pricing will be evaluated for all option periods in the same manner. The two (2) option period totals will be added to the base period total to determine the lowest overall cost to the Government. Distribution prices that do not relate to the Schedule of Items will be evaluated for fairness and reasonableness. The Government may determine that an offer is unacceptable if the option prices are significantly unbalanced. Evaluation of the options shall not obligate the Government to exercise the option(s).

3. Selection Process

The final technical and business evaluation reports will be furnished to the Contracting Officer by the Technical Evaluation Panel, Socioeconomic Evaluation Panel and Business Evaluation Panel. The Contracting Officer will prepare a written recommendation for award and forward it to the SSA. It is the ultimate decision of the SSA to determine which offeror receives the award.

EVALUATION FACTORS FOR AWARD - TECHNICAL PROPOSAL EVALUATION

The following evaluation criteria are listed in descending order of importance at the factor level. Under factor I, sub-factors A and B are of equal importance to each other and sub-

factors C and D are of equal importance to each other, but sub-factors A and B are more importance than sib-factors C and D. Each technical sub-factor under Factors IV and V are of equal importance; proposals that include certain sub-factor elements IV(D)(2) and V(C)(3), identified below, may be considered enhancements that may result in extra evaluation credit. Those elements will not be adjectively rated. The Government will make a risk assessment based on information contained in the proposal and other information, which has or may be derived from sources other than the proposal. This risk assessment will be evaluated in the rating for any factors and/or sub factors that place the Government at risk. For the majority of the factors, a single rating for the factor is perceived as being applicable for each zone. For specific sub-factors such as location, where it is believed that a single offeror may utilize a distinct method, source, or approach among the zones, it is possible for a vendor to be rating highly for one zone yet poorly in another.

FACTOR I - EXPERIENCE/PAST PERFORMANCE

When evaluating Experience and Past Performance, the offeror's written proposal relevant Government (in-house) records, and the information provided by the points of contact or references designated by the offeror may be taken into account. Government (in-house) records will be considered more reliable than information derived from other sources. This assessment will also be performed for any partner that will perform in support of the proposed contract.

The Government will perform an integrated assessment of the offeror's individual house experience and past performance. This assessment will also be performed for any partner(s) or joint venture(s) that will perform in support of the proposed contract.

The sub-factors A and B for Experience/Past Performance are of equal importance to each other and of greater importance than sub-factors C and D, which are of equal importance to each other.

A. Experience

1. Element 1, Size and Complexity: The Government will evaluate the offeror's experience in fulfilling requirements of similar size and complexity as a contractor for customers in a PV/regular dealer capacity on an individual contract basis only for its top five (5) selected contracts, including Government contracts, if any.
2. Element 2, Key Personnel: The offeror's identification of key personnel, and their relevant individual experience, will be examined in order to determine the anticipated success of the firm in providing service to its customers.
3. Within the Experience sub-factor, Element 1 (Size and Complexity) is of greater importance than Element 2 (Key Personnel).

B. Past Performance

Contract Performance/Customer Satisfaction: The Government will evaluate the offeror's record of performance with both commercial and Government contracts (if any) for its top five (5) selected contracts. The Government will determine whether the firm has a successful history of: conformance to contractual requirements or business agreements, providing consistently high fill rates; a commitment to customer satisfaction; and timely delivery of quality products.

C. Socioeconomic Considerations

Offerors will also be evaluated on socioeconomic issues of past and present contracts (Government and Commercial). Offerors that do not have records of past performance on socioeconomic issues will neither be rated favorably or unfavorably.

D. JWOD (Ability One) Support

Offerors will also be evaluated on efforts to assure that JWOD (Ability One) qualified nonprofit agencies have been supported on past and present Government contracts.

Offerors that do not have records of past performance on socioeconomic issues will neither be rated favorably or unfavorably.

** Offerors that do not have records of past performance on socioeconomic and/or JWOD issues will receive a "Neutral" rating. This evaluation will also be performed for any partner involved in the proposed contract. Government (in-house) records will also be used for this evaluation, if applicable, and will be considered more reliable than information derived from other sources.

FACTOR II - DISTRIBUTION SYSTEM/QUALITY ASSURANCE

A. Distribution and Resources

1. The firm's available capacity (dry/chill/freeze) resources will be evaluated as to how the requirement of the solicitation will be supported. The offeror's facility's design maximum capacity expressed in dollar value will be assessed. The firm's capability to ship and receive simultaneously will be evaluated. The firm's ability to control related temperature and/or humidity controls will be assessed.
2. The Government will evaluate the offeror's distribution equipment resources (i.e. number and type of trucks, owned/leased, etc.). Lead-time to acquire additional equipment will be assessed.
3. The Government will assess the offeror's procedures to be employed to ensure orders are filled accurately and completely to meet the delivery schedule, including an evaluation of the previous year's performance data, the current performance levels for on-time, mis-picks, damage, short on truck, returned and "other" will be evaluated.

B. Quality Control and Assurance Procedures

1. The Government will evaluate the offeror's Quality Control and Quality Assurance procedures. Procedures used during receipt, storage and out-bound movement of product will be evaluated. The offeror's inventory control systems and level of automation will be evaluated. Reserve inventory and/or let-down control procedures and level or automation will be evaluated. Inventory rotation methods, monitoring procedures and the methodology followed in identification and correction of discrepancies in inventory management and order preparation will be evaluated. Identification of key personnel responsible for monitoring quality procedures will also be evaluated.
2. The Government will evaluate the offerors average time from manufacturer's production date to time of receipt at vendor's facility will be assessed. Turnover rate information for the past year will also be evaluated. The procedures to control shelf life and proper shelf life dating for normally inventoried items will be assessed. The offeror's methods to ensure correct "date of pack" on the cases will also be evaluated. Procedures used to meet the "minimum shelf life remaining" requirements of the various items will be evaluated.
3. The offerors proposal will be reviewed for innovative solutions to address shelf life expirations on items with known substantial fluctuations in demand, such as Navy Strike/Battle Groups and Marine Expeditionary Forces items. Proposed solutions may be considered an enhancement to your proposal. Failure to address this will NOT have a negative effect on your overall evaluation.

C. Inspection and Sanitation Procedures

1. The Government will evaluate the offeror's inspection procedures that will result in the delivery of quality products to the customers. The evaluation will consider the frequency, type and amount of inspection; product characteristics to be inspected

(including standards used to inspect product), criteria for approving and rejecting products; criteria for removal of product from inventory; record for documenting inspection results; and the method for identifying the inspection status of approved and rejected product.

2. The offeror's Sanitary Control Procedures and Stored Product Pest Management Program will be evaluated. Offerors' in-house programs, scheduling of duties and inspection certifications will also be evaluated. This evaluation will include sanitary inspection reports and any ratings as applicable (i.e. AIB, ASI)

D. Supplier Selection Procedures

1. The Government will evaluate the offeror's supplier selection program. This evaluation will be conducted to determine the effectiveness of the program to competitively provide continued supply of quality products at the best possible price with minimal variation. The Government will evaluate the offeror's methods to ensure that standardized product quality will be maintained when products are received from various suppliers.
2. If submitted, the Government will review your firm's distribution channel, to include all levels of the supply chain, for each category of item, the additional services provided and associated charges included at each stop. Your response will be reviewed and may be considered an enhancement to your proposal. Failure to address this will not have a negative effect on your overall evaluation.

FACTOR III - CUSTOMER SUPPORT

A. Customer Service Approach

1. The customer support service, strategy, function and focus of the offeror will be assessed to determine its commitment to customer satisfaction.
2. Offerors will be evaluated on their ability to adapt to deviations to the electronic order including such things as timelines and charges if any.

B. Ordering System

The Government will evaluate and ensure that the offeror has submitted five (5) company names they are currently supporting through the electronic data interchange (EDI) are valid. If offerors are not currently supporting customers through EDI, their plan to become EDI compliant before time of award will be evaluated for whether it appears realistic. The Government will review this information to determine whether the offerors have the capability to support the required EDI transaction sets.

C. Product Availability/Technical Descriptions

1. An evaluation will be made of the offeror's ability to supply all of the items, or their acceptable equivalents, appearing in Attachment 1, Schedule of Items, and that these items are Berry Amendment compliant. The number of items that can be supplied from each Attachment will be reviewed.
2. The Government will review the number of items in the "Schedule of Items" that are an identical match and the number of items that are an acceptable equivalent
3. The Government will evaluate the offeror's time frame to bring in new items from both current and new suppliers. The ability of the offeror to exceed the time frame stipulated in the solicitation will be considered an enhancement to their proposal.

FACTOR IV – SURGE AND SUSTAINMENT

Capability Assessment Plan: The Capability Assessment Plan will be assessed for completeness and capability. The Government will also evaluate the offeror's agreements

with suppliers and service providers; ability to utilize additional suppliers or subcontractors; ability to access additional warehouse and distribution operations overseas and in the US to include labor; ability to transport and store massive amounts of food for a specific period of time. The contractor will be required to provide a description of logistical technology with regard to asset visibility; knowledge of the Europe and Central Asia and identification of problem items in the Go-to-War Catalog or logistical issues for which surge & sustainment cannot be easily met along with proposed solutions.

FACTOR V - FORCE PROTECTION

The Government will evaluate the offeror's security plans relating to plant security and security of the product in light of the heightened threat of terrorism. The steps taken to insure that products and/or packaging have not been tampered with or contaminated throughout the entire manufacturing, storage, and distribution process will be evaluated.

FACTOR VI - SOCIOECONOMIC CONSIDERATIONS

Note: For Socioeconomic considerations under this factor, only product related direct costs are to be incorporated – NO INDIRECT OR SERVICE RELATED COSTS.

1. Socioeconomic Goals

The Government will evaluate the offeror's socioeconomic plan to ensure that, to the maximum extent practical, Small, Small Disadvantaged, Women Owned Small, Veteran Owned Small, Service Disabled Veteran Owned Small and HUBZone small businesses are used as both suppliers and subcontractors in support of this PV contract. The Government will evaluate the participation levels in terms of the percentages and dollar values and comparatively assess the goals amongst the offerors.

2. Organizational Efforts

The Government will evaluate the measures that the offeror will take to ensure equitable opportunity, and further the opportunities, for Small, Small Disadvantaged, Women Owned Small, Veteran Owned Small, Service Disabled Veteran Owned Small and HUBZone Small businesses. The offeror that has the highest percentage of participation with Small, Small Disadvantaged, Women Owned Small, Veteran Owned Small, Service Disabled Veteran Owned Small and HUBZone Small Business combined, at the contract and subcontract level, will receive the highest rating. Offerors that are Small Business Concerns will receive additional credit under this factor.

FACTOR VII - JAVITS-WAGNER-O'DAY ACT (ABILITY ONE) ENTITY SUPPORT

The Government will evaluate the offeror's JWOD (Ability One) proposal on a comparative basis among all offerors per 52.215-9004 DLAD. An offeror that proposes or demonstrates a higher percentage, complexity level, and variety of participation by JWOD (Ability One) qualified nonprofit agencies for the blind or other severely disabled as subcontractors beyond those items for which JWOD (Ability One) entities are the mandatory source generally will receive a higher rating. Offeror's proposals for such support will be made a part of any resulting contract for use in determining how well the contractor has adhered to its plan. Offeror is required to submit percentages supporting this program on a monthly basis to the Contracting Officer within the Socioeconomic Report.

FACTOR VIII - DLA MENTORING BUSINESS AGREEMENT (MBA)

The Government will evaluate the offeror's response to participating in the DLA MBA Program and its ability to mentor firms. The scope of the plan will also be evaluated. The responses from offerors on the MBA Program will be evaluated on a comparative basis amongst all offerors. The offeror(s) indicating the most comprehensive plan (s) will receive

the highest rating; this rating will be further enhanced if the offeror identifies new business ventures rather than expansion of existing agreements. This evaluation will also be used to determine the offeror's willingness to assist SB's, SDB's, WOSB's, and JWOD (Ability One) entities in expanding their businesses.

EVALUATION FACTORS FOR AWARD - BUSINESS (COST/PRICE) PROPOSAL
EVALUATION

The following evaluation criteria are listed in descending order of importance. Aggregate Distribution Prices (Factor I) is more important than Aggregate Pricing (Factor II). However, as the difference in Aggregate Distribution Prices in technically equal offers decrease, the importance of Aggregate Pricing will increase.

FACTOR I - AGGREGATE DISTRIBUTION PRICES

The Government will evaluate each offeror's distribution prices, based on the unit of issue, by determining the aggregate dollar value. This dollar value will be calculated by multiplying the individual distribution price by the estimated usage requirements for each of the items listed in the Schedule of Items. The aggregate dollar value will then be evaluated for reasonableness and overall lowest price to the Government. Firms shall offer a distribution price for each category of item. The distribution price is defined as a firm fixed price, offered as a dollar amount, which represents all elements of the contract price other than the product price. The distribution price shall represent the amount to be added to the actual invoice price paid by the PV for each food or beverage product to the manufacturer or supplier. The Schedule of Items Distribution Price will be validated for accuracy against the distribution price category. Distribution prices for all categories that do not relate to the Schedule of Items will be evaluated for fairness and reasonableness.

FACTOR II - AGGREGATE PRICING

- A. The Government will evaluate each offeror's aggregate pricing, based on the unit of issue, by determining the total price offered for the two year base period and all option periods. This dollar value will be calculated by multiplying the individual unit prices by the estimated usage requirements for each of the items listed in the Schedule of Items. This will be done for the base period and both possible option periods to derive the total dollar value of an offer. The aggregate dollar value, to include individual unit prices, will then be evaluated for reasonableness and overall lowest price to the government. The Schedule of Items is selected from the usage figures of primary customers provided by data obtained from the STORES MIS and Vendor Management Reports and consists of products from nearly all FSC Classes.
- B. **Price Evaluation Process** - Each proposal will be evaluated against the requirements of the solicitation. The Government will evaluate information other than cost or pricing data with the initial proposals and during discussions if necessary, in accordance with FAR 15.4, "Contract Pricing."

The Government will evaluate the offeror's pricing on the items listed in the Schedule of Items. Included in this process is the evaluation of options. The estimated quantities shall be multiplied by the unit prices to determine the lowest overall cost to the Government. Evaluation of the items will be on a group basis in accordance with FAR 25.503. See evaluation procedures at DFARS 225.502. If there are domestic offers (supplying greater than 50% domestic products), a 50% factor will be added to any non-qualifying country offer (supplying greater than 50% non-qualifying country products). If there are no domestic offers, or when a qualifying country offer (see 225.872-1 for a list of qualifying countries) is lower than the domestic offer, any non-qualifying country offers will be evaluated without the 50%. If these procedures result in a tie between a non-qualifying country offer and a domestic offer, the domestic offer

will be considered the low offer on the basis of the pricing factor. These line by line figures will be totaled to arrive at an aggregate value. Pricing will be evaluated for all option years in the same manner.

A separate evaluation will also be made of the distribution prices provided for in the Schedule of Items, in order to determine aggregate distribution fees, and to compare category prices among zones. Distribution prices will be more important than product price.

The information requested on the "Schedule of Items" Attachment 1 will be evaluated on a comparative basis among all offerors.

If MPA items are added to this solicitation via solicitation amendment, the fixed MPA item product price will be used for evaluation of the Schedule of Items Schedule of Items for all offerors. The offerors will not be required to have commercial agreements in place with the MPA holders at this time. The Contracting Officer will automatically substitute each offerors Schedule of Items product price with the fixed MPA product price despite whether the offered product price is higher or lower than the fixed MPA product price.

The offeror is required to furnish limited pricing information as outlined in the solicitation section entitled **Submission Requirements**.

To be acceptable, the firm's price proposal must be complete, realistic, and reasonable. Proposals that are unrealistic in terms of technical or schedule commitments, or unrealistically low in price, will be considered indicative of a lack of understanding of the solicitation requirements.

To insure an objective price evaluation, the pricing of all offerors are to be based on the exact item in our Schedule of Items. When offerors qualify the salient characteristics of an item or items in the schedule and or when the government detects (through a relative pricing review and or a review of supporting invoices or quotes) that the pricing proposed is on an item which differs from the Schedule of Items description then the government reserves the right to employ remedies such as:

1. Where an insignificant number of items differ from the schedule of item descriptions, those items will be eliminated from the evaluation of all offerors;
2. Single serve items with small quantity differences may be evaluated without adjustment, as any additional quantity provides no additional value; and
3. Larger, generally wholesale size items, with quantity differences may be evaluated on a per-pound or similar basis.
4. After discussions are held, if a significant number of items differ from the schedule of item descriptions then the offeror may be eliminated from the competitive range.

C. **Competitive Range Determination.** If discussions are required, after initial evaluations are completed, the contracting officer will make a competitive range determination. Price and technical considered, only the highest rated offerors will be included in the competitive range. Offerors in the competitive range will be included in discussions. Offerors out of the competitive range will not participate in discussions and will no longer be considered for award. Offerors excluded from the competitive range will be notified in writing. At that time, pursuant to FAR 15.505 (A) an offeror may request a pre-award or post-award debriefing. If a pre-award debriefing is held only limited information will be releasable. Offerors debriefed after the competitive range determination are not entitled to a second debriefing after the award is made.

D. **Selection Process.** The final technical and cost or price evaluation reports will be furnished to the Contracting Officer by the Evaluation Panel. The Contracting Officer will prepare a written recommendation for award and forward it to the Source Selection Authority (SSA). It is the ultimate decision of the SSA to determine which offeror receives the award.

**52.212-3 OFFEROR REPRESENTATIONS AND CERTIFICATIONS—COMMERCIAL
ITEMS (JUN 2008) Alternate I (Apr 2002)**

An offeror shall complete only paragraphs (b) of this provision if the offeror has completed the annual representations and certificates electronically at <http://orca.bpn.gov> . If an offeror has not completed the annual representations and certifications electronically at the ORCA website, the offeror shall complete only paragraphs (c) through (m) of this provision.

(a) *Definitions.* As used in this provision--

"Emerging small business" means a small business concern whose size is no greater than 50 percent of the numerical size standard for the NAICS code designated.

"Forced or indentured child labor" means all work or service—

- (1) Exacted from any person under the age of 18 under the menace of any penalty for its nonperformance and for which the worker does not offer himself voluntarily; or
- (2) Performed by any person under the age of 18 pursuant to a contract the enforcement of which can be accomplished by process or penalties.

"Manufactured end product" means any end product in Federal Supply Classes (FSC) 1000-9999, except—

- (1) FSC 5510, Lumber and Related Basic Wood Materials;
- (2) Federal Supply Group (FSG) 87, Agricultural Supplies;
- (3) FSG 88, Live Animals;
- (4) FSG 89, Food and Related Consumables;
- (5) FSC 9410, Crude Grades of Plant Materials;
- (6) FSC 9430, Miscellaneous Crude Animal Products, Inedible;
- (7) FSC 9440, Miscellaneous Crude Agricultural and Forestry Products;
- (8) FSC 9610, Ores;
- (9) FSC 9620, Minerals, Natural and Synthetic; and
- (10) FSC 9630, Additive Metal Materials.

"Place of manufacture" means the place where an end product is assembled out of components, or otherwise made or processed from raw materials into the finished product that is to be provided to the Government. If a product is disassembled and reassembled, the place of reassembly is not the place of manufacture.

"Restricted business operations" means business operations in Sudan that include power production activities, mineral extraction activities, oil-related activities, or the production of military equipment, as those terms are defined in the Sudan Accountability and Divestment Act of 2007 (Pub. L. 110-174). Restricted business operations do not include business operations that the person conducting the business can demonstrate—

- (1) Are conducted under contract directly and exclusively with the regional government of southern Sudan;
- (2) Are conducted pursuant to specific authorization from the Office of Foreign Assets Control in the Department of the Treasury, or are expressly exempted under Federal law from the requirement to be conducted under such authorization;
- (3) Consist of providing goods or services to marginalized populations of Sudan;
- (4) Consist of providing goods or services to an internationally recognized peacekeeping force or humanitarian organization;
- (5) Consist of providing goods or services that are used only to promote health or education; or
- (6) Have been voluntarily suspended.

"Service-disabled veteran-owned small business concern"—

- (1) Means a small business concern—
- (i) Not less than 51 percent of which is owned by one or more service-disabled veterans or, in the case of any publicly owned business, not less than 51 percent of the stock of which is owned by one or more service-disabled veterans; and
 - (ii) The management and daily business operations of which are controlled by one or more service-disabled veterans or, in the case of a service-disabled veteran with permanent and severe disability, the spouse or permanent caregiver of such veteran.
- (2) Service-disabled veteran means a veteran, as defined in 38 U.S.C. 101(2), with a disability that is service-connected, as defined in 38 U.S.C. 101(16).

“Small business concern” means a concern, including its affiliates, that is independently owned and operated, not dominant in the field of operation in which it is bidding on Government contracts, and qualified as a small business under the criteria in 13 CFR Part 121 and size standards in this solicitation.

“Veteran-owned small business concern” means a small business concern—

- (1) Not less than 51 percent of which is owned by one or more veterans(as defined at 38 U.S.C. 101(2)) or, in the case of any publicly owned business, not less than 51 percent of the stock of which is owned by one or more veterans; and
- (2) The management and daily business operations of which are controlled by one or more veterans.

“Women-owned business concern” means a concern which is at least 51 percent owned by one or more women; or in the case of any publicly owned business, at least 51 percent of the its stock is owned by one or more women; and whose management and daily business operations are controlled by one or more women.

“Women-owned small business concern” means a small business concern --

- (1) That is at least 51 percent owned by one or more women or, in the case of any publicly owned business, at least 51 percent of the stock of which is owned by one or more women; and
- (2) Whose management and daily business operations are controlled by one or more women.

(b) (1) *Annual Representations and Certifications.* Any changes provided by the offeror in paragraph (b)(2) of this provision do not automatically change the representations and certifications posted on the Online Representations and Certifications Application (ORCA) website.

(2) The offeror has completed the annual representations and certifications electronically via the ORCA website at <http://orca.bpn.gov> .After reviewing the ORCA database information, the offeror verifies by submission of this offer that the representation and certifications currently posted electronically at FAR 52.212-3, Offeror Representations and Certifications—Commercial Items, have been entered or updated in the last 12 months, are current, accurate, complete, and applicable to this solicitation (including the business size standard applicable to the NAICS code referenced for this solicitation), as of the date of this offer and are incorporated in this offer by reference (see FAR 4.1201), except for paragraphs _____. *[Offeror to identify the applicable paragraphs at (c) through (m) of this provision that the offeror has completed for the purposes of this solicitation only, if any. These amended representation(s) and/or certification(s) are also incorporated in this offer and are current, accurate, and complete as of the date of this offer. Any changes provided by the offeror are applicable to this solicitation only, and do not result in an update to the representations and certifications posted on ORCA.]*

(c) Offerors must complete the following representations when the resulting contract is to be performed in the United States or its outlying areas. Check all that apply.

SPM300-07-R-0004 Subsistence Prime Vendor
Northern Europe, Southern Europe and Central Asia

(1) *Small business concern.* The offeror represents as part of its offer that it * is, * is not a small business concern.

(2) *Veteran-owned small business concern.* [Complete only if the offeror represented itself as a small business concern in paragraph (c)(1) of this provision.] The offeror represents as part of its offer that it * is, * is not a veteran-owned small business concern.

(3) *Service-disabled veteran-owned small business concern.* [Complete only if the offeror represented itself as a veteran-owned small business concern in paragraph (c)(2) of this provision.] The offeror represents as part of its offer that it * is, * is not a service-disabled veteran-owned small business concern.

(4) *Small disadvantaged business concern.* [Complete only if the offeror represented itself as a small business concern in paragraph (c)(1) of this provision.] The offeror represents, for general statistical purposes, that it * is, * is not, a small disadvantaged business concern as defined in 13 CFR 124.1002.

(5) *Women-owned small business concern.* [Complete only if the offeror represented itself as a small business concern in paragraph (c)(1) of this provision.] The offeror represents that it * is, * is not a women-owned small business concern.

Note: Complete paragraphs (c)(6) and (c)(7) only if this solicitation is expected to exceed the simplified acquisition threshold.

(6) *Women-owned business concern (other than small business concern).* [Complete only if the offeror is a women-owned business concern and did not represent itself as a small business concern in paragraph (c)(1) of this provision.]. The offeror represents that it * is, a women-owned business concern.

(7) *Tie bid priority for labor surplus area concerns.* If this is an invitation for bid, small business offerors may identify the labor surplus areas in which costs to be incurred on account of manufacturing or production (by offeror or first-tier subcontractors) amount to more than 50 percent of the contract price: _____

(8) *Small Business Size for the Small Business Competitiveness Demonstration Program and for the Targeted Industry Categories under the Small Business Competitiveness Demonstration Program.* [Complete only if the offeror has represented itself to be a small business concern under the size standards for this solicitation.]

(i) [Complete only for solicitations indicated in an addendum as being set-aside for emerging small businesses in one of the designated industry groups (DIGs).] The offeror represents as part of its offer that it * is, * is not an emerging small business.

(ii) [Complete only for solicitations indicated in an addendum as being for one of the targeted industry categories (TICs) or designated industry groups (DIGs).] Offeror represents as follows:

(A) Offeror's number of employees for the past 12 months (check the Employees column if size standard stated in the solicitation is expressed in terms of number of employees); or

(B) Offeror's average annual gross revenue for the last 3 fiscal years (check the Average Annual Gross Number of Revenues column if size standard stated in the solicitation is expressed in terms of annual receipts).

(Check one of the following):

<u>Number of Employees</u>	<u>Average Annual Gross Revenues</u>
50 or fewer	\$1 million or less
51-100	\$1,000,001-\$2 million
101-250	\$2,000,001-\$3.5 million
251-500	\$3,500,001-\$5 million
501-750	\$5,000,001-\$10 million
751-1,000	\$10,000,001-\$17 million
Over 1,000	Over \$17 million

(9) [Complete only if the solicitation contains the clause at FAR 52.219-23, Notice of Price Evaluation Adjustment for Small Disadvantaged Business Concerns, or FAR 52.219-25, Small Disadvantaged Business Participation Program—Disadvantaged Status and Reporting, and the offeror desires a benefit based on its disadvantaged status.]

- (i) *General*. The offeror represents that either—
 - (A) It * is, * is not certified by the Small Business Administration as a small disadvantaged business concern and identified, on the date of this representation, as a certified small disadvantaged business concern in the database maintained by the Small Business Administration (PRO-Net), and that no material change in disadvantaged ownership and control has occurred since its certification, and, where the concern is owned by one or more individuals claiming disadvantaged status, the net worth of each individual upon whom the certification is based does not exceed \$750,000 after taking into account the applicable exclusions set forth at 13 CFR 124.104(c)(2); or
 - (B) It * has, * has not submitted a completed application to the Small Business Administration or a Private Certifier to be certified as a small disadvantaged business concern in accordance with 13 CFR 124, Subpart B, and a decision on that application is pending, and that no material change in disadvantaged ownership and control has occurred since its application was submitted.
- (ii) *Joint Ventures under the Price Evaluation Adjustment for Small Disadvantaged Business Concerns*. The offeror represents, as part of its offer, that it is a joint venture that complies with the requirements in 13 CFR 124.1002(f) and that the representation in paragraph (c)(9)(i) of this provision is accurate for the small disadvantaged business concern that is participating in the joint venture. [*The offeror shall enter the name of the small disadvantaged business concern that is participating in the joint venture: _____.*]
- (iii) *Address*. The offeror represents that its address is, or is not in a region for which a small disadvantaged business procurement mechanism is authorized and its address has not changed since its certification as a small disadvantaged business concern or submission of its application for certification. The list of authorized small disadvantaged business procurement mechanisms and regions is posted at <http://www.arnet.gov/References/sdbadjustments.htm>. The offeror shall use the list in effect on the date of this solicitation. "Address," as used in this provision, means the address of the offeror as listed on the Small Business Administration's register of small disadvantaged business concerns or the address on the completed application that the concern has submitted to the Small Business Administration or a Private Certifier in accordance with 13 CFR Part 124, subpart B. For joint ventures, "address" refers to the address of the small disadvantaged business concern that is participating in the joint venture.

(10) HUBZone small business concern. [Complete only if the offeror represented itself as a small business concern in paragraph (c)(1) of this provision.] The offeror represents, as part of its offer, that--

- (i) It * is, * is not a HUBZone small business concern listed, on the date of this representation, on the List of Qualified HUBZone Small Business Concerns maintained by the Small Business Administration, and no material change in ownership and control, principal office, or HUBZone employee percentage has occurred since it was certified by the Small Business Administration in accordance with 13 CFR part 126; and
- (ii) It * is, * not a joint venture that complies with the requirements of 13 CFR part 126, and the representation in paragraph (c)(10)(i) of this provision is accurate for the HUBZone small business concern or concerns that are participating in the joint venture. [*The offeror shall enter the name or names of the HUBZone small business concern or concerns that are participating in*

the joint venture: _____.] Each HUBZone small business concern participating in the joint venture shall submit a separate signed copy of the HUBZone representation.

(11) (Complete if the offeror has represented itself as disadvantaged in paragraph (c)(4) or (c)(9) of this provision.)

[*The offeror shall check the category in which its ownership falls*]:

____ Black American.

____ Hispanic American.

____ Native American (American Indians, Eskimos, Aleuts, or Native Hawaiians).

____ Asian-Pacific American (persons with origins from Burma, Thailand, Malaysia, Indonesia, Singapore, Brunei, Japan, China, Taiwan, Laos, Cambodia (Kampuchea), Vietnam, Korea, The Philippines, U.S. Trust Territory of the Pacific Islands (Republic of Palau), Republic of the Marshall Islands, Federated States of Micronesia, the Commonwealth of the Northern Mariana Islands, Guam, Samoa, Macao, Hong Kong, Fiji, Tonga, Kiribati, Tuvalu, or Nauru).

____ Subcontinent Asian (Asian-Indian) American (persons with origins from India, Pakistan, Bangladesh, Sri Lanka, Bhutan, the Maldives Islands, or Nepal).

____ Individual/concern, other than one of the preceding.

(d) *Representations required to implement provisions of Executive Order 11246 --*

(1) Previous contracts and compliance. The offeror represents that --

(i) It * has, * has not, participated in a previous contract or subcontract subject to the Equal Opportunity clause of this solicitation; and

(ii) It * has, * has not, filed all required compliance reports.

(2) *Affirmative Action Compliance.* The offeror represents that --

(i) It * has developed and has on file, * has not developed and does not have on file, at each establishment, affirmative action programs required by rules and regulations of the Secretary of Labor (41 CFR parts 60-1 and 60-2), or

(ii) It * has not previously had contracts subject to the written affirmative action programs requirement of the rules and regulations of the Secretary of Labor.

(e) *Certification Regarding Payments to Influence Federal Transactions* (31 U.S.C. 1352). (Applies only if the contract is expected to exceed \$100,000.) By submission of its offer, the offeror certifies to the best of its knowledge and belief that no Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress or an employee of a Member of Congress on his or her behalf in connection with the award of any resultant contract. If any registrants under the Lobbying Disclosure Act of 1995 have made a lobbying contact on behalf of the offeror with respect to this contract, the offeror shall complete and submit, with its offer, OMB Standard Form LLL, Disclosure of Lobbying Activities, to provide the name of the registrants. The offeror need not report regularly employed officers or employees of the offeror to whom payments of reasonable compensation were made.

(f) *Buy American Act Certificate.* (Applies only if the clause at Federal Acquisition Regulation (FAR) 52.225-1, Buy American Act – Supplies, is included in this solicitation.)

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(1) The offeror certifies that each end product, except those listed in paragraph (f)(2) of this provision, is a domestic end product and that the offeror has considered components of unknown origin to have been mined, produced, or manufactured outside the United States. The offeror shall list as foreign end products those end products manufactured in the United States that do not qualify as domestic end products. The terms "component," "domestic end product," "end product," "foreign end product," and "United States" are defined in the clause of this solicitation entitled "Buy American Act—Supplies."

(2) Foreign End Products:

LINE ITEM NO.	COUNTRY OF ORIGIN

[List as necessary]

(3) The Government will evaluate offers in accordance with the policies and procedures of FAR Part 25.

(g) (1) *Buy American Act -- Free Trade Agreements -- Israeli Trade Act Certificate.* (Applies only if the clause at FAR 52.225-3, Buy American Act -- Free Trade Agreements -- Israeli Trade Act, is included in this solicitation.)

(i) The offeror certifies that each end product, except those listed in paragraph (g)(1)(ii) or (g)(1)(iii) of this provision, is a domestic end product and that the offeror has considered components of unknown origin to have been mined, produced, or manufactured outside the United States. The terms "Bahrainian or Moroccan end product," "component," "domestic end product," "end product," "foreign end product," "Free Trade Agreement country," "Free Trade Agreement country end product," "Israeli end product," and "United States" are defined in the clause of this solicitation entitled "Buy American Act--Free Trade Agreements--Israeli Trade Act."

(ii) The offeror certifies that the following supplies are Free Trade Agreement country end products (other than Bahrainian or Moroccan end products) or Israeli end products as defined in the clause of this solicitation entitled "Buy American Act—Free Trade Agreements—Israeli Trade Act":

Free Trade Agreement Country End Products (Other than Bahrainian or Moroccan End Products) or Israeli End Products:

LINE ITEM NO.	COUNTRY OF ORIGIN

[List as necessary]

(iii) The offeror shall list those supplies that are foreign end products (other than those listed in paragraph (g)(1)(ii) or this provision) as defined in the clause of this solicitation entitled "Buy American Act—Free Trade Agreements—Israeli Trade Act." The offeror shall list as other foreign end products those end products manufactured in the United States that do not qualify as domestic end products.

Other Foreign End Products:

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LINE ITEM NO.	COUNTRY OF ORIGIN

[List as necessary]

(iv) The Government will evaluate offers in accordance with the policies and procedures of FAR Part 25.

(2) *Buy American Act—Free Trade Agreements—Israeli Trade Act Certificate, Alternate I.* If Alternate I to the clause at FAR 52.225-3 is included in this solicitation, substitute the following paragraph (g)(1)(ii) for paragraph (g)(1)(ii) of the basic provision:

(g)(1)(ii) The offeror certifies that the following supplies are Canadian end products as defined in the clause of this solicitation entitled "Buy American Act—Free Trade Agreements—Israeli Trade Act":
Canadian End Products:

Line Item No.: _____

[List as necessary]

(3) *Buy American Act—Free Trade Agreements—Israeli Trade Act Certificate, Alternate II.* If Alternate II to the clause at FAR 52.225-3 is included in this solicitation, substitute the following paragraph (g)(1)(ii) for paragraph (g)(1)(ii) of the basic provision:

(g)(1)(ii) The offeror certifies that the following supplies are Canadian end products or Israeli end products as defined in the clause of this solicitation entitled "Buy American Act--Free Trade Agreements--Israeli Trade Act":
Canadian or Israeli End Products:

Line Item No.:	Country of Origin:

[List as necessary]

(4) *Trade Agreements Certificate.* (Applies only if the clause at FAR 52.225-5, Trade Agreements, is included in this solicitation.)

(i) The offeror certifies that each end product, except those listed in paragraph (g)(4)(ii) of this provision, is a U.S.-made or designated country end product as defined in the clause of this solicitation entitled "Trade Agreements."

(ii) The offeror shall list as other end products those end products that are not U.S.-made or designated country end products.

Other End Products

Line Item No.:	Country of Origin:

[List as necessary]

(iii) The Government will evaluate offers in accordance with the policies and procedures of FAR Part 25. For line items covered by the WTO GPA, the Government will evaluate offers of U.S.-made or designated country end products without regard to the restrictions of the Buy American Act. The Government will consider for award only offers of U.S.-made or designated country end products unless the Contracting Officer determines that there are no offers for such products or that the offers for such products are insufficient to fulfill the requirements of the solicitation.

(h) *Certification Regarding Responsibility Matters (Executive Order 12689)*. (Applies only if the contract value is expected to exceed the simplified acquisition threshold.) The offeror certifies, to the best of its knowledge and belief, that the offeror and/or any of its principals-

(1) * Are, * are not presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any Federal agency;

(2) * Have, * have not, within a three-year period preceding this offer, been convicted of or had a civil judgment rendered against them for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a Federal, state or local government contract or subcontract; violation of Federal or state antitrust statutes relating to the submission of offers; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, violating Federal criminal tax laws, or receiving stolen property; and

(3) * Are, * are not presently indicted for, or otherwise criminally or civilly charged by a Government entity with, commission of any of these offenses enumerated in paragraph (h)(2) of this clause; and

(4) * Have, *have not, within a three-year period preceding this offer, been notified of any delinquent Federal taxes in an amount that exceeds \$3,000 for which the liability remains unsatisfied.

(i) Taxes are considered delinquent if both of the following criteria apply:

(A) *The tax liability is finally determined.* The liability is finally determined if it has been assessed. A liability is not finally determined if there is a pending administrative or judicial challenge. In the case of a judicial challenge to the liability, the liability is not finally determined until all judicial appeal rights have been exhausted.

(B) *The taxpayer is delinquent in making payment.* A taxpayer is delinquent if the taxpayer has failed to pay the tax liability when full payment was due and required. A taxpayer is not delinquent in cases where enforced collection action is precluded.

(ii) *Examples.*

(A) The taxpayer has received a statutory notice of deficiency, under I.R.C. §6212, which entitles the taxpayer to seek Tax Court review of a proposed tax deficiency. This is not a delinquent tax because it is not a final tax liability. Should the taxpayer seek Tax Court review, this will not be a final tax liability until the taxpayer has exercised all judicial appeal rights.

(B) The IRS has filed a notice of Federal tax lien with respect to an assessed tax liability, and the taxpayer has been issued a notice under I.R.C. §6320 entitling the taxpayer to request a hearing with the IRS Office of Appeals Contesting the lien filing, and to further appeal to the Tax Court if the IRS determines to

sustain the lien filing. In the course of the hearing, the taxpayer is entitled to contest the underlying tax liability because the taxpayer has had no prior opportunity to contest the liability. This is not a delinquent tax because it is not a final tax liability. Should the taxpayer seek tax court review, this will not be a final tax liability until the taxpayer has exercised all judicial appeal rights.

(C) The taxpayer has entered into an installment agreement pursuant to I.R.C. §6159. The taxpayer is making timely payments and is in full compliance with the agreement terms. The taxpayer is not delinquent because the taxpayer is not currently required to make full payment.

(D) The taxpayer has filed for bankruptcy protection. The taxpayer is not delinquent because enforced collection action is stayed under 11 U.S.C. §362 (the Bankruptcy Code).

(i) *Certification Regarding Knowledge of Child Labor for Listed End Products (Executive Order 13126).* [The Contracting Officer must list in paragraph (i)(1) any end products being acquired under this solicitation that are included in the List of Products Requiring Contractor Certification as to Forced or Indentured Child Labor, unless excluded at 22.1503(b).]

(1) Listed End Product

Listed End Product:	Listed Countries of Origin:

(2) Certification. [If the Contracting Officer has identified end products and countries of origin in paragraph (i)(1) of this provision, then the offeror must certify to either (i)(2)(i) or (i)(2)(ii) by checking the appropriate block.]

(i) The offeror will not supply any end product listed in paragraph (i)(1) of this provision that was mined, produced, or manufactured in the corresponding country as listed for that product.

(ii) The offeror may supply an end product listed in paragraph (i)(1) of this provision that was mined, produced, or manufactured in the corresponding country as listed for that product. The offeror certifies that it has made a good faith effort to determine whether forced or indentured child labor was used to mine, produce, or manufacture any such end product furnished under this contract. On the basis of those efforts, the offeror certifies that it is not aware of any such use of child labor.

(j) *Place of manufacture.* (Does not apply unless the solicitation is predominantly for the acquisition of manufactured end products.) For statistical purposes only, the offeror shall indicate whether the place of manufacture of the end products it expects to provide in response to this solicitation is predominantly—

(1) In the United States (Check this box if the total anticipated price of offered end products manufactured in the United States exceeds the total anticipated price of offered end products manufactured outside the United States); or

(2) Outside the United States.

(k) Certificates regarding exemptions from the application of the Service Contract Act. (Certification by the offeror as to its compliance with respect to the contract also constitutes its certification as to compliance by its subcontractor if it subcontracts out the exempt

services.) [The contracting officer is to check a box to indicate if paragraph (k)(1) or (k)(2) applies.]

- (1) Maintenance, calibration, or repair of certain equipment as described in FAR 22.1003-4(c)(1). The offeror does does not certify that—
- (i) The items of equipment to be serviced under this contract are used regularly for other than Governmental purposes and are sold or traded by the offeror in substantial quantities to the general public in the course of normal business operations;
 - (ii) The services will be furnished at prices which are, or are based on, established catalog or market prices (see FAR 22.1003-4(c)(2)(ii)) for the maintenance, calibration, or repair of such equipment; and
 - (iii) The compensation (wage and fringe benefits) plan for all service employees performing work under the contract will be the same as that used for these employees and equivalent employees servicing the same equipment of commercial customers.
- (2) Certain services as described in FAR 22.1003-4(d)(1). The offeror does does not certify that—
- (i) The services under the contract are offered and sold regularly to non-Governmental customers, and are provided by the offeror (or subcontractor in the case of an exempt subcontract) to the general public in substantial quantities in the course of normal business operations;
 - (ii) The contract services will be furnished at prices that are, or are based on, established catalog or market prices (see FAR 22.1003-4(d)(2)(iii));
 - (iii) Each service employee who will perform the services under the contract will spend only a small portion of his or her time (a monthly average of less than 20 percent of the available hours on an annualized basis, or less than 20 percent of available hours during the contract period if the contract period is less than a month) servicing the Government contract; and
 - (iv) The compensation (wage and fringe benefits) plan for all service employees performing work under the contract is the same as that used for these employees and equivalent employees servicing commercial customers.
- (3) If paragraph (k)(1) or (k)(2) of this clause applies—
- (i) If the offeror does not certify to the conditions in paragraph (k)(1) or (k)(2) and the Contracting Officer did not attach a Service Contract Act wage determination to the solicitation, the offeror shall notify the Contracting Officer as soon as possible; and
 - (ii) The Contracting Officer may not make an award to the offeror if the offeror fails to execute the certification in paragraph (k)(1) or (k)(2) of this clause or to contact the Contracting Officer as required in paragraph (k)(3)(i) of this clause.

(l) *Taxpayer identification number (TIN) (26 U.S.C. 6109, 31 U.S.C. 7701)*. (Not applicable if the offeror is required to provide this information to a central contractor registration database to be eligible for award.)

(1) All offerors must submit the information required in paragraphs (l)(3) through (l)(5) of this provision to comply with debt collection requirements of 31 U.S.C. 7701(c) and 3325(d), reporting requirements of 26 U.S.C. 6041, 6041A, and 6050M, and implementing regulations issued by the Internal Revenue Service (IRS).

(2) The TIN may be used by the government to collect and report on any delinquent amounts arising out of the offeror's relationship with the Government (31 U.S.C. 7701(c)(3)). If the resulting contract is subject to the payment reporting requirements described in FAR 4.904, the TIN provided hereunder may be matched with IRS records to verify the accuracy of the offeror's TIN.]

(3) Taxpayer Identification Number (TIN).

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* TIN: _____.

* TIN has been applied for.

* TIN is not required because:

* Offeror is a nonresident alien, foreign corporation, or foreign partnership that does not have income effectively connected with the conduct of a trade or business in the United States and does not have an office or place of business or a fiscal paying agent in the United States;

* Offeror is an agency or instrumentality of a foreign government;

* Offeror is an agency or instrumentality of the Federal Government;

(4) Type of organization.

* Sole proprietorship;

* Partnership;

* Corporate entity (not tax-exempt);

* Corporate entity (tax-exempt);

* Government entity (Federal, State, or local);

* Foreign government;

* International organization per 26 CFR 1.6049-4;

* Other _____.

(5) Common parent.

* Offeror is not owned or controlled by a common parent:

* Name and TIN of common parent:

Name _____

TIN _____

(m) *Restricted business operations in Sudan.* By submission of its offer, the offeror certifies that it does not conduct any restricted business operations in Sudan.

ADDENDUM TO FAR 52.212-3 OFFEROR REPRESENTATIONS AND CERTIFICATIONS—COMMERCIAL ITEMS (JUN 2008)
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252.212-7000 OFFEROR REPRESENTATIONS AND CERTIFICATIONS--COMMERCIAL ITEMS (JUN 2005)

(a) Definitions.

As used in this clause--

(1) "Foreign person" means any person other than a United States person as defined in Section 16(2) of the Export Administration Act of 1979 (50 U.S.C. App. Sec. 2415).

(2) "United States" means the 50 States, the District of Columbia, outlying areas, and the outer Continental Shelf as defined in 43 U.S.C. 1331.

(3) "United States person" is defined in Section 16(2) of the Export Administration Act of 1979 and means any United States resident or national (other than an individual resident outside the United States and employed by other than a United States person), any domestic concern (including any permanent domestic establishment of any foreign concern), and any foreign subsidiary or affiliate (including any permanent foreign establishment) of any domestic concern which is controlled in fact by such domestic concern, as determined under regulations of the President.

(b) Certification.

By submitting this offer, the Offeror, if a foreign person, company or entity certifies that it--

(1) Does not comply with the Secondary Arab Boycott of Israel; and

(2) Is not taking or knowingly agreeing to take any action, with respect to the Secondary Boycott of Israel by Arab countries, which 50 U.S.C. App. Sec. 2407(a) prohibits a United States person from taking.

(c) Representation of Extent of Transportation by Sea. (This representation does not apply to solicitations for the direct purchase of ocean transportation services).

(1) The Offeror shall indicate by checking the appropriate blank in paragraph (c)(2) of this provision whether transportation of supplies by sea is anticipated under the resultant contract. The term "supplies" is defined in the Transportation of Supplies by Sea clause of this solicitation.

(2) Representation.

The Offeror represents that it--

Does anticipate that supplies will be transported by sea in the performance of any contract or subcontract resulting from this solicitation.

Does not anticipate that supplies will be transported by sea in the performance of any contract or subcontract resulting from this solicitation.

(3) Any contract resulting from this solicitation will include the Transportation of Supplies by Sea clause. If the Offeror represents that it will not use ocean transportation, the resulting contract will also include the Defense Federal Acquisition Regulation Supplement clause at 252.247-7024, Notification of Transportation of Supplies by Sea.

252.225-7000 BUY AMERICAN ACT—BALANCE OF PAYMENTS PROGRAM CERTIFICATE (JUN 2005) DFARS

(a) *Definitions.* "Domestic end product," "foreign end product," "qualifying country," "qualifying country end product," and "United States" have the meanings given in the Buy American Act and Balance of Payments Program clause of this solicitation.

(b) *Evaluation.* The Government—

(1) Will evaluate offers in accordance with the policies and procedures of Part 225 of the Defense Federal Acquisition Regulation Supplement; and

(2) Will evaluate offers of qualifying country end products without regard to the restrictions of the Buy American Act or the Balance of Payments Program.

(c) *Certifications and identification of country of origin.*

(1) For all line items subject to the Buy American Act and Balance of Payments Program clause of this solicitation, the offeror certifies that—

(i) Each end product, except those listed in paragraphs (c)(2) or (3) of this provision, is a domestic end product; and

(ii) Components of unknown origin are considered to have been mined, produced, or manufactured outside the United States or a qualifying country.

(2) The offeror certifies that the following end products are qualifying country end products:

<u>Line Item Number</u>	<u>Country of Origin</u>
_____	_____
_____	_____

(3) The following end products are other foreign end products:

<u>Line Item Number</u>	<u>Country of Origin (If known)</u>
_____	_____
_____	_____

FAR 52.215-6 PLACE OF PERFORMANCE (OCT 1997)

(a) The offeror or respondent, in the performance of any contract resulting from this solicitation, ___ intends, ___ does not intend [*check applicable block*] to use one or more plants or facilities located at a different address from the address of the offeror or respondent as indicated in this proposal or response to request for information.

(b) If the offeror or respondent checks "intends" in paragraph (a) of this provision, it shall insert in the following spaces the required information:

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PLACE OF PERFORMANCE (STREET ADDRESS, CITY, STATE, COUNTY, ZIP CODE)	NAME AND ADDRESS OF OWNER AND OPERATOR OF THE PLANT OR FACILITY IF OTHER THAN OFFEROR OR RESPONDENT

ADDITIONAL SOLICITATION PROVISIONS

**52.214-9008 ROUNDING OFF OF OFFER AND AWARD PRICES (JAN 1992)
ALTERNATE I (AUG 2008) DLAD**

In lieu of five decimal places, unit prices shall be limited to a maximum of two decimal places. For evaluation and award purposes, offerors containing a unit price of more than two decimal places shall be rounded off to two decimal places, as follows:

\$0.01 to \$0.104 = \$0.10
\$0.105 to \$0.109 = \$0.11
\$0.111 to \$0.114 = \$0.11
\$0.115 to \$0.119 = \$0.12, etc

52.215-9007 PREPROPOSAL CONFERENCE (FEB 2005) DLAD

A pre-proposal conference will be held to explain the requirements of this solicitation, SPM300-07-R-0004, and to respond to questions raised by prospective offerors. Prospective offerors are encouraged to attend. To arrange attendance, prospective offerors are requested to contact:

Contract Specialist
Teresa Jimenez
215-737-3629
Teresa.Jimenez@dla.mil

Contracting Officer
Tina Frederico
215-737-4545
Tina.Frederico@dla.mil

The date, time, and location of the conference are provided below:

Date: TBD
Time: TBD
Location: TBD

Prospective offerors are requested to submit questions regarding the solicitation in writing via electronic mail to the above e-mail address five (5) days in advance of the conference to allow their inclusion in the agenda. Questions will be considered at any time prior to or during the conference; however, offerors will be asked to confirm verbal questions in writing.

The Government will not be liable for expenses incurred by an offeror prior to contract award.

Offerors are cautioned that remarks and explanations provided at the conference shall not change the terms of this solicitation unless the solicitation is amended in writing. Offerors may obtain a copy of the conference minutes from the Contracting Officer.

52.215-9P21 SOCIOECONOMIC PROPOSAL (JUN 2007) DSCP

In addition to any subcontracting plan required by the clause 52.219-9:

(a) Provide a description of the efforts your company will make to assure that small, small disadvantaged, women-owned, HUBZone, Veteran-owned, and Small Disadvantaged Veteran-Owned Small Business (SDVOSB) small business concerns will have equal opportunity to compete for subcontracts under any resulting contract. Describe your current and planned proposed range of services, supplies, and any other support that will be

provided to you by small, small disadvantaged, women-owned, HUBZone, Veteran-owned, and SDVOSB small business concerns. Include specific names of subcontractors to the extent they are known.

(b) Describe any future plans your company has for developing additional subcontracting opportunities for small, small disadvantaged, women-owned, HUBZone, Veteran-owned, and SDVOSB small business concerns during the contract period.

(c) Specify what proportion of your proposal, as a percentage of dollars, will be subcontracted to small, small disadvantaged women-owned, HUBZone, Veteran-owned, and SDVOSB small businesses.

(d) Specify what type of performance data you will accumulate and provide to the Contracting Officer regarding your support of small, small disadvantaged, women-owned, HUBZone, Veteran-owned, and SDVOSB small businesses during the period of contract performance. Provide the name and title of the individual principally responsible for ensuring company support to such firms.

52.215-9P22 SOCIOECONOMIC EVALUATION (JUN 2007) DSCP

The Socioeconomic Proposal provided by the offeror under 52.215-9P21 will be evaluated on a comparative basis among all offerors. An offeror that proposes a higher percentage, complexity level, and variety of participation by small, small disadvantaged, women-owned, HUBZone, Veteran-owned, and Small Disadvantaged Veteran-Owned Small Business (SDVOSB) small businesses combined, generally will receive a higher rating on this factor. An offeror's efforts to develop additional opportunities for small, small disadvantaged women-owned, HUBZone, Veteran-owned, and SDVOSB small businesses will also be comparatively evaluated with the proposals of other offerors. Offerors' proposals for socioeconomic support will be made a part of any resulting contract for use in determining how well the contractor has adhered to its socioeconomic plan. This plan will be monitored by the cognizant Defense Contract Management Agency's small business office as a means of assisting the Contracting Officer in determining how well the contractor has in fact performed. This determination will then be used as a consideration prior to option exercise and future source selection decisions. Performance on prior contracts in subcontracting with and assisting small, small disadvantaged, women-owned, HUBZone, Veteran-owned, and SDVOSB small businesses will be part of past performance evaluation.

FAR 52.216-1 TYPE OF CONTRACT (APR 1984)

The Government contemplates award of a Fixed-Price/Fixed Price with Prospective Price Redetermination, Indefinite Delivery/Indefinite Quantity Type contract resulting from this solicitation.

52.217-9P13 EVALUATION OF OPTIONS -- SOURCE SELECTION FOR AN INDEFINITE-DELIVERY, INDEFINITE-QUANTITY CONTRACT (JAN 1992) DSCP

(a) For award purposes, in addition to an offeror's response to the base ordering period, the government will evaluate its response to all options, both technical and price. To evaluate price, the government will add the total price for all options to the total price for the base ordering period. Further, where a contract line or subline item number in section B specifies a minimum and maximum quantity, the maximum quantity will be used to determine the total price. Evaluation of options will not obligate the government to exercise the options. For this solicitation, the options are as specified in clause 52.217-9P12.

(b) Should offerors propose option prices which vary (for example, with quantities actually ordered and dates when ordered), these offers will be evaluated using the highest option price offered for each item.

52.219-9002 DLA MENTORING BUSINESS AGREEMENTS (MBA) PROGRAM (DEC 1997) DLAD

(a) The offeror is invited to participate in a program whereby small, small disadvantaged, and women-owned small businesses are afforded the opportunity (through the offeror's provision of developmental assistance in its capacity as prime contractor) to participate in the DLA procurement process. (The offeror may alternatively propose to mentor a Javits-Wagner-O'Day (JWOD) Act-qualified nonprofit agency.) In order to participate, the offeror shall submit a proposal outlining the assistance already rendered or to be provided to the protégé, as well as the kinds of value-added activity the offeror might expect to receive, in return, from the mentored entity. The offeror-mentor may propose to provide the benefit of its managerial expertise, technical capabilities, market knowledge, etc.; the protégé will be expected to provide a specialized service or product, or, potentially, admission into its own market. Participation is entirely voluntary.

(b) The Government will evaluate the offeror's proposal for participation in the DLA MBA Program on a comparative basis among all offerors, rather than via establishment of an "acceptable" standard. The factor is an independent element in the overall award decision; the offeror who proposes or demonstrates the most comprehensive plan for tutoring a protégé will receive the highest rating for this evaluation factor during the source selection process. The evaluation will assess the offeror's willingness to assist such entities in receiving better market shares, improving their processes, and generally contributing to their viability under long-term contracting arrangements.

(c) The proposal submitted by the successful offeror will be incorporated into its contract with DLA. The successful offeror will be expected to incorporate the salient points of the evaluated proposal into a written agreement (the MBA) with a protégé selected by the offeror. The offeror's performance under the proposal will be monitored by the Contracting Officer and cognizant small business specialists (from the buying activity and/or the Defense Contract Management Agency) during the contract period. This performance will be one factor used to determine placement of orders against multiple-award contracts and/or exercise of options in the contract's follow-on years (as applicable). It will also be used as an independent evaluation factor, and as an element of past performance evaluation, in subsequent source selection decisions.

FAR 52.228-3 WORKERS COMPENSATION INSURANCE (DEFENSE BASE ACT) (APR 1984)

The Contractor shall

(a) provide, before commencing performance under this contract, such workers' compensation insurance or security as the Defense Base Act (42 U.S.C. 1651, *et seq.*) requires and

(b) continue to maintain it until performance is completed. The Contractor shall insert, in all subcontracts under this contract to which the Defense Base Act applies, a clause similar to this clause (including this sentence) imposing upon those subcontractors this requirement to comply with the Defense Base Act.

52.233-9001 DISPUTES: AGREEMENT TO USE ALTERNATIVE DISPUTE RESOLUTION (ADR) (JUN 2001) DLAD

(a) The parties agree to negotiate with each other to try to resolve any disputes that may arise. If unassisted negotiations are unsuccessful, the parties will use alternative dispute resolution (ADR) techniques to try to resolve the dispute. Litigation will only be considered as a last resort when ADR is unsuccessful or has been documented by the party rejecting ADR to be inappropriate for resolving the dispute.

(b) Before either party determines ADR inappropriate, that party must discuss the use of ADR with the other party. The documentation rejecting ADR must be signed by an official

authorized to bind the contractor (see FAR 52.233-1), or, for the Agency, by the Contracting Officer, and approved at a level above the Contracting Officer after consultation with the ADR Specialist and with legal counsel (see DLA Directive 5145.1). Contractor personnel are also encouraged to include the ADR Specialist in their discussions with the Contracting Officer before determining ADR to be inappropriate.

(c) If you wish to opt out of this clause, check here []. Alternate wording may be negotiated with the Contracting Officer.

52.252-1 SOLICITATION PROVISIONS INCORPORATED BY REFERENCE (FEB 1998)

This solicitation incorporates one or more solicitation provisions by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. The offeror is cautioned that the listed provisions may include blocks that must be completed by the offeror and submitted with its quotation or offer. In lieu of submitting the full text of those provisions, the offeror may identify the provision by paragraph identifier and provide the appropriate information with its quotation or offer. Also, the full text of a solicitation provision may be accessed electronically at this address: <http://www.dla.mil/j-3/j-336/icps.htm>.

The following additional provisions are incorporated by reference:

PROVISION NUMBER TITLE/DATE

52.214-34	Submission of Offers in the English Language (APR 1991)
52.214-35	Submission of Offers in the U.S. Currency (APR 1991)
52.245-2	Government Property Installation Operation Services (JUN 2007)
252.209-7001	Disclosure of Ownership or Control by the Government of a Terrorist Country (OCT 2006) DFARS
52.233-9000	Agency Protests (SEP 1999) DLAD

ATTACHMENT 1; SCHEDULE OF ITEMS

SPREADSHEET COLUMN HEADINGS

1. **Item: Item number**
2. **Stock Number**
3. **Item Description**
4. **Unit of Issue: Self explanatory. Note: Unit of Issue must be the same as the Government's listed in the Schedule of Items;**
5. **Brand Name**
6. **Estimated Quantity: Quantity given;**
7. **Product Price per U/I**
8. **Distribution price per U/I**
9. **Total Unit Price: Product Price + Distribution price**
10. **Aggregate Price: Estimated Quantity x Total Unit Price**
11. **Can you supply this item? (Yes or No)**
12. **Is this item a NAPA? (Yes or No)**
13. **Product Price Based on Invoice (Yes or No)**
14. **Distribution Category: Identify by number, the distribution category each item falls under for purposes of establishing the distribution price. For example, if the item is ground beef patties, #4 would be inserted;**

****Please note the Government's Unit of Issue When Submitting Price Per Item****

Please contact Contract Specialist Teresa Jimenez or Contracting Officer Tina Frederico in order to receive an electronic copy of the schedule of items. The schedule of items will be formatted using Microsoft Excel. Please provide a printed hard copy of the Business Proposal as well as a copy on CD. Offers must use the provided format for proposal submission. Any proposal which does not include a printed hard copy as well as a copy on CD will be considered **non-responsive**.

Contract Specialist
Teresa Jimenez
215-737-3629
Teresa.Jimenez@dla.mil

Contracting Officer
Tina Frederico
215-737-4545
Tina.Frederico@dla.mil

ATTACHMENT 2; STORES EDI Information & Transaction Sets

PART A

EDI Implementation Guidelines for Subsistence Prime Vendor (STORES)

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SECTION 1.0..... GENERAL INFORMATION

1.1 Contacts

Contact For	Name	Phone Number
DSCP System (STORES)	Jeff Nienstedt	(215) 737-3860
EDI 810 (Invoice) Testing	Bud Wellens	(215) 737-2778
EDI 832 (Catalog) Testing	Bob Thistle	(215) 737-7558
EDI 850 (Purchase Order Testing	Charles Benn	(215) 737-7318
Prime Vendor Coordination	Applicable Acct Manager	
STORES Technical Support	STORES Help Desk	(888) 755-4756
DAASC Technical Support	DAASC EDI Help Desk	(513) 296-3333

1.2 Electronic Data Interchange (EDI) – For DSCP Subsistence

Subsistence uses EDI to communicate with their Trading Partners (Vendors). The EDI process starts with the 832 (catalog) being received by DSCP from the vendor. In this process, vendors provide initial and updated catalog item and price data via EDI. These updates are sent on a weekly basis for those items that have changed since the previous catalog submission. This data is transmitted to the Defense Personnel Support Center (DSCP) through a mailbox at DAASC and not directly to the customer. Entire catalogs that support a particular site in a region (including any updates) are then made available to the customer through the Subsistence Total Ordering and Receipting Electronic System (STORES) website on Sunday of each week.

After the catalogs are received, the next step in the process is ordering from these catalogs. Orders are generated on a regular basis by the customer keying the order directly into STORES web or by uploading the order to STORES from one of the service systems. This order is then translated into an 850 (purchase order) and sent to DAASC. DAASC processes the file and places it in a vendor’s mailbox where the orders are held awaiting pick-up by the vendor. When the network delivery to the vendor is complete, optimal use of the data by the vendor will be achieved when the vendor converts the purchase order data from the standard transmission format into their own internal format. Vendor processing can then occur without having to key the purchase order data. Vendors should keep in mind that there are times when a customer could place more than one order in the same day.

Once the vendor receives the order from a customer the order is processed and shipped to the customer's delivery location. These locations are determined by the customer and can be a dining facility, warehouse, depot, hospital, ship, child care center, or other facility. Please note: Vendors should only deliver items that are on the order and should not substitute any similar items.

After the vendor has delivered the product, the customer must verify shipment quantities and make any adjustments to the receipt in STORES. Once these changes have been made, the customer then processes the receipt in STORES and generates an electronic validation of the receipt at DSCP. This receipt is then matched to the vendor 810 (invoice) and all matching lines are paid. Any discrepancies between receipt and invoice must be researched before payment is made.

1.3 Transaction Sets

The EDI transaction sets listed below are described in detail in later sections of this guideline. Vendors must be able to support the 832 Catalog and 850 Purchase Order.

- 810 – Invoice (Attachment 1)
- 832 – Catalog (Attachment 2)
- 850 – Purchase Order (Attachment 3)

1.4 Software

All DSCP customers are currently using STORES Web and therefore are using the same EDI software and network to transmit orders. However, the vendor may select any software that supports the transaction sets currently traded and any sets that may be traded in the future.

1.5 Networks

Networks are used as a clearinghouse for all transmissions. Sending and receiving parties may work independently of each other by letting the network handle problems such as storage, communication incompatibilities, scheduling and retransmission.

DSCP pays the network charges for delivery of the customer's documents to the network. The vendor will pay the charges for delivery of the customer's documents from the network to the vendor's system. Vendors may access the network by various means.

Section 2.0 Trading Partner Tests

2.1 General Testing Procedures

DSCP points of contact for testing each transaction set are listed at the beginning of this document. Vendors should test all EDI transactions before they are placed in production. Vendors should be prepared to contact POCs for each transaction and provide verbal notification about the success and failure of each transmission.

2.2 Testing Individual Transaction Sets

832 Catalog - During the Sample Test Phase catalog files will be sent from the vendor to DSCP to test catalog transmission. These files should include items that sufficiently test all aspects of catalog submissions/changes (price changes, item additions and deletions, and entire catalog transmissions).

850 Purchase Order - Once a catalog has been tested, purchase orders will be sent to vendors to ensure capability of receiving the customer's orders.

Section 3.0 Production Procedures

3.1 Transmission Schedules

Vendors are expected to send in 832 (catalogs) to DSCP by Thursday of each week at 1 PM Eastern time in order that they may be reviewed prior to update of the weekly catalogs. Not meeting this time can result in additional catalog pricing errors and erroneous payments. As mentioned earlier, outbound 850 purchase orders can be generated anytime during the day. Therefore, vendors should be prepared to retrieve order data throughout the day.

3.2 Problem Recovery During Production

During test mode, transmission problems are generally not recovered. After moving into production mode, delays, omissions, duplicates or any other type of error have to be addressed promptly. In the unlikely event that a delay lasts three days or longer, the DSCP customer will contact the vendor concerning the need to transmit hardcopy orders.

If the Interchange Control Number (ISA13 element) is received more than once, the vendor should not process the duplicate transmission. Although the DSCP standard software has the constraints to prevent sending out duplicate purchase orders, the vendor may still need to consider making a software check for purchase order numbers that may be inadvertently sent more than once.

It is DSCP's intent to successfully deliver data to the network for each vendor on each scheduled day. If the customer is unable to accomplish this by the agreed upon time, the customer will attempt to complete the delivery by no later than the next scheduled

transmission. If the customer is reasonably confident of resolving the problem within that 24 hour period, there is no need to contact the receiving party.

If communications with the network fail due to a problem which is not corrected by the next scheduled transmission, the party experiencing the problem should evaluate the situation as soon as possible and discuss it with the other party. If a hardware or software problem appears to be of a magnitude to extend for more than three scheduled transmissions, an alternative means of communication may need to be chosen. Such situations will have to be evaluated on an individual basis to determine the proper corrective action. If it is necessary to start conventional communications again, both parties should reestablish EDI as soon as possible for all subsequent messages.

The DSCP STORES Help Desk or DSCP Account Manager should be promptly contacted with operational concerns related to purchase order and catalog transactions.

810 INVOICE VERSION 3050 FUNCTION GROUP=IN

This Draft Standard for Trial Use contains the format and establishes the data contents of the Invoice. Transaction Set (810) for use within the context of an Electronic Data Interchange (EDI) environment. The transaction set can be used to provide for customary and established business and industry practice relative to the billing for goods and services provided.

PV(s) NOTE: Certain data segments will require data transmitted as it appears on the Purchase Order. Reference page 1A.

<u>TABLE 1</u>			
<u>POS NO</u>	<u>SEG ID</u>	<u>DESCRIPTION</u>	<u>REQ</u>
010	ST	Transaction Set Header	M
020	BIG	Beginning Segment for Invoice	M
<u>Loop I.D. – N1</u>			
070	N1	Name	O (M for DSCP)
110	REF	Reference Number	O (M for DSCP)
130	ITD	Terms of Sale	O
140	DTM	Date/Time Reference	O (M for DSCP)
<u>TABLE 2</u>			
010	IT1	Baseline Item Data (Invoice)	O (M for DSCP)
<u>TABLE 3</u>			
010	TDS	Total Monetary Value Summary	M
<u>Loop I.D. - SAC</u>			
040	SAC	Service, Charge Information	O
<u>Loop I.D. – ISS</u>			
070	CTT	Transaction Totals	O (M for DSCP)
080	SE	Transaction Set Trailer	M

The following information applies to **PVS** only!!

Baseline Item Data (IT1):

1. Contract Line Item Number (CLIN): The very **"FIRST CLIN"** as it appears on the Purchase Order, **"MUST"** be transmitted in the IT101. Data is required in all IT1 segments.
 - a. If the **"FIRST CLIN"** was **"NOT"** delivered, the CLIN must still be transmitted in the IT101; and ZERO fill the quantity and price field(s).
 - b. This is Optional. ***If*** additional CLIN(s) on the **same** Purchase Order ***have not*** been delivered, data **"MAY"** be transmitted, but is not required.
2. Contract lines CLIN(s) must be transmitted in line sequence as shown on each Purchase Order.
3. Separate Transaction Headers (ST segments) are required for each Purchase Order invoiced.

4. Any "new" CLINS/line items, (substitutions & adds) must appear as the last line on the invoice. Adds "MUST" start with CLIN number 9999AA, 9999AB. As Call date's change, 9999AA maybe recycled. SEE EXAMPLES...

- a) SP030098D1234 063A = CLIN # 9999AA
063A = CLIN # 9999AB
063A = CLIN # 9999AC
- b) SP030098D1234 064T = CLIN # 9999AA
064T = CLIN # 9999AB
064T = CLIN # 9999AC

SEG ID ST Transaction Set Header
POS NO 010
REQ DES Mandatory
MAX USE 1

PURPOSE Indicates the start of transaction set and to assign a control number

DATA ELEMENT SUMMARY						
REF	ELE ID	DESCRIPTION	REQ	TYPE	LENGTH	
ST01	143	Transaction Set Identifier Code Code uniquely identifying a Transaction set. 810 X12.2 Invoice		M/Z	ID	3/3
ST02	329	Transaction Set Control Number Identifying control number that must be unique within the Transaction set functional group assigned by the originator For a transaction set		M	AN	4/9

NOTE:
The transaction set identifier (ST01) used by the translation routine of interchange partners to select the appropriate transaction set definition.
(e.g. 810 selects the invoice transaction set)

EXAMPLE

ST*810*000004110

SEG ID BIG Beginning Segment for Invoice
POS No 020
REQ DES Mandatory
MAX USE 1

PURPOSE Indicates the beginning of an invoice transaction set and to
Transmit identifying numbers and dates

DATA ELEMENT SUMMARY						
REF	ELE ID	DESCRIPTION	REQ	TYPE	LENGTH	

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BIG01	373	Invoice Date (YYMMDD) * Date of the invoice	M/Z	DT	6/6
BIG02	76	Invoice Number Identifying number assigned by issuer		M	AN 1/8
BIG04	324	Contract Number (PIIN) SP030098D1234 0 = numeric zero		M	AN 13/13
BIG05	328	Release Number/Call (e.g. 063A)	M	AN	4/4
BIG07	640	Transaction Type Code DI= Debit Invoice		M	ID 2/2
BIG08	353	Transaction Set Purpose Code ZZ = Mutually Defined		M	ID 2/2

NOTE:
 BIG04 - Do not transmit dashes or slashes
 BIG08 - Applied to Invoices for "PVS ONLY"
 ** Non-PVs do not use BIG08

EXAMPLE

P.V. transmits BIG*980303*DSCP1111**SP030098D1234*063A**DI*ZZ
 Non P.V. BIG*980303*DSCP1111**SP030098D1234*063A**DI

Loop Repeat 200

SEG ID N1 Loop ID
 POS NO 070
 REQ DES Optional (Mandatory for DSCP)
 MAX USE 1

PURPOSE Identify a party by type of organization, name and code

DATA ELEMENT SUMMARY					
REF	ELE ID	DESCRIPTION	REQ	TYPE	LENGTH
N101	98	Entity Identifier Code ST = Ship To	M	ID	2/2
N102	93	Name (e.g. FT Sam Houston TX)	X	AN	1/35
N103	66	Identification Code Qualifier 10 = Dept of Defense Activity Address Code (DoDAAC)	X	ID	2/2
N104	67	Identification Code/DoDAAC (e.g. FT9068)	X	AN	6/6

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EXAMPLE

N1*ST*FT SAM HOUSTON TX*10*FT9068

SEG ID REF Reference Number
POS NO 110
REQ DES Optional (Mandatory for DSCP)
MAX USE 12

PURPOSE Specify identifying numbers (DSCP-Purchase Order Number)

DATA ELEMENT SUMMARY						
REF	ELE ID	DESCRIPTION	REQ	TYPE	LENGTH	
REF01	128	Reference I.D. Qualifier RQ = Purchase Requisition Number		M	ID	2/2
REF02	127	Reference I.D. / Purchase Order No. (e.g. FT906880631234)		X	AN	14/14

EXAMPLE

REF*RQ*FT906880631234

SEG ID ITD Terms of Sale
POS NO 130
REQ DES Optional ** See Note Below
MAX USE >1

PURPOSE To specify terms of sale

DATA ELEMENT SUMMARY						
REF	ELE ID	DESCRIPTION	REG	TYPE	LENGTH	
ITD01	336	Terms Type Code 16 = Prompt Payment Act	O	ID	2/2	
ITD03	338 1/6	Terms Discount Percent Terms discount percentage, expressed as A percent, available to the purchaser if an Invoice is paid on or before the terms days due (e.g. 2% = 00.020)		O	R3	
ITD04	370	Terms Discount Due Date (YYMMDD)		O	DT	6/6

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ITD05	351	Terms Discount Days Due	X	N	3/3
		Number of days in the terms discount period			
		By which payment is due if terms discount is earned			
		(e.g. 15 = 015)			

NOTE:

Use only "IF" Contract Terms are **better than** current Contract Terms and Conditions in DSCP Contracts

EXAMPLE

ITD*16**00.020*980310*015
Decimal uses one position in Length. Zero fill ITD03 and ITD05

SEG ID	DTM	Date/Time Reference
POS NO	140	
REQ DES	Optional (Mandatory for DSCP)	
MAX USE	10	

PURPOSE To specify pertinent dates and times

DATA ELEMENT SUMMARY

REF	ELE ID	DESCRIPTION	REQ	TYPE	LENGTH
DTM01	374	Date/Time Qualifier	M	ID	3/3
		011 = Shipped			
DTM02	373	Date	X	DT6/6	
		(YYMMDD)			

EXAMPLE

DTM*011*980301

PRIME VENDORS ONLY!!!

Loop Repeat 200000

SEG ID IT1 Baseline Item Data (Invoice)
 POS NO 010
 REQ DES Optional (Mandatory for DSCP)**See Note Below
 MAX USE 1

PURPOSE Specify the basic and most frequently used line item data
 (CLIN level) for the invoice and related transactions

DATA ELEMENT SUMMARY						
REF	ELE ID	DESCRIPTION	REQ	TYPE	LENGTH	
IT101	350	Assigned Identification Contract Line Item Number (CLIN) **(e.g. 0001)		O/Z	AN	4/6
IT102	358	Quantity Invoiced (e.g. 10 = 000000010)		X	N	1/9
IT103	355	Unit or Basic Measurement		X	ID	2/2
IT104	212	Price-extended CLIN \$\$ Amt X *decimal uses one position length (e.g. 25.50 = 0000025.50)		R2		1/10
IT106	235	Product/Service I.D. Qualifier FS = National Stock Number		X	ID	2/2
IT107	234	Product/Service I.D. NSN (e.g. 891500E210123)		X	AN	13/13
IT108	235	Product/Service I.D. Qualifier ZZ = Mutually Defined		X	ID	2/2
IT109	234	Product/Service I.D. PV = PV	X		AN	2/2

NOTE: PVS ONLY::: Data required in all segments.

EXAMPLE

IT1*0001 *10*CA**0000025.50**FS*891500E210123*ZZ*PV
 Refer to page 1A "IF" CLIN was **NOT shipped-** (e.g. zero fill quantity and price field)

NON-PRIME VENDORS ONLY!!!

Loop Repeat 200000

SEG ID IT1 Baseline Item Data (Invoice)
POS NO 010
REQ DES Optional (Mandatory for DSCP) **See Note Below
MAX USE 1

PURPOSE Specify the basic and most frequently used line item data (CLIN level) for the invoice and related transactions

DATA ELEMENT SUMMARY						
REF	ELE ID	DESCRIPTION	REQ	TYPE	LENGTH	
IT101	350	Assigned Identification Contract Line Item Number (CLIN) (e.g. 0001)		O/Z	AN	4/6
IT102	358	Quantity Invoiced (e.g. 10 = 000000010)	X	N		1/9
IT103	355	Unit or Basic Measurement		X	ID	2/2
IT104	212	Unit Price Amount *decimal uses one position length (e.g. 2.50 = 0000002.50)	X	R2		1/10
IT106	235	Product/Service I.D. Qualifier FS = National Stock Number		X	ID	2/2
IT107	234	Product/Service I.D. (e.g. 891500E210123)	X		AN	13/13
NOTE: NON PVS ONLY::::: Data required in all of the above segments. EXAMPLE						
IT1*0001 *10*CA*0000002.50*FS*891500E210123						

SEG ID TDS Total Monetary Value Summary
POS NO 010
REQ DES Mandatory
MAX USE 1

PURPOSE Specify the total dollar amount of the invoice

DATA ELEMENT SUMMARY						
REF	ELE ID	DESCRIPTION	REQ	TYPE	LENGTH	
TDS01	610	Amount of Total Invoice (e.g. 123.45 = 0000012345)		M	N2	1/10

EXAMPLE

TDS*0000012345

Loop Repeat 25

SEG ID SAC Service, Promotion, Allowance, or Charge Information
POS NO 040
REQ DES Optional
MAX USE 1

PURPOSE To request or identify a service, promotion, allowance, or charge

DATA ELEMENT SUMMARY						
REF	ELE ID	DESCRIPTION	REQ	TYPE	LENGTH	
SAC01	248	Allowance or Charge Indicator C = Charge		M/Z	ID	1/1
SAC05	610	Total Amount of Service (e.g. 30.50 = 0000003050)		O/Z	N2	1/10

EXAMPLE

SAC*C****0000003050

SEG ID CTT Transaction Totals
POS NO 070
REQ DES Optional (Mandatory for DSCP)
MAX USE 1

PURPOSE To transmit a hash total for a specific element in
The transaction set

DATA ELEMENT SUMMARY						
REF	ELE ID	DESCRIPTION	REQ	TYPE	LENGTH	
CTT01	354	Number of CLIN Line Items Invoiced	M	No		1/6

EXAMPLE

CTT*125

SEG ID SE Transaction Set Trailer
POS NO 080
REQ DES Mandatory
MAX USE 1

PURPOSE Indicates the end of the transaction set and provide the count of the

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Transmitted segments (including the beginning (ST) and ending (SE) segments)

DATA ELEMENT SUMMARY					
REF	ELE ID	DESCRIPTION	REQ	TYPE	LENGTH
SE01	96	Number of Included Segments	M	N	1/10
SE02	329	Transaction Set Control Number	M	AN	4/9

EXAMPLE

SE*30*000004110

832 Catalog (Vendor to DPSC)

Description:

This inbound map is for a vendor catalog sent from an EDI vendor to DSCP. The 832 Catalog uses the standard EDI transaction set for the 832 Price/Sales Catalog. The yellow highlighted elements are new segments/elements that have been added to our current 832 catalog. The gray shaded elements will be removed from the map.

Please note: CTP04 (Catch weight multiple) is required if CTP05 (Unit of Measure) is "LB".

<i>Segment</i>	<i>Element</i>	<i>Value</i>	<i>Size</i>
ST Transaction Set Header	ST01	"832"	
	ST02	n/a	
BCT Beginning Segment for Price/sales Catalog	BCT01	"PC" - price catalog	
	BCT02	contract-number	13 AN
DTM Date/Time Reference	DTM01	"152" - effective date of change	
	DTM02	update-date	date
	DTM03	update-time (HHMMSS)	time
LIN Item Identification	LIN01	line-number	4 UI
	LIN02	"SW" - stock number	
	LIN03	stock-number	13 AN
	LIN04	"VP" - vendor part	
	LIN05	part-number	25 AN
	LIN06	"ZZ" - mutually defined to indicate the type of change	
	LIN07	update-indicator "C" = Change "D" = Delete	1 AN
	LIN08	"ZZ" - mutually defined to indicate economic indicator	
	LIN09	economic indicator	2 AN
REF Reference Identification	This is an optional segment		
	REF01	"ZZ" - Mutually defined	2 ID
	REF02	"SO"	2 AN
	REF03	Special Ordering Instructions	80 AN
	REF01	"ZZ" - Mutually defined	2 ID
	REF02	"FS"	2 AN
	REF03	Foreign Source Indicator "Y"=Yes, "N"=No	1 AN
	REF01	"ZZ" - Mutually defined	2 ID

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<i>Segment</i>	<i>Element</i>	<i>Value</i>	<i>Size</i>
	REF02	"SK"	2 AN
	REF03	Vendor SKU	20 AN
PID Product/Item Description	PID01	"F" - free form	
	PID02	"GEN" - general	
	PID03	n/a	
	PID04	n/a	
	PID05	DSCP item-description	80 AN
	PID06	n/a	
	PID07	n/a	
	PID08	DSCP Standard Acceptance "Y" = Yes, "N" = No	1 ID
P04 Item Physical Detail	PO401	units-per-purchase-pack	4 UI
	PO402	package-size	8 explicit decimal 2 "12345.78"
	PO403	package-unit-of-measure	2 AN
	PO404	packaging-code	5 AN
	PO406	Gross Weight	9,2 decimal
	PO407	Gross Weight Unit	2 ID
	PO408	Gross Volume	9,2 decimal
	PO409	Gross Volume Unit	2 ID
	ITD Terms of Sale	ITD01	"16" - Prompt Payment Act
ITD02		n/a	
ITD03		n/a	
ITD04		n/a	
ITD05		n/a	
ITD06		n/a	
ITD07		n/a	
ITD08		n/a	
ITD09		n/a	
ITD10		n/a	
ITD11		n/a	
ITD12		Brand Name	40 AN
LDT Lead Time		LDT01	Lead time code - "AU" = Shelf life (Mutually defined)
	LDT02	Shelf life (# of months or days)	3 Integer
	LDT03	Shelf life Unit - "MO" = Month "DY" = Day	2 ID
SAC Service, Promotion, Allowance, or Charge Information	SAC01	"A" = Allowance	1 ID
	SAC02	"C260" - Discount - Incentive (NAPA)	4 ID
	SAC05	NAPA Allowance (\$)	10,2 decimal

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<i>Segment</i>	<i>Element</i>	<i>Value</i>	<i>Size</i>
	SAC01	"A" = Allowance	1 ID
	SAC02	"C300" – Discount – Special (Food Show)	4 ID
	SAC05	Food Show Allowance (\$)	10,2 decimal
	SAC01	"A" = Allowance	1 ID
	SAC02	"C310" – Discount – (Promotional)	4 ID
	SAC05	Promotional Allowance (\$)	10,2 decimal
	SAC01	"C" = Charge	1 ID
	SAC02	"C330" – Distribution fee	4 ID
	SAC03	"ZZ" = Mutually defined	2 ID
	SAC04	Distribution fee category code	4 AN
	SAC05	Distribution fee for Unit of Measure	10,2 decimal
CTP Pricing Information	CTP01	n/a	
	CTP02	"STA" - standard price	
	CTP03	vendor-price	10 explicit decimal 2
	CTP04	Catch weight multiple Number of units (in LB units) that must be ordered to purchase 1 case of product	6 Integer (entered for catch weight items only) otherwise blank
	CTP05	unit-of-measure	2 AN
	CTP06	"SEL" Price Multiplier Qualifier	3
	CTP07	ratio-numerator	4 UI
	CTP08	ratio-denominator	4 UI
CTT Transaction Totals	CTT01	total number of line items	4 UI
SE Transaction Set Trailer	SE01	number of included segments	
	SE02	transaction set control number	

Example of 832:

Below is an example of a typical 832 catalog.

```
ISA*00*          *00*          *12*TST832CFMS      *ZZ*S39017
*070404*0848*U*00305*000002757*0*P*>
GS*SC*TST832CFMS*S39017*070404*0848*850*X*003040
ST*832*1
BCT*PC*SPM30007DCFMS
DTM*007*070407***20
LIN*1*SW*890501E092698*VP*1679291*ZZ*D*ZZ*00
REF*ZZ*SO*Special Instruction 1
REF*ZZ*FS*Y
```

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REF*ZZ*SK*Stock Keeping Unit 1
PID*F*GEN***BEEF, KNUCKLE, PEELED, FZN CHOICE***Y
PO4*1*60*LB*AVG**0*01*000000.00*01*
ITD*16*****P. L.
LDT*AU*111*DY
SAC*A*C260***0000000.10
SAC*A*C300***0000000.11
SAC*A*C310***0000000.12
SAC*C*C330**1111*0000000.13
CTP**STA*2.26*111111*LB*SEL*1*1
LIN*2*SW*895001E603715*VP*2112371*ZZ*D*ZZ*00
REF*ZZ*SO*Special Instruction 2
REF*ZZ*FS*Y
REF*ZZ*SK*Stock Keeping Unit 2
PID*F*GEN***COFFEE, KIT VANILLA CRM***Y
PO4*1*6*PK*CS**1*02*00.00*02*
ITD*16*****S & D
LDT*AU*222*MO
SAC*A*C260***0000000.20
SAC*A*C300***0000000.21
SAC*A*C310***0000000.22
SAC*C*C330**2222*0000000.23
CTP**STA*82.25*222222*CS*SEL*1*1
LIN*3*SW*890501E606924*VP*2696521*ZZ*C*ZZ*00
REF*ZZ*SO*Special Instruction 3
REF*ZZ*FS*N
REF*ZZ*SK*Stock Keeping Unit 3
PID*F*GEN***PORK LOIN CHOPS, CL BNLS BRD FZN 6-8 OZ***N
PO4*4*24*PK*CS**0000.00*03*0000.00*03*
ITD*16*****ROSPK
LDT*AU*333*DY
SAC*A*C260***0000000.30
SAC*A*C300***0000000.31
SAC*A*C310***0000000.32
SAC*C*C330**3333*0000000.33
CTP**STA*68.36*333333*CS*SEL*42*1
LIN*4*SW*894001E596399*VP*0537771*ZZ*C*ZZ*00
REF*ZZ*SO*Special Instruction 4
REF*ZZ*FS*N
REF*ZZ*SK*Stock Keeping Unit 4
PID*F*GEN***EGG ROLL, VEGETABLE & PORK, FRZ, 100/3 OZ EA***N
PO4*1*100*PK*CS**0.00*04*0.00*04*
ITD*16*****GLD/T
LDT*AU*444*MO
SAC*A*C260***0000000.40
SAC*A*C300***0000000.41
SAC*A*C310***0000000.42
SAC*C*C330**4444*0000000.43
CTP**STA*43.01*444444*CS*SEL*1*1
CTT*4
SE*58*1
GE*1*850
IEA*1*000002757

850 Purchase Order

Outbound X12 850 Transaction, Version 3040

Description:

This map is for a detailed purchase order 850 sent to an EDI capable vendor from DSCP. It is generated for each order placed by a customer in STORES.

ISA – Interchange Control Header

Reference #	Element #	X12 Name	How Used	M/O	Type	Length
01	I01	Authorization Information Qualifier	"00"	M	ID	2/2
02	I02	Authorization Information	Blank	M	AN	10/10
03	I03	Security Information Qualifier	"00"	M	ID	2/2
04	I04	Security Information	Blank	M	AN	10/10
05	I05	Interchange ID Qualifier	"ZZ" = Mutually defined	M	ID	2/2
06	I06	Interchange Sender ID	LAP DoDAAC	M	AN	15/15
07	I05	Interchange ID Qualifier	Vendor's ID qualifier	M	ID	2/2
08	I07	Interchange Receiver ID	Vendor ID	M	AN	15/15
09	I08	Interchange Date	Date of transmission	M	DT	6/6
10	I09	Interchange Time	Time of transmission	M	TM	4/4
11	I10	Interchange Control Standards Identifier	"U" = U.S. EDI Community	M	ID	1/1
12	I11	Interchange Control Version Number	"00200" = assigned value	M	ID	5/5
13	I12	Interchange Control Number	Control Number (matches IEA below)	M	NO	9/9
14	I13	Acknowledgement Requested	"0" = No acknowledgement requested	M	ID	1/1
15	I14	Usage Indicator	"P" = Production data	M	ID	1/1
16	I15	Component Element Separator	">"	M	AN	1/1

GS – Functional Group Header

Reference #	Element #	X12 Name	How Used	M/O	Type	Length
01	479	Functional Identifier Code	"PO" = Purchase Order	M	ID	2/2
02	142	Application Sender's Code	LAP DoDAAC	M	AN	2/15
03	124	Application Receiver's Code	Vendor ID	M	AN	2/15
04	373	Date	Date of transmission	M	DT	6/6
05	337	Time	Time of transmission	M	TM	4/8
06	28	Group Control Number	Control Number (matches GE below)	M	NO	1/9
07	455	Responsible Agency Code	"X" = X12	M	ID	1/2
08	480	Version/Release/Industry/Identifier Code	EDI X12 Version (003040)	M	AN	1/12

ST – Transaction Set Header

Reference #	Element #	X12 Name	How Used	M/O	Type	Length
01	143	Transaction Set Identifier Code	"850"	M	ID	3/3
02	329	Transaction Set Control Number	Control Number (matches SE below)	M	AN	4/9

BEG – Beginning Segment for Purchase Order

Reference #	Element #	X12 Name	How Used	M/O	Type	Length
01	353	Transaction Set Purpose Code	"00" = Original	M	ID	2/2
02	92	Purchase Order Type Code	"NE" = New Order	M	ID	2/2
03	324	Purchase Order Number	Purchase Order Number	M	AN	1/22
04	328	Release Number	Call Number	O	AN	1/30
05	373	Date	Purchase Order Date	M	DT	6/6
06	367	Contract Number	Contract number	O	AN	1/30

DTM – Date/Time Reference

Reference #	Element #	X12 Name	How Used	M/O	Type	Length
01	374	Date/Time	"002" = Delivery	M	ID	3/3

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		Qualifier	Requested			
02	373	Date	Required Delivery Date	M	DT	6/6

N1 – Name

Reference #	Element #	X12 Name	How Used	M/O	Type	Length
01	98	Entity Identifier Code	"ST" = Ship To	M	ID	2/2
02	93	Name	NA	M	AN	1/35
03	66	Identification Code Qualifier	"10" = DODAAC	M	ID	2/2
04	67	Identification Code	Ship to DODAAC	M	AN	2/17

N2 – Additional Name Information

Reference #	Element #	X12 Name	How Used	M/O	Type	Length
01	93	Name	Facility	M	AN	1/35
02	93	Name	Building	O	AN	1/35

N3 – Address Information

Reference #	Element #	X12 Name	How Used	M/O	Type	Length
01	166	Address Information	Address Line 1	M	AN	1/35
02	166	Address Information	Address Line 2	M	AN	1/35

N4 – Geographic Location

Reference #	Element #	X12 Name	How Used	M/O	Type	Length
01	19	City Name	City	O	AN	2/30
02	156	State or Province Code	State	O	ID	2/2
03	116	Postal Code	Zip	O	ID	3/11

PO1 – Baseline Item Data

Reference #	Element #	X12 Name	How Used	M/O	Type	Length
01	350	Assigned Identification	Line number	O	AN	1/11
02	330	Quantity Ordered	Quantity Ordered	M	R	1/9
03	355	Unit or Basis for Measurement Code	Unit of shipment	M	ID	2/2
04	212	Unit Price	Vendor Price	X	R	1/17
05	639	Basis of Unit Price Code	Not used	O	ID	2/2
06	235	Product/Service ID Qualifier	"VP" = Vendor's (Seller's) Part Number	M	ID	2/2

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07	234	Product/Service ID	Part number	X	AN	1/40
08	235	Product/Service ID Qualifier	"SW" = Stock Number	M	ID	2/2
09	234	Product/Service ID	Part number	X	AN	1/40
10	235	Product/Service ID Qualifier	"ZZ" = Mutually Defined	M	ID	2/2
11	234	Product/Service ID	fic	X	AN	1/40

PID – Product/Item Description

Reference #	Element #	X12 Name	How Used	M/O	Type	Length
01	349	Item Description Type	"F" = free-form	M	ID	1/1
02	750	Product/Process Characteristic Code	Not used	O	ID	2/3
03	559	Agency Qualifier Code	Not used	X	ID	2/2
04	751	Product Description Code	Not used	X	AN	1/12
05	352	Description	Item description	X	AN	1/80

N9 – Reference Number (Segment only written if the order meets UGR-A definition listed in the MSG which follows.)

Reference #	Element #	X12 Name	How Used	M/O	Type	Length
01	128	Reference Number Qualifier	WF = Locally Assigned Control Number	M	ID	2/2
02	127	Reference Number	Not used	X	AN	1/30
03	369	Free Form Description	UGR-A Exception Data	X	AN	1/45

MSG – Message Text

Reference #	Element #	X12 Name	How Used	M/O	Type	Length
01	933	Free Form Message Text	Exception data (Sent only on UGR-A orders)	M	AN	1/264

CTT – Transaction Totals

Reference #	Element #	X12 Name	How Used	M/O	Type	Length
01	354	Number of Line Items	Total items per PO	M	N0	1/6
02	347	Hash Total	Total dollar value per PO	O	R	1/10

SE- Transaction Set Trailer

Reference #	Element #	X12 Name	How Used	M/O	Type	Length
01	96	Number of Included Segments	Number of Segments	M	N0	1/10
02	329	Transaction Set Control Number	Control Number (matches ST above)	M	AN	4/9

GE – Functional Group Trailer

Reference #	Element #	X12 Name	How Used	M/O	Type	Length
01	97	Number of Transaction Sets Included	Number of Transaction Sets	M	N0	1/6
02	28	Group Control Number	Control Number (matches GS above)	M	N0	1/9

IEA – Interchange Control Trailer

Reference #	Element #	X12 Name	How Used	M/O	Type	Length
01	I16	Number of Included	Number of Groups	M	N0	1/5

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		Functional Groups				
02	I12	Interchange Control Number	Control Number (matches ISA above)	M	N0	9/9

Explanation of the Example:

The following example illustrates how an 850 would be formatted when sent to a vendor.

Please note: Vendors should be prepared to accept multiple orders from the same customer on any given day.

```

ISA~00~ ~00~ ~ZZ~M0026A ~ZZ~Vendor ID
~010907~1036~U~00200~000456789~0~P~>
GS~PO~M0026A~Vendor ID~010907~1036~123456789~X~003040
ST~850~0001
BEG~00~NE~purchase_order_number~call_number~purchase_order_date~contract_number
DTM~002~required_delivery_date
N1~ST~~10~ship_to_dodaac
N2~facility~building
N3~address_line_1~address_line_2
N4~city~state~zip
PO1~line_number~quantity_ordered~unit_of_shipment~vendor_price~~VP~part_number
~SW~stock_number~ZZ~fic
PID~F~~~~item_description
N9~WF~~UGR-A Exception Data
MSG~exception_text
CTT~total_items_per_po~total_dollars_per_po
SE~13~0001
GE~1~123456789
IEA~1~000456789

```

ATTACHMENT 3; Sample Subcontracting Plan

THE ATTACHED GUIDE WAS DEVELOPED AS A CHECKLIST TO BE USED BY CONTRACTORS IN THE PREPARATION OF THE SMALL BUSINESS SUBCONTRACTING PLAN IN ACCORDANCE WITH THE REQUIREMENTS OF PUBLIC LAW 95-507. THE GUIDE ADDRESSES THE SIX MANDATORY ELEMENTS OF A SUBCONTRACTING PLAN AS SET FORTH IN FAR CLAUSE 52.219-9(D) AND SUPPLEMENTAL INFORMATION REQUIRED BY SECTION 1207 OF P.L. 99-661, CONTRACT GOAL FOR MINORITIES.

IT IS INTENDED AS A TOOL TO ASSIST CONTRACTORS IN THE DEVELOPMENT OF AN ACCEPTABLE SUBCONTRACTING PLAN AND TO FACILITATE THE REVIEW BY THE CONTRACTING OFFICER, THE DSCP AND DEFENSE CONTRACT MANAGEMENT AGENCY (DCMA) SMALL BUSINESS SPECIALISTS AND THE SMALL BUSINESS ADMINISTRATION PROCUREMENT CENTER REPRESENTATIVE.

NOTES: 1) Hub Zone Small Business representation requires certification by the Small Business Administration (SBA). This certification can be viewed in the Central Contractor Registration (CCR)/Dynamic Small Business (DSB) company profile at www.ccr.gov.

2) FAR 52.219-9 (d)(1)(i) & (ii) allows the counting of subcontracts awarded to an Alaskan Native Corporation (ANC) or Indian Tribe towards the subcontracting goals for small business and small disadvantaged business concerns regardless of the size or SBA certification status of the ANC or Indian Tribe.

3) Individual Subcontracting Report (ISR) and Summary Subcontracting Report (SSR) replaces Standard form 294 and Standard Form 295

THIS HANDOUT IS TO BE USED ONLY AS A REFERENCE TOOL IN PREPARING A SMALL BUSINESS SUBCONTRACTING PLAN

Small Business Subcontracting Plan Outline (Model)

Offerors are to thoroughly review the requirements set forth in FAR 19.704, Subcontracting Plan requirements, and FAR clause 52.219-9, Small Business Subcontracting Plan, before submitting their subcontracting plans.

The model is not intended to replace any existing corporate plan, which is more extensive.

Identification Data:

Company Name: _____

Address: _____

Date Prepared: _____ Solicitation Number: _____

Item/Service: _____

Effective Period: Only applies to an annual commercial plan

TYPE OF PLAN: (Check only one).

_____ INDIVIDUAL PLAN: *In this type of plan, all elements are developed specifically for this contract and apply for the full term of this contract. ISR and SSR requirements.*

_____ MASTER PLAN: *In this type of plan, goals are separately developed for each contract like an individual plan; all other elements are standard. The master plan must be approved once every three years. Once incorporated into a contract with specific goals, it is valid for the life of the contract. ISR and SSR requirements.*

_____ COMMERCIAL PLAN: *This type of plan is used when the contractor sells large quantities of off-the-shelf commodities. It is the preferred type of plan for commercial items and is submitted annually based on the contractor's fiscal year. Plans and goals are negotiated with the initial agency on a company-wide basis rather than for individual government contracts. The approved plan remains in effect during the contractor's fiscal year for all Government contracts in effect during that period. The contractor must provide a copy of the initial agency approval, and must submit the annual SSR with a breakout of subcontracting prorated for DoD if doing business with multiple government agencies. SSR requirement only.*

2. GOALS:

State separate dollar and percentage goals for Small Business, Small Disadvantaged, Woman-Owned Small Business, HUBZone Small Business, Veteran-Owned Small Business and Service Disabled Veteran Small Business in the following format. Express all dollar goals as a percentage of total planned subcontracting dollars. State goals separately for each option year if applicable.

*****REMINDER*****

OPTION YEARS DO NOT APPLY TO A COMMERCIAL PLAN WHICH IS SUBMITTED AND APPROVED ANNUALLY -- EDIT ACCORDINGLY.

A. Estimated dollar value of all planned subcontracting, i.e., to all types of business concerns under this contract is:

Estimated Dollar Value of All Planned Subcontracting				
Base	1 ST Option	2 nd Option	3 rd Option	4 th Option
\$	\$	\$	\$	\$
100%	100%	100%	100%	100%

B. Estimated dollar value and percentage of total planned subcontracting to large business concerns. (all business concerns classified as other than small) is:

Subcontracting to Large Business Concerns				
Base	1 st Option	2 nd Option	3 rd Option	4 th Option
\$	\$	\$	\$	\$
%	%	%	%	%

C. Estimated dollar value and percentage of total planned subcontracting to small business concerns is: (Include Small Business, Small Disadvantaged, Woman-Owned Small Business, HUBZone Small Business, Veteran-Owned Small Business, Service Disabled Veteran Small Business, including *Alaskan Native Corporations and Indian Tribes*):

Subcontracting to Small Business Concerns				
Base	1 st Option	2 nd Option	3 rd Option	4 th Option
\$	\$	\$	\$	\$
%	%	%	%	%

D. Estimated dollar value and percentage of total planned subcontracting to HUBZone small business concerns is:

Subcontracting to HUBZone Small Business Concerns				
Base	1 st Option	2 nd Option	3 rd Option	4 th Option
\$	\$	\$	\$	\$
%	%	%	%	%

E. Estimated dollar value and percentage of total planned subcontracting to small disadvantaged business concerns including Alaskan Native Corporations and Indian Tribes is:

Subcontracting to Small Disadvantaged Business Concerns				
Base	1 st Option	2 nd Option	3 rd Option	4 th Option
\$	\$	\$	\$	\$
%	%	%	%	%

F. Estimated dollar value and percentage of total planned subcontracting to women-owned small business concerns is:

Subcontracting to Women-Owned Small Business Concerns				
Base	1 st Option	2 nd Option	3 rd Option	4 th Option
\$	\$	\$	\$	\$
%	%	%	%	%

G. Estimated dollar value and percentage of total planned subcontracting to Veteran-Owned Small Business concerns is:

Subcontracting to Veteran-Owned Small Business Concerns				
Base	1 st Option	2 nd Option	3 rd Option	4 th Option
\$	\$	\$	\$	\$
%	%	%	%	%

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Subcontracting to Service Disabled Veteran-Owned Small Business Concerns				
Base	1 st Option	2 nd Option	3 rd Option	4 th Option
\$	\$	\$	\$	\$
%	%	%	%	%

H. Estimated dollar value and percentage of total planned subcontracting to Service Disabled Veteran-Owned Small Business concerns is:

NOTE: Total Small Business includes each subgroup (HUBZone, SDB, WOSB, SDVOSB and VOSB, plus other small businesses that are only small and do not fall into a specified subgroup. Do not add together subgroup dollars to reach the total Small Business figure, as the same dollars can be counted for each subgroup as applicable.

I. Products and/or services to be subcontracted under this contract, and the types of businesses supplying them, are: (Check all that apply).

Business Category or Size									
Product Service	LB	SB	SDB	WOSB	HZSB	SDVOSB	VOSB		

(Attach additional sheets if necessary)

METHOD

J1. Explain the methods used to develop the subcontracting goals for Small Business, Small Disadvantaged, Woman-Owned Small Business, HUBZone Small Business, Veteran-Owned Small Business and Service Disabled Veteran Small Business concerns.

J2. Explain how the product and service areas to be subcontracted were established, how the areas to be subcontracted to Small Business, Small Disadvantaged, Woman-Owned Small Business, HUBZone Small Business, Veteran-Owned Small Business and Service Disabled Veteran Small Business concerns were determined.

J3. How the capabilities of Small Business, Small Disadvantaged, Woman-Owned Small Business, HUBZone Small Business, Veteran-Owned Small Business and Service Disabled Veteran Small Business concerns were determined.

J4. Identify all source lists used in the determination process.

K. Indirect and overhead costs ___ HAVE BEEN or ___ HAVE NOT BEEN included in the dollar and percentage subcontracting goals stated above. (Check one.)

L. If indirect and overhead costs HAVE BEEN included, explain the method used to determine the proportionate share of such costs to be allocated as subcontracts to Small Business, Small Disadvantaged, Woman-Owned Small Business, HUBZone Small Business, Veteran-Owned Small Business and Service Disabled Veteran Small Business concerns.

3. PROGRAM ADMINISTRATOR:

FAR 52.219-9(d)(7) requires information about the company employee who will administer the subcontracting program. Please provide the name, title, address, phone number, position within the corporate structure and the duties of that employee.

Name:

Title:

Position:

Email Address:

Address:

Telephone:

Duties: The Program Administrator's general overall responsibility for the Contractor's subcontracting program, i.e., developing, preparing, and executing individual subcontracting plans and monitoring performance relative to this particular plan. These duties may include, but are not limited to the following activities.

A. Developing and promoting company/division policy statements that demonstrate the company's/division's support for awarding contracts and subcontracts to Small Business, Small Disadvantaged, Woman-Owned Small Business, HUBZone Small Business, Veteran-Owned Small Business and Service Disabled Veteran Small Business concerns.

B. Developing and maintaining bidders' lists of Small Business, Small Disadvantaged, Woman-Owned Small Business, HUBZone Small Business, Veteran-Owned Small Business and Service Disabled Veteran Small Business concerns from all possible sources.

C. Ensuring periodic rotation of potential subcontractors on bidders' lists.

D. Assuring that Small Business, Small Disadvantaged, Woman-Owned Small Business, HUBZone Small Business, Veteran-Owned Small Business and Service Disabled Veteran Small Business concerns are included on the bidders' list for every subcontract solicitation for products and services they are capable of providing.

E. Ensuring that subcontract procurement "packages" are designed to permit the maximum possible participation of Small Business, Small Disadvantaged, Woman-Owned Small Business, HUBZone Small Business, Veteran-Owned Small Business and Service Disabled Veteran Small Business concerns.

F. Reviewing subcontract solicitations to remove statements, clauses, etc., which might tend to restrict or prohibit Small Business, Small Disadvantaged, Woman-Owned Small Business, HUBZone Small Business, Veteran-Owned Small Business and Service-Disabled Veteran-Owned Small Business participation.

G. Ensuring that the subcontract bid proposal review board documents its reasons for not selecting any low bids submitted by Small Business, Small Disadvantaged, Woman-Owned Small Business, HUBZone Small Business, Veteran-Owned Small Business and Service Disabled Veteran Small Business concerns.

H. Overseeing the establishment and maintenance of contract and subcontract award records.

I. Attending or arranging for the attendance of company counselors at Business Opportunity Workshops, Minority Business Enterprise Seminars, Trade Fairs, etc.

J. Directly or indirectly counseling Small Business, Small Disadvantaged, Woman-Owned Small Business, HUBZone Small Business, Veteran-Owned Small Business and Service Disabled Veteran Small Business concerns on subcontracting opportunities and how to prepare bids to the company.

K. Providing notice to subcontractors concerning penalties for misrepresentations of business status as Small Business, Small Disadvantaged, Woman-Owned Small Business, HUBZone Small Business, Veteran-Owned Small Business and Service Disabled Veteran Small Business for the purpose of obtaining a subcontract that is to be included as part or all of a goal contained in the contractor's subcontracting plan.

L. Conducting or arranging training for purchasing personnel regarding the intent and impact of Public Law 95-907 on purchasing procedures.

M. Developing and maintaining an incentive program for buyers, which supports the subcontracting program.

N. Monitoring the company's performance and making any adjustments necessary to achieve the subcontract plan goals.

O. Preparing and submitting timely reports.

P. Coordinating the company's activities during compliance reviews by Federal agencies.

4. EQUITABLE OPPORTUNITY

FAR 52.219-9(d)(8) requires a description of the efforts your company will make to ensure that Small Business, Small Disadvantaged, Woman-Owned Small Business, HUBZone Small Business, Veteran-Owned Small Business and Service Disabled Veteran Small Business concerns will have an equitable opportunity to compete for subcontracts. These efforts may include, but are not limited to the following activities:

A. Outreach efforts to obtain sources:

- Contacting minority and small business trade associations
- Contacting business development organizations
- Requesting sources from the Central Contractor Registration, Dynamic Small Business (SDB search)
- Attending small, minority, and women-owned business procurement conferences and trade fairs

B. Internal efforts to guide and encourage purchasing personnel:

- Presenting workshops, seminars and training programs
- Establishing, maintaining and using Small Business, Small Disadvantaged, Woman-Owned Small Business, HUBZone Small Business, Veteran-Owned Small Business and Service Disabled Veteran Small Business source lists, guides and other data for soliciting subcontracts
- Monitoring activities to evaluate compliance with the subcontracting plan

C. Additional efforts: (Please describe.)

5. CLAUSE INCLUSION AND FLOWDOWN

FAR 52.219-9(d)(9) requires the following:

(Insert company name) will include the clause at FAR 52.219-8, "Utilization of Small Business Concerns," in all subcontracts that offer further subcontracting opportunities and will require all subcontractors, except small business concerns, that receive subcontracts in excess of \$550,000 (\$1,000,000 for construction) to adopt a plan complies with the requirements of FAR 52.219-9, "Small Business Subcontracting Plan".

[Insert company name] further agrees that the clause will be included and that the plans will be reviewed against the minimum requirements for such plans. The acceptability of percentage goals Small Business, Small Disadvantaged, Woman-Owned Small Business, HUBZone Small Business, Veteran-Owned Small Business and Service Disabled Veteran Small Business concerns must be determined on a case-by-case basis depending on the supplies and services involved and the availability of potential Small Business, Small Disadvantaged, Woman-Owned Small Business, HUBZone Small Business, Veteran-Owned Small Business and Service Disabled Veteran Small Business subcontractors and prior experience. Once the plans are negotiated, approved, and implemented, the plans must be monitored through the submission of periodic reports, including Individual Subcontracting Reports (ISR) and Summary Subcontracting Reports (SSR) through the eSRS website www.ers.gov.

In accordance with policy letters published by the Office of Federal Procurement Policy, such assurance must describe the offer's procedures for the review, approval and monitoring for compliance with such subcontracting plans.

6. REPORTING AND COOPERATION

FAR 52.219-9(d)(10) requires the following:

(insert company name) will (1) cooperate in any studies or surveys as may be required, (2) submit periodic reports which show compliance with the subcontracting plan; (3) submit Individual Subcontracting Reports (ISR) and Summary Subcontracting Reports (SSR) through the eSRS website; and (4) ensure that subcontractors agree to submit Individual Subcontracting Reports (ISR) and Summary Subcontracting Reports (SSR) through the eSRS website.

Calendar Period	Report Due	Date Due
10/01-03/31	Individual Subcontracting Report (ISR)	04/30
04/01-09/30	Individual Subcontracting Report (ISR)	10/30
10/01-09/30	Summary Subcontracting Report (SSr)	10/30

7. RECORDKEEPING

FAR 52.219-9(d)(11) requires the following:

(Insert company name) will maintain records to demonstrate the procedures adopted to comply with the requirements and goals in the subcontracting plan. These records include, but are not limited to, the following:

A. Small Business, Small Disadvantaged, Woman-Owned Small Business, HUBZone Small Business, Veteran-Owned Small Business and Service Disabled Veteran Small Business concern source lists, guides, and other data identifying such vendors.

B. Organizations contacted for Small Business, Small Disadvantaged, Woman-Owned Small Business, HUBZone Small Business, Veteran-Owned Small Business and Service Disabled Veteran Small Business sources.

C. On a contract-by-contract basis, records on all subcontract solicitations over \$100,000, which indicate for each solicitation:

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- C1. Whether small business concerns were solicited, and if not, why not.
- C2. Whether HUBZone small business concerns were solicited, and if not, why not.
- C3. Whether small disadvantaged business concerns were solicited, and if not, why not.
- C4. Whether women-owned small business concerns were solicited, and if not, why not.
- C5. Whether Veteran-Owned Small Business concerns were solicited, and if not, why not.
- C6. Whether Service Disabled Veteran-Owned Small Business concerns were solicited, and if not, why not.
- C7. Reasons that solicited Small Business, Small Disadvantaged, Woman-Owned Small Business, HUBZone Small Business, Veteran-Owned Small Business and Service Disabled Veteran Small Business Concerns failed to receive the subcontract award.
- D. Records to support other outreach efforts, e.g., contacts with minority and small business trade associations, attendance at Small Business, Small Disadvantaged, Woman-Owned Small Business, HUBZone Small Business, Veteran-Owned Small Business and Service Disabled Veteran Small Business procurement conference and trade fairs.
- E. Records to support internal activities to (1) guide and encourage purchasing personnel, e.g., workshops, seminars, training programs, incentive awards; and (2) monitor activities to evaluate compliance.
- F. On a contract-by-contract basis, records to support subcontract award data including the name, address and business size of each subcontractor. (This item is not required for company or division-wide commercial plans).
- G. Other records to support your compliance with the subcontracting plan: (Please describe)

8. SUPPLEMENTAL INFORMATION

Section 1207 of Public Law 99-661, Contract Goal for Minorities, supplements FAR Clause 52.219-9. Offerors are required to:

- a. Establish a subcontracting goal of 5% for small disadvantaged businesses.
- b. Identify efforts to provide technical assistance to SDBs.
- c. Include a statement that Historically Black Colleges and Universities (HBCU's) and other Minority Institutions (MI's) will be considered when developing SDB goals, when applicable.

9. SIGNATURES REQUIRED

This subcontracting plan was submitted by: Company:	This subcontracting plan was accepted by: Agency:
Signature:*	Signature:
Typed Name:	Typed Name:
Title:	Title: Contracting Officer
Date:	Date:

*The individual signing the plan should be an executive of the company and not the designated plan administrator.

DEFINITIONS

SUBCONTRACT: Means any agreement (other than one involving an employee-employer relationship) entered into by a Federal Government prime contractor or subcontractor calling for supplies and/or services required for performance of the contract or subcontract.

SMALL BUSINESS CONCERN (SELF CERTIFY): Located in the U.S., organized for profit; including affiliates is independently owned and operated; not dominant in the field of operation in which it is competing; AND meets Small Business Administration (SBA) size standard included in the solicitation. The size standard is based upon the North American Industrial Classification System (NAICS) assigned to the specific procurement dependent upon product/service purchased.

DFARS 252.219-7003 allows subcontracts awarded to workshops approved by the Committee for Purchase from People Who Are Blind or Severely Disabled under Javits-Wagner-O'Day Act (JWOD) (41 USC 46-48) and 10 U.S.C. 241d and Section 9077 of P.L. 102-396 to be counted toward the contractor's small business subcontracting goal.

HUB ZONE: A historically underutilized business zone is an area located within one or more qualified census tracts, qualified non-metropolitan counties, or lands within the external boundaries of an Indian reservation.

HUB ZONE SMALL BUSINESS CONCERN (SBA CERTIFIED): A small business concern located in a "historically underutilized business zone;" is owned and controlled by one or more U. S. Citizens; and at least 35% of its employees reside in the HUB Zone. Status as a qualified HUB Zone small business concern is determined by the Small Business Administration (SBA). If the SBA determines that a concern is a qualified HUB Zone small business, it will issue a certification to that effect and will add the company to the List of Qualified HUB Zone Small Business Concerns on its Internet site at www.sba.gov/hubzone. The concern must be listed to be considered a HUB Zone small business concern. The HUB Zone application can be obtained from the same web site. HUB Zone certification will also appear in the company's profile listed in the Central Contractor Registration (CCR) database at www.ccr.gov "Dynamic Small Business" search.

SMALL DISADVANTAGED BUSINESS CONCERN (SDB) (SELF CERTIFY): A small business concern (1) which is at least 51% owned by one or more socially and economically disadvantaged individuals: or, in the case of any publicly owned business, at least 51% of the stock is owned by one or more socially and economically disadvantaged individuals; and (2) whose management and daily business operations are controlled by one or more such individuals. The term "socially disadvantaged" means individuals who have been subjected to racial or ethnic prejudice or cultural bias because of identity as a member of groups without regard to their individual qualities. The following individuals are presumed to be socially disadvantaged: Black Americans, Hispanic Americans, Native Americans, Asian-Pacific Americans, and Subcontinent Asian Americans. The term "economically disadvantaged" means socially disadvantaged individuals whose ability to compete in the free enterprise systems is impaired due to diminished capital and credit as compared to others in the same/similar line of business and, as a result, have been or are likely to be precluded from successfully competing in the open market. A socially disadvantaged individual whose personal net worth does not exceed \$750,000 (\$250,000 for certification under the SBA Section 8 (a) Program), excluding his/her ownership interest in the company and equity in his/her personal residence is considered to be economically disadvantaged.

WOMAN-OWNED SMALL BUSINESS CONCERN (SELF CERTIFY): A small business concern that is at least 51% owned by one or more women; or in the case of any publicly owned business, at least 51% of the stock is owned by one or more women AND whose management and daily business operations are controlled by one or more women.

SERVICE-DISABLED VETERAN-OWNED SMALL BUSINESS CONCERN (SELF CERTIFY):

- (1) A small business concern –
 - (i) not less than 51% of which is owned by one or more service-disabled veterans or, in the case of any publicly owned business, not less than 51% of the stock of which is owned or one or more service-disabled veterans; and
 - (ii) the management and daily business operations of which are controlled by one or more service-disabled veterans or, in the case of a veteran with permanent and severe disability, the spouse or permanent caregiver of such veteran.
- (2) Service-disabled veteran means a veteran, as defined in 38 U.S.C. 101(2), with a disability that is service-connected, as defined in 38 U.S.C. 101(16).

VETERAN-OWNED SMALL BUSINESS CONCERN (SELF CERTIFY):

- A small business concern –
- (i) not less than 51% of which is owned by one or more veterans (as defined at 38 U.S.C. 101(2)) or, in the case of any publicly owned business, not less than 51% of the stock of which is owned by one or more veterans; and
 - (ii) the management and daily operations of which are controlled by one or more veterans.

ALASKA NATIVE CORPORATION (ANC): means any Regional Corporation, Village Corporation, Urban Corporation or Group Corporation organized under the laws of the State of Alaska in accordance with the Alaska Native Claims Settlement Act, as amended (43 U.S.C. 1601, et seq.) and which is considered a minority and economically disadvantaged concern under the criteria at 43 U.S.C. 1626(e)(1). This definition also includes ANC direct and indirect subsidiary corporations, joint ventures, and partnerships that meet the requirements of 43 U.S.C. 1626(e)(2).

INDIAN TRIBE: means any Indian tribe, band, group, pueblo or community, including native villages and native groups (including corporations organized by Kenai, Juneau, Sitka, and Kodiak) as defined in the Alaska Native Claims Settlement Act (43 U.S.C.A. 1601 et seq.), that is recognized by the Federal Government as eligible for services from the Bureau of Indian Affairs in accordance with 25 U.S.C. 1425(c). This definition also includes Indian-owned economic enterprises that meet the requirements of 25 U.S.C. 1452(e).

ATTACHMENT 4: AF NAF Proprietary Items



CHILI'S GRILLE AND BAR



Product Name	Supplier Name
Apples, Cinnamon	Park 100 Foods Inc.
Bacon, Smoked, Thick Applewood 30# OM	Kraft Foodservice
Beef, Cube Steak	Freedman Foodservice
Beef, Fajita, Flap	John Soules Foods, Inc.
Beef, Fajita, Fully Cooked	John Soules Foods, Inc.
Beef, Steak, Tenderloin, 8 oz Intl Only	Freedman Foodservice
Beef, Top Sirloin Steak, 8 oz	Freedman Foodservice
Beef, Top Sirloin Steak, 8oz, Marinated	Cargill Foodservice Meat Solutions
Beef, Top Sirloin, Center Cut, Franchise Only	Freedman Foodservice
Beef, Top Sirloin, Injected	Freedman Foodservice
Bread, Pita, 7 inch	Goglian Bakeries, Inc.
Bun, Big Mouth	Tennessee Bun Company
Bun, Big Mouth	Bimbo Bakeries
Bun, Big Mouth	Highland Baking Co., Inc
Bun, Big Mouth (Fresh)	Highland Baking Co., Inc
Cake, Carrot, Intl Only	Lawler Foods, Ltd.
Cake, Molten White Chocolate	Heinz North America
Chicken Breast, 4 oz, Fajita Marinated	Pilgrims Pride
Chicken Breast, 4 oz, Fajita Marinated	Sanderson Farms, Inc.
Chicken Breast, 6 oz, Single Lobe	Sanderson Farms, Inc.
Chicken Breast, 6 oz, Single Lobe, Fajita Marinated	Simmons Foods
Chicken Breast, 6 oz, Single Lobe, Fajita Marinated	Trinity Valley Foods
Chicken Breast, 6 oz, Single Lobe, Fajita Marinated	Sanderson Farms, Inc.
Chicken Breast, 6 oz, Single Lobe, Fajita Marinated	Pilgrims Pride
Chicken Breast, 8 oz, Fajita	Trinity Valley Foods
Chicken Breast, 8 oz, Fajita Marinated	Pilgrims Pride
Chicken Breast, 8 oz, Single Lobe, Fajita Marinated	John Soules Foods, Inc.
Chicken Breast, 8oz, Fajita Marinated	Sanderson Farms, Inc.
Chicken Breast, 8oz, Margarita Marinated	John Soules Foods, Inc.
Chicken Breast, 8oz, Margarita Marinated	Pilgrims Pride
Chicken Breast, Chicken Fried (Fritter)	Simmons Foods
Chicken Breast, Chicken Fried (Fritter)	Pilgrims Pride
Chicken Breast, Pre-cooked Fajita Strips	Keystone Foods, Inc.
Chicken Breast, Strips, Diced, Fully Cooked	Keystone Foods, Inc.
Chicken Wing, Drummette	Pilgrims Pride
Chicken, Boneless Buffalo Wings (Breaded Nuggets)	Sanderson Farms, Inc.
Chicken, Boneless Buffalo Wings (Breaded Nuggets)	Pilgrims Pride
Chicken, Breast Strips	P&C Poultry
Chili, Chili's, Reformulated	Tyson Foods
Chili, Terlingua Red, No Beans	Park 100 Foods Inc.
Chips, White Corn	Leo's Food Inc.
Chips, White Corn	Rudy's Tortillas

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Product Name	Supplier Name
Chocolate, White Curls	Heinz North America
Corn Dog	Leon's Texas Cuisine
Desserts, Sweet Shot, Strawberry Cheesecake	Steven-Robert Originals
Desserts, Sweet Shots, Caramel Apple Cheesecake	Steven-Robert Originals
Dip, Spinach Artichoke	Park 100 Foods Inc.
Dressing, Citrus Balsamic Vinaigrette	T. Marzetti Company
Eggroll, Southwest, Lampasas	Windsor Frozen Foods
Eggroll, Southwestern	Double B Foods, Inc.
Eggroll, Southwestern	Buffet Partners L.P. dba Dynamic Foods
Eggroll, Southwestern	Windsor Frozen Foods
Fish, Tilapia, Filet, 5-7 oz	Mazzetta Company, LLC
Ganache, White Chocolate	Heinz North America
Marinade, Margarita	Illes Seasonings & Flavors
Meat, Philly Steak, Chili's	Allied Steaks, Inc.
Parsley, Dried	Illes Seasonings & Flavors
Pickles, Dill Slices, 1/8 in Smooth	KAISER PICKLES LLC
Ribs, Pork Loin, 10 bone	Curly's Foods Inc
Ribs, Pork Loin, Domestic, 10 bone	Tyson Foods
Salsa Base, Chili's Revised	San Antonio Farms
Salt, Seasoned	Illes Seasonings & Flavors
Sauce, Alfredo	Tyson Foods
Sauce, BBQ	Ken's Foods, Inc.
Sauce, Chili's Mesquite Sizzle	McCormick & Co., Inc
Sauce, Chipotle	National Food & Beverage Inc.
Sauce, Ginger Citrus, No Fish	Park 100 Foods Inc.
Sauce, Ginger Citrus, No Fish	Todd's Foods
Sauce, Habanero, Revised	CF Chefs, Inc.
Sauce, Honey BBQ, Revised	McCormick & Co., Inc
Sauce, Ranchero	San Antonio Farms
Sauce, Rice Chili's	Five Star Custom Foods
Sauce, Rice Chili's	Tyson Foods
Seasoning, Carne Asada Rub	McCormick & Co., Inc
Seasoning, Memphis Rub	McCormick & Co., Inc
Shrimp, 21/25 ct, Breaded, Intl Only	Blue Ocean Imports, Inc.
Shrimp, 21/25 IQF Tail Off Black Tiger	Mazzetta Company, LLC
Shrimp, 21/25 P&D Tail Off White	Red Chamber Co.,
Soup, Premium Chicken Noodle Supreme	Simeus Foods International, Inc.
Spice, Blossom	Illes Seasonings & Flavors
Spice, Brown Sugar Chili Rub Packet	International Flavors & Fragrances
Spice, Cajun	Illes Seasonings & Flavors
Spice, Margarita Rub	McCormick & Co., Inc
Spice, Peppercorn	Illes Seasonings & Flavors
Spice, Rib	Illes Seasonings & Flavors
Spice, Southwestern	Illes Seasonings & Flavors
Spice, Southwestern	International Flavors & Fragrances
Sugar, Vanilla	Illes Seasonings & Flavors
Tortilla, Chili's Flour 6.5"	Lobo Tortilla Factory, Inc
Tortilla, Flour 6.5 in	Leo's Food Inc.
Tortilla, Strips	Rudy's Tortillas
Turkey, Oak Smoked Sliced	Cargill Foodservice Meat Solutions

ROMANO'S MACARONI GRILL



Product Name	Supplier Name
Amaretto Apple Crispetti	Lawler Foods, Ltd.
Artichoke, Quarters	Shaw's Southern Belle Frozen Food, Inc.
Bacon, Applewood Smoked Precooked Pieces	Hormel Foods
Bag, Bread, 6x3.5x12	Specialty Packaging
Bag, Portion, Large, #1	Pak Sher Company
Bag, Portion, Large, #2	Pak Sher Company
Bag, Portion, Large, #3	Pak Sher Company
Bag, Portion, Large, #4	Pak Sher Company
Bag, Portion, Large, #5	Pak Sher Company
Bag, Portion, Large, #6	Pak Sher Company
Bag, Portion, Large, #7	Pak Sher Company
Bag, Shopper, 14x9x16, Mac Grill Logo	Tulsack
Bag, T-Shirt, Mac Grill Logo	Command Packaging
Base, Aioli	Ken's Foods, Inc.
Base, Chicken	Nestle Food Services
Beef, Ribeye Steak, USDA Choice, 16 oz, Bone-In, Mac	Freedman Foodservice
Beef, Steak, Flat Iron, 8 oz	Freedman Foodservice
Beef, Tenderloin Steak, 8 oz	Freedman Foodservice
Biscotti	Manzo Food Sales, Inc.
Bowl, 160 oz, Black	Sabert Corporation
Bread Crumbs, Japanese, Untoasted, Golden Dipt Label	Kerry, Inc.
Bread, Ciabattini, 7 inch, Sandwich	Crestone Group Baking Companies
Bread, Peasant	Crestone Group Baking Companies
Brownies, Fudge, pre-cut 35	Crestone Group Baking Companies
Butter, Continentals/Pats	Darifair Foods, Inc.
Butter, Salted, Prints	Darifair Foods, Inc.
Butter, Tuscan Herb, Zero Trans Fat	Ventura Foods
Buttermilk	Darifair Foods, Inc.
Cake, Chocolate	Heinz North America
Cake, Lemon Pound Slices	Lawler Foods, Ltd.
Capers, Surfine	Atalanta Corporation
Cheese, Boursin, Black Pepper	Norseland Inc.
Cheese, Breaded Mozzarella (half moons)	Sargento Foods Inc.
Cheese, Buffalo Mozzarella	Manzo Food Sales, Inc.
Cheese, Feta Pail	Great Lakes Cheese Co., Inc.
Cheese, Fontina, Shredded	Belgioioso Cheese, Inc
Cheese, Golden Velvet	Land O'Lakes Inc.
Cheese, Grana Padano, American	Belgioioso Cheese, Inc
Cheese, Mozzarella, Shredded	Lactalis, Inc.
Cheese, Parmesan, Grated	Belgioioso Cheese, Inc
Cheese, Ricotta	Belgioioso Cheese, Inc
Cheese, Romano/Pecorino Roman Blend	Belgioioso Cheese, Inc
Cheesecake, New York Style	Lawler Foods, Ltd.
Cherries, Maraschino w/Stem	Atalanta Corporation
Chicken Breast, 6 oz, Plain	Trinity Valley Foods

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Product Name	Supplier Name
Chicken Breast, 8 oz Butterfly, Italian Marinated	John Soules Foods, Inc.
Chicken Meat, Pulled	National Steak & Poultry
Chicken Tenderloin, Breaded (Fritter)	Pilgrims Pride
Chicken Tenderloin, Scaloppini, Italian Marinated	Trinity Valley Foods
Chicken, Breast, Grilled Sliced	John Soules Foods, Inc.
Chips, Potato, Skin on, IQF	J.R. Simplot
Chit Sheets	Alatex
Chocolate Chips, Semi Sweet	Ghirardelli Chocolate Company
Clams, Whole Shell	PanaPesca USA Corp.
Cleaner, Bar Dandy	Ecolab Inc.
Cleaner, Crystal Fusion	Ecolab Inc.
Cleaner, Ecosan	Ecolab Inc.
Cleaner, First Impressions	Ecolab Inc.
Cleaner, Grease cutter Plus	Ecolab Inc.
Cleaner, Jet Dry	Ecolab Inc.
Cleaner, Limeaway	Ecolab Inc.
Cleaner, Mag Fusion	Ecolab Inc.
Cleaner, Oasis 100	Ecolab Inc.
Cleaner, Oasis 115XP	Ecolab Inc.
Cleaner, Oasis 133 Multi Purpose	Ecolab Inc.
Cleaner, Oasis 255SF Glass, Mirror, Chrome	Ecolab Inc.
Cleaner, Oasis Enforce	Ecolab Inc.
Cleaner, Radiance	Ecolab Inc.
Cleaner, Solid Power	Ecolab Inc.
Cleaner, Solid Silver Power	Ecolab Inc.
Cleaner, Stainless Steel Polish	Ecolab Inc.
Cocoa, Hot	Nestle Food Services
Coffee, Decaf, House Blend, Whole Bean	Mother Parkers Tea & Coffee USA
Coffee, Regular, House Blend, Whole Bean	Mother Parkers Tea & Coffee USA
Container, 6 in Clamshell, Clear	Pactiv Corp
Container, 8 oz Foam	WinCup
Container, 9 in, Round Aluminum	Novelis Foil Products
Container, Deli w/ Lid, 16 oz, Black	Newspring Ind. Corp
Creamers, Half & Half, 3/8 oz	Darifair Foods, Inc.
Croutons, French Bread, Butter Garlic	Sugar Foods Corporation
Croutons, Peasant Bread	Crestone Group Baking Companies
Cup, 16 oz Foam	WinCup
Cup, Paper Cone, 4 oz	Genpak
Cup, Soufflé, 2 oz, Black	Fabrikal
Cups, Kids 12 oz Macaroni Grill	WNA Comet South / Cups Illustrated
Demi Glace	Nestle Food Services
Dispenser, Paper Towel Torkmatic	SCA Tissue
Dough, Cookie, Chocolate Chip, Trans Fat Free	Crestone Group Baking Companies
Dough, Empanada	Crestone Group Baking Companies
Dough, Pizza Ball, 8 oz	Pasta Fresca, Inc
Dressing, Caesar	Ventura Foods
Dressing, Caesar, Lo Fat	Ventura Foods
Dressing, Cider Vinaigrette	Ventura Foods
Dressing, Creamy Italian	Ventura Foods
Dressing, Honey Mustard	Ventura Foods

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Product Name	Supplier Name
Dressing, Italian	Ventura Foods
Dressing, Parmesan Peppercorn Ranch	Ventura Foods
Dressing, Roasted Garlic Lemon Vinaigrette	Ventura Foods
Drink Mix, Bellini	Jazz City Distributors
Drink Mix, Bloody Mary, The Works	Beverage Specialties
Drink Mix, Margarita	Jazz City Distributors
Drink Mix, Pina Colada	Jazz City Distributors
Drink Mix, Sweet & Sour	Beverage Specialties
Eggplant, Grilled	Bonduelle Inc.
Eggs, Whole Liquid w/ Citric Acid	Michael Foods, Inc.
Fish, Halibut, 8 oz	Blue Ocean Imports, Inc.
Fish, Salmon, 8 oz Fillet, Bias Cut	Mazzetta Company, LLC
Flour, All Purpose, 10 lb	General Mills, Inc.
Flour, Semolina, Macaroni Grill	General Mills, Inc.
Foil, Heavy 18 in x 500 ft	Novelis Foil Products
Foil, Standard 18 in x 1000 ft	Novelis Foil Products
Foil, Standard 18 in x 500 ft	Novelis Foil Products
Fork, Black, Heavy	Max Packaging
Fries, 5/16", Skin On Select Recipe Label	J.R. Simplot
Garlic, Peeled, Zesty, 4/5 lb	Christopher Ranch, LLC
Garlic, Roasted	Christopher Ranch, LLC
Glaze, Honey Balsamic	Ventura Foods
Gloves, Vinyl, Extra-Large, Substitute	Tradex International Inc
Gloves, Vinyl, Large, Substitute	Tradex International Inc
Gloves, Vinyl, Medium, Substitute	Tradex International Inc
Grenadine	Motts
Half & Half, Quart	Darifair Foods, Inc.
Heavy Whipping Cream, 40%, Quart	Darifair Foods, Inc.
Hot Sauce, Tabasco, 5 oz	McIlhenny Company
Ice Cream, Vanilla	Wells Blue Bunny Ice Cream
Juice, Apple	Ocean Spray Cranberries, Inc.
Juice, Cranberry	Ocean Spray Cranberries, Inc.
Juice, Cranberry, 60 oz	Ocean Spray Cranberries, Inc.
Juice, Grapefruit, White	Ocean Spray Cranberries, Inc.
Juice, Lime	Motts
Juice, Orange, No Pulp	Tropicana
Juice, Pineapple	Dole
Juice, Tomato	Campbell Soup Company
Ketchup, Red Squeeze Bottle	Heinz North America
Knife, Heavy, Black	Max Packaging
Lasagna, Layers & Layers	Food Source, LP
Lettuce, Chopped Romaine	Local Produce Supplier
Lid, 14 oz & 16 oz Cup	WinCup
Lid, 16 in, Domed	Novelis Foil Products
Lid, 7 in Round, Mac Grill Logo	Novelis Foil Products
Lid, 9 in, Domed	Novelis Foil Products
Lid, Clear, 2 oz Soufflé Cup	Fabrikal
Lid, Flat for 160 oz Black Bowl	Sabert Corporation
Lid, Steam table Pan, 1/3	Novelis Foil Products
Lid, Steam table Pan, Half-size	Novelis Foil Products

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Product Name	Supplier Name
Limes	Local Produce Supplier
Liner, 18x14 (1/3 Pan)	Pak Sher Company
Liner, Quilon, 17x24	Papercon, Inc.
Liner, Trash, 56 gallon	Heritage
Mayonnaise	Ken's Foods, Inc.
Meatball, Precooked, 3 oz	Syracuse's Italian Sausage Co.
Meatball, Precooked, Mini	Syracuse's Italian Sausage Co.
Milk, 2%, Gallon	Darifair Foods, Inc.
Mint, Fresh	Local Produce Supplier
Mint, Starlight Spearmint	Hospitality Mints, LLC
Mozzarella, Whole Milk, Loaf	Great Lakes Cheese Co., Inc.
Mushrooms, Medium	Local Produce Supplier
Mushrooms, Portabella	Local Produce Supplier
Mushrooms, Sliced	Local Produce Supplier
Napkin, Beverage, 9.5x9.5, 1/4 Fold	SCA Tissue
Napkin, White, 3 ply, Mac Grill Logo	SCA Tissue
OASIS 146 QUAT SANTIZER	Ecolab Inc.
Oil, Butter-Flavored, NTF (SunDrop)	Bunge Oils, Inc
Oil, Canola	Cargill Foods
Oil, No Trans Fat	Cargill Foods
Oil, Olive Extra Virgin, BOH	Manzo Food Sales, Inc.
Oil, Olive Extra Virgin, Table	Manzo Food Sales, Inc.
Olives, Queen Stuffed	Atalanta Corporation
Olives, Ripe, Sliced	Atalanta Corporation
Onions, Red	Local Produce Supplier
Oranges	Local Produce Supplier
Oregano, Fresh	Local Produce Supplier
Pan, 7 in Round	Novelis Foil Products
Pan, Steam table, 1/3	Novelis Foil Products
Pan, Steam table, Half-size	Novelis Foil Products
Parsley, Curly	Local Produce Supplier
Parsley, Italian	Local Produce Supplier
Pasta Sheets, Mac Grill	Joseph's Pasta Company
Pasta, Capellini	Manzo Food Sales, Inc.
Pasta, Farfalle	Manzo Food Sales, Inc.
Pasta, Fettuccini	Manzo Food Sales, Inc.
Pasta, Gnocchi	Joseph's Pasta Company
Pasta, Linguine	Manzo Food Sales, Inc.
Pasta, Orzo	Manzo Food Sales, Inc.
Pasta, Penne	Manzo Food Sales, Inc.
Pasta, Penne, Whole Wheat	Manzo Food Sales, Inc.
Pasta, Rigatoni	Manzo Food Sales, Inc.
Pasta, Shells, Medium	Manzo Food Sales, Inc.
Pasta, Spaghettini	Manzo Food Sales, Inc.
Pecans, Pieces, Raw, Midget	John B. Sanfilippo & Son
Pepperoni, Sliced	Hormel Foods
Peppers, Green Bell	Local Produce Supplier
Peppers, Red Bell	Local Produce Supplier
Peppers, Roasted Red	Atalanta Corporation
Pesto, Basil	Joseph's Pasta Company

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Product Name	Supplier Name
Pine Nuts	International Foodsource
Pizza Box, 12 inch	Watkins & Co
Pork Chops, Center Cut	Cargill Foodservice Meat Solutions
Potato, Mashed Creamy Deluxe	Basic American Foods
Prosciutto, Julienne	John Volpi & Co.
Puree, Strawberry, 4+1	Hess Food Group, LLC.
Puree, Triple Berry Blend, Sweet	Hess Food Group, LLC.
PVC Film, 12x2000 ft, Slide Cutter	Reynolds Food Packaging (Alcoa)
PVC Film, 18x2000 ft, Slide Cutter	Reynolds Food Packaging (Alcoa)
PVC Film, 24 in x2000 ft, Cutter Box	Reynolds Food Packaging (Alcoa)
Radicchio	Local Produce Supplier
Raspberries, Fresh	Local Produce Supplier
Ravioli, Lobster New Recipe	Joseph's Pasta Company
Ravioli, Mushroom, Mac Grill	Joseph's Pasta Company
Risotto	American Rice, Inc.
Rosemary, Fresh	Local Produce Supplier
Sage, Fresh	Local Produce Supplier
Salt, Sea	Atalanta Corporation
Salt, Seasoned	International Flavors & Fragrances
Sauce, A-1 Steak	Kraft Foodservice
Sauce, Alfredo	Tyson Foods
Sauce, Arrabbiata	Neil Jones Companies
Sauce, Asiago Cream	Food Source, LP
Sauce, BBQ	Neil Jones Companies
Sauce, Caramel	Lyons Magnus
Sauce, Chianti Wine	Chef John Folse & Company
Sauce, Garlic Extra Virgin Olive Oil	CF Chefs, Inc.
Sauce, Gratinata Cream	Food Source, LP
Sauce, Lemon Butter	Processed Foods Corp.
Sauce, Meat	Deen Meat & Cooked Foods, Inc.
Sauce, Red, Premade	Neil Jones Companies
Sauce, Roasted Garlic Cream	Food Source, LP
Sauce, Roasted Garlic Rosemary Demi Concentrate	Nestle Food Services
Sauce, Rosemary Butter	Chef John Folse & Company
Sauce, Soy, Cube Pack	Kikkoman International
Sauce, White Wine	Chef John Folse & Company
Sauce, Worcestershire, 5 oz	Heinz North America
Sausage, Italian, Rope	Syracuse's Italian Sausage Co.
Scallops, Argentinean, 80/120	Clearwater Fine Foods
Scallops, U-10	Sea-Trek Enterprises, Inc.
Seasoning, Ribeye	International Flavors & Fragrances
Shallots	Local Produce Supplier
Shrimp, 21/25 IQF Tail Off Black Tiger	Mazzetta Company, LLC
Shrimp, 21/25 P&D Tail Off White	Red Chamber Co.,
Shrimp, 71/90 IQF P&D Tail Off Black Tiger	Mazzetta Company, LLC
Soap, Antibacterial Clean & Smooth	Ecolab Inc.
Soap, Hand, Digiclean Foam AB	Ecolab Inc.
Soda, Coke Classic	Coca-Cola Company
Soda, Diet Coke	Coca-Cola Company
Soda, Dr. Pepper	Dr Pepper/ Seven Up Inc.

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Northern Europe, Southern Europe and Central Asia

Product Name	Supplier Name
Soda, Ginger Ale	Coca-Cola Company
Soda, Sprite, High Yield Syrup	Coca-Cola Company
Soda, Tonic	Coca-Cola Company
Sole, Yellow Fin, 4z Filet	Fishery Products International
Sorbet, Lemon	Dessert Service, Inc.
Sorbet, Raspberry	Dessert Service, Inc.
Soup, Chicken Toscana	Truesoups, Div of Heinz NA
Soup, Italian Wedding	Truesoups, Div of Heinz NA
Spice, Basil, Dry	McCormick & Co., Inc
Spice, Bay Leaves	McCormick & Co., Inc
Spice, Cayenne Pepper, Ground, 14 oz	McCormick & Co., Inc
Spice, Celery Salt	McCormick & Co., Inc
Spice, Cinnamon, Ground	McCormick & Co., Inc
Spice, Imitation Vanilla Extract	McCormick & Co., Inc
Spice, Nutmeg	McCormick & Co., Inc
Spice, Oregano, Dried	McCormick & Co., Inc
Spice, Paprika Extra Fancy	McCormick & Co., Inc
Spice, Pepper Black Cracked	McCormick & Co., Inc
Spice, Pepper, Black Whole, Bulk	McCormick & Co., Inc
Spice, Pepper, Black, Table Grind, Bulk	McCormick & Co., Inc
Spice, Pepper, Red, Crushed	McCormick & Co., Inc
Spice, Pepper, White	McCormick & Co., Inc
Spice, Red Pepper, Crushed, Bulk	McCormick & Co., Inc
Spice, Sage Rubbed	McCormick & Co., Inc
Spinach, Curly	Local Produce Supplier
Spoon, Plastic Serving	Pactiv Corp
Squid, Tubes & Tentacles	Town Dock, Inc.
Straw, 10.25 in, Giant, Red, Wrapped	Wow Plastics, Inc.
Straw, 7.75 in, Giant, Red, Wrapped	Wow Plastics, Inc.
Straw, 7.75 in, Jumbo, Translucent, Paper Wrapped	Wow Plastics, Inc.
Straw, Jumbo, Red, 10.25 inch, Cello Wrapped, Substitute	Wow Plastics, Inc.
Strawberries, Fresh	Local Produce Supplier
Sugar, Packets	Diamond Crystal Brands, Inc.
Sugar, Powdered	Imperial Sugar Company
Sweet & Low	Sugar Foods Corporation
Sweetener, Aspartame, Equal	ACH Foods
Sweetener, Splenda	Diamond Crystal Brands, Inc.
Syrup, Monin Peach	Monin Inc.
Syrup, Blackberry	Monin Inc.
Syrup, Blood Orange	Monin Inc.
Syrup, Granny Smith Apple	Monin Inc.
Syrup, Hazelnut	Monin Inc.
Syrup, Limoncello	Kerry, Inc.
Syrup, Mango	Monin Inc.
Syrup, Mojito Mint	Monin Inc.
Syrup, Pomegranate	Monin Inc.
Syrup, Raspberry	Monin Inc.
Syrup, Red Sangria	Monin Inc.
Syrup, Strawberry	Monin Inc.
Syrup, Vanilla	Monin Inc.

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Northern Europe, Southern Europe and Central Asia

Product Name	Supplier Name
Table Paper, 34x40	Southwest Paper Sales, Inc.
Table Paper, 36x42	Southwest Paper Sales, Inc.
Tea, Hot	Empirical Group, LLC
Tea, Iced	Empirical Group, LLC
Teriyaki Glaze	Ventura Foods
Thyme, Fresh	Local Produce Supplier
Tiramisu, Pre-made	Heinz North America
Tissue, Toilet, Jumbo, 2 Ply, White	SCA Tissue
Tissue, Toilet, Standard, 2 Ply, White	SCA Tissue
Tomatoes, 4x5	Local Produce Supplier
Tomatoes, Chopped, Intl Only	ConAgra/Diversified Food Products
Tomatoes, Roasted	FoodMatch, Inc.
Tomatoes, Roma, Bulk	Local Produce Supplier
Tomatoes, Sun-dried, Double Diced	Atalanta Corporation
Towel, Multifold, White	SCA Tissue
Towel, Roll, Torkmatic Hands Free	SCA Tissue
Utensils, Meal Kit	Max Packaging
Veal, 2z, Bottom Flat Rnd	Berry Veal Corporation
Victory Fruit & Vegetable Wash	Ecolab Inc.
Vinegar, Balsamic	Manzo Food Sales, Inc.
Vinegar, Red Wine	Heinz North America
Water, Mineral Sparkling, 500 ML, San Pellegrino	Nestle Waters North America
Water, Spring, Acqua Panna	Nestle Waters North America
Yellow Onions	Local Produce Supplier